

Health Scrutiny Sub-Committee

Tuesday 22 November 2016

A meeting of the above Sub-Committee will be held at the Town Hall, Royal Leamington Spa on Tuesday 22 November 2016 at 6.00pm.

Membership: Councillor Parkins (Chairman); Councillors D'Arcy, Edgington, and Mrs Redford.

Co-opted Membership: Councillors Mrs Falp, Mrs Knight and Quinney.

Emergency Procedure

At the commencement of the meeting, the Chairman will announce the emergency procedure for the Town Hall.

Agenda

1. Apologies and Substitutes

- (a) to receive apologies for absence from any Councillor who is unable to attend; and
- (b) to receive the name of any Councillor who is to act as a substitute, notice of which has been given to the Chief Executive, together with the name of the Councillor for whom they are acting.

2. Declarations of Interest

Members to declare the existence and nature of interests in items on the agenda in accordance with the adopted Code of Conduct.

Declarations should be entered on the form to be circulated with the attendance sheet and declared during this item. However, the existence and nature of any interest that subsequently becomes apparent during the course of the meeting must be disclosed immediately. If the interest is not registered, Members must notify the Monitoring Officer of the interest within 28 days.

Members are also reminded of the need to declare predetermination on any matter.

If Members are unsure about whether or not they have an interest, or about its nature, they are strongly advised to seek advice from officers prior to the meeting.

3. **Minutes**

To confirm the minutes of the Health Scrutiny Sub-Committee meeting held on 24 August 2016. **(Item 3/Page 1)**

4. **Update from the Peer Review**

To consider a verbal report from the Chief Executive.

Extract from the Draft Corporate Peer Challenge Feedback Report 20-22 July 2016. **(Item 4/Page 1)**

The full report can be viewed on the [Warwick District Council website](#)

5. **Annual Status Report – Air Quality Management**

To consider a report from Health & Community Protection. **(Item 5/Page 1)**

6. **Purple Flag Accreditation**

To consider a report from Health & Community Protection. **(Item 6/Page 1)**

Submission documentation for Warwick District Council's Purple Flag Accreditation can be viewed on the [Warwick District Council website](#)

7. **Review of Health & Wellbeing Arrangements**

To consider a report from Health & Community Protection. **(Item 7/Page 1)**

8. **Dementia Friendly Communities**

To consider a report from Health & Community Protection **(Item 8/Page 1)**

9. **WDC Submission to the County Council Health and Wellbeing Board Annual Report**

To consider a report from the Health & Wellbeing Lead. **(Item 9/Page 1)**

10. **Review of the Work Programme and Forward Plan**

To consider a report from Democratic Services. **(Item 10/Page 1)**

Published on 14 November 2016

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For enquiries about specific reports, please contact the Case Officer named in the reports.
You can e-mail the members of this Committee at
HealthScrutinySC@warwickdc.gov.uk

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website www.warwickdc.gov.uk/committees

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(01926) 456114.

Health Scrutiny Sub-Committee

Minutes of the meeting held on Wednesday 24 August 2016 at the Town Hall, Royal Leamington Spa at 6.00 pm.

Present: Councillors D'Arcy, Edgington, Naimo and Mrs Redford.

Also Present: Councillors Mrs Falp, Mrs Knight and Quinney.

11. **Apologies and Substitutes**

Councillor Naimo substituted for Councillor Parkins.

12. **Appointment of Chair**

In the absence of the Sub-Committee's Chair, it was moved by Councillor Edgington and duly seconded that Councillor D'Arcy be appointed Chair of Health Scrutiny Sub-Committee for the meeting 24 August 2016.

Resolved that Councillor D'Arcy be appointed Chair of the Health Scrutiny Sub-Committee for the meeting 24 August 2016.

13. **Declarations of Interest**

There were no declarations of interest.

14. **Minutes**

The minutes of the meeting held on 5 July 2016 were taken as read and signed by the Chair as a correct record.

15. **WDC response to the Sport England "Towards an Action Nation"**

The Sub-Committee considered a report from Cultural Services which gave details of the new Sport England Strategy "Towards an Active Nation", and summarised how the Council had reviewed and planned to implement the key messages from the strategy.

In response to questions about the scheme, the Programme Manager from Cultural Services informed Members that:

- GPs would refer patients to the Council via an "Exercise Referral System". The Council would provide that person with a dedicated trainer who would be trained in helping people with that particular medical condition. The patient would receive a suitable number of sessions to make sure that they understood how to keep fit. Trainers would keep a watchful eye to ensure people were making suitable progress.
- The Council anticipated that 50 sessions a year would be run, the funding for which would be provided by Public Health Warwickshire.
- The initiative was marketed and advertised at GP surgeries, but the Programme Manager felt that there was scope for GPs to promote the service more.

HEALTH SCRUTINY SUB-COMMITTEE MINUTES (Continued)

In response to general questions about promoting physical activity, the Programme Manager informed Members that:

- The Council would be able to monitor whether or not people used the sports and leisure facilities more by reviewing turnstile figures once the new leisure centre operators commenced managing the centres.
- It was possible to target physically inactive individuals via social profiling. Sports England had already undertaken such exercises, and from these it would be possible for the Council to target its efforts to increase the volume of people undertaking physical exercise. Results of such profiling in schools had shown that females became less physically active between the ages of 14 and 18, because they did not like sweating.
- The Council did not operate schemes that targeted the elderly in residential care; this was the responsibility of care home managers. There was potential to target the elderly who lived at home, but so far this had not happened.

16. Green Spaces/Friends of the Parks and the “Walking Scheme”

The Community Ranger from Neighbourhood Services gave Members a verbal report on how the parks within the District helped residents to stay fit and healthy.

She explained that to ensure the parks felt welcoming, graffiti was kept under control and the parks were well maintained. Section 106 money was being used to improve the play options at the parks in order to broaden the age group that could use the facilities. Money from S106 payments had also been used to improve access and paths and to provide outdoor gym equipment. By widening the appeal of the facilities, the Council had helped to combat social issues caused by loneliness and had increased social cohesion, which in turn had resulted in improved mental health.

The Community Ranger cited several examples of sporting activities that took place in the parks, such as football and cricket. Initiatives to include mums with young children were being run, such as “Wheelie fit Mums”, and walking football was also being trialed. The Ramblers Association was organising “Walking for Health” programmes and the Health and Wellbeing Lead was working hard to get this launched. Volunteers were required to train as walk leaders.

Staff at the Council were being offered the opportunity to undertake physical activities within initiatives such as the Corporate Bowls Challenge.

17. Review of Smoking Policy and updated figures

The Health and Wellbeing Lead informed Members that a revised smoking policy had been presented to the Executive for consideration in April 2016, which encompassed the growing use of E-cigarettes. As the number of people smoking cigarettes had steadily declined since November 2006, from 25.4% to 12.4%, figures had revealed a steady increase in the use of E-cigarettes.

HEALTH SCRUTINY SUB-COMMITTEE MINUTES (Continued)

The Health and Wellbeing Lead offered to provide Members who so wished with copies of the figures available.

18. Dementia Friendly Communities

This report would be considered at the meeting of the Health Scrutiny Sub-Committee on 22 November 2016.

19. Health Strategy Update

The Head of Health and Community Protection informed Members that the Council was reviewing how it linked into the Health and Wellbeing Board at the County Council. It was recognised that the process was not working that effectively at present. A Health and Wellbeing Steering Group was being established to ensure that all departments understood what was happening and to avoid duplication of work.

Members expressed their concerns that whilst they were being fed lots of information about various health and wellbeing initiatives that the Council was promoting, the Sub-Committee had not yet undertaken much in the way of proper scrutiny work. Members wished to see this rectified. The Head of Health and Community Protection recognised their concerns and it was agreed that work would be done towards this. Members would meet informally to discuss a way forward for agreement at the next meeting, and a report to this effect would be made to Overview and Scrutiny Committee at a future meeting.

Members also asked that they be given more written reports, rather than verbal reports, which did not allow for prior consideration.

20. Review of the Work Programme

The Sub-Committee considered its Work Programme for 2016. Nothing was added to the programme, but the suggestion that meetings be organised on Health and Wellbeing themes was dismissed in case more pressing matters were overlooked.


(The meeting finished at 8.23 pm)

Extract from the Draft Corporate Peer Challenge Feedback Report 20-22 July 2016

Health and Well-Being:

The Council is seen by partners as committed to making a contribution to improved health and well-being in the District. There is recognition that the Council has a key role of 'making every contact count' (MECC) and has opportunities to impact on people's mental and physical health. Partners described the Council as 'proactive' and having a 'culture of helping and supporting', and there are good examples of how the Council works with others on tackling wider health and well-being issues (e.g. GP referral scheme), and also work which focusses on the wider determinants of health such as social exclusion and debt management (e.g. Lillington). It is notable that WDC was the first district council in Warwickshire to take up the offer of public health (and more recently CCG) monies to match fund activities that contribute to improved health and well-being.

There are instances where the Council could be more proactive at seeking an earlier input and perspective from health partners (e.g. health impact assessment during Local Plan development, collaborative commissioning of the voluntary and community sector), and a need to articulate how key decisions (e.g. leisure development programme) contribute to the delivery of health and well-being outcomes. There is a need for a clearer local strategy – linked to the countywide Health & Well Being Strategy – that provides a better foundation on which the Council can base its contributions, determine how best it can work with partners, and measure its impact. If health and wellbeing is a political priority for the Administration, which it appears to be, it is important that there is a clear articulation about what the Administration wishes to achieve. It is also important to ensure that officers support the Cabinet Member to make the district's case in relevant forums such as the Health and Wellbeing Board.

 Health Scrutiny Sub Committee 22 November 2016		Agenda Item No. 5
Title	Annual Status Report – Air Quality Management	
For further information about this report please contact	Michael Jenkins (01926 - 456724)	
Wards of the District directly affected	All	
Is the report private and confidential and not for publication by virtue of a paragraph of schedule 12A of the Local Government Act 1972, following the Local Government (Access to Information) (Variation) Order 2006?	No	
Date and meeting when issue was last considered and relevant minute number		
Background Papers	Annual Status Report 2016: Annex 1	

Contrary to the policy framework:	No
Contrary to the budgetary framework:	No
Key Decision?	No
Included within the Forward Plan? (If yes include reference number)	No
Equality Impact Assessment Undertaken	No (If No state why below)
The Annual Status Report is a progress report and as such it is not considered that it has any adverse impact in respect of Equalities.	

Officer/Councillor Approval		
Officer Approval	Date	Name
Chief Executive/Deputy Chief Executive	11/11/16	Andrew Jones
Head of Service	11/11/16	Marianne Rolfe
CMT		
Section 151 Officer		
Monitoring Officer		
Finance	11/11/16	Mike Snow
Portfolio Holder(s)	11/11/16	Councillor Moira-Ann Grainger
Consultation & Community Engagement		
Final Decision?		No
Suggested next steps (if not final decision please set out below)		

1. SUMMARY

- 1.1 The Council plays a major role in local air quality management. This report is to update Members on progress.

2. RECOMMENDATION

- 2.1 That the contents of this report are noted.

3. REASONS FOR THE RECOMMENDATION

- 3.1 To keep the committee advised on progress.

4. POLICY FRAMEWORK

- 4.1 **Policy Framework** – One of the strategic aims of the Sustainable Community Strategy is to protect and enhance the built and natural environment. Together with the priorities of the Warwickshire Health and Wellbeing Strategy, actions to improve local air quality are considered essential contributors to delivering these objectives.
- 4.2 **Fit for the Future** – The Council's purpose is to improve the quality of life for everyone who lives in, works in or visits Warwick District. With our partners, we aspire to build sustainable, safer, stronger and healthier communities. As traffic congestion is the main source of air pollution, any actions promoting modal shift to reduce car dependency will not only improve air quality but also enhance healthier lifestyles.
- 4.3 **Equality Impact Assessments** – It is not considered that the Annual Status Report has any adverse impact in respect of Equality.

5. BUDGETARY FRAMEWORK

- 5.1 The costs associated with local air quality management are contained within current budgets

6. RISKS

- 6.1 No risks have been identified with this update report.

7. ALTERNATIVE OPTIONS CONSIDERED

- 7.1 No alternatives have been considered because providing an Annual Status Report to Defra is a statutory responsibility. The ASR fulfils a requirement of Local Air Quality Management (LAQM) as set out in Part IV of the Environment Act (1995) and the relevant Policy and Technical Guidance documents.

8. BACKGROUND

- 8.1 Within Warwick District, air quality is generally good. However there are locations in the town centres where nitrogen dioxide levels regularly exceed the national objective. This has led to the Council declaring five air quality management areas (AQMA's) with on-going monitoring in these areas.

- 8.2 There are currently AQMAs declared in Warwick town centre and Coventry Road; Warwick, Leamington Spa and 2 small AQMAs in Kenilworth.
- 8.3 Vehicle emissions are the cause of nitrogen dioxide levels exceeding air quality objectives in all AQMAs. As such, any improvement is largely dependent on the cooperation of Warwickshire County Council to implement schemes aimed at reducing traffic congestion. Warwickshire Public Health also has a key role in promoting modal shift away from the car to encourage healthier lifestyles.
- 8.4 The Action Plan encompassing all these AQMAs was updated in 2015 and progress is reported on through the Annual Status Report. Warwick District Council is actively working to improve air quality in the district, through the implementation of the Action Plan, as well as implementation of the Local Transport Plan in partnership with Planning and Public Health colleagues.
- 8.5 Members have queried the Council's focus on nitrogen dioxide and a perceived lack of interest in particulate matter air pollution. Whilst the health impact of particulates (mainly from diesel engines) is recognised, no exceedences of air quality objectives have been identified for particulates. Levels of particulates measured at the two DEFRA real-time monitoring units in Leamington (Rugby Road and Hamilton Terrace) have not shown any exceedences. For the Council to consider further particulate monitoring, there would be a capital cost of c£30,000+ per unit with on-going annual maintenance/data management costs estimated at £2,000 per unit. If Members were minded to consider this approach, accurate costings could be obtained and reported to a future meeting but this would have to be considered as a 'growth' budgetary item.

9. ACTIONS TO IMPROVE AIR QUALITY

- 9.1 WDC has taken forward a number of measures during the current reporting year of 2015 in pursuit of improving local air quality. As the Action Plan is still relatively new, many of the measures are still in the planning phase.

Traffic Management & Smarter Travel

- 9.2 One of the key groups of measures relate to those being implemented on the key transport corridors, which have been prioritised by Warwickshire County Council. Good progress is being made in relation to these proposals, with many of the detailed measures having some air quality impact. Detailed proposals are set out for 11 main corridors / areas, many of which align with AQMAs in the district. Each of the 11 areas include specific measures for junction / highway improvements, walking and cycling improvements, Park and Ride provision, bus priority measures as well as behavioural change measures. Most work has been undertaken on the A452 Europa Way 'Sustainable Spine' corridor which is the key route from the M40 in Leamington Spa and Warwick. Proposals are being worked on and funding being sought from large scale developments currently coming forward.

Development Control

- 9.3 The measures being implemented through planning are also successfully moving forward. Planning applications are routinely being checked by Environmental Health Officers and air quality assessments requested where relevant. Mitigation, based on the Low Emissions SPG is also routinely requested. In addition, an air quality assessment of the impacts of Local Plan development has been undertaken, which goes some way to assessing the potential cumulative impact of development outlined in the Local Plan.

Promote Low Emission Vehicles and Infrastructure

- 9.4 Environmental Health Officers are using our Low Emission Strategy Guidance to require new developments to provide electric vehicle charging points and ensure a more widespread infrastructure for low emission vehicles.
- 9.5 In response to the commitment for WDC to move our fleet to electric vehicles where practicable, WDC now have 5 electric vehicle pool cars, 4 are routinely used by the housing department and 1 by planning.

Local Priorities

- 9.6 Priorities for the coming year are to continue to support the work on the key transport corridors and continue implementing the planning measures, as well as promoting low emission vehicles and infrastructure.



2016 Air Quality Annual Status Report (ASR): Warwick District Council

July 2016



Experts in air quality
management & assessment

Document Control

Client	Warwick District Council	Principal Contact	Mike Jenkins
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Job Number	J2554
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Report Prepared By:	Nicole Holland and Dr Clare Beattie
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Document Status and Review Schedule

Report No.	Date	Status	Reviewed by
J2554/1/F1	21 July 2016	Final	Laurence Caird (Principal Consultant)

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Report Reference Number	J2554/1/F1
Date	21st July 2016

Executive Summary: Air Quality in Our Area

Air Quality in Warwick

Air pollution is associated with a number of adverse health impacts. It is recognised as a contributing factor in the onset of heart disease and cancer. Additionally, air pollution particularly affects the most vulnerable in society: children and older people, and those with heart and lung conditions. There is also often a strong correlation with equalities issues, because areas with poor air quality are also often the less affluent areas^{1,2}.

The annual health cost to society of the impacts of particulate matter alone in the UK is estimated to be around £16 billion³.

Warwick District is situated in the West Midlands, within the county of Warwickshire. To the south lies Stratford-on-Avon, to the east, Rugby, and to the north are Coventry and Solihull. The main towns in the district are Warwick, Leamington Spa and Kenilworth. The M40 runs through the district. The main air quality issues identified are in relation to road traffic, particularly at congested town centre locations within Warwick, Leamington Spa and Kenilworth. There are also a number of villages scattered throughout the rural parts of the district.

There are currently AQMAs declared in Warwick town centre and Coventry Road, Leamington Spa and 2 small AQMAs in Kenilworth. The Action Plan encompassing all these AQMAs was updated in 2015 and is reported on in this report. Warwick District Council is actively working to improve air quality in the district, through the implementation of the Action Plan, as well as implementation of the Local Transport Plan and in partnership with Planning and Public Health colleagues.

Actions to Improve Air Quality

Warwick District Council has taken forward a number of measures during the current reporting year of 2015 in pursuit of improving local air quality. As the Action Plan is still relatively new, many of the measures are still in the planning phase. One of the key groups of measures relate to those being implemented on the key corridors, which have been prioritised by Warwickshire County Council. Good progress is being made in relation to these proposals, with many of the detailed measures having some air quality impact. Detailed proposals are

¹ Environmental equity, air quality, socioeconomic status and respiratory health, 2010

² Air quality and social deprivation in the UK: an environmental inequalities analysis, 2006

³ Defra. Abatement cost guidance for valuing changes in air quality, May 2013

set out for 11 main corridors/ areas many of which align with AQMAs in the district. Each of the 11 areas include specific measures for junction / highway improvements, walking and cycling improvements, Park and Ride provision, bus priority measures as well as behavioural change measures. Most work has been undertaken on the A452 Europa Way 'Sustainable Spine' corridor which is the key route from the M40 in Leamington Spa and Warwick. Proposals are being worked on and funding being sought from large scale developments currently coming forward.

The measures being implemented through planning are also successfully moving forward. Planning applications are routinely being checked by the environmental health team and air quality assessments requested where relevant. Mitigation, based on the Low Emissions SPG is also routinely requested. In addition, an air quality assessment of the impacts of Local Plan development has been undertaken, which goes some way to assessing the potential cumulative impact of development outlined in the Local Plan.

Local Priorities and Challenges

Warwick District Council's priorities for the coming year are to continue with the work on the key transport corridors and continue in implementing the planning measures, as well as promoting low emission vehicles and infrastructure.

How to Get Involved

Members of the public can help improve air quality in the borough by travelling using sustainable transport options, such as walking, running, cycling and using public transport. Car sharing is also a relatively easy way to reduce private car use (<https://carsharewarwickshire.liftshare.com/>).

