

Finance and Audit Scrutiny Committee

Tuesday 29 November 2016

A meeting of the above Committee will be held at the Town Hall, Royal Leamington Spa on Tuesday 29 November 2016 at 6.00pm.

Membership:

Councillor Quinney (Chairman)	
Councillor Ashford	Councillor Harrington
Councillor Barrott	Councillor Illingworth
Councillor G Cain	Councillor Rhead
Councillor Mrs Falp	Councillor Thompson
Councillor Gifford	(Conservative vacancy)

Emergency Procedure

At the commencement of the meeting, the Chairman will announce the emergency procedure for the Town Hall.

Agenda

Part A – General Items

1. Apologies and Substitutes

- (a) to receive apologies for absence from any Councillor who is unable to attend; and
- (b) to receive the name of any Councillor who is to act as a substitute, notice of which has been given to the Chief Executive, together with the name of the Councillor for whom they are acting.

2. Declarations of Interest

Members to declare the existence and nature of interests in items on the agenda in accordance with the adopted Code of Conduct.

Declarations should be entered on the form to be circulated with the attendance sheet and declared during this item. However, the existence and nature of any interest that subsequently becomes apparent during the course of the meeting must be disclosed immediately. If the interest is not registered, Members must notify the Monitoring Officer of the interest within 28 days.

Members are also reminded of the need to declare predetermination on any matter.

3. **Minutes**

(a) To confirm the minutes of the meetings held on 31 August, 20 September, and 27 September 2016; and **(Pages 1 to 14)**

(b) To confirm the minutes of the meeting held on 1 November 2016 **(To follow)**

Part B – Audit Items

4. **Internal Audit Quarter 2 2016/17 Progress Report**

To consider a report from Finance **(Pages 1 to 39)**

5. **Annual Governance Statement Action Plan 2016/17: Review of Progress**

To consider a report from Finance **(Pages 1 to 6)**

6. **Review of Cultural Services Contracts Register**

To consider a report from Cultural Services **(Pages 1 to 6)**

7. **Treasury Management Activity Report for the period 1 April 2016 to 30 September 2016**

To consider a report from Finance **(Pages 1 to 17)**

Part C – Scrutiny Items

8. **Comments from the Executive**

To receive a report from Democratic Services **(Pages 1 to 5)**

9. **Review of the Work Programme & Forward Plan**

To consider a report from Democratic Services **(Pages 1 to 14)**

10. **Executive Agenda (Non Confidential Items and Reports) – Wednesday 30 November 2016**

To consider non-confidential items on the Executive agenda, which fall within the remit of this Committee. The only items to be considered are those which Committee Services have received notice of by 9.00am on the day of the meeting. You are requested to bring your copy of that agenda to this meeting.

(Agenda circulated separately)

11. **Public and Press**

To consider resolving that under Section 100A of the Local Government Act 1972 that the public and press be excluded from the meeting for the following item by reason of the likely disclosure of exempt information within the paragraphs of Schedule 12A of the Local Government Act 1972, following the Local Government (Access to Information) (Variation) Order 2006, as set out below.

Item Nos. Para Nos. Reason

- | | | |
|----|---|---|
| 12 | 1 | Information relating to an Individual |
| 12 | 2 | Information which is likely to reveal the identity of an individual |
| 12 | 3 | Information relating to the financial or business affairs of any particular person (including the authority holding that information) |

12. **Update on Procurement Issues**

To consider a report from Chief Executive **(Pages 1 to 4)**

13. **Minutes**

To confirm the confidential minutes of the meeting held 27 September 2016
(Pages 1 to 2)

Published Monday 21 November 2016

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Telephone: 01926 456114
E-Mail: committee@warwickdc.gov.uk

Enquiries about specific reports: Please contact the officers named in the reports.

You can e-mail the members of the this Committee at
F&Ascrutinycommittee@warwickdc.gov.uk

Details of all the Council's committees, councillors and agenda papers are available via our website www.warwickdc.gov.uk/committees

Please note that the majority of the meetings are held on the first floor at the Town Hall. If you feel that this may restrict you attending this meeting, please call (01926) 456114 prior to this meeting, so that we can assist you and make any necessary arrangements to help you attend the meeting.

The agenda is also available in large print, on request, prior to the meeting by calling 01926 456114.