

APPENDIX TWO

Procurement activity - 01/04/17 – 01/09/17

Part One - Awarded Contracts in 2017

Description	Service Areas	From	To	Budget	Projected Variance over life of contract	Supplier	Comment
WMJobs subscription service for recruitment	Chief Executive Office	01/01/2017	31/03/2020	£12,000	£0	West Midland Employers	No budget savings achieved. Budget matched to quote.
Website Testing Tool	Chief Executive Office	04/02/2017	03/02/2018	£2,150	£0	usertesting.com	No budget savings achieved. Price increase due to market movement. Budget matched to winning bid.
Consultant to aid in investigating generating advertising and sponsorship income	Chief Executive Office	12/04/2017	until completion	£12,000	£0	Incadore Ltd trading as Publitas Consulting	No budget savings achieved. Budget matched to quote.
Provision of polling station cabins	Chief Executive Office	01/04/2017	31/03/2022	£20,000	-£5,813	Ashtead	First formalised contract for provision of polling cabins. Winning bid was for £14186 over 5 years. Anticipated saving of £5813 against budget over life of contract.
Delivery and collection of polling screens	Chief Executive Office	01/04/2017	31/03/2022	£30,000	-£14,544	Hi Lite Electrical Ltd	First formalised contract for provision of polling cabins. Winning bid was for £ 17489 over 5 years. Anticipated saving of £14544 against budget over life of contract
Elections Management system	Chief Executive Office	01/04/2017	31/03/2022	£180,000	-£100,000	Xpress	Renegotiated contract following exemption. £15,456 for year one then this figure increase by rpi for

Description	Service Areas	From	To	Budget	Projected Variance over life of contract	Supplier	Comment
							each subsequent year. Estimated saving of £100,000 against budget over life of contract.
Venue to host election counts administered by Warwick District	Chief Executive Office	01/04/2017	31/05/2020	£38,285	£0	Grandstand Stoneleigh Events Ltd	No budget savings achieved. Budget matched to quote.
Secure Content Filtering Gateways for Web & Email	Chief Executive Office	30/04/2017	29/04/2020	£37,100	£0	Foursys Ltd	No budget savings achieved. Price increase due to market movement. Budget matched to winning bid of £37,100
Bespoke developer training	Chief Executive Office	27/04/2017	31/07/2017	13,200	£0	Quanta Training Ltd	No budget savings achieved. Budget matched to quote.
The daily maintenance, servicing, and emergency call-out for 2 outdoor paddling pools at St Nicholas and Vicoria Parks for the 2017 Season Services	Chief Executive Office	22/05/2017	21/09/2017	43,694	£0	Poolcare Leisure Ltd	No savings achieved. Budget matched to quote. One off stop gap measure to cover until this is taken over by SLM Lesure management.
A range of office supplies required	Chief Executive Office	01/07/2017	30/06/2020	£10,000	£0	Office Depot	Call off contract.
Mobile phones and devices	Housing Services	07/06/2017	06/06/2020	£135,000	-£47,286	Telefonica UK Ltd (O2)	Awarded through framework. Contract is for £31,524/annum over 2 years. Estimated saving of £47,286 against budget.
Service Provider for Leisure Services across Leisure Centres	Cultural Services	01/06/2017	31/03/2027	£5,0000,000 income	£2,673,471 income	Sports and Leisure Management Ltd	Estimated income budget of £5,000,000 over 10 years. Final income agreed at £7,673,471 over 10 years. Additional £2,673,471 income above