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1 Local Air Quality Management

- 1.1 This report provides an overview of air quality in Warwick during 2015. It fulfils the requirements of Local Air Quality Management (LAQM) as set out in Part IV of the Environment Act (1995) and the relevant Policy and Technical Guidance documents.
- 1.2 The LAQM process places an obligation on all local authorities to regularly review and assess air quality in their areas, and to determine whether or not the air quality objectives are likely to be achieved. Where an exceedence is considered likely the local authority must declare an Air Quality Management Area (AQMA) and prepare an Air Quality Action Plan (AQAP) setting out the measures it intends to put in place in pursuit of the objectives. This Annual Status Report (ASR) is an annual requirement showing the strategies employed by Warwick District Council to improve air quality and any progress that has been made.
- 1.3 The statutory air quality objectives applicable to LAQM in England can be found in Table A5.1 in Appendix A5.

2 Actions to Improve Air Quality

Air Quality Management Areas

- 2.1 Air Quality Management Areas (AQMAs) are declared when there is an exceedence or likely exceedence of an air quality objective. After declaration, the authority must prepare an Air Quality Action Plan (AQAP) within 12-18 months setting out measures it intends to put in place in pursuit of the objectives.
- 2.2 The AQMAs declared by Warwick District Council are shown in Figure 1 to Figure 5 and described in Table 1.
- 2.3 No changes have been made to the AQMAs declared by Warwick District Council during the past year.



Figure 1: Warwick AQMA (amended 2008)

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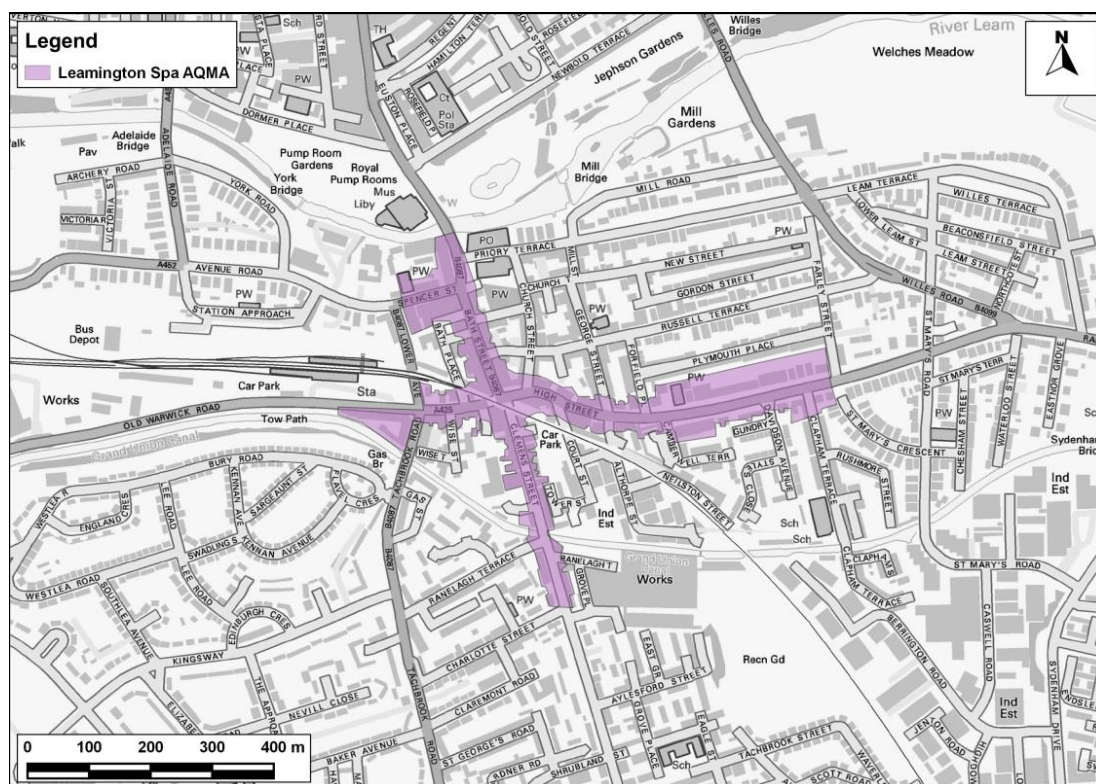


Figure 2: Leamington Spa AQMA

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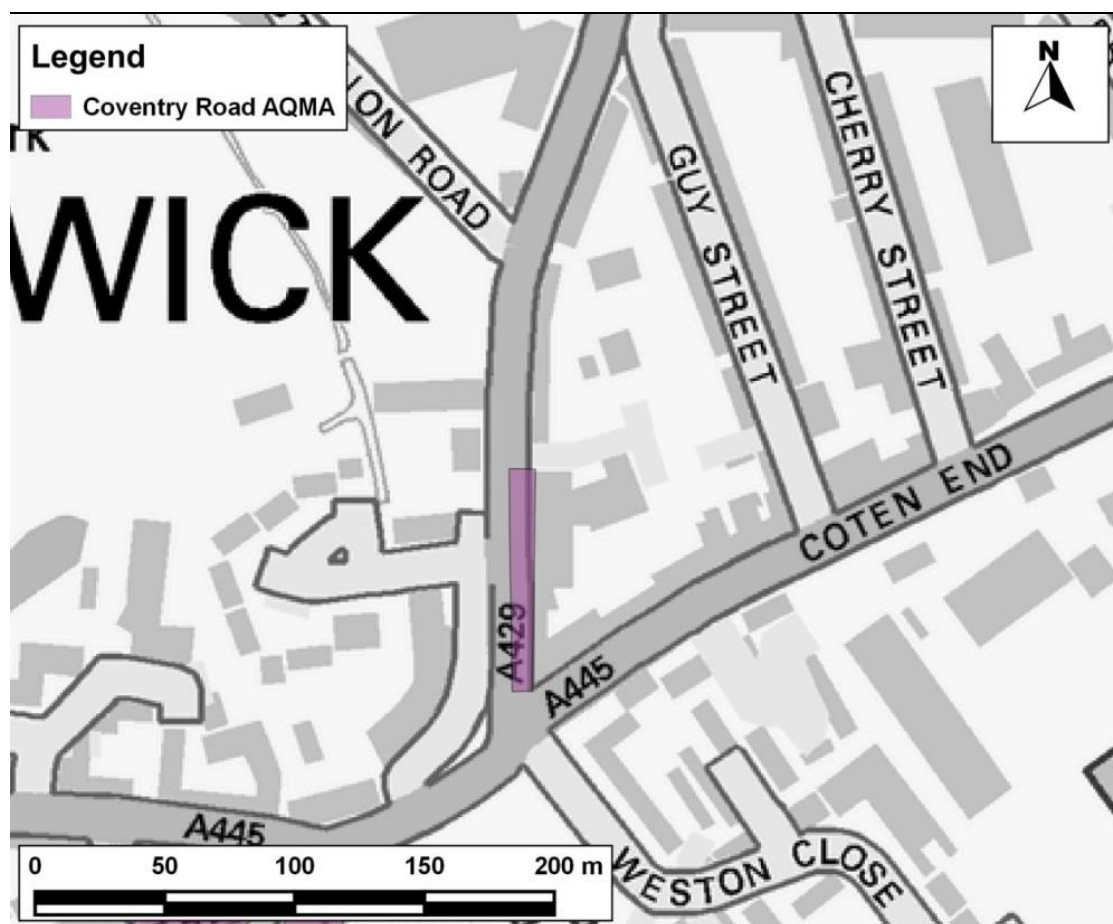


Figure 3: Coventry Road AQMA, Warwick

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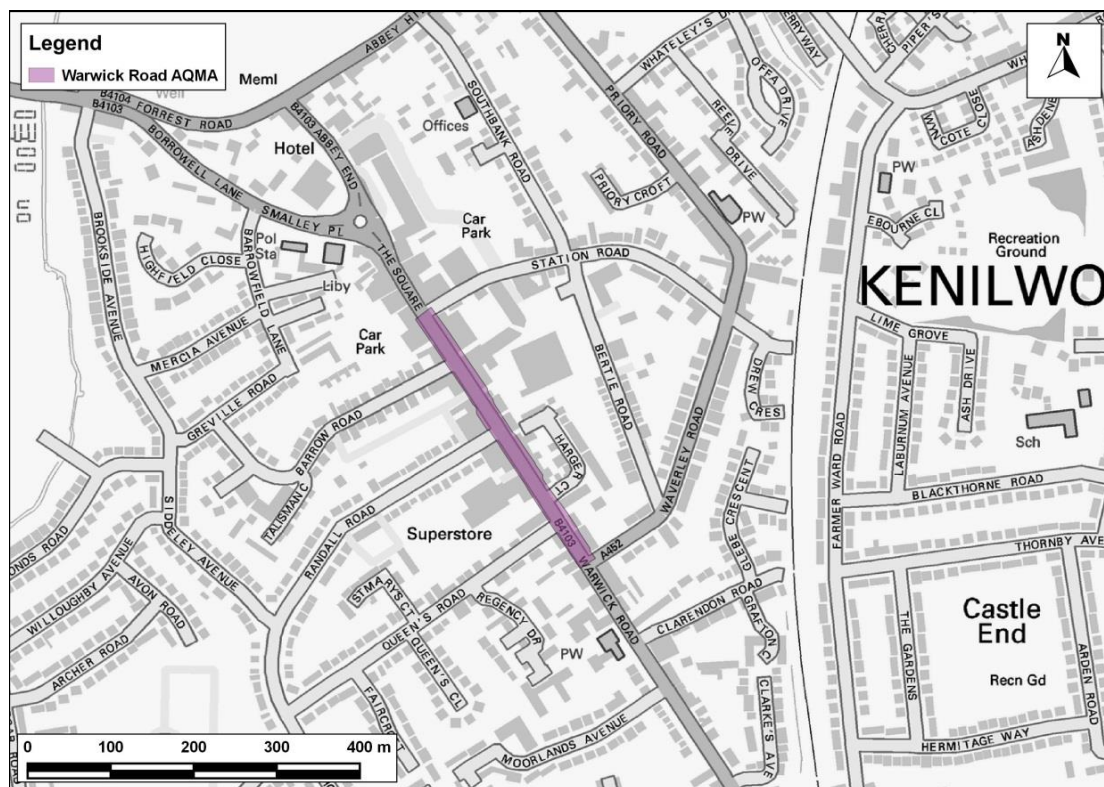


Figure 4: Warwick Road AQMA, Kenilworth

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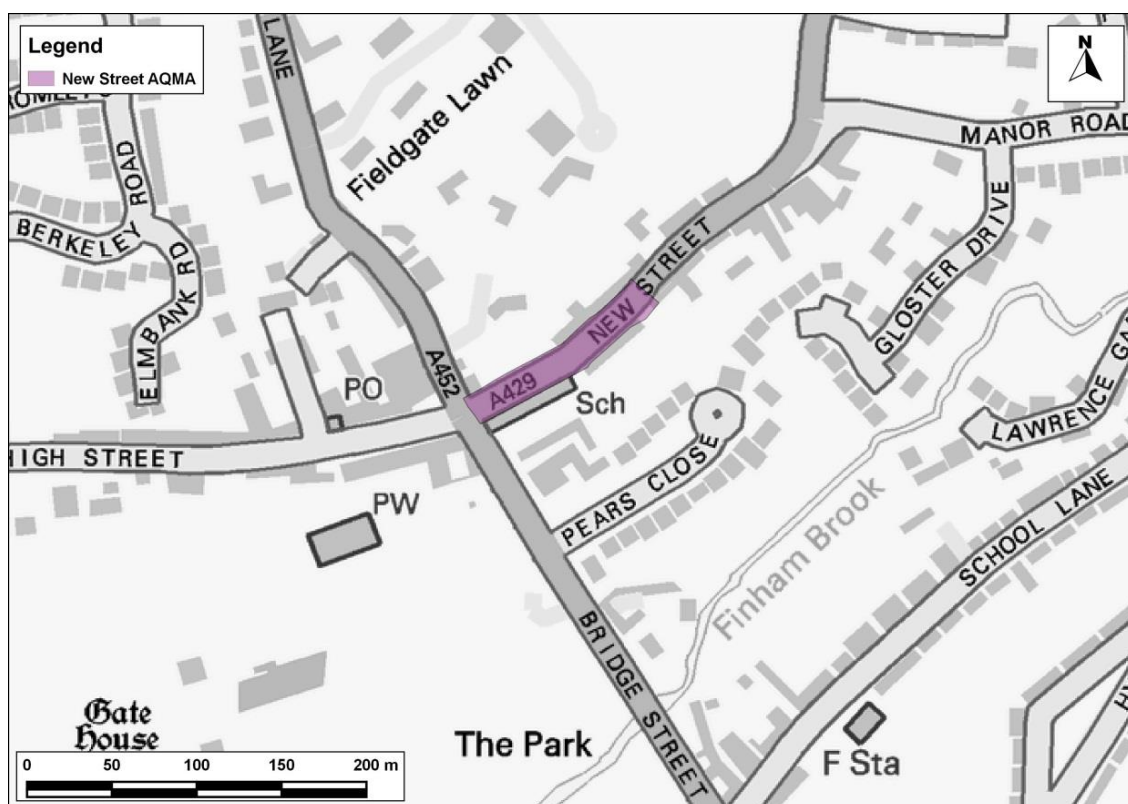


Figure 5: New Street AQMA, Kenilworth

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Table 1: Declared Air Quality Management Areas

AQMA Name	Pollutants and Air Quality Objectives	City / Town	One Line Description	Action Plan
Warwick Coventry Road	nitrogen dioxide: annual mean	Warwick	The area covers the east side of Coventry Road from the junction with St. Johns / Coten End, incorporating 2-4 Coventry Road and Montgomery Court, properties fronting on to Coventry Road only.	Air Quality Action Plan: Warwick District Council, 2015 (Air Quality Consultants, 2015) Available at: http://www.warwickdc.gov.uk/download/downloads/id/517/air_quality_action_plan
Warwick Road (Kenilworth) AQMA	nitrogen dioxide: annual mean	Kenilworth	An area encompassing all properties along Warwick Road, Kenilworth between the junctions with Station Road and Waverley Road.	Air Quality Action Plan: Warwick District Council, 2015 (Air Quality Consultants, 2015) Available at: http://www.warwickdc.gov.uk/download/downloads/id/517/air_quality_action_plan
New Street Kenilworth AQMA	nitrogen dioxide: annual mean	Kenilworth	An area encompassing all properties fronting New Street, Kenilworth from the junction with Bridge Street/Fieldgate Lane up to and including No. 17 New Street.	Air Quality Action Plan: Warwick District Council, 2015 (Air Quality Consultants, 2015) Available at: http://www.warwickdc.gov.uk/download/downloads/id/517/air_quality_action_plan
Warwick AQMA	nitrogen dioxide: annual mean and 1-hour mean	Warwick	An area in the centre of Warwick, encompassing properties along High Street, Jury Street, Bowling Green Street, Theatre Street, Northgate, The Butts, Smith Street, Church St and part of Saltisford, and also including a number of nearby properties. This AQMA is now declared for both annual and hourly mean nitrogen dioxide objectives.	Air Quality Action Plan: Warwick District Council, 2015 (Air Quality Consultants, 2015) Available at: http://www.warwickdc.gov.uk/download/downloads/id/517/air_quality_action_plan

AQMA Name	Pollutants and Air Quality Objectives	City / Town	One Line Description	Action Plan
Leamington Spa AQMA	nitrogen dioxide: annual mean	Leamington Spa	An area of South Town, Leamington Spa, centred on High Street, Clemens Street and Bath Street.	Air Quality Action Plan: Warwick District Council, 2015 (Air Quality Consultants, 2015) Available at: http://www.warwickdc.gov.uk/download/downloads/id/517/air_quality_action_plan

Progress and Impact of Measures to Address Air Quality in Warwick

- 2.4 Warwick District Council has taken forward a number of measures during the current reporting year of 2015 in pursuit of improving local air quality. Details of all measures completed, in progress or planned are set out in Table 2. More detail on these measures can be found in the Action Plan: (Air Quality Action Plan: Warwick District Council, 2015 (Air Quality Consultants, 2015) . As the Action Plan is still relatively new, many of the measures are still in the planning phase. One of the key groups of measures relate to those being implemented on the key corridors, which have been prioritised by Warwickshire County Council. Good progress is being made relating to these proposals, and many of the detailed measures should have some air quality impact. Detailed proposals are set out for 11 main corridors, many of which align with AQMAs in the district. Each of the 11 areas include specific measures for junction/ highway improvements, walking and cycling improvements, Park and Ride provision, bus priority measures as well as behavioural change measures. Most work has been undertaken on the A452 Europa Way 'Sustainable Spine' corridor which is the key route from the M40 in Leamington Spa and Warwick. Proposals are being worked on and funding being sought from large scale developments currently coming forward.
- 2.5 The measures being implemented through planning are also successfully moving forward. Planning applications are routinely being checked by the environmental health team and air quality assessments requested where relevant. Mitigation, based on the Low Emissions SPG is also routinely requested. In addition, an air quality assessment of the impacts of Local Plan development has been undertaken, which goes some way to assessing the potential cumulative impact of development outlined in the Local Plan.
- 2.6 Warwick District Council's priorities for the coming year are to continue with the work on the key transport corridors and continue in implementing the planning measures, as well as promoting low emission vehicles and infrastructure.

