

# Standards Committee

Tuesday 21 June 2011

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A meeting of the Standards Committee will be held in the Town Hall, Royal Leamington Spa on Tuesday 21 June 2011, at 6.00pm.

## Membership:

Warwick District Councillors	Councillor Davies Councillor Ms Dean Councillor Ms De-Lara-Bond Councillor Mrs Falp Councillor Kirton Councillor Mrs Knight Councillor Mrs Tyrrell Councillor Williams
Parish and Town Council Representatives	To be appointed at Council on 29 June 2011
Independent Representatives	Mr C Bennett  Mr C Purser Miss J Ratcliffe Mr P Willers

## Agenda

### 1. **Emergency Procedure**

At the commencement of the meeting, the emergency procedure for the Town Hall will be announced

### 2. **Substitutes**

To receive the name of any Councillor, Parish Representative or Independent Representative who is to act as a substitute, notice of which has been given to the Chief Executive, together with the name of the Councillor, Parish Representative or Independent Representative for whom they are acting.

3. **Appointment of Chair**

To appoint the Independent Chair of the Committee for the ensuing municipal year.

4. **Appointment of Vice-Chair**

To appoint the Independent Vice-Chair of the Committee for the ensuing municipal year.

5. **Declarations of Interest**

Members to declare the existence and nature of personal and prejudicial interests in items on the agenda in accordance with the adopted Code of Conduct.

(Declarations should be entered on the form to be circulated with the attendance sheet and declared during this item. However, the existence and nature of any interest that subsequently becomes apparent during the course of the meeting must be disclosed immediately. In the event of an interest being prejudicial, Members are reminded that they must withdraw from the room or chamber whenever it becomes apparent that the matter is being considered, unless a dispensation has been obtained from Standards Committee. **If Members are unsure about whether or not they have an interest, or about its nature, they are strongly advised to seek advice from officers prior to the meeting).**

\*6. **Minutes**

To confirm the minutes of the meetings held on 16 February 2011 **(Page 1)**

\*7 **Internal Audit Annual Report 2010/11**

To consider a report from the Finance **(Page 3)**

\*8. **Review of Effectiveness of Internal Audit**

To consider a report from the Finance **(Page 16)**

\*9. **Annual Governance Statement 2010/11**

To consider a report from the Monitoring Officer **(Page 35)**

\*10. **Work Plan**

To consider a report from the Deputy Monitoring Officer **(Page 61)**

Please note the next meeting of the Committee will be on Wednesday 20 July 2011.

**(\*Denotes those items upon which decisions will be made under delegated powers, as previously granted by the Council).**

**General Enquiries: Please contact Warwick District Council, Riverside House, Milverton Hill, Royal Leamington Spa, Warwickshire, CV32 5HZ.**

**Telephone: 01926 412656**

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**E-Mail: [committee@warwickdc.gov.uk](mailto:committee@warwickdc.gov.uk)**

**For enquiries about specific reports, please contact the officers named in the reports**

**You can e-mail the members of the Committee at [standardscommittee@warwickdc.gov.uk](mailto:standardscommittee@warwickdc.gov.uk)**

**Details of all the Council's committees, councillors and agenda papers are available via our website [www.warwickdc.gov.uk/committees](http://www.warwickdc.gov.uk/committees)**

**Please note that the majority of the meetings are held on the first floor at the Town Hall. If you feel that this may restrict you attending this meeting, please call (01926) 412656 prior to this meeting, so that we can assist you and make any necessary arrangements to help you attend the meeting.**

**THE AGENDA IS AVAILABLE IN LARGE  
PRINT ON REQUEST, PRIOR TO THE  
MEETING.**