

## Finance and Audit Scrutiny Committee WORK PROGRAMME 2018/19

**24 July 2018**

Title	Audit or Scrutiny Item	Format	Lead Officer / Councillor	Next report date if applicable	Completion date
Treasury Management Annual Report	Audit	Written report followed by Q&A	Karen Allison / Cllr Whiting		Annually
Treasury Management Half Year Review (Oct to March 2018)	Audit	Written report followed by Q&A	Karen Allison / Cllr Whiting		
Anti-Fraud and Corruption Strategy	Audit	Written report followed by Q&A	John King		
Stock Condition Survey	Scrutiny	Written report followed by Q&A at meeting (Joint Meeting for this item)	Lisa Barker / Cllr Phillips	TBC	TBC
Scrutiny of Service Area Performance – <b>Housing</b>	Scrutiny	Written report followed by Q&A	Lisa Barker / Cllr Phillips		
Update from BH regarding 2 x Housing contracts	Scrutiny	Not known – possibly verbal update followed by Q&A	Bill Hunt / Cllr Phillips		

**Appendix 1**

Local Plan Infrastructure Delivery Plan	Scrutiny	Written report followed by Q&A	David Butler / Cllr Rhead	January 2019	
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**Actions from July 2018****30 July 2018**

Title	Audit or Scrutiny Item	Format	Lead Officer/ Councillor	Next report date if applicable	Completion date
Audited Statement of Accounts 2017/18	Audit	Written report followed by Q&A	Mike Snow / Cllr Whiting		
External Audit Findings Report	Audit	Written report followed by Q&A	Grant Thornton & Mike Snow		

**29 August 2018**

Title	Audit Item or Scrutiny Item	Format	Lead Officer/ Councillor	Next report date if applicable	Completion date

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**25 September 2018**

Title	Audit Item or Scrutiny Item	Format	Lead Officer/ Councillor	Next report date if applicable	Completion date
Review of the Assigning of Parent Company Guarantee's & other securities – update following submission to SMT	Audit	Written report followed by Q&A	Richard Barr / Mike Snow / Cllr Phillips	TBC	TBC
Internal Audit Quarter 1 Progress Report	Audit	Written report followed by Q&A	Richard Barr		Quarterly
Annual Governance Statement Quarter 1 Action Plan Report	Audit	Written report followed by Q&A	Richard Barr		Quarterly
Annual Governance Statement Quarter 2 Action Plan Report	Audit	Written report followed by Q&A	Richard Barr		Quarterly

**Appendix 1**

Procurement Strategy Half Year Update	Scrutiny	Written report followed by Q&A	Mike Snow / Becky Reading		
Scrutiny of Service Area Performance – <b>Neighbourhood Services</b>	Scrutiny	Written report followed by Q&A	Rob Hoof / Cllr Mrs Grainger		

**30 October 2018**

Title	Audit Item or Scrutiny Item	Format	Lead Officer/ Councillor	Next report date if applicable	Completion date

## 27 November 2018

Title	Audit Item or Scrutiny Item	Format	Lead Officer/ Councillor	Next report date if applicable	Completion date
Scrutiny of Service Area Performance – <b>Development Services</b>	Scrutiny	Written report followed by Q&A	Dave Barber / Cllrs Butler Rhead		

## 8 January 2019

Title	Audit Item or Scrutiny Item	Format	Lead Officer/ Councillor	Next report date if applicable	Completion date
Scrutiny of Service Area Performance – <b>Chief Executives</b>	Scrutiny	Written report followed by Q&A	Chris Elliott / Cllr Mobbs		
Local Plan Infrastructure Delivery Plan	Scrutiny	Written report followed by Q&A	David Butler / Cllr Rhead		Six monthly update

**5 February 2019**

Title	Audit Item or Scrutiny Item	Format	Lead Officer/ Councillor	Next report date if applicable	Completion date

**5 March 2019**

Title	Audit Item or Scrutiny Item	Format	Lead Officer/ Councillor	Next report date if applicable	Completion date
Internal Audit Quarter 3 Progress Report	Audit	Written report followed by Q&A	Richard Barr		Quarterly
Internal Audit Strategic Plan (2019/20 to 2021/22)	Audit	Written report followed by Q&A	Richard Barr		
Annual Governance Statement Quarter 3 Action Plan Report	Audit	Written report followed by Q&A	Richard Barr		Quarterly
Scrutiny of Service Area Performance – <b>Culture</b>	Scrutiny	Written report followed by Q&A	Rose Winship / Cllr Coker		

**2 April 2019**

Title	Audit Item or Scrutiny Item	Format	Lead Officer/ Councillor	Next report date if applicable	Completion date
Procurement Strategy Annual Review	Scrutiny	Written report followed by Q&A	Mike Snow / Becky Reading		Annually

**30 April 2019**

Title	Audit Item or Scrutiny Item	Format	Lead Officer/ Councillor	Next report date if applicable	Completion date

May 2019

Title	Audit Item or Scrutiny Item	Format	Lead Officer/ Councillor	Next report date if applicable	Completion date
Internal Audit Annual Report	Audit	Written report followed by Q&A	Richard Barr		Annually
Internal Audit Quarter 4 Progress Report	Audit	Written report followed by Q&A	Richard Barr		Quarterly
Annual Governance Statement	Audit	Written report followed by Q&A	Richard Barr		
Annual Governance Statement Quarter 4 Action Plan Report	Audit	Written report followed by Q&A	Richard Barr		Quarterly
Scrutiny of Service Area Performance – <b>Health &amp; Community Protection</b>	Scrutiny	Written report followed by Q&A	Marianne Rolfe / Cllr Thompson		



<b>Date</b>	<b>Contracts Registers Reviews 2017/18</b>
<b>May 2018</b>	Finance
<b>July 2018</b>	Housing
<b>September 2018</b>	Neighbourhood Services
<b>November 2018</b>	Development
<b>January 2019</b>	Chief Executives
<b>March 2019</b>	Cultural Services
<b>May 2019</b>	Health & Community Protection