Table 2: Progress on Measures to Improve Air Quality

Measure No.	Measure	EU Category	EU Classification	Lead Authority	Planning Phase	Implementation Phase	KPI	Target Pollution Reduction in the AQMA	Progress to Date	Estimated Completion Date	Comments
1 Smarter Travel	Area wide improvements to walking and cycling infrastructure	Promoting Travel Alternatives	Promotion of Cycling and Promotion of Walking	WCC	Mainly as part of key transport corridor proposals. Also a review of cycling infrastructure across the district underway (and how that fits in with new developments)	Ongoing	n/a	n/a	Feasibility work undertaken on some corridors	Ongoing implementation of schemes	Detailed information on specific schemes can be found at http://www.warwickdc.gov.uk/downloads/id/2234/in03_-_draft_infrastructure_delivery_plan_appendix_a_-_transport_corridor_strategies.pdf
	Smarter Choices and Travel Planning programme	Promoting Travel Alternatives	School Travel Plans and Workplace Travel Planning	WCC	Mainly as part of key transport corridor proposals	Ongoing	n/a	n/a	Feasibility work undertaken on some corridors	Ongoing implementation of schemes	https://www.warwickshire.gov.uk/ltp3

	Targeted bus stop infrastructure upgrades on key public transport corridors	Transport Planning and Infrastructure	Bus Route Improvements	WCC	Bus priority measure implemented as part of key transport corridor proposals	Ongoing	n/a	n/a	Feasibility work undertaken on some corridors	Ongoing implementation of schemes	
	Improving infrastructure to improve walking and cycling signage	Promoting Travel Alternatives	Promotion of Cycling and Promotion of Walking	WCC	Walking and cycling implemented part of key transport corridor proposals	Ongoing	n/a	n/a	Feasibility work undertaken on some corridors	Ongoing implementation of schemes	
	Hearts and Minds campaign to encourage modal shift away from private car use	Public Information	Other	WCC	Ongoing	Ongoing	n/a	n/a	Mini campaigns undertaken such as 'choose how you move'	Ongoing campaigns	
	Further consideration of Park and Ride	Alternatives to private vehicle use	Bus based Park and Ride	WCC	Currently in planning phase	Not yet – funding required from development	n/a	n/a	Park and Ride provision outlined in key transport corridor proposals	Unknown at this time	
	Consideration of a car club	Alternatives to private vehicle use	Car clubs	WDC/ WCC	2015	n/a	n/a	n/a	Decision not to take this forward	n/a	Not being taken forward – population areas not considered large enough to support

	Publicising CarShare Coventry and Warwickshire	Alternatives to private vehicle use	Car and lift sharing schemes	WCC	Ongoing	Ongoing	n/a	n/a	Companies in Tech Park are promoting car share. Workshop for other companies planned	Ongoing	
2. Promote Low Emission Vehicles and Infrastructure	Supporting future opportunities for funding for Low Emission Vehicles, in particular for vehicle charging infrastructure	Promoting Low Emission Transport	n/a	WDC	2016	Ongoing (depending on opportunities)	n/a	n/a	No success in this area yet.	Ongoing implementation	
	Use of the planning system to ensure a more widespread infrastructure for low emission vehicles	Policy Guidance and Development Control	Air Quality Planning and Policy Guidance	WDC	2013	2014 (for adoption of guidance)	n/a	n/a	Implementation of Low Emission Strategy Guidance to install EV infrastructure	Ongoing implementation	Useful policy mechanism for improving infrastructure in long term
	Moving the Warwick DC fleet to electric vehicles where practicable	Promoting Low Emission Transport	Public Vehicle procurement	WDC	2015	2016	n/a	n/a	5 vehicles ordered as pool vehicles	2016 to have vehicles in place. Ongoing commitment where feasible	Very funding dependent. Business case not great without additional funding

	Strive to set up an Ecostars scheme in Warwick District Council whereby fleet operators can join for free and strive to reduce their environmental impacts.	Vehicle Fleet Efficiency	Fleet efficiency and recognition schemes	WDC	2016	2017 onwards	n/a	n/a	Not taken forward yet – will apply for grant funding 2016	2018 if funding bid successful	Dependent on funding being available
	Working with Warwickshire County Council and bus operators to encourage lower emission buses (either retrofitting existing buses, or use of alternative fuels).	Vehicle fleet efficiency	Promoting Low Emission Public Transport	WCC	2016	2016 onwards	n/a	n/a	Not yet taken forward, will potentially bring into discussion regarding work in Warwick	Ongoing implementation	
	Ensuring that the electric taxi within Warwick District Council is utilised to promote Low Emission Vehicles to commercial operators and the public.	Promoting Low Emission Transport	Taxi emission incentive	WDC	n/a	n/a	n/a	n/a	Not feasible as taxi is privately owned	n/a	Licensing service has to be provided as cost neutral therefore can't incentivise electric taxis
	Promotion of electric vehicles through the Warwickshire Drive Electric Website. http://www.warwickshire.gov.uk/driveelectric	Promoting Low Emission Transport	Other	WCC	2016	Ongoing	n/a	n/a	Promotion could be enhanced.	Ongoing implementation	Investigate including links on Warwick District Council website

	Use the taxi and private hire licensing system to try and reduce emissions from taxis and private hire vehicles.	Promoting Low Emission Transport	Taxi emission incentive	WDC	n/a	n/a	n/a	n/a	Not feasible as Licensing service has to be provided as cost neutral therefore can't incentivise electric taxis	n/a	
3. Procurement	Investigation with procurement colleagues to produce a sustainable procurement guide to ensure transport emissions are as low as possible	Policy Guidance and Development Control	Sustainable Procurement Guidance	WDC (Procurement)	2016	2016-17	n/a	n/a	No progress made to date	2017	Steering group meeting involved procurement manager. This action now to be taken forward
4. Planning	Ensuring that the Warwick Low Emission Strategy Guidance for Developers is kept up to date, and implemented	Policy Guidance and Development Control	Air Quality Planning and Policy Guidance	WDC E, S, H and CP and Planning	n/a	Ongoing	n/a	n/a	Good progress in implementing mitigation through development control	Ongoing	
	Working with planning policy colleagues to ensure that the Local Plan fully addresses air quality issues with appropriate policies included	Policy Guidance and Development Control	Other policy	WDC E, S, H and CP and Planning	n/a	Ongoing	n/a	n/a	Planning policy relevant to air quality included in new Local Plan	n/a	Joint working to continue. Air quality impacts of local plan have been assessed.

	Working with planning colleagues and developers to ensure that new developments are based around the 'five-minute walkable neighbourhood', thereby encouraging active travel as the preferred methods of transport to access local facilities	Policy Guidance and Development Control	Other policy	WCC Public Health	n/a	Ongoing	n/a	n/a	5 minute walkable neighbourhoods have been investigated within work undertaken by WYG on how developments should look	Ongoing encouragement of active travel	
	Ensure that green infrastructure is integrated into all residential and commercial developments, in line with the National Planning Policy Framework (NPPF)	Policy Guidance and Development Control	Other policy	WDC E, S, H and CP and Planning	n/a	Ongoing	n/a	n/a	NPPF followed for new development. Green infrastructure included where relevant	Ongoing	
	Ensuring that planning applications with potential air quality impacts are fully assessed for their impacts, at relevant locations using appropriate methodologies	Policy Guidance and Development Control	Air Quality Planning and Policy Guidance	WDC E, S, H and CP and Planning	n/a	Ongoing	n/a	n/a	Air quality assessments asked for on a regular basis	Ongoing	

	Ensuring that where possible, cumulative impacts are taken into account. Any committed developments should be included within a given air quality assessment	Policy Guidance and Development Control	Air Quality Planning and Policy Guidance	WDC E, S, H and CP and Planning	n/a	Ongoing	n/a	n/a	Ongoing work required where large areas of development are allocated in Local Plan	Ongoing	To some extent, work undertaken on air quality impacts of the Local Plan takes cumulative impacts into account at a strategic level
	Ensuring that appropriate mitigation is implemented where any relevant impacts are identified	Policy Guidance and Development Control	Air Quality Planning and Policy Guidance	WDC E, S, H and CP and Planning	n/a	Ongoing	n/a	n/a	Mitigation asked for on a regular basis	Ongoing	
5. Traffic Management	Junction improvements on key travel corridors in Warwick and Leamington Spa AQMAs are proposed which include junction/ highway modifications, improvements for walking and cycling and bus priority measures	Traffic Management	Strategic Highway Improvements	WCC (Transport)	2014-2016	Possible first corridor in place by 2020	n/a	n/a	Good progress on planning and starting to implement corridor proposals	Ongoing for different corridors, Europa Way target for completion 2020 but dependent on development funding	
	An investigation of 20 mph zones as part of the wider transport strategy, where this will smooth traffic flow	Traffic Management	Reduction of Speed Limits, 20 mph zones	WCC (Transport)	2015	n/a	n/a	n/a	Not being taken forward at this time	n/a	

	Targeted re-allocation of road space to prioritise and facilitate movement of pedestrians, cyclists, public transport and car share users	Traffic Management	Strategic Highway Improvements	WCC (Transport)	2014-2016	Possible first corridor in place by 2020	n/a	n/a	Good progress on planning and starting to implement corridor proposals	Ongoing for different corridors, Europa Way target for completion 2020 but dependent on development funding	
	Manage deliveries across Warwick District Council to ensure that no additional congestion is caused by stationary delivery vehicles in busy locations	Traffic Management	Congestion Management	WCC (Transport)	2016	Not being taken forward at present	n/a	n/a	Will review at future Steering Group meetings	n/a	
6. Public Health	Re-investigate funding for a website to engage with the public on air quality, the health impacts of poor air quality, sustainable transport and strategies to improve air quality	Public Information	Via the internet	WCC Public Health	n/a	n/a	n/a	n/a	Unsuccessful bid for funding. Unlikely to take this forward, but instead will use existing websites more effectively	n/a	

	Working with planners and developers to embed Public Health's Evidence for Planning guidance, thereby encouraging any new developments to support access to active travel	Policy Guidance and Development Control	Other policy	WCC Public Health	n/a	Ongoing	n/a	n/a	The guidance document is used when responding to planning applications, pre-planning applications and local plan consultations on an ad-hoc basis.	ongoing	The recommendations made always support the inclusion of active travel. The document is currently under review and an updated version with the latest national guidance will be released early 2017.
	Investigate implementing a campaign aimed at vulnerable members of the public (i.e. those with existing respiratory or cardiovascular conditions) in order that they could change behaviour to reduce exposure when pollution levels are high	Public Information	Via the internet	WCC Public Health	2015/16	Unlikely to implement a campaign aimed at vulnerable member of population	n/a	n/a	Instead will embed active travel in everything we do, aimed at whole population	Ongoing	
7. Local Air Quality Management	Continuation of monitoring within Warwick District Council, focussed on AQMAs, but also in other strategic locations	n/a	n/a	WDC E, S, H and CP.	n/a	Ongoing	n/a	n/a	Monitoring reported in this report	ongoing	

	Regular assessment of air quality against air quality objectives as specified by the LAQM process with reports to defra and the public	n/a	n/a	WDC E, S, H and CP.	n/a	Ongoing	n/a	n/a	Undertake n in this report	ongoing	
	Review of measures set out in this Air Quality Action Plan on a regular basis to ensure they are up to date and being implemented	n/a	n/a	WDC E, S, H and CP	n/a	Ongoing	n/a	n/a	Undertake n in this report	ongoing	

PM_{2.5} - Local Authority Approach to Reducing Emissions and or Concentrations

- 2.7 As detailed in Policy Guidance LAQM.PG16 (Chapter 7), local authorities are expected to work towards reducing emissions and/or concentrations of PM_{2.5} (particulate matter with an aerodynamic diameter of 2.5µm or less). There is clear evidence that PM_{2.5} has a significant impact on human health, including premature mortality, allergic reactions, and cardiovascular diseases.
- 2.8 Warwick District Council is largely using its Action Plan to take forward measures to address PM_{2.5}. In particular, the measures which focus on behavioural change should also reduce PM_{2.5} emissions from transport, as well as the proposals on the key transport corridors which will also help to some extent reduce fuel usage (by smoothing traffic flow), and hence PM_{2.5} emissions.
- 2.9 Warwick District Council is working with Public Health colleagues to prioritise action on air quality in their local area to help reduce the health burden from air pollution. The Public Health Outcomes Framework is a Department of Health data tool for England, intended to focus public health action on increasing healthy life expectancy and reducing differences in life expectancy between communities. The PHOF includes an indicator, based on the effect of particulate matter (PM_{2.5}) on mortality. The approach used in partnership with Public Health colleagues includes the encouragement of active travel, which will also have wider public health benefits captured in other indicators such as increased physical activity (indicator 2.13) and reducing excess weight at various ages (indicators 2.6 & 2.12).
- 2.10 Planning is also particularly important for PM_{2.5} and although planning work is focussed on AQMAs declared for NO₂, it is important that through planning policy particulate concentrations aren't inadvertently increased. One example of this may be through giving centralised energy plants consent without fully assessing the impacts on PM₁₀ and PM_{2.5}.
- 2.11 In order to support the work on PM_{2.5}, Warwick District Council has two monitoring stations in the AURN measuring PM_{2.5}. It is difficult to decipher a trend over the last 5 years, and there is little difference in concentrations between the roadside site (Rugby Road, Leamington) and the background site (Hamilton Terrace) illustrating that sources of PM_{2.5} are much wider than just transport. Monitoring at these two locations will continue to show any future improvements with the implementation of various measures across the district.

3 Air Quality Monitoring Data and Comparison with Air Quality Objectives and National Compliance

Summary of Monitoring Undertaken

Automatic Monitoring Sites

- 3.1 This section sets out what monitoring has taken place and how the results compare with relevant objectives.
- 3.2 Warwick District Council undertook automatic (continuous) monitoring at three sites during 2015. Table A1.1 in Appendix A1 shows the details of the sites. National monitoring results are available for the two AURN automatic monitoring sites (i.e. Rugby Road and Hamilton Terrace) at <https://uk-air.defra.gov.uk/networks/network-info?view=aurn>. Pageant House in Warwick is not an AURN site and therefore data are not available on line.
- 3.3 Maps showing the location of the monitoring sites are provided in Appendix A4. Further details on how the monitors are calibrated and how the data has been adjusted are included in Appendix A3.

Non-Automatic Monitoring Sites

- 3.4 Warwick District Council undertook non-automatic (passive) monitoring of NO₂ at 59 sites during 2015. Table A1.2 in Appendix A1 shows the details of the sites.
- 3.5 Maps showing the location of the monitoring sites are provided in Appendix A4. Further details on Quality Assurance/Quality Control (QA/QC) and bias adjustment for the diffusion tubes are included in Appendix A3.

Individual Pollutants

- 3.6 The air quality monitoring results presented in this section are, where relevant, adjusted for “annualisation” and bias. Further details on adjustments are provided in Appendix A3.

Nitrogen Dioxide (NO₂)

- 3.7 Table A1.3 in Appendix A1 compares the ratified and adjusted monitored NO₂ annual mean concentrations for the past 5 years with the air quality objective of 40µg/m³.
- 3.8 For diffusion tubes, the full 2015 dataset of monthly mean values is provided in Appendix A2.
- 3.9 Table A1.4 in Appendix A1 compares the ratified continuous monitored NO₂ hourly mean concentrations for the past 5 years with the air quality objective of 200µg/m³, not to be exceeded more than 18 times per year.

- 3.10 Exceedences of the nitrogen dioxide annual mean objective were measured at nine diffusion tubes monitoring sites. All measured exceedences were below $60 \mu\text{g}/\text{m}^3$, which indicates that an exceedence of the 1-hour mean objective at these sites is not likely. No exceedences of the annual mean or the 1-hour mean objectives were measured by the automatic monitoring stations.
- 3.11 Six of the sites exceeding the objective were measured in central Warwick, by roadside diffusion tubes in proximity to A-roads. Three exceedences were measured in central Leamington Spa, clustered around a crossroads between A-roads and a junction joining a main road to an A-road.
- 3.12 One exceedence occurred at sites located outside AQMAs (W67). It is noted that W67 (Castle Hill, Warwick) also exceeded the annual mean objective in 2014. As W67 is closer to the road than the relevant exposure, Defra's "NO₂ with Distance from Roads Calculator" tool (Defra, 2009) has been used to estimate the annual nitrogen dioxide concentrations at the nearest site of relevant exposure (1.2 m from W67) (see Appendix A3). The estimated concentration at the nearest site of relevant exposure is $39.6 \mu\text{g}/\text{m}^3$, slightly below the annual mean objective. It is concluded therefore that no changes will be made to the AQMA, although it is recommended that monitoring at this site continue and reviewed carefully in the 2017 ASR.

Particulate Matter (PM₁₀)

- 3.13 Table A1.5 in Appendix A1 compares the ratified and adjusted monitored PM₁₀ annual mean concentrations for the past 5 years with the air quality objective of 40µg/m³.
- 3.14 Table A1.6 in Appendix A1 compares the ratified continuous monitored PM₁₀ daily mean concentrations for the past 5 years with the air quality objective of 50µg/m³, not to be exceeded more than 35 times per year.
- 3.15 No exceedences of the annual mean objective or the PM₁₀ 24-hour mean objective were measured in 2015.

Particulate Matter (PM_{2.5})

- 3.16 Table A1.7 in Appendix A1 presents the ratified and adjusted monitored PM_{2.5} annual mean concentrations for the past 5 years.
- 3.17 No exceedences of the UK PM_{2.5} annual mean objective were measured in 2015.

Ozone

- 3.18 Annual reporting is no longer required for ozone, unless local circumstances indicate that there is a problem. An analysis of monitored ozone concentrations has been included to provide a more complete assessment of air quality status.
- 3.19 Table A1.8 in Appendix A1 presents the ratified monitored number of 8-hour means >100 µg/m³ for the past 5 years. There is no exceedence of the objective in 2015. There have historically been exceedences prior to 2014.

A1 Monitoring Results

Table A1.1: Details of Automatic Monitoring Sites

Site Name	Site Type	X OS Grid Ref	Y OS Grid Ref	Pollutants Monitored	In AQMA?	Monitoring Technique	Distance to Relevant Exposure (m) ⁽¹⁾	Distance to kerb of nearest road (m) ⁽²⁾	Inlet Height (m)
Hamilton Terrace, Leamington Spa	Urban Background	431943	265730	nitrogen dioxide, ozone, benzene, PM ₁₀ and PM _{2.5}	N	Chemiluminescence, Ultra-violet fluorescence (UVF), FDMS	9 m	50	4
Pageant House, Warwick	Roadside	428263	264877	nitrogen dioxide	Y	Chemiluminescence	13 m	2.8	N/A
Rugby Road, Leamington Spa	Roadside	431271	266404	Nitrogen dioxide, PM ₁₀ and PM _{2.5}	N	Chemiluminescence, FDMS	23 m	8	3.5

(1) N/A if not available.

