

FINANCE & AUDIT SCRUTINY COMMITTEE

WORK PLAN 2011/12

	Title of Review	Format	Lead Officer	Target Date	Notes / Attendees / Task & Finish Group membership
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9 AUGUST 2011

AUDIT ITEMS

1	Treasury Management Activity Report Quarter 1 2011/12	Report	Roger Wyton		
2	Treasury Management Annual Review	Report	Roger Wyton		
3	Risk Management Annual Report	Report	Richard Barr		
4	Risk Management (Staff Policies)	Report	Finance		12 July Minute 24 refers.

SCRUTINY ITEMS

5	Royal Spa Centre Business Plan	Report			
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13 SEPTEMBER 2011

AUDIT ITEMS

1	Procurement Quarterly Report	Report	Mel Gillman		
2	Internal Audit Quarterly Report Quarter 1 2011/12	Report	Richard Barr		

SCRUTINY ITEMS

3	National Fraud Initiative – Update	Report	Ian Wilson		
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21 SEPTEMBER 2011

1	Statement Of Accounts	Report			
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11 OCTOBER 2011**No scheduled items****15 NOVEMBER 2011****AUDIT ITEMS**

1	Treasury Management Activity Report Quarter 2 2011/12	Report	Roger Wyton		
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No scheduled scrutiny items**13 DECEMBER 2011****AUDIT ITEMS**

1	Anti Fraud and Corruption Strategy	Report	John King		
2	Internal Audit Quarterly Report – Quarter 2 2011/12	Report	Richard Barr		

SCRUTINY ITEMS

3	Procurement Quarterly Report	Report	Mel Gillman		
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10 JANUARY 2012**No scheduled audit items****SCRUTINY ITEMS**

1	Urban/Rural Initiatives Update	Report			
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14 FEBRUARY 2012**AUDIT ITEMS**

1	Treasury Management Activity Report Quarter 3 2011/12	Report	Roger Wyton		+ Treasury Management Strategy 2012/13 to Executive
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No scheduled scrutiny items**13 MARCH 2012****AUDIT ITEMS**

1	Procurement Quarterly Report	Report	Mel Gillman		
2	Internal Audit Quarterly Report Quarter 3 2011/12	Report	Richard Barr		
3	External Audit Certification of Claims and Returns Annual Report	Report			

No scheduled scrutiny items**17 APRIL 2012****AUDIT ITEMS**

1	Audit Plan 2012/13	Report	Richard Barr		
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No scheduled scrutiny items**TO BE SCHEDULED**

Review of the refuse collection contract (at an appropriate time to be confirmed with the Head Of Neighbourhood Services)