

Title: End of Term Report

Lead Officer: Lesley Dury, Principal Committee Services Officer

Portfolio Holder: Not applicable

Wards of the District directly affected: Not applicable

Approvals required	Date	Name
Portfolio Holder		
Finance		
Legal Services		
Chief Executive	3/4/23	Andrew Jones
Programme Director for Climate Change		
Head of Service(s)	3/4/23	Graham Leach
Section 151 Officer		
Monitoring Officer	3/4/23	Andrew Jones
Leadership Co-ordination Group		
Final decision by this Committee or rec to another Cttee / Council?	The report will go to Council for noting.	
Contrary to Policy / Budget framework?	No	
Does this report contain exempt info/Confidential? If so, which paragraph(s)?	No	
Does this report relate to a key decision (referred to in the Cabinet Forward Plan)?	No	
Accessibility Checked?	Yes	

Summary

This report is the annual end of term report to the Council on the work the Overview & Scrutiny Committee has undertaken during the municipal year 2022/23. Article 6 in the Council's Constitution mandates that the Committee must report annually to Council on its working.

The Committee met 10 times during the year. Some members from this Committee also formed part of the membership of the Fees & Charges Review Group and the Budget Review Group which both met once to discuss certain financial reports.

Recommendation(s)

- (1) That it be recommended to Council that the list of matters considered by the Overview & Scrutiny Committee during the municipal year 2022/23, as detailed in Appendix A to the report, be noted.
 - (2) That prior to the submission to Council, the report be updated to include the meeting of the Overview & Scrutiny Committee that took place in April 2023.
-

1 Reasons for the Recommendation

- 1.1 Under Article 6 of the Council's Constitution, Overview & Scrutiny Committees and Policy Committees are required to provide an end of term report to the Council on the work they have undertaken during the year.
- 1.2 The matters considered during the year are attached at Appendix A to the report. This will be updated to include matters considered at this meeting before it is submitted to Council.
- 1.3 A full account of the work undertaken by the Overview & Scrutiny Committee for the municipal year 2022/23 will be submitted to Council.

2 Alternative Options

- 2.1 There are no alternative options because this report complies with the requirements of Article 6 of the Council's Constitution.

3 Legal Implications

- 3.1 There are no legal or human rights implications in this report.

4 Financial

- 4.1 There are no financial or budgetary considerations in this report.

5 Business Strategy

- 5.1 The recommendations in this report do not impact any of the Council's service areas or any business strategies. The report is written every year because it is a requirement of Article 6 of the Council's Constitution.

6 Environmental/Climate Change Implications

- 6.1 There are no environmental or climate change implications.

7 Analysis of the effects on Equality

- 7.1 There are no effects on equality.

8 Data Protection

8.1 There are no data protection implications.

9 Health and Wellbeing

9.1 There are no health and wellbeing implications.

10 Risk Assessment

10.1 There are no risks associated with this report which is purely provided as a matter of good practice and Council policy concerning Scrutiny Committees.

11 Consultation

11.1 Not required for all reports and can be removed if not used but should include details if the proposal has been considered by the relevant programme advisory board, any consultation with ward councillors (when a specific ward is directly affected) and any wider public consultation undertaken (if not included in the reasons for recommendation)

Background papers:

Only minutes of both Overview & Scrutiny Committee and of Cabinet have been referred to in the preparation of this report. These are published on the Council's website.

Supporting documents:

Not applicable.