Table A1.2: Details of Non-Automatic Monitoring Sites

Site ID	Site Name	Site Type	X OS Grid Ref	Y OS Grid Ref	Pollutants Monitored	In AQMA ?	Relevant Exposure? ⁽¹⁾	Distance to kerb of nearest road (m) ⁽²⁾	Tube collocated with a Continuous Analyser?	Height (m)
Warwick										
W5	Hampton Street (3)	Roadside	427615	264563	nitrogen dioxide	N	N	2.0	N	1.5
W17	Coventry Road, Woodville Court	Kerbside	428704	265236	nitrogen dioxide	N	N	1.0	N	1.5
W18	Coventry Road, Coachhouse Mews	Roadside	428735	265362	nitrogen dioxide	N	N	1.5	N	1.5
W19	West Street (Torrays)	Roadside	427937	264586	nitrogen dioxide	N	N	3.2	N	1.5
W33(1), W34(2), W35(3)	Pageant House	Roadside	428263	264877	nitrogen dioxide	Y	Y	2.8	Y (Pageant House)	1.5
W36	Jury Street	Roadside	428391	264966	nitrogen dioxide	Y	N	2.1	N	1.5
W37	High Street	Roadside	428132	264799	nitrogen dioxide	Y	N	2.9	N	1.5
W38	West Street	Kerbside	427959	264624	nitrogen dioxide	N	N	0.6	N	1.5

W39	Crompton Street / West Street	Roadside	427910	264541	nitrogen dioxide	N	Y	4.1	N	1.5
W40	Bowling Green Street	Kerbside	427992	264695	nitrogen dioxide	Y	Y	0.9	N	1.5
W41	Friars Street	Roadside	427905	264682	nitrogen dioxide	N	N	1.0	N	1.5
W42	Theatre Street	Roadside	427938	264947	nitrogen dioxide	Y	Y	2.3	N	4.5
W43	Saltisford / Northgate	Roadside	428026	265158	nitrogen dioxide	Y	Y	1.5	N	2.5
W44	West Rock, Saltisford	Roadside	427930	265200	nitrogen dioxide	Y	N	2.3	N	2.6
W45	Albert Street / Saltisford Jcn.	Roadside	427867	265275	nitrogen dioxide	Y	Y	2.7	N	2.5
W46	The Butts	Roadside	428240	265088	nitrogen dioxide	Y	N	1.6	N	2.5
W48	Smith Street	Roadside	428522	265039	nitrogen dioxide	Y	Y	2.0	N	3.0
W49	Gerrard Street	Roadside	428501	264967	nitrogen dioxide	N	Y	1.8	N	2.6
W50	St Nicholas' Church St 1.	Roadside	428600	264983	nitrogen dioxide	N	Y	1.7	N	2.6

W51	St Mary's Churchyard	Urban background	428270	264982	nitrogen dioxide	N	N	n/a	N	n/a
W52	Coventry Road, Crown Hotel	Kerbside	428710	265165	nitrogen dioxide	Y	N	0.5	N	2.5
W53	Coventry Road No 1, Montgomery Court	Roadside	428715	265202	nitrogen dioxide	Y	Y	1.8	N	2.4
W54	Coventry Road No 2, 28 Coventry Road	Roadside	428715	265285	nitrogen dioxide	N	Y	1.9	N	2.4
W55	Coventry Road No 3, Great Western Arms	Roadside	428710	265341	nitrogen dioxide	N	N	1.2	N	2.5
W56	St Johns	Roadside	428619	265113	nitrogen dioxide	N	N	1.1	N	2.5
W57	Coten End	Roadside	428748	265166	nitrogen dioxide	N	Y	3.0	N	2.5
W58	Emscote Road	Roadside	429514	429514	nitrogen dioxide	N	N	3.8	N	n/a
W59	Charles Street	Roadside	429501	265494	nitrogen dioxide	N	N	2.0	N	n/a

W60	Bridge Street	Roadside	430015	265718	nitrogen dioxide	N	N	2.4	N	n/a
W61	Greville Road	Roadside	429974	265733	nitrogen dioxide	N	N	5.4	N	n/a
W62	St Nicholas' Church St. 2	Roadside	428608	265042	nitrogen dioxide	Y	Y	2.1	N	3.0
W64	Hampton Street (1)	Roadside	427702	264631	nitrogen dioxide	N	Y	1.6	N	2.0
W65	Hampton Street (2)	Roadside	427680	264607	nitrogen dioxide	N	Y	4.3	N	n/a
W67	Castle Hill	Roadside	428477	264939	nitrogen dioxide	N	N (1.2 m)	3.2	N	2.5
Leamington Spa										
W1	Bath Street	Kerbside	431978	265280	nitrogen dioxide	Y	N	0.8	N	1.5
W2	High Street	Roadside	432075	265234	nitrogen dioxide	Y	N	2.2	N	1.5
W6(1), W7(2), W8(3)	Hamilton Terrace	Urban Background	431943	285730	nitrogen dioxide	N	N	n/a	N	1.5
W10	Farley Street	Roadside	432560	265254	nitrogen dioxide	N	N	0.1	N	4.5
W11	Clemens Street	Roadside	432051	265060	nitrogen dioxide	Y	N	3.2	N	1.5
W12	Spencer Street	Roadside	431866	265371	nitrogen dioxide	Y	N	5.0	N	1.5

W13	Wise Street	Roadside	431900	265189	nitrogen dioxide	Y	Y	1.0	N	1.5
W14	Tachbrook Road	Roadside	431862	265169	nitrogen dioxide	N	N	5.2	N	1.5
W15	Old Warwick Road	Roadside	431849	265193	nitrogen dioxide	Y	N	2.0	N	1.5
W16	Parade	Roadside	431951	265397	nitrogen dioxide	N	N	7.5	N	1.5
Kenilworth										
W23	Moorlands Road Jcn	Roadside	429078	271207	nitrogen dioxide	N	N	4.2	N	1.5
W24	Waverley Road	Roadside	428974	271402	nitrogen dioxide	Y	N	2.8	N	4.5
W25	New Street No 1, Abbotsford School	Roadside	428707	272556	nitrogen dioxide	Y	Y	0.4	N	1.5
W26	New Street No 2, Coventry Cross	Roadside	428733	272578	nitrogen dioxide	Y	Y	1.7	N	1.5
W27	New Street No 3, 21 New Street	Kerbside	428750	272612	nitrogen dioxide	N	N	1.1	N	4.5
W28	Fieldgate Lane Jcn	Roadside	428652	272524	nitrogen dioxide	Y	Y	0.7	N	4.5

W30	The Square	Roadside	428714	271769	nitrogen dioxide	N	Y	3.4	N	4.5
W31	Barrow Road	Kerbside	428816	271618	nitrogen dioxide	Y	N	1.4	N	4.5
W32	Warwick Road	Roadside	428906	271497	nitrogen dioxide	Y	Y	1.3	N	1.5
Stoneleigh										
W68	Birmingham Road	Roadside	432931	272790	nitrogen dioxide	N	Y	3.2	N	n/a

(1) Details whether or not the site is positioned in proximity to a location of exposure (e.g. installed on/adjacent to the façade of a residential property).

(2) N/A if not applicable.

Table A1.3: Annual Mean NO₂ Monitoring Results

Site ID	Site Type	Monitoring Type	Valid Data Capture for Monitoring Period (%) ⁽¹⁾	Valid Data Capture for 2015 (%) ⁽²⁾	NO ₂ Annual Mean Concentration (µg/m ³) ⁽³⁾				
					2011	2012	2013	2014	2015
Warwick									
Pageant House, Warwick	Roadside	Automatic	99.9	99.9	58.2	<u>60.4</u>	39.7	40.1	37.2
W5	Roadside	Diffusion tube	100.0	100.0	33.5	36.0	32.7	33.8	34.5
W17	Kerbside	Diffusion tube	100.0	100.0	27.7	27.8	29.1	27.7	26.4

W18	Roadside	Diffusion tube	91.7	91.7	26.6	27.9	25.0	24.7	24.7
W19	Roadside	Diffusion tube	75.0	75.0	34.5	32.9	31.4	31.0	28.4
W33(1), W34(2), W35(3)	Roadside	Diffusion tube	100.0	100.0	57.8	46.1	40.8	41.3	41.2
W36	Roadside	Diffusion tube	100.0	100.0	49.1	44.6	41.1	43.6	42.2
W37	Roadside	Diffusion tube	91.7	91.7	37.5	36.6	38.3	34.6	37.5
W38	Kerbside	Diffusion tube	91.7	91.7	32.6	36.9	32.6	34.5	34.0
W39	Roadside	Diffusion tube	100.0	100.0	30.1	27.5	26.8	27.3	27.6
W40	Kerbside	Diffusion tube	100.0	100.0	37.1	42.2	39.8	40.0	40.7
W41	Roadside	Diffusion tube	91.7	91.7	25.7	26.1	24.8	25.4	22.6
W42	Roadside	Diffusion tube	91.7	91.7	31.7	34.7	32.0	29.4	26.4
W43	Roadside	Diffusion tube	100.0	100.0	43.1	32.5	44.3	45.4	43.4
W44	Roadside	Diffusion tube	100.0	100.0	30.9	31.6	29.9	31.9	28.6
W45	Roadside	Diffusion tube	100.0	100.0	29.3	28.6	26.4	27.8	27.2

W46	Roadside	Diffusion tube	83.3	83.3	36.9	36.4	35.4	34.3	34.2
W48	Roadside	Diffusion tube	100.0	100.0	37.5	36.0	33.5	33.8	32.7
W49	Roadside	Diffusion tube	100.0	100.0	24.6	24.7	22.9	23.3	22.1
W50	Roadside	Diffusion tube	100.0	100.0	31.7	30.0	29.4	28.7	27.9
W51	Urban background	Diffusion tube	91.7	91.7	15.6	19.6	19.3	18.2	17.4
W52	Kerbside	Diffusion tube	100.0	100.0	43.3	42.0	41.4	39.4	38.1
W53	Roadside	Diffusion tube	100.0	100.0	43.0	41.0	42.7	41.0	38.5
W54	Roadside	Diffusion tube	100.0	100.0	31.3	32.5	34.0	32.9	31.0
W55	Roadside	Diffusion tube	100.0	100.0	30.4	29.4	29.9	28.5	27.3
W56	Roadside	Diffusion tube	100.0	100.0	21.0	24.7	22.5	22.7	21.3
W57	Roadside	Diffusion tube	91.7	91.7	31.3	31.9	31.4	31.3	30.0
W58	Roadside	Diffusion tube	91.7	91.7	34.1	33.8	35.0	31.3	29.9
W59	Roadside	Diffusion tube	100.0	100.0	40.9	40.1	36.3	36.7	34.0

W60	Roadside	Diffusion tube	100.0	100.0	29.8	31.1	31.2	28.9	27.8
W61	Roadside	Diffusion tube	100.0	100.0	28.6	29.8	27.8	26.4	26.2
W62	Roadside	Diffusion tube	100.0	100.0	47.5	45.6	43.8	44.0	42.5
W64	Roadside	Diffusion tube	100.0	50.0	30.6	27.5	25.3	25.4	21.1 ⁽³⁾
W65	Roadside	Diffusion tube	91.7	91.7	27.2	25.9	24.3	23.2	42.6
W67	Roadside	Diffusion tube	91.7	91.7	N/A	N/A	N/A	41.0	41.8
Leamington Spa									
Hamilton Terrace, Leamington Spa	Urban background	Automatic	98.3	98.3	21.1	20.7	20.7	19.6	19.30
Rugby Road, Leamington Spa	Roadside	Automatic	99.0	99.0	n/a	19.5	21.2	21.1	20.21
W1	Kerbside	Diffusion tube	83.3	83.3	49.0	44.0	36.3	40.0 ⁽⁴⁾	43.4
W2	Roadside	Diffusion tube	100.0	100.0	42.8	39.3	33.5	32.6	38.2
W6(1), W7(2), W8(3)	Urban background	Diffusion tube	100.0	100.0	20.8	20.7	19.8	19.2	19.7

W10	Roadside	Diffusion tube	100.0	100.0	29.0	25.4	24.1	24.0	24.3
W11	Roadside	Diffusion tube	91.7	91.7	22.9	25.5	32.9	23.7	23.2
W12	Roadside	Diffusion tube	91.7	91.7	40.7	35.1	38.0	33.7	33.3
W13	Roadside	Diffusion tube	91.7	91.7	52.7	49.6	42.8	47.0	48.6
W14	Roadside	Diffusion tube	100.0	100.0	41.9	40.6	39.6	34.5	38.1
W15	Roadside	Diffusion tube	100.0	100.0	41.9	45.2	35.9	41.0	43.9
W16	Roadside	Diffusion tube	91.7	91.7	31.0	31.6	30.6	28.5	30.7
Kenilworth									
W23	Roadside	Diffusion tube	100.0	100.0	36.5	33.0	30.7	31.1	30.6
W24	Roadside	Diffusion tube	91.7	91.7	27.8	30.9	30.2	29.7	28.2
W25	Roadside	Diffusion tube	91.7	91.7	26.2	27.0	34.6	34.5	31.3
W26	Roadside	Diffusion tube	100.0	100.0	22.9	23.3	27.1	25.7	24.4
W27	Kerbside	Diffusion tube	100.0	100.0	38.5	39.8	23.1	22.5	21.6

W28	Roadside	Diffusion tube	91.7	91.7	33.6	39.3	37.7	37.8	33.2
W30	Roadside	Diffusion tube	83.3	83.3	27.7	28.1	25.0	26.1	24.0
W31	Kerbside	Diffusion tube	100.0	100.0	37.1	37.0	37.4	37.6	35.2
W32	Roadside	Diffusion tube	100.0	100.0	36.0	37.2	36.0	35.8	34.0
Stoneleigh									
W68	Roadside	Diffusion tube	100.0	100.0	n/a	n/a	n/a	23.3	23.6

Notes: Exceedences of the NO₂ annual mean objective of 40µg/m³ are shown in **bold**.

NO₂ annual means exceeding 60µg/m³, indicating a potential exceedence of the NO₂ 1-hour mean objective are shown in **bold and underlined**.

- (1) data capture for the monitoring period, in cases where monitoring was only carried out for part of the year.
- (2) data capture for the full calendar year (e.g. if monitoring was carried out for 6 months, the maximum data capture for the full calendar year is 50%).
- (3) Means for diffusion tubes have been corrected for bias. All means have been “annualised” as per Technical Guidance LAQM.TG16 if valid data capture for the full calendar year is less than 75%. See Appendix A3 for details.

Table A1.4: 1-Hour Mean NO₂ Monitoring Results

Site ID	Site Type	Monitoring Type	Valid Data Capture for Monitoring Period (%) ⁽¹⁾	Valid Data Capture for 2015 (%) ⁽²⁾	NO ₂ 1-Hour Means >200 µg/m ³ ⁽³⁾				
					2011	2012	2013	2014	2015
Hamilton Terrace, Leamington Spa	Urban background	Automatic	98.3	98.3	0	0	0 (77)	0 (74)	0
Pageant House, Warwick	Roadside	Automatic	99.9	99.9	17	379 ⁽⁴⁾	4	0	0
Rugby Road, Leamington Spa	Roadside	Automatic	99.0	99.0	n/a	0 (82)	1	0	0

Notes: Exceedences of the NO₂ 1-hour mean objective (200µg/m³ not to be exceeded more than 18 times/year) are shown in **bold**.

(1) data capture for the monitoring period, in cases where monitoring was only carried out for part of the year.

(2) data capture for the full calendar year (e.g. if monitoring was carried out for 6 months, the maximum data capture for the full calendar year is 50%).

(3) If the period of valid data is less than 90%, the 99.8th percentile of 1-hour means is provided in brackets.

(4) All 379 exceedences occurred during the period 1 January to 4 April 2012, during which time the data was considered anomalous. After this period there were no more exceedences.

Table A1.5: Annual Mean PM₁₀ Monitoring Results

Site ID	Site Type	Valid Data Capture for Monitoring Period (%) ⁽¹⁾	Valid Data Capture for 2015 (%) ⁽²⁾	PM ₁₀ Annual Mean Concentration (µg/m ³) ⁽³⁾				
				2011	2012	2013	2014	2015
Hamilton Terrace, Leamington Spa	Urban background	97.5	97.5	20.0	26.3	17.9	15.9	15.3
Rugby Road, Leamington Spa	Roadside	94.5	94.5	n/a	11.6	15.75	14.7	15.3

Notes: Exceedences of the PM₁₀ annual mean objective of 40µg/m³ are shown in **bold**.

(1) data capture for the monitoring period, in cases where monitoring was only carried out for part of the year.

(2) data capture for the full calendar year (e.g. if monitoring was carried out for 6 months, the maximum data capture for the full calendar year is 50%).

Table A1.6: 24-Hour Mean PM₁₀ Monitoring Results

Site ID	Site Type	Valid Data Capture for Monitoring Period (%) ⁽¹⁾	Valid Data Capture for 2015 (%) ⁽²⁾	PM ₁₀ 24-Hour Means >50 µg/m ³ ⁽³⁾				
				2011	2012	2013	2014	2015
Hamilton Terrace, Leamington Spa	Urban background	97.5	97.5	13	4	6 (39)	3	4
Rugby Road, Leamington Spa	Roadside	94.5	94.5	n/a	0 (20)	6 (29)	1 (30)	2

Notes: Exceedences of the PM₁₀ 24-hour mean objective (50µg/m³ not to be exceeded more than 35 times/year) are shown in **bold**.

(1) data capture for the monitoring period, in cases where monitoring was only carried out for part of the year.

(2) data capture for the full calendar year (e.g. if monitoring was carried out for 6 months, the maximum data capture for the full calendar year is 50%).

(3) If the period of valid data is less than 90%, the 90.4th percentile of 24-hour means is provided in brackets.

Table A1.7: PM_{2.5} Monitoring Results

Site ID	Site Type	Valid Data Capture for Monitoring Period (%) ⁽¹⁾	Valid Data Capture for 2015 (%) ⁽²⁾	PM _{2.5} Annual Means Concentrations (µg/m ³)				
				2011	2012	2013	2014	2015
Hamilton Terrace, Leamington Spa	Urban background	88.0	88.0	16.0	11.4	13.0	12.9	12.3
Rugby Road, Leamington Spa	Roadside	94.0	94.0	n/a	11.7	12.1	11.2	12.9

(1) Data capture for the monitoring period, in cases where monitoring was only carried out for part of the year.

(2) Data capture for the full calendar year (e.g. if monitoring was carried out for 6 months, the maximum data capture for the full calendar year is 50%).

Table A1.8: Ozone Monitoring Results

Site ID	Site Type	Valid Data Capture for Monitoring Period (%) ⁽¹⁾	Valid Data Capture for 2015 (%) ⁽²⁾	Ozone 8-Hour Means >100 µg/m ³				
				2011	2012	2013	2014	2015
Hamilton Terrace, Leamington Spa	Urban background	99.6	99.6	24	12	30	10	5

Notes: Exceedences of the ozone 8-hour mean objective (100 µg/m³ not to be exceeded more than 10 times/year) are shown in **bold**.

(1) data capture for the monitoring period, in cases where monitoring was only carried out for part of the year.

(2) data capture for the full calendar year (e.g. if monitoring was carried out for 6 months, the maximum data capture for the full calendar year is 50%).

A2 Full Monthly Diffusion Tube Results for 2015

Table A2.1: NO₂ Monthly Diffusion Tube Results - 2015

Site ID	NO ₂ Mean Concentration (µg/m ³)												Annual Mean	
	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	Raw Data	Bias Adjust ment ⁽¹⁾
Warwick														
W5	51.1	50.9	39.3	41.1	34.3	33.0	35.9	36.5	41.1	54.6	42.3	33.4	41.1	34.5
W17	42.0	41.5	31.6	31.5	22.1	20.5	22.7	28.7	32.8	38.7	33.9	31.6	31.5	26.4
W18	33.3	36.4	27.5	31.3	23.1	23.8	25.2	27.8	Tube Missing	39.3	29.3	26.4	29.4	24.7
W19	39.8	48.4	4.0	29.6	29.6	28.8	33.8	Tube Missing	Tube Missing	48.7	41.9	Tube Missing	33.8	28.4
W33 (1)	57.2	59.4	48.8	45.8	35.5	41.2	44.7	44.3	48.9	54.8	57.9	50.7	49.1	41.2
W34 (2)	57.9	60.6	46.4	48.8	Tube Missing	42.1	46.3	43.2	49.7	56.4	53.2	53.4	50.7	42.6

W35 (3)	57.9	55.5	38.7	48.9	Tube Missing	41	47.4	45.2	48.4	54.8	55.8	52.7	49.7	41.7
Averaged W33(1), W34(2) & W35(3)	57.7	58.5	44.6	47.8	35.5	41.4	46.1	44.2	49.0	55.3	55.6	52.3	49.0	41.2
W36	63.5	64.6	51.0	44.5	39.4	35.5	47.4	40.4	47.1	59.5	60.1	50.1	50.3	42.2
W37	Tube Missing	52.9	51.7	46.5	45.4	39.8	40.7	36.0	45.5	57.4	45.3	29.6	44.6	37.5
W38	50.4	49.9	43.6	27.1	37.5	34.1	34.2	40.0	Tube Missing	53.3	45.2	29.6	40.5	34.0
W39	41.2	39.1	32.0	31.0	25.9	25.4	27.3	31.6	33.8	44.1	34.5	28.5	32.9	27.6
W40	61.7	60.7	41.4	43.9	45.6	44	48.8	45.5	43.1	51.3	48.8	47.1	48.5	40.7
W41	36.5	37.0	26.8	26.1	17.8	20.6	22.8	26.1	29.4	28.2	Tube Missing	25.0	26.9	22.6
W42	40.3	42.6	31.4	31.3	26.2	27.9	30.3	1.0	Tube Missing	49.1	35.5	30.6	31.5	26.4

