

# Finance and Audit Scrutiny Committee

Wednesday 31 August 2016

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A meeting of the above Committee will be held at the Town Hall, Royal Leamington Spa on Wednesday 31 August 2016 at 6.00pm.

Membership:

Councillor Quinney (Chairman)	
Councillor Ashford	Councillor Harrington
Councillor Barrott	Councillor Illingworth
Councillor G Cain	Councillor Mann
Councillor Mrs Falp	Councillor Rhead
Councillor Gifford	Councillor Thompson

## Emergency Procedure

At the commencement of the meeting, the Chairman will announce the emergency procedure for the Town Hall.

## Agenda

### Part A – General Items

#### 1. Apologies and Substitutes

- (a) to receive apologies for absence from any Councillor who is unable to attend; and
- (b) to receive the name of any Councillor who is to act as a substitute, notice of which has been given to the Chief Executive, together with the name of the Councillor for whom they are acting.

#### 2. Declarations of Interest

Members to declare the existence and nature of interests in items on the agenda in accordance with the adopted Code of Conduct.

Declarations should be entered on the form to be circulated with the attendance sheet and declared during this item. However, the existence and nature of any interest that subsequently becomes apparent during the course of the meeting must be disclosed immediately. If the interest is not registered, Members must notify the Monitoring Officer of the interest within 28 days.

Members are also reminded of the need to declare predetermination on any matter.

3. **Minutes**

To confirm the minutes of the meetings held on 26 July 2016

**(To follow)**

**Part B – Audit Items**

4. **Internal Audit Quarter 1 2016/17 Progress Report**

To consider a report from Finance

**(Item 4/Page 1)**

5. **Annual Governance Statement Action Plan 2016/17: Review of Progress**

To consider a report from Finance

**(Item 5/Page 1)**

6. **Risk Management Annual Report 2015/16**

To consider a report from Finance

**(Item 6/Page 1)**

**Part C – Scrutiny Items**

7. **Review of Housing & Property Services Contracts Register**

To consider a report from Housing and Property Services

**(Item 7/Page 1)**

8. **Comments from the Executive**

To receive a report from Democratic Services

**(Item 8/Page 1)**

9. **Review of the Work Programme & Forward Plan**

To consider a report from Democratic Services

**(Item 9/Page 1)**

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General Enquiries: Please contact Warwick District Council, Riverside House, Milverton Hill, Royal Leamington Spa, Warwickshire, CV32 5HZ.

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E-Mail: [committee@warwickdc.gov.uk](mailto:committee@warwickdc.gov.uk)

Enquiries about specific reports: Please contact the officers named in the reports.

You can e-mail the members of the this Committee at  
[F&AScrutinycommittee@warwickdc.gov.uk](mailto:F&AScrutinycommittee@warwickdc.gov.uk)

Details of all the Council's committees, councillors and agenda papers are available via our website [www.warwickdc.gov.uk/committees](http://www.warwickdc.gov.uk/committees)

**Please note that the majority of the meetings are held on the first floor at the Town Hall. If you feel that this may restrict you attending this meeting, please call (01926) 456114 prior to this meeting, so that we can assist you and make any necessary arrangements to help you attend the meeting.**

**The agenda is also available in large print,  
on request, prior to the meeting by calling  
01926 456114.**