

		Council Meeting 8th August 2018	Agenda Item No. 12
Title		Revision of Statement of Licensing Policy	
For further information about this report please contact		Kathleen Rose, Licensing Team Leader, Health and Community Protection 01926 456703 Kathleen.rose@warwickdc.gov.uk	
Wards of the District directly affected		All	
Is the report private and confidential and not for publication by virtue of a paragraph of schedule 12A of the Local Government Act 1972, following the Local Government (Access to Information) (Variation) Order 2006?		No	
Date and meeting when issue was last considered and relevant minute number			
Background Papers		None	

Contrary to the policy framework:	No
Contrary to the budgetary framework:	No
Key Decision?	No
Included within the Forward Plan? (If yes include reference number)	Yes
Equality Impact Assessment Undertaken	Yes

Officer/Councillor Approval		
Officer Approval	Date	Name
Deputy Chief Executive	26.07.18	Andy Jones
Head of Service	26.07.18	Marianne Rolfe
CMT		
Section 151 Officer	26.07.18	Mike Snow
Monitoring Officer	26.07.18	Andy Jones
Finance	26.07.18	Mike Snow
Portfolio Holder(s)	25.07.18	Cllr Andrew Thompson
Consultation & Community Engagement		
<p>The consultation was wide ranging and included the Responsible Authorities, holders of existing licences, representatives of the trade and businesses (local, regional and national), Councillors, Town and Parish Councils, local bodies representing vulnerable persons and members of the public.</p> <p>There was also a social media campaign drawing members of the public's attention to the consultation and inviting opinions on the draft policy.</p>		
Final Decision?	Yes	
Suggested next steps (if not final decision please set out below)		

1. **Summary**

1.1 To present the reviewed Statement of Licensing Policy which is applicable to all Licenced Premises.

2. **Recommendation**

2.1 That Council agrees the reviewed Statement of Licensing Policy at **Appendix 1** to this report.

3. **Reasons for the Recommendation**

3.1 The Licensing Authority is required by the Licensing Act 2003 to review its Statement of Licensing Policy every 5 years.

3.2 The changes to the policy reflect changes in legislation and government guidance and will bring Warwick District Council in line with Coventry City and the other Warwickshire District and Borough Councils to demonstrate a coordinated approach to applications, compliance monitoring and enforcement standards.

3.3 The amended policy has been consulted upon and is attached as **Appendix 1**.

4. **Policy Framework**

4.1 **Fit for the Future (FFF)**

The FFF Strategy has 3 strands – People, Services and Money and each has an external and internal element to it. The table below illustrates the impact of this proposal if any in relation to the Council’s FFF Strategy.

FFF Strands		
People	Services	Money
External		
Health, Homes, Communities	Green, Clean, Safe	Infrastructure, Enterprise, Employment
<u>Intended outcomes:</u> Improved health for all Housing needs for all met. Impressive cultural and sports activities Cohesive and active communities	<u>Intended outcomes:</u> Area has well looked after public spaces All communities have access to decent open space Improved air quality Low levels of crime and ASB	<u>Intended outcomes:</u> Dynamic and diverse local economy Vibrant town centres Improved performance/productivity of local economy Increased employment and income levels
Impacts of Proposal		
None	The licensing policy recognises that residents within, and visitors to the District, need a safe environment to live, work and visit; and that safe and well run	The licensing authority recognises that entertainment premises within the District are an important source local employment.

	entertainment premises are important to the wellbeing of any person within the District.	
Internal		
Effective Staff	Maintain or Improve Services	Firm Financial Footing over the Longer Term
<u>Intended outcomes:</u> All staff are properly trained All staff have the appropriate tools All staff are engaged, empowered and supported The right people are in the right job with the right skills and right behaviours	<u>Intended outcomes:</u> Focusing on our customers' needs Continuously improve our processes Increase the digital provision of services	<u>Intended outcomes:</u> Better return/use of our assets Full Cost accounting Continued cost management Maximise income earning opportunities Seek best value for money
Impacts of Proposal		
None	None	None

4.2 Supporting Strategies

Each strand of the FFF Strategy has several supporting strategies and the relevant one for this proposal is the Statement of Licensing Policy. Although the changes to the policy are wide ranging they are designed to reflect the Authority's current approach to the Licensing regime and support the application of generic legislation to the unique character of the district.

4.3 Impact Assessments

4.3.1 An Equality Impact Assessment has been carried out. It is consistent with the Council's duty under the Equality Act 2010.

5. Budgetary Framework

5.1 There are no budgetary implications arising from this Policy review.

6. Risks

6.1 It is a legal requirement to review the Statement of Licensing Policy every five years, not to carry out the review could lead to legal challenge.

7. Alternative Option(s) considered

7.1 No alternative to reviewing the policy is available as this is a legal requirement.

8. Background

8.1 A public consultation on the proposed Statement of Licensing Policy was launched on 27th May 2018.

8.2 A summary of the responses received is attached as **Appendix 2**.