W43	59.1	56.8	48.8	44.2	49.2	50.5	51.6	53.3	56.6	57.7	52.9	39.5	51.7	43.4
W44	39.0	42.7	35.5	29.0	24.9	27.0	32.4	31.0	35.4	41.7	38	32.6	34.1	28.6
W45	33.6	39.5	30.9	28.9	25.2	27.1	31.2	28.9	34.3	42.1	33.7	33.1	32.4	27.2
W46	55	48.3	Tube Missing	Tube Missing	29.8	35.3	32.9	36.5	40.3	56.2	40.3	33.1	40.8	34.2
W48	49.1	50.1	34.6	30.7	30.9	31.4	33.9	35.8	37.9	46.2	46.6	40.3	39.0	32.7
W49	35.5	36	23.5	26	19.5	18.9	22.1	22.1	25	33.6	28.7	25.4	26.4	22.1
W50	37.0	41.0	35.6	35.2	24.9	24.5	27.3	30.2	34.6	41.3	33.9	33.6	33.3	27.9
W51	26.7	26.2	20.4	18.9	14.2	13.2	Tube Missing	18.3	22.2	30.5	19.4	17.7	20.7	17.4
W52	49.5	51.5	42.3	48.6	42.7	41.7	43.0	45.0	46.7	59.5	35.2	38.4	45.3	38.1
W53	47.0	55.8	45.1	47.9	39.6	39.2	43.3	45.6	45.2	54.0	43.8	44.2	45.9	38.5
W54	40.7	42.1	36.7	37.9	28.6	33.7	30.8	36.3	37.6	44.8	38.5	35.5	36.9	31.0
W55	33.9	41.1	26.9	28.8	27.5	29.4	30.2	31.2	35.0	42.7	31.9	30.8	32.5	27.3
W56	32.5	30.8	22.3	24.7	20.1	20.5	19.7	22.7	27.8	36.1	25.5	22.2	25.4	21.3

W57	42.4	43.2	30.6	35.3	Tube Missing	23.9	33.3	33.6	38.1	43	36.5	32.4	35.7	30.0
W58	45.4	Tube Missing	33.3	33.8	27.5	30.1	34.1	34.2	35.7	42.9	37.8	37.1	35.6	29.9
W59	51.8	51	32.7	40.1	39.6	37.3	20.8	38.2	39.9	49.3	45.2	39.1	40.4	34.0
W60	39.5	42.8	27.4	38.1	28.0	28.4	25.5	32.7	36.8	48.5	26.1	23.5	33.1	27.8
W61	39.2	37.4	30.0	29.6	26.9	24.4	26.8	29	32.5	36.3	31.3	30.4	31.2	26.2
W62	59.9	58.9	48.4	45.6	47.1	45.0	49.2	49.1	48.7	67.0	46.6	41.5	50.6	42.5
W64	32.5	37.6	24.1	25.6	20.6	19.3	Monitoring Ceased						26.6	21.1
W65	53.5	63.0	51.2	46.6	47.8	46.7	52.7	56.5	Tube Missing	43.6	49	50.72	45.5	42.6
W67	53.5	63.0	51.2	46.6	47.8	46.7	47.3	52.7	56.5	Tube Missing	43.6	49.0	49.8	41.8
Leamington Spa														

W1	56.2	58.1	39.2	38.1	44.9	43.9	Tube Missing	52.0	Tube Missing	62.9	64.3	56.6	51.6	43.4
W2	53.7	51.5	40.7	44.3	41.9	40.6	43.4	39.7	47.1	58	49.5	36	45.5	38.2
W6 (1)	32.9	32.1	22.8	20.2	16.2	19.5	21.7	19.1	21.1	32.4	26.3	22.8	23.9	20.1
W7 (2)	32.4	33.3	23.3	17.3	15.3	13.4	23.1	19.5	22.3	30.7	25.9	22.9	23.3	19.6
W8 (3)	31.5	34.9	20.5	15.5	13.5	12.5	19.5	17.3	22.5	38.2	28.4	23.3	23.1	19.4
Averaged W6(1), W7(2) & W8(3)	32.3	33.4	22.2	17.7	15.0	15.1	21.4	18.6	22.0	33.8	26.9	23.0	23.5	19.7
W10	40.4	37.9	26.0	27.7	21.4	21.4	22.6	24.9	28.3	36.5	31.9	28.7	29.0	24.3
W11	34	38.8	25.9	23.2	16.9	Tube Missing	19.5	25.8	29.6	40	26.7	24	27.7	23.2
W12	41.1	52.9	Tube Missing	32.7	36.5	24.6	32.7	37.0	39.5	51.8	44.9	42.2	39.6	33.3
W13	57.9	66.8	47.7	50.0	48.1	Tube Missing	57.2	59.2	60.1	63.6	67.2	59	57.9	48.6

W14	52.8	54.2	45.7	43.9	46.0	41.4	45.8	38.5	44.0	52.9	43.1	35.7	45.3	38.1
W15	59.3	61.5	48.2	42.2	49.2	41.2	51.0	47.7	49.6	63.3	62.0	52.0	52.3	43.9
W16	47.7	46.7	37.3	30	27.2	28.3	Tube Missing	32.8	34.5	46.8	40.8	30.1	36.6	30.7
Kenilworth														
W23	47.9	49.5	37.9	31.5	26.1	26.7	30.2	31.3	33.0	43.0	40.7	39.8	36.5	30.6
W24	40.9	42.9	30.6	28.5	26.3	26.1	Tube Missing	28.2	34	46.9	33.8	30.5	33.5	28.2
W25	42.8	48	34.7	36.6	Tube Missing	29.8	29.1	25.3	30.6	52	45.1	36.2	37.3	31.3
W26	37.1	39.8	28.2	27.6	24.2	23.5	24.1	21.2	26.5	32	33.4	30.7	29.0	24.4
W27	33.7	34.8	26.6	22.1	21.9	21.3	19.4	20.1	25.2	32.9	28.4	22.1	25.7	21.6
W28	Tube Missing	49.1	37.6	38.9	34.5	38.1	36.6	29.6	36.5	51.1	42.5	40.5	39.6	33.2

W30	35.3	37.3	25.9	26.5	22.9	23.9	25.7	27.8	27.8	Tube Missing	32.5	Tube Missing	28.6	24.0
W31	50.1	54.6	40.6	36.1	35	33.9	39.5	40.9	41.8	52.8	45.2	31.9	41.9	35.2
W32	42.1	48.8	38.7	43.1	33.7	33.4	33.2	35.2	42.9	64.8	38.2	32	40.5	34.0
Stoneleigh														
W68	3 5. 6	35.8	25.7	22.1	20.3	21.0	22.6	24.5	28.6	45.9	31.3	23.7	28.1	23.6

(1) See Appendix A3 for details on bias adjustment

A3 Supporting Technical Information/Air Quality Monitoring Data QA/QC

Supporting Technical Information

- A3.1 Changed and new sources of pollution have been investigated and any changes to existing sources, or new sources are listed below:

Table A3.1: New or Existing Pollution Sources

New or Existing Source	Screening Assessment Required?
Narrow Congested Streets with residential properties close to the kerb	No
Busy Streets where people may spend 1-hour or more close to traffic	No
Roads with a high flow of buses and/or HGV	No
Junctions	No
New roads constructed since the last round of Review and Assessment	No
New roads constructed since the last round of Review and Assessment	No
Bus and coach stations	No
Railway (diesel and steam trains)	No
Industrial installations (new installations and those with significantly increased emissions)	No
Major petrol storage depots	No
Petrol Stations	No
Poultry farms	No
Biomass combustion (including domestic solid-fuel burning for PM ₁₀)	No
CHP installations	No
Domestic solid-fuel burning (SO ₂)	No
Quarries, landfill sites, opencast coal mining, waste transfer sites, materials handling (i.e. ports, major construction sites)	No
New Developments	Further details of new developments are provided below

Table A3.2: New Developments

ID	Location	Description	Status	Within AQMA
W/16/0279	Land off Severn Acre Close, Bishops Tachbrook	Outline application for up to 50 dwellings	Granted on appeal 24/05/2016	No
W/16/0196	Land to the south of Offchurch Lane, Radford Semele CV31 1TN	Outline application for 150 dwellings	Granted 03/05/2015	No
W/15/2129	Land at Spring Lane, Radford Semele, L'Spa	Reserved matters in relation to application W/14/0433 for 65 dwellings	Granted 18/03/2016	No
W/15/1361	Sydenham Industrial Estate, Sydenham Dive & St Mary's Road, L'Spa CV31 1PH	Outline permission for the demolition of existing buildings and erection of up to 88 affordable and 55 low cost dwellings	Granted 28/09/2015	No
W/15/1293	Land east of Radford Semele, north of Southan Road, Radford Semele CV31 1TP	Reserved matters in relation to application W/14/0322 for 60 dwellings	Granted 17/11/2015	No
W/15/0905	Station Approach, Leamington Spa CV31 3NN	Demolition of existing bus depot, car sales lot and disused buildings and construction of 212 homes (118 flats and 94 houses)	Granted 04/02/2016	No
W/15/0851	Grove Farm, Harbury Lane, Bishops Tachbrook, L'Spa CV33 9QF	Outline permission for 520 dwellings	Granted 20/08/2015	No
W/15/0646	Opus 40, Birmingham Road, Warwick	Erection of 85 dwellings	Granted 21/07/2015	No
W/15/0305	Woodside Farm, Harbury Lane, Bishops Tachbrook	Reserved matters in relation to application W/13/1207 for up to 280 dwellings	Granted 03/06/2015	No
W/14/1340	Land north of Common Lane, Kenilworth	Erection of up to 93 dwellings	Granted 23/12/2014	No
W/14/1076	Land between Myton Road and Europa Way, Warwick	Construction of up to 735 dwellings	Granted 05/12/2014	No
W/14/0967	Land north of Gallows Hill, Warwick CV34 6SJ	Development of up to 425 dwellings	Granted 03/04/2015	No

ID	Location	Description	Status	Within AQMA
W/14/0689	Land north of Oakley Wood Road, Bishops Tachbrook	Development of up to 150 dwellings	Granted 22/08/2014	No
W/14/0681	Land south of Gallows Hill / west of Europa Way, Warwick CV34 6SP	Development of up to 450 dwellings	Granted 31/07/2014	No
W/14/0661	Land at Lower Heathcote Farm, Harbury Lane, Warwick CV34 6SL	Development of up to 785 dwellings	Granted 19/09/2014	No
W/14/0300	Land at Asps Farm, bound by Europa Way and Banbury Road, Bishops Tachbrook, L'Spa	Outline planning for up to 900 dwellings, a primary school, a local centre and a Park and Ride facility for up to 500 spaces.	Granted on Appeal 14/01/2016	No
W/13/1490	2-22 Northgate Street, Warwick CV34 4SP	Conversion and alteration of former offices to 18 residential dwellings	Development Near Completion	Yes
W/16/0496	Former Warwick Printing Co Ltd, Land adjacent to Theatre Street and Bowling Green Street, Warwick CV34 4DR	Demolition of Warwick Printing Co building and erection of 39 apartments with associated parking	Granted 25/05/2016	Yes

In relation to the new developments listed, all are being examined through the planning system and air quality assessments requested where relevant. These assessments investigate both the impacts of traffic generated by the development, and the impacts of existing sources of pollution on new residents. Where necessary, mitigation is requested. Monitoring within and around the current AQMAs should alert Warwick District Council to a situation whereby cumulatively, additional traffic affects monitored concentrations. This will be reported annually through the LAQM process.

Quality Assurance and Quality Control of Monitoring Data

Factor from Local Co-location Studies

Bias adjustment factors have been calculated for two co-location studies at the automatic monitoring sites Hamilton Terrace in Leamington Spa and Pageant House in Warwick, as shown in Table A3.3, for the 2015 monitoring data.

Table A3.3: Local Bias Adjustment Factors

	Hamilton Terrace, Leamington Spa	Pageant House, Warwick
Triplicate Diffusion Tubes Annual Mean	22.6	50.2
Automatic Monitor Annual Mean	18.4	37.1
Bias Adjustment Factor	0.81	0.74

Notes: the above annual means for automatic monitors are not a calendar year, as they relate to diffusion tube monitoring periods, and hence may be different to calendar annual mean quoted. Diffusion tube annual means have been weighted based on exposure period.

Diffusion Tube National Bias Adjustment Factors

Warwick District Council uses Staffordshire Scientific Services for its diffusion tube analysis. These tubes are prepared using the 20% TEA in water method. The bias adjustment factor for Staffordshire Scientific Services in 2015, obtained from the national bias adjustment spreadsheet Version 03/16) is 0.84 (based on 15 studies).

Discussion of Choice of Factor to Use

The bias adjustment factor derived from the national bias adjustment spreadsheet has been used and applied to all 2015 data: 0.84. This is based on a larger number of studies, and is slightly more worst-case than the two local factors (particularly Pageant House in Warwick). Warwick's bias adjustment factors will be added to the next version of the national bias adjustment spreadsheet.

PM Monitoring Adjustment

PM₁₀ and PM_{2.5} have been measured using an FDMS monitor and there is therefore no adjustment is required.

Short-term to Long-term Data adjustment

During 2015 diffusion tube monitoring sites W64 had less than 75% data capture (50%). Data for W64 have therefore been annualised following the guidance set out in Box 7.10 of Local Air Quality Management; Technical Guidance (TG16) (Defra, 2016).

The data have been adjusted to an annual mean, based on the ratio of concentrations during the monitoring period to those over the 2015 calendar year at the nearest background automatic monitoring site operated as part of the AURN where long-term data are available, i.e. Hamilton Terrace, Leamington Spa. This AURN site has high data capture for 2015 (98.3%).

The annual mean for the Hamilton Terrace automatic background site was compared to the “period mean” which represents the time for which the W64 monitoring site recorded data. The ratio of Hamilton Terrace annual mean and period mean has been calculated, and applied to the W64 period mean.

Table A3.4: W64 Nitrogen Dioxide – Short-term to Long-term Data Adjustment

Monitoring Period	Hamilton Terrace	Hamilton Terrace when W64 is Available
January 2015	27.61	27.61
February 2015	36.50	36.50
March 2015	21.63	21.63
April 2015	16.41	16.41
May 2015	11.67	11.67
June 2015	10.39	10.39
July 2015	12.19	-
August 2015	15.08	-
September 2015	17.49	-
October 2015	25.77	-
November 2015	22.42	-
December 2015	17.68	-
Annual / Period Mean:	<i>19.57</i>	<i>20.70</i>
Adjustment Factor:	<i>0.945</i>	

No short-term to long-term data adjustment was necessary for PM₁₀, PM_{2.5}, benzene or ozone.

Nitrogen dioxide concentration drop-off with distance calculation

3.20 During 2015 the diffusion tube monitoring site W67 on Castle Hill marginally exceeded the nitrogen dioxide annual mean objective. W67 is not a site of relevant exposure, therefore Defra’s “NO₂ with Distance from Roads Calculator” tool (Defra, 2009) has been used to estimate the annual nitrogen dioxide concentrations at the nearest site of relevant exposure (1.2 m from W67). The inputs to the tool are:

- distance from kerb (Castle Hill) to the diffusion tube monitoring site (W67): 3.0 m;
- distance from kerb (Castle Hill) to nearest site of relevant exposure: 4.2 m;

- local annual mean background NO₂ concentration: 17.02 µg/m³⁴; and
- measured W67 annual mean NO₂ concentration: 39.6 µg/m³ (see Table A1.3).

On the basis of these inputs, the tool estimates that the annual mean nitrogen dioxide concentration experienced at the site of relevant exposure nearest to W67 would be 39.6 µg/m³.

QA/QC of automatic monitoring

All automatic monitoring sites in Warwick, other than Rugby Road, are calibrated by the Council's Local Site Operator (LSO). The QA/QC of the Leamington Spa sites is undertaken through its status as part of the AURN and therefore conforms to AURN standards (undertaken by Ricardo-AEA). WeCare4Air is responsible for the servicing and call out contract for Hamilton Terrace and Jury Street and provides data management for Jury Street. The service contract for Rugby Road is arranged by Bureau Veritas and Defra and is provided by Enviro Technology Services.

QA/QC of diffusion tube monitoring

Warwick District Council uses Staffordshire Scientific Services for its diffusion tube analysis. These tubes are prepared using the 20% TEA in water method.

Staffordshire Scientific Services was assessed as part of the AIR scheme. AIR is an independent analytical proficiency-testing (PT) scheme, operated by LGC Standards and supported by the Health and Safety Laboratory (HSL). AIR PT is a new scheme, started in April 2014, which combines two long running PT schemes: LGC Standards STACKS PT scheme and HSL WASP PT scheme. AIR offers a number of test samples designed to test the proficiency of laboratories undertaking analysis of chemical pollutants in ambient indoor, stack and workplace air. One such sample is the AIR NO₂ test sample type that is distributed to participants in a quarterly basis. AIR NO₂ PT forms an integral part of the UK NO₂ Network's QA/QC. In the quarters of 2015, Staffordshire Scientific Services had 100% satisfactory samples in the first 2 rounds of testing and 75% satisfactory samples in the last 2 rounds.

⁴ Annual mean background concentration has been obtained by using the national pollution maps published by Defra (2016b). These cover the whole country on a 1x1 km grid.

A4 Maps of Monitoring Locations

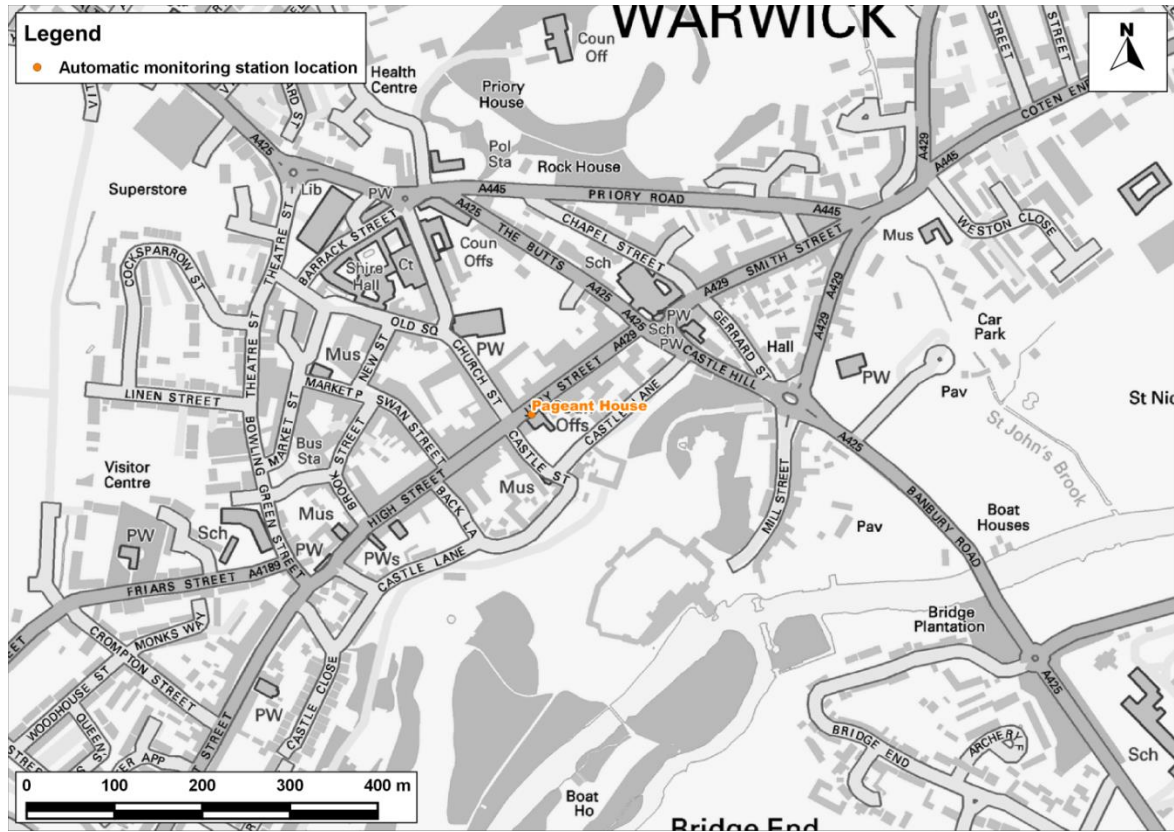


Figure A4.1: Warwick Automatic Monitoring Station Location

Contains Ordnance Survey data © Crown copyright and database right 2016.

