

FINANCE & AUDIT SCRUTINY COMMITTEE

WORK PLAN 2011/12

	Title of Review	Format	Lead Officer	Target Date	Notes / Attendees / Task & Finish Group membership
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10 JANUARY 2012

SCRUTINY ITEMS

1	Rural/Urban Capital Improvement Scheme Update	Report	Chris Brown		
2	Procurement Bi-Annual Report	Report	Mel Gillman		

No scheduled audit items

14 FEBRUARY 2012

AUDIT ITEMS

1	Treasury Management Activity Report Quarter 3 2011/12	Report	Roger Wyton		+ Treasury Management Strategy 2012/13 to Executive
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No scheduled scrutiny items

13 MARCH 2012

AUDIT ITEMS

1	Audit Plan 2012/13	Report	Richard Barr		
2	Internal Audit Quarterly Report Quarter 3 2011/12	Report	Richard Barr		
3	External Audit Certification of Claims and Returns Annual Report	Report			
4	Review of Effectiveness of Internal Audit – Update on Action Plan	Report	Richard Barr		

No scheduled scrutiny items

17 APRIL 2012**AUDIT ITEMS**

1	Update on Annual Memberships at Gyms	Report	Richard Barr		
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SCRUTINY ITEMS

2	Update on Royal Spa Centre Business Plan	Report			
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ITEMS TO BE SCHEDULED

- Review of the refuse collection contract, at an appropriate time to be confirmed with the Head Of Neighbourhood Services (12/07/11 minute 32)
- Olympics - update