Description	Service Areas	From	To	Budget	Projected Variance over life of contract	Supplier	Comment
							<i>anticipated budget. This excludes the savings made on the previous inhouse operation.</i>
Structural Engineer Consultant for WBC Group.	Development Services	01/04/2017	31/03/2022	£25,000	£0	JNP Group Consulting Engineers Ltd	This service is utilised on an "as and when required basis ". Actual committed spend will be dependent upon future usage.
Contractor to dig and fill in hole.	Development Services	20/04/2017	31/08/2017	4,970	£0	D J Wilkinson	No budget savings achieved. Budget matched to quote.
Amend Gallagher Estate design drawings to a format suited to planning applications.	Development Services	02/05/2017	until completion	2,000	£0	Jubb Consulting Engineering	No budget savings achieved. Budget matched to quote.
Stray dog boarding	Health and Community Protection	01/04/2017	31/03/2020	15,000	£0	Dunsmore Kennels	This service is utilised on an "as and when required basis ". Actual committed spend will be dependent upon future usage.
Insurance claim system	Finance	01/07/2017	30/06/2019	6,200	£0	J C Applications Development Ltd	No budget savings achieved. Budget matched to quote.
CIVICA APP system & licences	Health and Community Protection	13/06/2017	12/06/2020	£93,000	£0	Civica UK Ltd	No saving, renegotiated to keep original T&Cs and rates.
Air Conditioning Maintenance for Hamilton Terrace	Health and Community Protection	01/01/2017	31/12/2017	£180	£0	Altiga	No budget savings achieved. Budget matched to quote. However, this contract will be amalgamated into the main Air Conditioning contract (HP670J0213) in 2018, saving administrative costs.
Project Manager for the delivery of District Heat Network feasibility	Health and Community Protection	01/05/2017	31/03/2018	£10,000	-£675	Sustainability West Midlands	Quote completed with a winning contract of £9325, saving of £675 against budget.

Description	Service Areas	From	To	Budget	Projected Variance over life of contract	Supplier	Comment
Specialised contractor to evaluate VCS contracts	Health and Community Protection	01/06/2017	01/04/2018	15,390	£0	Inspira Consulting	No budget savings achieved. Budget matched to quote.
IT system for management of housing stock information	Housing Services	01/04/2017	31/03/2020	£255,000	£0	Mis Active Management Systems	No budget savings achieved. Budget matched to quote.
Annual servicing, repairs and maintenance and upgrades of housing communal laundry facilities at various sheltered schemes and accommodation.	Housing Services	01/05/2017	30/04/2020	£24,000	£0	JLA Ltd	No budget savings achieved. Budget matched to quote.
Recruitment of Temporary Staff Contract	Chief Executive Office	01/03/2017	29/02/2020	£3,600,000	£0	Comensura through Mstar	No budget savings achieved. Budget matched to quote.
Provision of Electronic payment services & multiple network managed services	Neighbourhood Services	01/07/2017	30/06/2019	£116,000	-£56,345	allpay.net	Direct award through Direct Award through PFH Framework at £59,655 for 2 years. Contract Saving of £56,345 against budget.
Website technical support	Chief Executive Office	14/08/2017	14/08/2021	48,000	£0	Jadu	No savings achieved. Budget matched to quote. However, the new contract combined 2 support contracts, reducing administrative time.
Car Park Works to Covent Garden Car Park & St Peters Car Park	Neighbourhood Services	26/06/2017	02/10/2017	£181,488	£0	SEE Plc	No savings achieved. As per anticipated budget.
Lift Survey and Maintenance	Chief Executive	01/04/2017	31/03/2018	15,550	£0	Elevate Consulting Ltd	No budget savings achieved. Budget matched to quote.

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consultancy	Office						
Consultancy for review of the procurement function	Finance	14/06/2017	31/08/2017	12,338	£0	V4 Services	No budget savings achieved. Budget matched to quote.
Provision to design and build a play area at Fieldgate Lane, Leamington Spa, CV31 2PB	Neighbourhood Services	26/06/2017	31/07/2017	69,756	£0	Kompan Limited	No savings achieved. As per anticipated budget.
The provision of software and updates to manage and administer planning submissions and building control to manage BC process.	Development Services	01/07/2017	30/06/2020	£119,850	-£80,922	IDOX Group	Direct award through C.C.S. Framework. Contract Saving of £26,974/annum for 3 years on previous 2 contracts. The new contract combined 2 support contracts, so has also reduced administrative time.
Equitrac print management and follow-me print software	Chief Executive Office	01/07/2017	30/06/2022	22,034	£0	Ricoh UK Ltd	No budget savings achieved. Budget matched to quote.
Copiers and printers for Riverside House and satellite sites	Chief Executive Office	24/07/2017	23/07/2020	310,000	£0	Ricoh UK Ltd	No budget savings achieved. Budget matched to quote.
Enterprise Agreement for WDC Desktop Microsoft Product Set	Chief Executive Office	01/02/2018	31/01/2021	£246,000	£0	Phoenix Software Ltd	No budget savings achieved. Price increase due to market movement. Contract awarded through framework at circa £300,000. Budget matched to winning bid.
Provision of the	Health &	26/05/2017	25/05/2021	5,000	-£1000	Bureau Veritas UK Ltd	3 quote process undertaken to be