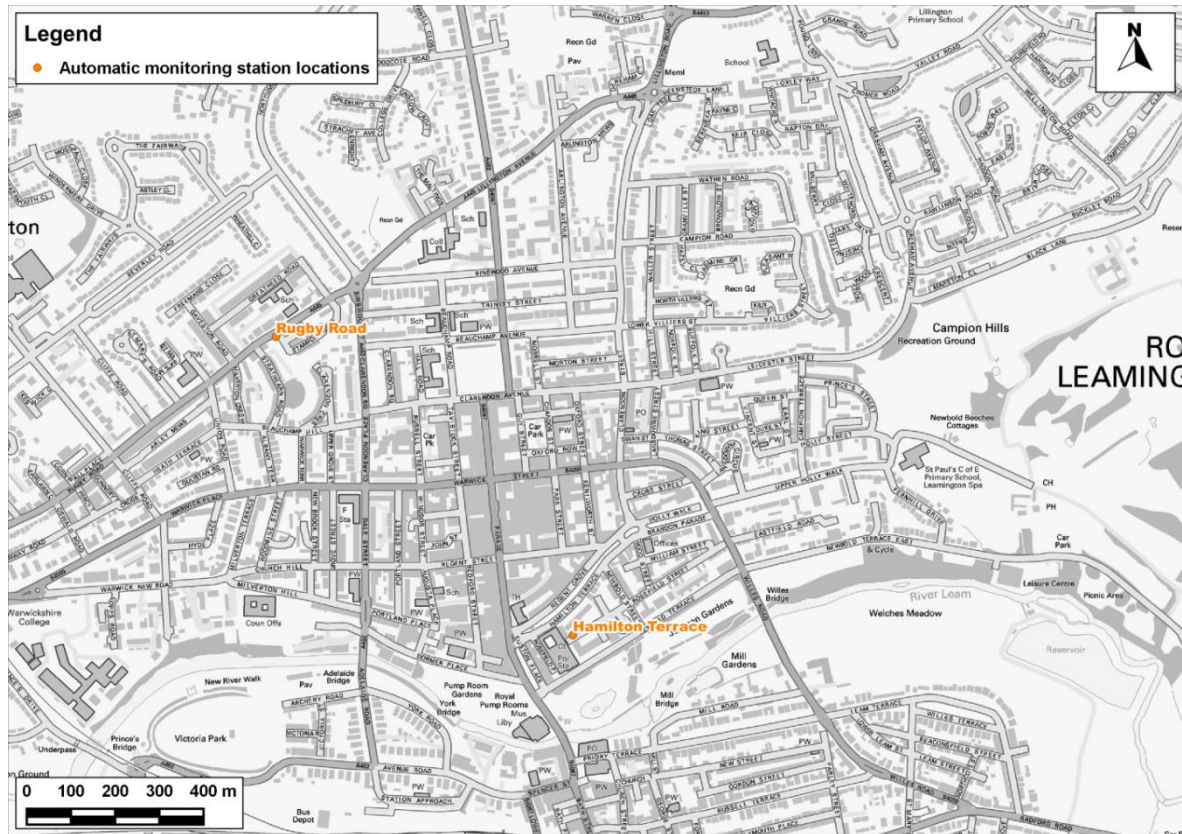
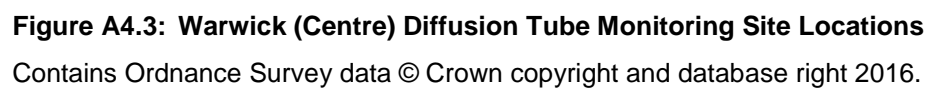


Figure A4.2: Leamington Spa Automatic Monitoring Station Locations

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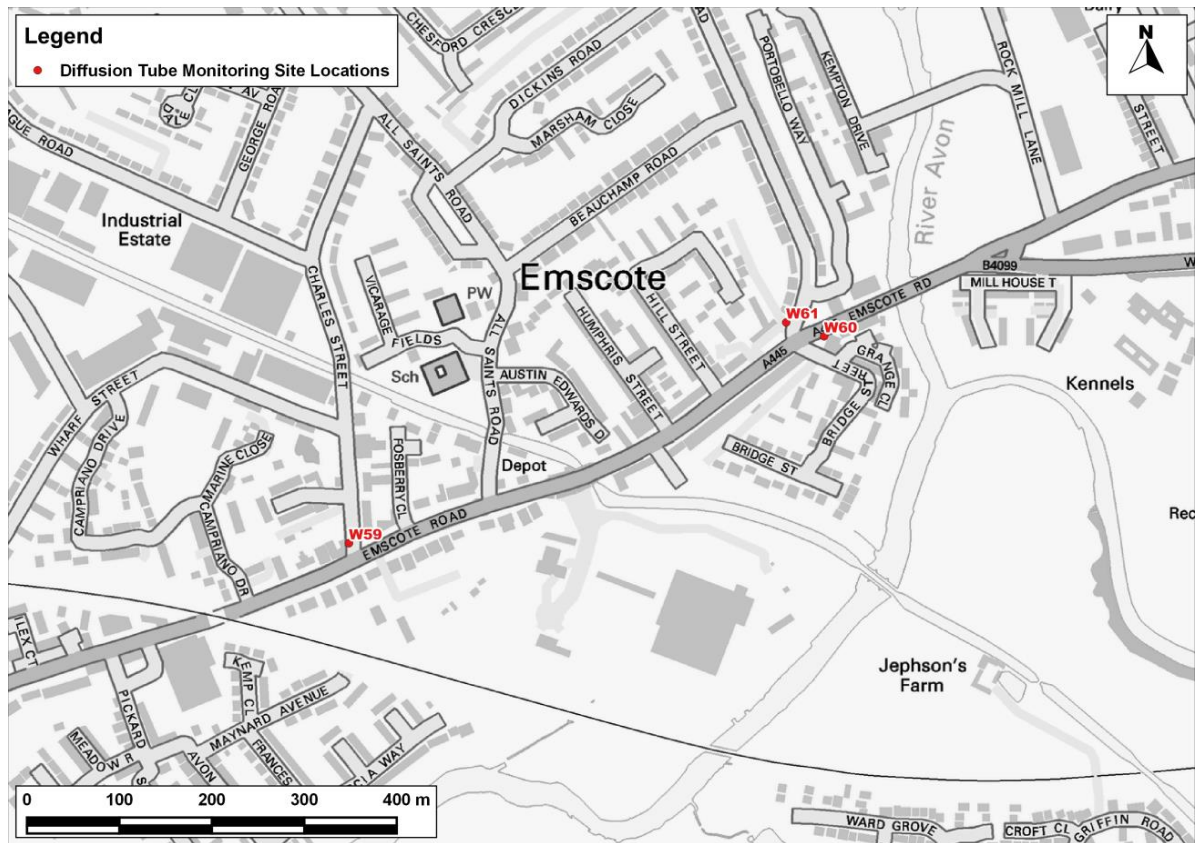


Figure A4.4: Warwick (North) Diffusion Tube Monitoring Site Locations

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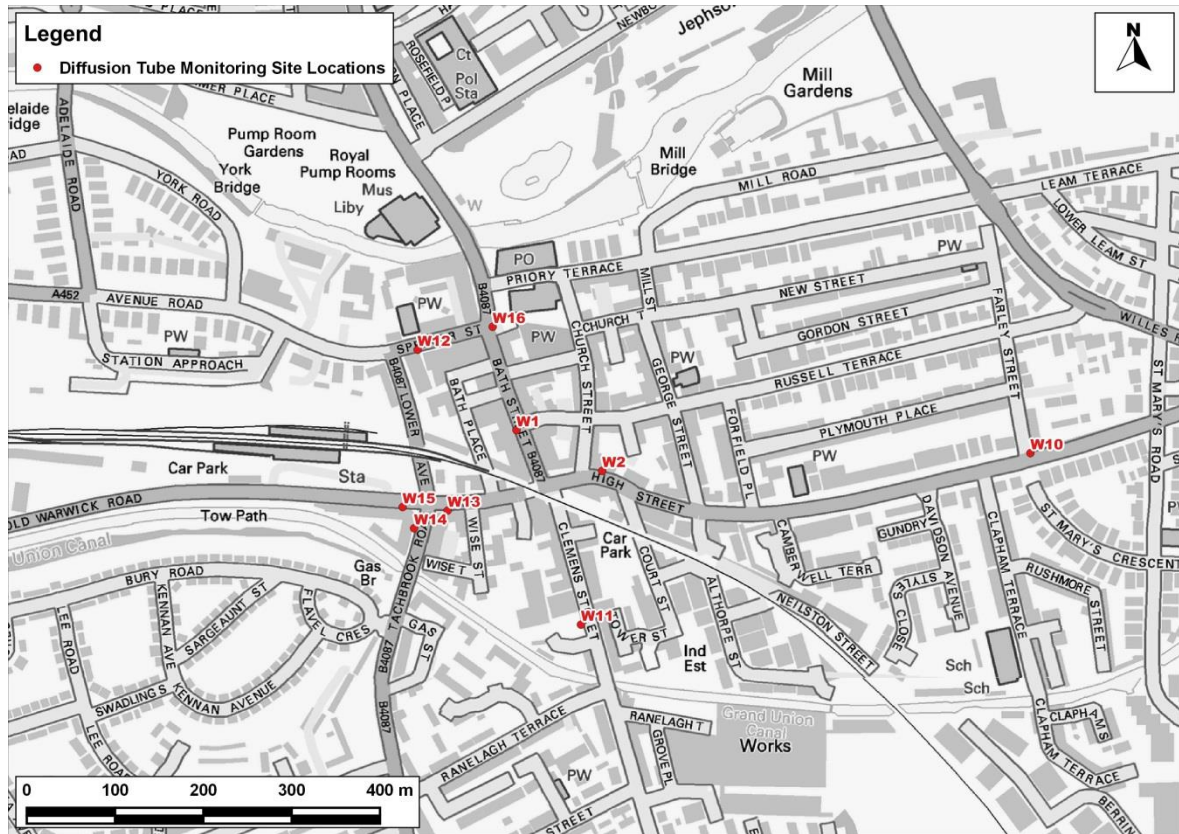


Figure A4.5: Leamington Spa Diffusion Tube Monitoring Site Locations

Contains Ordnance Survey data © Crown copyright and database right 2016.

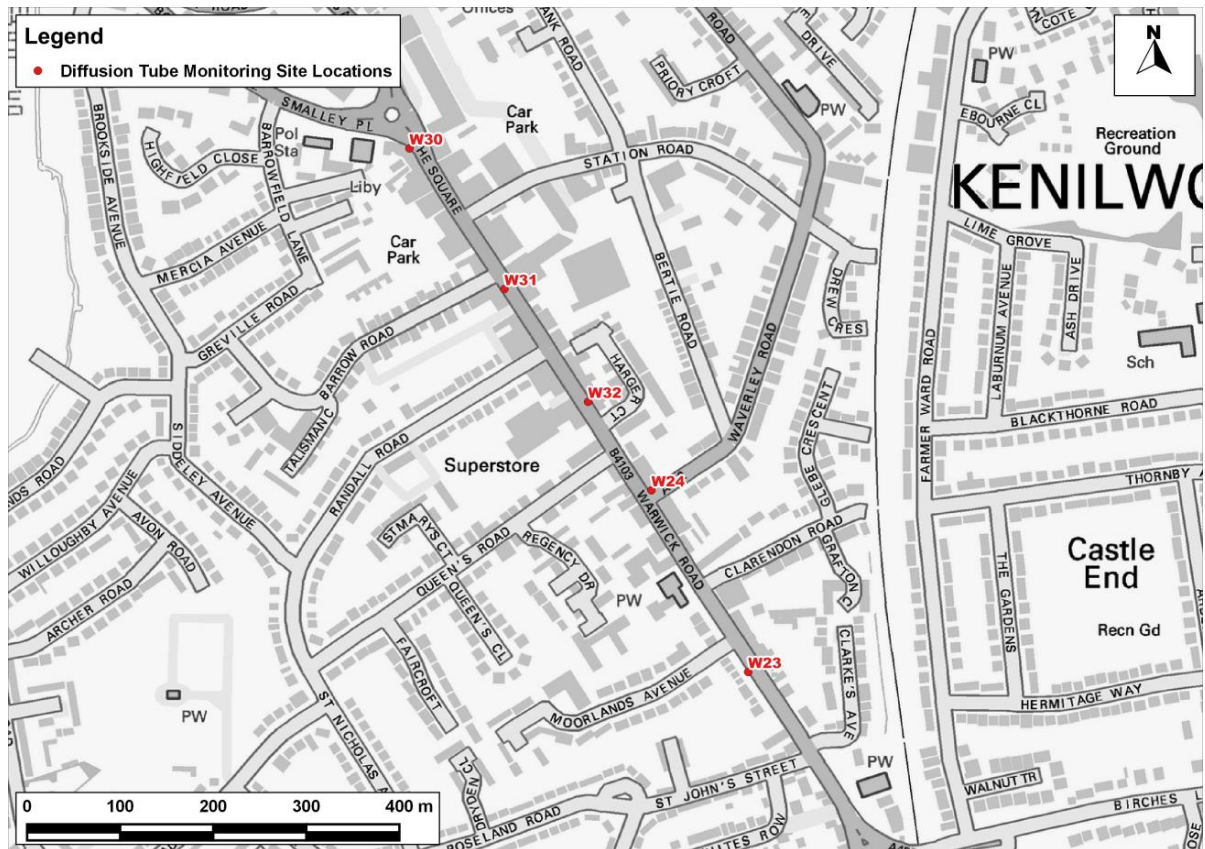


Figure A4.6: Kenilworth (Centre) Diffusion Tube Monitoring Site Locations

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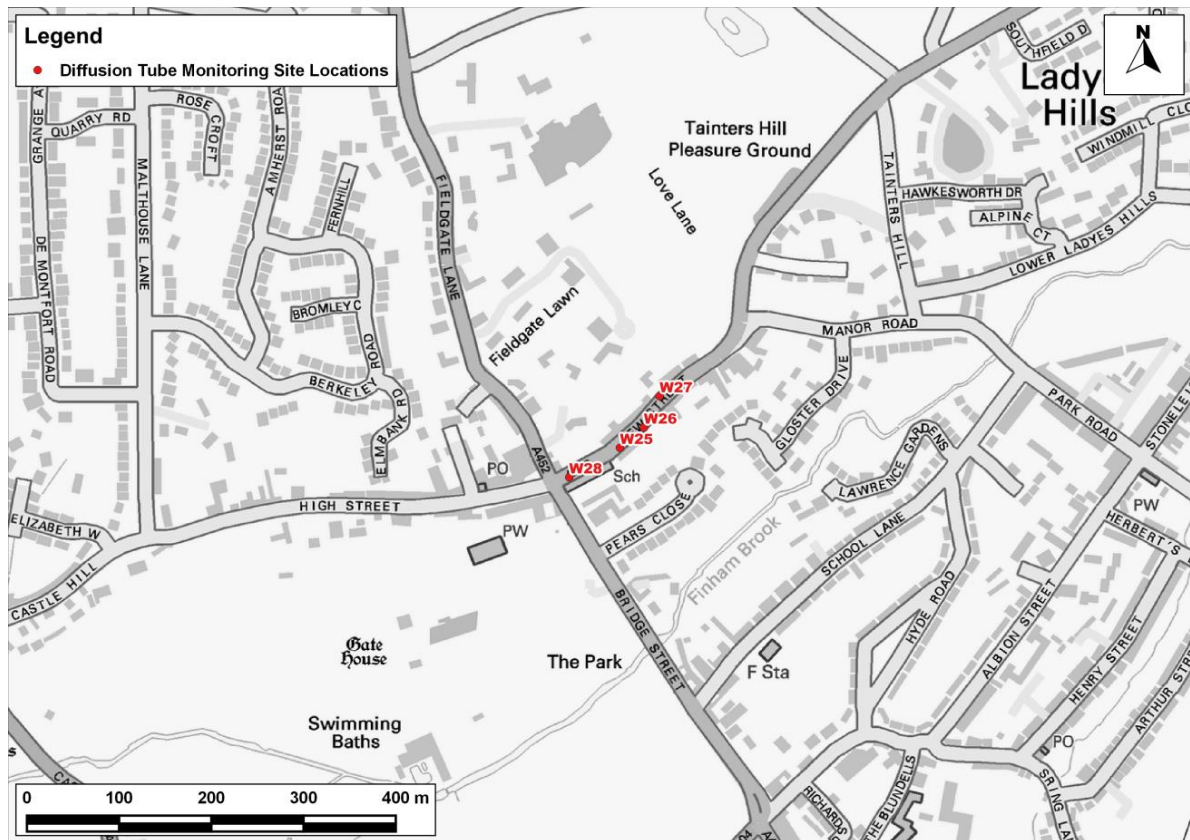


Figure A4.7: Kenilworth (North) Diffusion Tube Monitoring Site Locations

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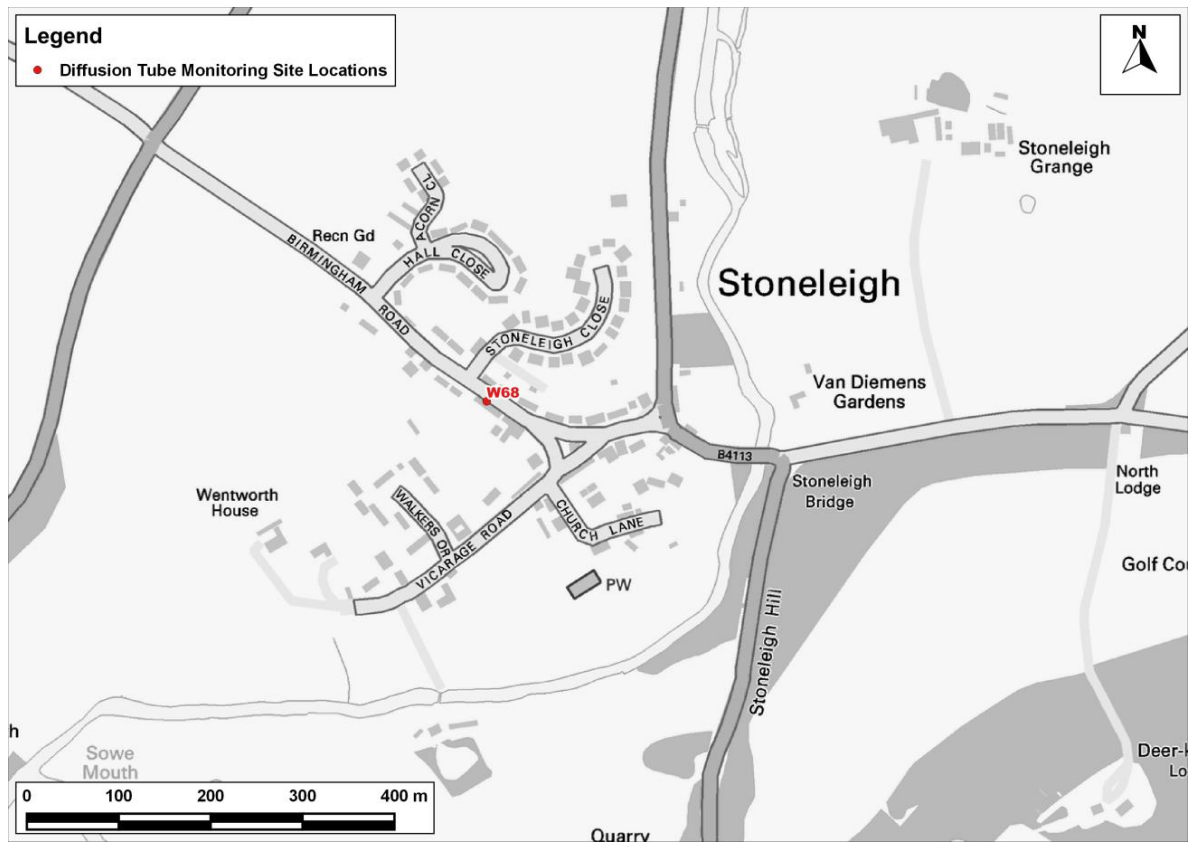


Figure A4.8: Stoneleigh Diffusion Tube Monitoring Site Locations

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A5 Summary of Air Quality Objectives in England

Table A5.1: Air Quality Objectives in England

Pollutant	Air Quality Objective ⁵	
	Concentration	Measured as
Nitrogen Dioxide (NO ₂)	200 µg/m ³ not to be exceeded more than 18 times a year	1-hour mean
	40 µg/m ³	Annual mean
Particulate Matter (PM ₁₀)	50 µg/m ³ , not to be exceeded more than 35 times a year	24-hour mean
	40 µg/m ³	Annual mean
Benzene	5 µg/m ³	Running annual mean
Ozone	100 µg/m ³ , not to be exceeded more than 10 times a year	8-hour mean

⁵ The units are in microgrammes of pollutant per cubic metre of air (µg/m³).

