

Overview and Scrutiny Committee

Minutes of the meeting held on Tuesday 28 July 2015 at the Town Hall, Royal Leamington Spa at 6.00 pm.

Present: Councillor Boad (Chairman); Councillors Bromley, Mrs Cain, Cooke, Davison, Edgington, Gill, Miss Grainger, Margrave, Naimo, and Parkins.

Also Present: No other councillors were present.

8. **Substitutes**

Councillor Cooke substituted for Councillor Mrs Redford and Councillor Gill substituted for Councillor D'Arcy.

9. **Declarations of Interest**

There were no declarations of interest.

10. **Minutes**

The minutes of the meeting held on 30 June 2015 were taken as read and signed by the Chairman as a correct record.

11. **Comments from the Executive**

The Committee considered a report from Democratic Services which detailed the responses the Executive gave to the comments the Overview and Scrutiny Committee made regarding the reports submitted to the Executive in July.

Councillor Cooke was advised to raise his opinions about the report "The Introduction of a Pre-Application of charging regime for development proposals" with his Group.

Resolved that the report be noted.

12. **Review of the Work Programme & Forward Plan**

The Committee considered its work programme for 2015/16 and the latest published version of the Forward Plan.

Following on from a decision made at the last Committee meeting on 30 June, the Committee discussed the Leisure Options briefing to Councillors that had taken place on 9 July. The Deputy Chief Executive (BH) and Councillor Naimo, who sat on the Working Party, explained that a series of options would be coming forward in a report going to the Executive in November. It was suggested that there might be a role for Committee members to scrutinise the options to see how these would affect the public using the facilities and to ensure free access to all sections of the community. The base data that would give rise to the various assumptions made, should be examined to ensure that the right questions had been asked and the correct assumptions drawn. Committee Members requested

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that a verbal briefing ahead of the November report be given to them by Cultural Services staff on 2 September. The Deputy Chief Executive (BH) was asked to explain to the Head of Service what was required.

The Chairman requested that in anticipation of any of the Portfolio Holders' reports, if any Councillor wanted something specifically mentioned in the report, then they should direct their enquiry via Committee Services by email to the relevant Portfolio Holder.

Members were asked to consider whether the item scheduled for November "Housing – Adaptations for people with disabilities" required Task & Finish Group work and whether there were policy issues that should be tackled. It was noted that Warwickshire County Council had various decisions to make and until these were made, this item would be difficult to scrutinise.

The Committee discussed the Scoping Document for the Task & Finish Group – Sales and Letting Board Notices. The Deputy Chief Executive (BH) was asked to amend the Scoping Document in light of the discussions. The words "in Warwick District" should be removed from the title of the Scoping Document and Members requested other minor amendments to make it clearer. Once this had been done, the Scoping Document would be passed to Committee Services for circulation to all Councillors with a request for volunteers to join the Task & Finish Group. It was suggested that the ideal Group size would be four to six Members. Members of the Executive could not be part of the Group. At the 2 September meeting, the Committee would then confirm whether the Task & Finish work would proceed, and if so, the membership of the Group.

It was noted that in respect of the Forward Plan, the Tenants Incentive Grant Scheme (Ref 687) had now slipped to September; and the Strategic Opportunity Proposal (Ref 712) had slipped to 30 September.

Resolved that

- (1) a briefing to the Committee be provided by Cultural Services on 2 September in anticipation of the Leisure Options report going to the November Executive meeting to inform Members on the assumptions that underpin the analysis of each option;
- (2) the Deputy Chief Executive (BH) will revise the Task & Finish Group – Sales and Letting Board Notices Scoping Document in line with comments received from Members and this will be circulated to all Councillors (except the Executive) requesting volunteers to form the Task & Finish Group. A decision on whether to proceed and if so, the membership of the Group will be made on 2 September;
- (3) the "Social Value in Procurements" report will be received 29 September;

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- (4) "Health Scrutiny – the way forward" will be received 2 September;
- (5) "How the work on the Council's Health Strategy is progressing" will be received 2 September;
- (6) "Review whether current arrangements for Crime and Disorder Scrutiny" report will be received 29 September;
- (7) the Deputy Chief Executive (BH) will provide the dates of the LEP Board meetings to Committee Services so that the CWLEP update item on the Work Programme can be scheduled; and
- (8) the Task & Finish Group – Racing Club – Warwick, St Mary's Lands – Scoping Document can be removed from the Work Programme, having been superseded by the report coming forward to the 29 September meeting.

13. Executive Agenda (Non-confidential items and reports) – Wednesday 29 July 2015

The Committee considered the following non-confidential items which would be discussed at the meeting of the Executive on Wednesday 29 July 2015.

Item number 4 –Gypsies & Travellers –update on the progress of the Development Plan Document to allocate sites

The Committee noted the report.

(The meeting finished at 7.39 pm)