Description	Service Areas	From	To	Budget	Projected Variance over life of contract	Supplier	Comment
Air Quality Annual Status Report	Community Protection		018				compliant. Potential saving of £1000 against anticipated budget.
Provision to design and build a play area at Hawkes Meadow, Heathcote Lane, Warwick, CV34 6AF	Neighbourhood Services	10/07/2017	31/08/2017	70,000	£0	Proludic	No savings achieved. As per anticipated budget.
MYTON FIELDS CAR PARKING AND LANDSCAPING DESIGN CONSULTANT	Chief Executive Office	30/07/2017	29/01/2018	£44,491	£0	Fira Landscape Limited	No budget savings achieved. Budget matched to quote.
Rates and Re-evaluation Consultancy	Chief Executive	01/08/2017	31/07/2022	£10,000	£0	Lambert Smith Hampton Ltd	No previous contract in place. This service is utilised on an "as and when required basis". Actual committed spend will be dependent upon future usage.
Passive Fire Safety	Chief Executive	07/07/17	TBC	TBC	£0	CLC	No previous contract in place. This service is utilised on an "as and when required basis". Actual committed spend will be dependent upon future usage.
Total Assumed Savings During the Period - £306,585 saving <i>(plus extra £2,673,471 income in respect of Service Provider for Leisure Services across Leisure Centres)</i>							

Part Two - Live Tendering Opportunities

Description	Budgeted Total Contract Value	Procurement Process Route	Projected date for award	Service Area
Housing Allocation Service (HomeChoice) software support and development	£128,000	Below OJEU tender	1 October 2017	Housing
Valuation Consultancy	£50,000	Request for Quotation	August 2017	Chief Executive
Election ballot paper, postal voting packs and poll cards	£820,000	OJEU tender	August 2017	Chief Executive
Washroom supplies contract	£20,000/annum	Framework	September 2017	Cultural Services
General Housing Repairs & VOIDS	£20m	OJEU tender	December 2017	Chief Executive
Warwick Victorian Evening	£0 (concession)	Request for Quotation	September 2017	Development Services
PRG Principle Contract Ground Works	£800,000	Below OJEU tender	August 2017	Neighbourhood Services
PRG Bandstand	£80,000	Below OJEU tender	August 2017	Neighbourhood Services
3 play-areas: Ebourne Rec, The Holt, Bates Memorial	£130,000	Below OJEU tender	September 2017	Neighbourhood Services
Creative Quarter	£0	Competitive Dialogue	September 2017	Development Services
Newbold Comyn LC Climbing Wall	£200,000	OJEU tender	October 2017	Cultural Services

Part three - Planned Tender Exercises

Description	Procurement Process Route	Projected date for award	Service Area
VCS contracts	Light Touch Regime	TBD	Health & Community Services
Heat Network Feasibility Study	Below OJEU tender	TBD	Health & Community Services
Gas Repairs	OJEU tender	TBD	Chief Executive
Catering contract	TBD	TBD	Cultural Services/Chief Executive
Pumping Stations Maintenance	Below OJEU tender	TBD	Chief Executive
Energy Broker Services	Framework Mini competition	February 2018	Chief Executive
Bereavement Software	Formal Quotation	TBD	Neighbourhood Services
Maintenance of Cremators	Framework Mini competition	TBD	Neighbourhood Services