A6 Glossary

AQAP	Air Quality Action Plan - A detailed description of measures, outcomes, achievement dates and implementation methods, showing how the local authority intends to achieve air quality limit values'
AQMA	Air Quality Management Area – An area where air pollutant concentrations exceed / are likely to exceed the relevant air quality objectives. AQMAs are declared for specific pollutants and objectives
ASR	Air quality Annual Status Report
Defra	Department for Environment, Food and Rural Affairs
EU	European Union
FDMS	Filter Dynamics Measurement System
LAQM	Local Air Quality Management
NO₂	Nitrogen Dioxide
NO_x	Nitrogen Oxides
O₃	Ozone
PM₁₀	Airborne particulate matter with an aerodynamic diameter of 10µm (micrometres or microns) or less
PM_{2.5}	Airborne particulate matter with an aerodynamic diameter of 2.5µm or less
QA/QC	Quality Assurance and Quality Control

A7 References

Air Quality Consultants. (2015). *2015 Air Quality Updatnig and Screening Assessment: Warwick District Council*.

Air Quality Consultants. (2015). *Air Quality Action Plan: Warwick District Council*.

Defra. (2016). *Local Air Quality Management; Technical Guidance (TG16)*.

Warwick District Council. (2008). *Warwick District Air Quality Action Plan 2008*.

	HEALTH SCRUTINY SUB COMMITTEE Tuesday 22nd November, 2016	Agenda Item No. 6
Title: Purple Flag Accreditation		
For further information about this report please contact	Jayne Bailey Public Places & Projects Team Leader jayne.bailey@warwickdc.gov.uk 01926 456742	
Wards of the District directly affected	Clarendon	
Is the report private and confidential and not for publication by virtue of a paragraph of schedule 12A of the Local Government Act 1972, following the Local Government (Access to Information) (Variation) Order 2006?	No	
Date and meeting when issue was last considered and relevant minute number	n/a	
Background Papers	Hard Copy - Purple Flag Submission Document	
	Appendix 1 Purple Flag Assessor & Panel Report	

Contrary to the policy framework:	No
Contrary to the budgetary framework:	No
Key Decision?	No
Included within the Forward Plan? (If yes include reference number)	No
Equality Impact Assessment Undertaken	No
There is no assessment for the accreditation but it will be a consideration in the Improvement Action Plan.	

Officer/Councillor Approval		
Officer Approval	Date	Name
Chief Executive/Deputy Chief Executive	28/10/16	Andrew Jones
Head of Service CMT	27/10/16	Marianne Rolfe
Section 151 Officer		
Monitoring Officer		
Finance	28/10/16	Mike Snow
Portfolio Holder(s)	28/10/16	Cllr Moira-Ann Grainger
Consultation & Community Engagement		

As part of the bid preparation we conducted two surveys in the town centre of Royal Leamington Spa. The first was a Public Perception Survey conducted by Warwickshire Police and the second was conducted by the stakeholder Group on the Night Time Economy. NHS data used from Fingertips tool.

Final Decision?

Not a decision item

Suggested next steps (if not final decision please set out below)

Going forward, in order to keep our accreditation, we have to maintain the standards achieved and work towards focussing on areas highlighted in the panel's report and monitor our performance in key Purple Flag areas and act on any patterns seen (positive or negative). Regular meetings will be held with the working/stakeholder group throughout the year leading up to renewal. One PF KPI relates to health and NHS hospital admissions – We aim to continue to work with Public Health Warwickshire to obtain reliable and relevant data which can be monitored to identify trends.

1. Summary

This report sets out the bid process, the benefits and action plan resulting from the Purple Flag Assessment which lead to accreditation.

2. Recommendation

- 2.1 For the Committee to be informed of the Purple Flag (PF) accreditation and that we need to work on continuing the success going forward to ensure success on renewal in order to maintain the PF accreditation. Specifically we need to monitor data vs PF health KPI.
- 2.2 For the Committee to recognise the purpose of the PF accreditation and how it links in with Health and Wellbeing.

3. Reasons for the Recommendation

- 3.1 To raise awareness of the PF scheme and what it means and what the benefits are.

4. Policy Framework

- 4.1 **Policy Framework** - The scheme promotes safety and well-being to the community. In doing so this assists the Council's strategy of making Warwick District a great place to live, work and visit especially in respect of its policy priorities around night time economy, community safety and health and well-being. PF accreditation provides a benchmark for the authority's progress in this regard. Of particular relevance here is the PF KPI on health.
- 4.2 Ongoing auditing in order to maintain accreditation would act as a constant check point for improvement, regardless of whether change is derived from the scheme or elsewhere. The measurement tools provide validity and the assessment process is vigorous yet supportive. This relates directly with maintaining the vision set by the Council. Work in tackling crime, disorder and substance misuse is a significant part of the council's vision for Safer Communities:

Protecting our communities from harm with an emphasis on the prevention of incidents, whilst focusing on the most vulnerable to make them feel safer.

It is necessary to review NHS data on admission by time and age and ensure that appropriate data is available.

5. Budgetary Framework

- 5.1 The annual renewal to maintain accreditation is currently £900 + vat. This will be paid from the existing 4360 budget code.

6. Fit for the Future –Tackling crime, disorder and substance misuse impacts significantly on the quality of life of residents, businesses and visitors. The level of crime and disorder is cited as the top consideration when deciding on where to live.

7. Impact Assessments – none

8. Risks

8.1 Risks of having accreditation:

- The PF scheme becomes more onerous with cost of compliance outweighing benefits.
- Some licensees may not be in favour of the accreditation.
- Insufficient funding for the annual renewal.
- The effort of accreditation could outweigh the benefit.
- Funding for the taxi marshals may not be able to be secured each year.
- Loss of accreditation could have a negative impact on the reputation of the town.
- Data either is not available, or the data available shows a negative trend leading to issues meeting PF standards.

8.2 Risks of not having accreditation:

- We fall behind other towns and could end up being in the minority of not having accreditation which could be perceived negatively.
- PF provides ongoing auditing this would act as a check point for improvement, regardless of whether change is derived from the scheme or elsewhere. Without these measurement tools, we cannot be certain we are providing a safe, welcoming and vibrant town and cannot be sure which areas we need to improve on or are working well.
- Could mean a higher rate of Crime & Anti-social behaviour, higher levels of alcohol abuse and harm, decrease of choice and balance of provision for customers and decrease in footfall without the scheme.

9. Alternative Option(s) considered

- 9.1 Not to submit a renewal application and not to have PF accreditation in Royal Leamington Spa town centre.

10. Background

- 10.1 Purple Flag is a programme which has been developed by the Association of Town Centre Managers, working alongside Purple Flag Advisory Committee, which recognises excellence in the management of the evening and night-time economy (ENTE).

- 10.2 Purple Flag is:

- An accreditation process similar to Green Flag Award for parks and Blue Flag for beaches. It leads to Purple Flag status for town centres that meet or surpass the standards of excellence in managing the ENTE.
- A comprehensive set of standards, management processes and good practice examples designed to help transform town and city centres at night.
- A research, training and development programme, to help towns and cities improve their evening and night-time economy.
- A positive initiative that indicates an entertaining, diverse, safe and enjoyable night out.
- Part of the PF assessment involves monitoring the effect of alcohol on health by monitoring hospital admissions.

- 10.3 PF is designed to provide recognition that the town centre is managing its night time experience, (between the hours of 5pm and 5am), and help overcome any negative public perceptions that may exist. It provides the opportunity for successful centres to present themselves in a positive light to town centre users, operators, residents, tourists and visitors.
- 10.4 The surveys undertaken to assist with our data enable us to find out more about the wellbeing of the public, what aspects of the town make them feel safe and those that do not make them feel so safe – giving them an opportunity to make suggestions on improvements in addition to the improvement suggestions made by the Purple Flag assessors.
- 10.5 NHS data show the effects of the ENTE on health through hospital admissions.
- 10.6 Accreditation could also generate a wider patronage and encourage more people from a range of age groups and interests to want to live and work in Leamington while creating a feeling of well-being for people already doing so.
- 10.7 It could increase expenditure, lower crime and anti-social behaviour and generate a more successful mixed-use economy which will in turn assist businesses to be more lucrative enabling them to invest in their business and be able to afford good quality responsible staff, creating a virtuous cycle.
- 10.8 Involvement with licensees would take place which will encourage the promotion of best practices aligned to achievement of PF objectives.
- 10.9 It provides a central point of information of what Royal Leamington Spa town centre has to offer to the community and visitors.
- 10.10 It has been shown that PF towns are less susceptible to dips in footfall than non PF areas which is a useful safeguard given current economic uncertainties.
- 10.11 PF is yet to see the same profile and benefits as Blue or Green Flag schemes, but with rapidly growing participation and Sweden now joining the process, it is timely to begin work on PF accreditation.
- 10.12 A PF working group was set up in 2015 in order to pull together data and information necessary to produce a submission in the format required by PF, (this document is available as a hard copy consisting of a report, map and data).

10.13 The application was submitted in June 2016, the assessment took place on 23 July 2016 and the results were announced in September.

10.14 The report from the PF assessors and panel contained many positive comments in wide ranging areas – 4 main areas which were considered to be outstanding or excellent were the following initiatives;

- **Your Town, Your Choice**
- **Enhanced Police Initiatives (EPI)**
- **Going Out, Staying Safe**
- **Street/Taxi Marshals**

10.15 Some of the activities involved in the events we hold highlighted above contain the following;

- Warwickshire Ambulance Association demonstration and participation in the recovery position with students at the beginning of term,
- the harmful effects of alcohol and
- advice on Psychoactive Substances (previously called legal highs) working with the Recovery Partnership team at Warwickshire County Council which has been included in the last two year's events.

10.16 Plans to take the events into schools and colleges are being considered.

PURPLE FLAG ASSESSOR SPOT CHECK REPORT

DETAILS OF ENTRY	OVERNIGHT ASSESSMENT	
Location of Entry Leamington Spa	Date of Assessment 23 rd July 2016	Night of the Week Saturday Anomalies : None
Name of Assessors Nigel Marston (Lead) Mark Foxley	Times Covered (Please tick) <input type="checkbox"/> Entrant's presentation <input type="checkbox"/> Early evening: 5-8pm <input type="checkbox"/> Late evening: 8pm-11pm <input type="checkbox"/> Night: 11pm-2am <input type="checkbox"/> Late night: 2-5am	Members & Roles of Local Partnership Present Cllr Moira-Ann Granger – Portfolio Holder for Health & Community Protection (WDC) Faz Chisty – Temporary Chief Inspector, Warwickshire Police Sgt Paul Calver – Warwickshire Police David Dedman – Warwick University Students' Union Gerry McManus – Royal Priors Shopping Centre Manager Stuart Poole – Business Support Team Leader (WDC) Marianne Rolfe – Head of Health & Community Protection (WDC) Emma Dudgeon – Licensing Enforcement Officer (WDC) Cadelle Hill – CCTV Manager (WDC) Peter Cutts – Safer Communities Manager (WDC) Jayne Bailey – Public Places & Projects Team Leader & Purple Flag Co-ordinator (WDC)
Author of Report Nigel Marston		
Date of Report 30 th July 2017		

ASSESSORS REPORT TEMPLATE

Documents Reviewed (Please tick) <input type="checkbox"/> Entry Form <input type="checkbox"/> Map of Area <input type="checkbox"/> Purple Flag Area Snapshot <input type="checkbox"/> Self Assessment Chart		Guidelines <ul style="list-style-type: none"> • Attach the itinerary for the assessment • To achieve an overall Standard Met no standards should fall within the grey shaded boxes and no two attributes in any theme must be below standard. • Please can you explain any significant differences in scoring between yourself and the centre e.g. if a Town/City scores themselves “Excellent” and you score a “Standard Met”, why there is such a margin? • Please show entrant’s and your recommended standards on the same chart: <input type="checkbox"/> Your recommended standards <input checked="" type="checkbox"/> The entrant's standards 	

	Core Agenda and Attributes	Assessment	Significantly Below Standard	Below Standard	Standard Met	Above Standard	Excellent/ Outstand'g
	WELLBEING. (Welcoming, Clean and Safe) Threshold Standard. Per capita crime and anti social behaviour rates that are at least average and show an improving trend – taking both residents and visitors into account (See KPIs).						
1	Safety. Proportionate level of visible, effective policing and active surveillance	<p>The crime stats show an interesting picture and it is suggested that this may be as a result of changes to the way that crimes are being recorded.</p> <p>Anti-Social Behaviour (ASB) incidents taken on their own show a downward trend since 2010/11.</p> <p>CCTV recorded incidents show a 4.05% increase in total</p>					

ASSESSORS REPORT TEMPLATE

		<p>incidents and a 12.73% in major incidents compared to last year. This is felt to be as a result of the following factors:</p> <ul style="list-style-type: none"> A) Officers being more vigilant B) Premises being more proactive in reporting due to the good working relationship with the Council/Police C) Improved CCTV coverage and digital help points D) Improved recordings. <p>Violence with injury and without injury also show an increase in comparison to last year. This is as a result of changes to crime recording figures, however going forward comparison for future submissions will be on a like for like basis.</p> <p>Policing levels were good with high visibility, the briefing for the evening was excellent. Officers were on the ground as much as possible rather than in vehicles..</p> <p>Extensive use of the town radio system enabled issues to be raised quickly and appropriate responses were quicker as a result.</p> <p>Excellent CCTV coverage and very skilled and knowledgeable operators. Liked the use of better bulbs “white golden” within street lighting to enhance CCTV picture quality.</p>					
2	Care. Responsible guardianship, customer care and concern for community health	<p>Excellent engagement with street pastors, who were very visible within the town centre.</p> <p>Rough sleeping and begging strategy in place “killing with kindness “ and “Think before you Give “campaign is a significant step in dealing with this issue. Little evidence of begging or rough sleeping seen on the night.</p> <p>Street and Student Marshalls were effective, having accredited police powers ensures that they can make a difference.</p> <p>Cycle parking provision was excellent.</p> <p>Many initiatives such as “Going Out – Staying Safe” and</p>					

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		"Your Town – Your Choice" are really making a difference, particularly with the student and younger age groups.					
3	Regulation. Positive and proactive licensing and regulation	<p>Multi-agency meetings are regularly taking place, the police have a desk within the Council offices to aid the facilitation of joint working.</p> <p>Licensing inspections are risk based.</p> <p>Regular taxi enforcement checks undertaken both by WDC and also multi-agency operations.</p> <p>All door staff SIA trained and Licensing Enforcement team are authorised by the SIA to carry out enforcement checks on SIA staff</p>					
4	Services. Appropriate levels of public utilities	<p>Plenty of on-street and paid parking available and this was evidently well used.</p> <p>Buses and trains available until approximately midnight, after that provision is by taxi. There appeared to be enough taxis to cope with demand and ranks were well marshalled.</p> <p>Public toilets available until 9pm, however there was no evidence to show that this was a problem later in the evening.</p>					
5	Partnership. The active involvement of business in driving up standards	<p>A very well attended initial welcome presentation, although it would have been nice to see more representation from local business, the BID or pubwatch.</p> <p>It was clear during the evening that businesses have an awareness of "Purple Flag" and its benefits. Many of the businesses we spoke to are clearly setting their own standards very high, this was mirrored across the town.</p> <p>Pubwatch appears to have gone through a transition phase and is currently in the throes of regeneration. Attendance at the AGM was good, especially from within the PF area. It is suggested that quarterly meetings may be too infrequent.</p>					

ASSESSORS REPORT TEMPLATE

6	Perceptions. A valid and positive presentation of the area to customers	<p>The town had a very nice feel to it, and it was evident that much work had been done to promote the image of the town centre.</p> <p>It was very clean and gave a good impression to locals and visitors alike.</p> <p>Recent surveys have shown that people feel safe visiting Leamington Town Centre and the perception is that it is becoming a safer place for a night out, due to the various initiatives across the NTE</p>					
	Core Agenda and Attributes	Assessment	Significantly Below Standard	Below Standard	Met Standard	Above Standard	Excellent/Outstanding
	MOVEMENT (A Secure Pattern of Arrival, Circulation and Departure) Threshold standard: Some form of appropriate late- night public transport provision (See KPIs).						
1	Public Transport. Safe, affordable, well-managed late night public transport	<p>Little “late night” bus or train provision means that customers have to rely on taxis for late night transport or walk home.</p> <p>Taxi provision was good with marshalled ranks. However there was a concern that many of the street lights are switched off late at night making the journey home potentially hazardous for pedestrians.</p>					
2	Car Parking. An appropriate provision of secure late night car parking	A number of well-lit car parks were observed and these were well used. There was also an abundance of free on-street parking after 18.00hrs.					
3	Pedestrian Routes. Clear, safe and convenient links within the centre and homewards	<p>Whilst general signage in the Town centre was adequate, there was a reliance on finger posts, these were not particularly clear at night, although were generally in areas where borrowed light was available.</p> <p>There were a number of help points within the town</p>					

ASSESSORS REPORT TEMPLATE

		centre, which link directly to CCTV control.					
4	Crowd Management. Measures to deal with overcrowding, congestion and conflict between those on foot and moving vehicles	<p>Police and partners plan for "busy nights" and ensure that there are adequate resources available, this includes police, pcso's, street pastors, street marshals and taxi marshals.</p> <p>SIA staff in venues were monitoring numbers and capacities within the premise and smoking areas.</p> <p>There was excellent liaison between CCTV and venue SIA staff when issues were spotted, such as glassware outside the venue. These were dealt with swiftly and professionally.</p> <p>Some streets around the busier venues have been made one –way to reduce the potential for pedestrian and vehicle conflict.</p>					
5	Information. Provision of practical information and guidance to town centre users	Guidance and information is available from a number of sources, such as BID website, TIC, Royal Spa Centre and Warwick DC website.					
6	Partnership. Business and operator commitment and participation	The working group has really good cross agency representation, however it would be nice to see more pubs, clubs and restaurants on the working group, particularly Pubwatch.					
	Core Agenda and Attributes	Assessment	Significantly Below Standard	Below Standard	Standard Met	Above Standard	Excellent/Outstand'g
	A BROAD APPEAL (A Vibrant Choice and a Rich Mix) Threshold standard. An evening and late night offer that is broader than youth-oriented and alcohol-based activity (See KPIs).						
1	Food and Dining. A choice of eating venues and a commitment to good food	<p>A real diverse mix and variety of food and dining to choose from.</p> <p>Lots of chains represented but also a wide variety of</p>					

ASSESSORS REPORT TEMPLATE

		independent operators. The Regent Court area was well worthy of note with a relaxed atmosphere that had appeal the many families that were dining there. Stylish cafes and bars in abundance.					
2	Pubs and Bars. Well-managed venues, to meet varied tastes, and offering more than just alcoholic beverages	A wide variety catering for a varied client base. The town had a buzz about it and people were happy milling around the various venues.					
3	Late Night Venues. A late-night offer that complements the diverse appeal of the centre as a whole	Again the late night venues were an eclectic mix of different styles that would ensure that there was something to cater for everyone. Altoria was one of several venues that had different offers within the one establishment.					
4	Early Evening Activity. An active early evening period, including late opening shops	Shop opening hours in the major retail centres have changed to encourage more people to stay in town during the early evening period. This appears to be working well although it would be beneficial to the offer to encourage the independent retailers to extend their hours too.					
5	Public Buildings. Creative and imaginative use of public/civic buildings in the evening and at night	The Royal Pump Rooms and the Town Hall are available for private hire, however they were both closed during our visit. The Jephson & Pump Room gardens were open until 9pm and were well used by families during our visit					
6	Arts and Culture. A vibrant, inclusive arts and cultural scene	The 2 theatres had packed programmes and were obviously very popular. The programmes had everything from dance classes to comedians and pantomime. There were many venues providing live music and entertainment during the assessment.					
	Core Agenda and Attributes	Assessment	Significantly Below Standard	Below Standard	Met Standard	Above Standard	Excellent/Outstanding
	PLACE (A Stimulating Destination and a Vital Place) Threshold standard. A diversity of land uses. A convenient and attractive destination at night (See KPIs).						

ASSESSORS REPORT TEMPLATE

ACCESSORS REPORT TEMPLATE						
1	Location. Appropriate location, clustering and capacity of venue types	Good, no concerns noted				
2	Diversity. A successful balance of uses and brands	A really good mix of national and local brands				
3	Clarity. Well-designed links and visible signs	Adequate signage, but requires some improvement. It was not clear where the various entertainment areas, taxi ranks were unless you were familiar with the town. Some signage needs to be illuminated for the evening period.				
4	Animation. Attractive, well-used public places, active streets and building frontages	Streets were busy and public parks and communal areas were very well used				
5	Design. Thoughtful and imaginative design for the night	Good, no concerns noted				
6	Identity. The appropriate use of natural and built features to reinforce appeal	Leamington has a lot of appeal with its pretty Georgian buildings. New buildings which contain modern facilities fit seamlessly against the old and achieve a great balance. The Town Centre parks are used to enhance the offer available within the town centre and widen the family appeal.				
	Core Agenda and Attributes	Assessment	Significantly Below Standard	Below Standard	Met Standard	Above Standard
	THE POLICY ENVELOPE. (A Clear Aim and a Common Purpose) Threshold Standard. A momentum of collaboration between sectors, agencies, service providers and policy-makers (See KPIs).					

ASSESSORS REPORT TEMPLATE

1	Data. A sound statistical base for policy-making and action	Excellent data gathering and data quality, it was clearly demonstrated that this is used to inform decisions and generate new ideas and initiatives.					
2	Strategy. Positive strategic objectives and targets	Town Centre Management, BID, Licensing Group and the Community Safety Partnership are clearly working together with key objectives and targets in mind.					
3	Coordination. Public policy coordination and focus	Clearly demonstrated and much excellent partnership/multi-agency work displayed.					
4	Leadership. Clear responsibilities for policy and action	Clear leadership from the top of the various organisations involved. It was excellent to see these leaders committed to the Purple Flag and indeed present at the initial presentation.					
5	Partnership. Multi-sector endorsement and commitment	Clearly demonstrated throughout the submitted documentation and on the visit. It would be nice to see Pubwatch more involved on the PF working group.					
6	Community. A dialogue with consumers and residents	Clearly talking with consumers and stakeholders. The recent night time surveys show that people are willing to come into Leamington for a night out as they consider it to be a safe environment. Engagement with the student community is excellent and paying dividends.					

PURPLE FLAG SUMMARY CHART

ASSESSORS REPORT TEMPLATE

Ref	Purple Flag Core Agenda	Significantly Below Standard	Below Standard	Standard Met	Above Standard	Excellent/ Outstanding
1	Wellbeing. Welcoming, Clean and Safe					
2	Movement A Secure Pattern of Arrival, Circulation and Departure					
3	A Broad Appeal A Vibrant Choice and a Rich Mix					
4	Place A Stimulating Destination and a vital Place					
P	Policy Envelope. A Clear Aim and a Common Purpose					

NOTE. All five Themes must be at least Standard Met if the area is to be recommended for a Purple Flag


ASSESSORS CONCLUSIONS

ASSESSORS REPORT TEMPLATE

Recommendation <div style="display: flex; align-items: center;"> <div style="border: 1px solid black; width: 60px; height: 40px; margin-right: 10px;"></div> <div> <p>Purple Flag Accreditation</p> <p>Standard met or exceeded on all five Core Agenda Themes</p> </div> </div>	<div style="display: flex; align-items: center;"> <div style="border: 1px solid black; width: 60px; height: 40px; margin-right: 10px;"></div> <div> <p>Not Yet Ready for Purple Flag Accreditation</p> <ul style="list-style-type: none"> Standard not met on one or more Core Agenda Themes </div> </div>
<p>Any Matters to be Referred to Accreditation Panel before a Final Decision is Made:</p> <ul style="list-style-type: none"> None 	
<p>Guidance to Applicant on Any Priority Issues to Address prior to Purple Flag Renewal:</p> <ul style="list-style-type: none"> The crime statistics will need to be carefully monitored, particularly now that the recording method has changed, future inspections will need to ensure that the downward trend is continuing, once the new recording methods have settled down. Enable more involvement from Pubwatch and local businesses in the PF Working Group. Priority within 1yr to be shown at interim renewal 2017 <p>Guidance to Applicant on Any General Issues to Address:</p> <ul style="list-style-type: none"> Street signage requires improvement, particularly for the NTE.- Progress report at Interim renewal <p>(Please note that any issues noted will be reviewed in the next interim Renewal Assessment).</p>	
<p>Specific Policies and Actions that are Excellent or Outstanding, and Especially Worthy of Note: There were many excellent initiatives' and policies, particularly worthy of note were the following:</p> <ul style="list-style-type: none"> Going Out, Staying Safe Enhanced Police Initiatives (EPI) Your Town, Your Choice Street/Taxi Marshals 	
<p>Accreditation Panel Review Date; 08/09/2016</p>	<p>Decision: PF Accreditation awarded</p>

ASSESSORS REPORT TEMPLATE

Panel Comments	<p>The panel felt that having two anti-begging campaigns may be a bit harsh, 1 is all that should be needed. Suggestion to look at other processes to deal with begging problems.</p>
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 Health Scrutiny & Overview Sub-Committee		Agenda Item No. 7
Title	Review of Health and Wellbeing Arrangements	
For further information about this report please contact	Marianne Rolfe, Head of Health and Community Protection Marianne.rolfe@warwickdc.gov.uk Tel: 01926 456700	
Wards of the District directly affected	All	
Is the report private and confidential and not for publication by virtue of a paragraph of schedule 12A of the Local Government Act 1972, following the Local Government (Access to Information) (Variation) Order 2006?	No	
Date and meeting when issue was last considered and relevant minute number		
Background Papers		

Contrary to the policy framework:	No
Contrary to the budgetary framework:	No
Key Decision?	No
Included within the Forward Plan? (If yes include reference number)	No
Equality Impact Assessment Undertaken	Yes

Officer/Councillor Approval		
Officer Approval	Date	Name
Chief Executive/Deputy Chief Executive	14/11/16	Andrew Jones
Head of Service	31/10/16	Marianne Rolfe
CMT		
Section 151 Officer		
Monitoring Officer		
Finance	14/11/16	Mike Snow
Portfolio Holder(s)	14/11/16	Moirra Ann Grainger
Consultation & Community Engagement		
Final Decision?		No
Suggested next steps (if not final decision please set out below)		

1. SUMMARY

- 1.1. This report summarises the Council's current position in relation to Health and Wellbeing including the current delivery review.

2. RECOMMENDATION

- 2.1. The Committee supports the suggested approach to the Health & Wellbeing agenda and its delivery arrangements as laid out in the report.
- 2.2 That the Committee continues to exist in its current format in order to ensure that approach outlined in the report is delivered.

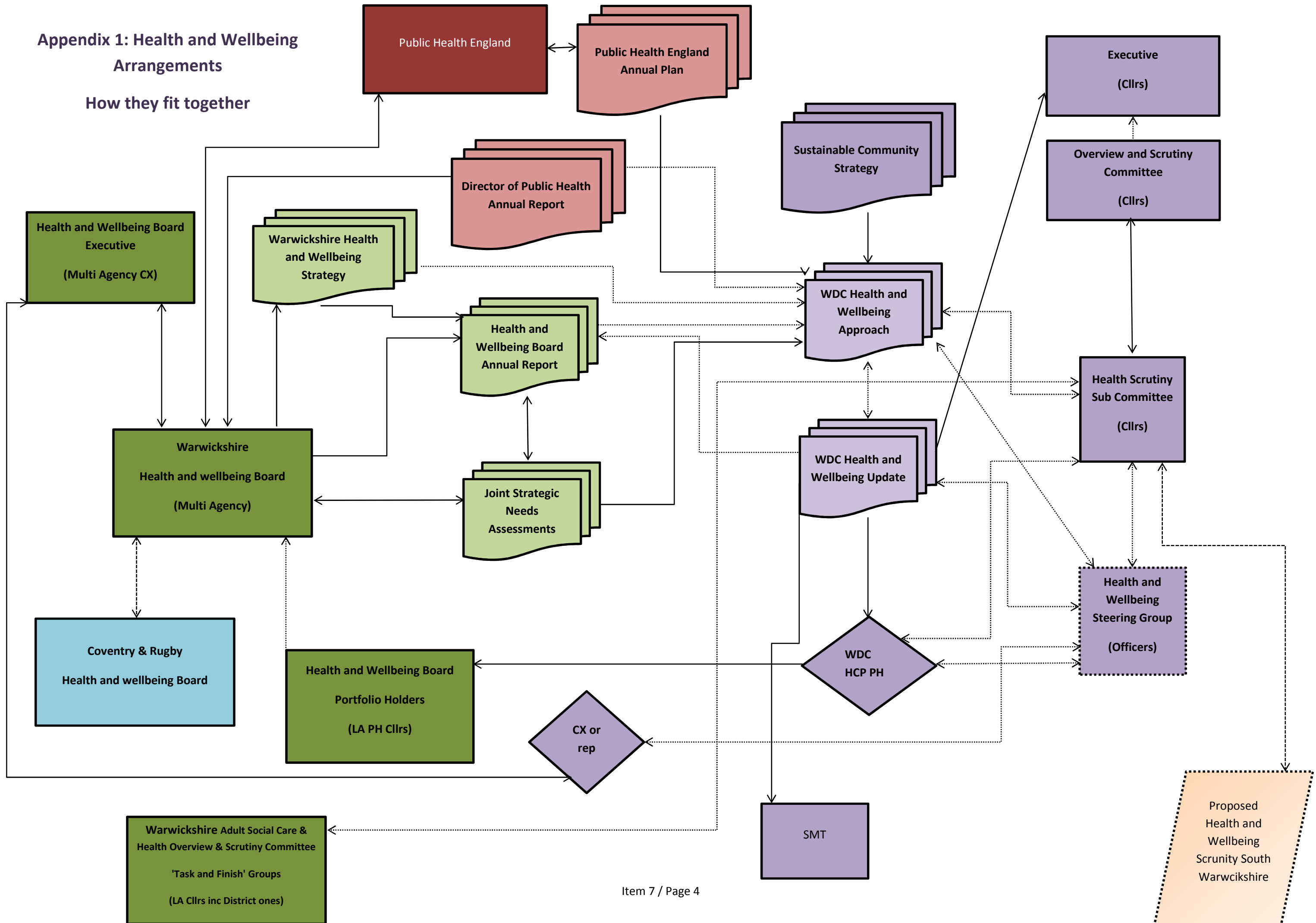
3. BACKGROUND

- 3.1. We have been undertaking a multi-faceted review of the Council's approach to Health and Wellbeing and this has fallen at an advantageous time when many of the annual reports are being published by other health and wellbeing partners.
- 3.2. There has been a compilation of the council's current delivery programmes which are impacting upon Health and Wellbeing. This was also submitted through the Health and Wellbeing Board Portfolio Holders for the Health and Wellbeing Board Annual Report, and it is aligned to the Warwickshire Health and Wellbeing Strategy. The submission is reported to you as a separate agenda item at this meeting.
- 3.3. We are certain that this does not fully encompass the contributions of the Council but it does form a baseline from which we can begin the comprehensive mapping exercise.
- 3.4. We have mapped the interrelationships between the documents that inform the various stakeholder bodies, other groups and proposed stakeholder bodies (Appendix1). It is recognised that this is an extremely complex map and therefore have produced a simplified version as Appendix2.
- 3.5. In addition to the priorities determined in documents and strategies to which we have regard have been mapped into appendix 3.
- 3.6. In addition to these documents the Director of Public Health produces an annual report which outlines what has been delivered against the areas that he considered priorities. The Director of Public Health's Annual Report 2016 was recently published.

- 3.7. For the first time this report breakdowns performance in health measures into the individual Districts referenced against national averages. This could allow us going forward to target resources, programmes and mechanisms at those areas where it is felt we can have the greatest impacts upon our residents.
- 3.8. The results of this review have led to a number of conclusions which officers believe will assist the sub-committee and Council to have a greater input into the health and wellbeing arrangements of Warwickshire and therefore improve the health and wellbeing of people who live in, work in and visit Warwick District.
- Officers to review the Health and Wellbeing approach to ensure that it is clear and accessible to in order to ensure greater co-operation and partnership working with stakeholders. A draft reviewed version of that approach is included as appendix 4.
 - Form an Officer Health and Wellbeing Steering Group who will formulate action plans to drive forward the approach. This group to report back to the committee in order that the committee can provide scrutiny of the delivery of the approach.
 - To consider whether the establishment of a Joint South Warwickshire Health Scrutiny Body (replicating that of North Warwickshire) would provide an effective means of scrutinising medical clinical primary and secondary healthcare in partnership with the Clinical Commissioning Group, Public Health and Healthwatch.
 - That the role of the Sub-Committee is further explored to allow the group to engage in the scrutiny of the Council's performance in preventative health measures and tackling the social determinants of health. In addition, to provide support and feedback to those Members who sit on Health and Wellbeing Bodies, as representatives of WDC, and who are responsible for scrutinising the wider medical provisions of the NHS.

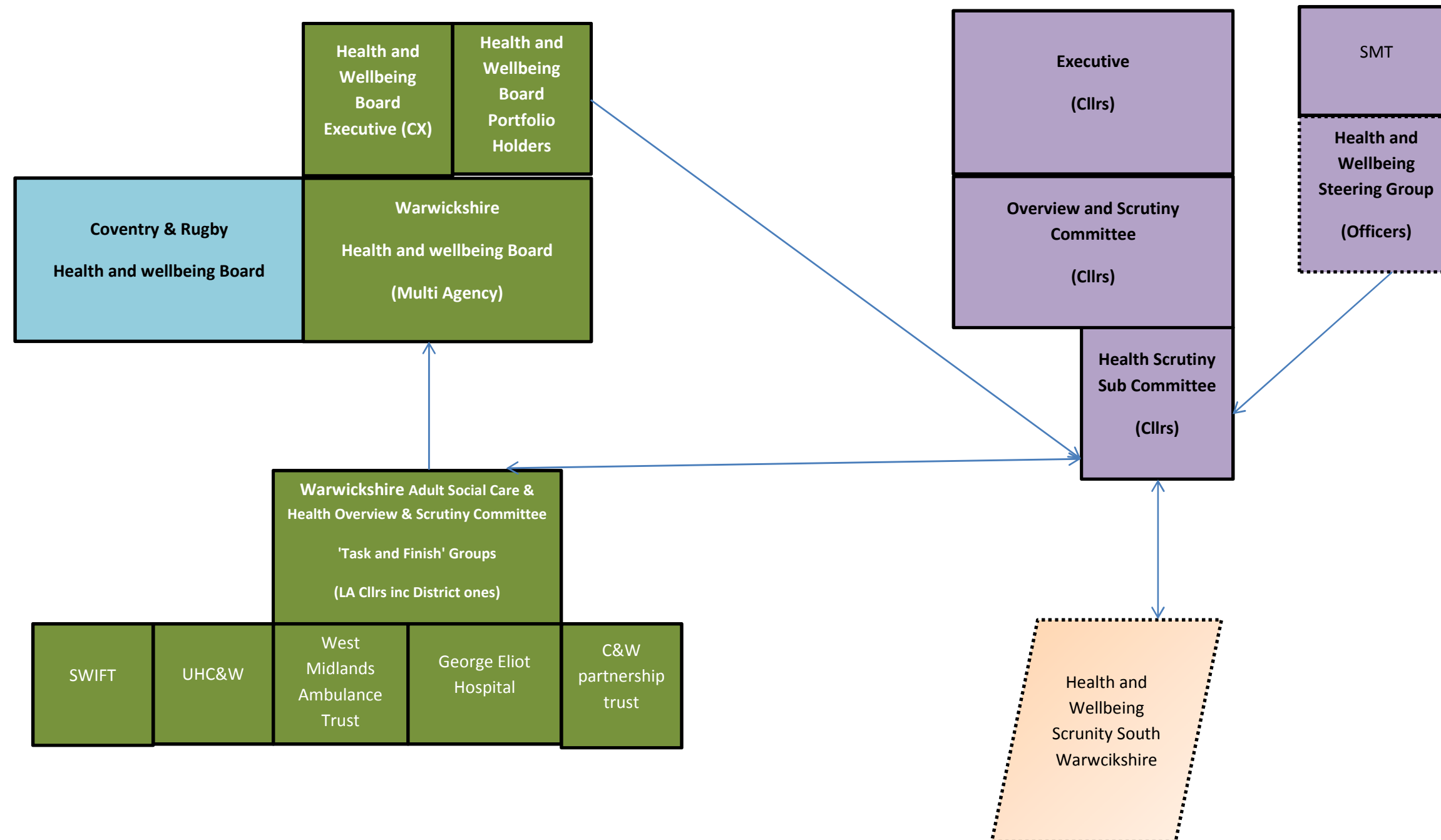
Appendix 1: Health and Wellbeing Arrangements

How they fit together



Appendix 2: Health and Wellbeing Arrangements (Grouped by organisation)

How they fit together




Warwickshire Health and Wellbeing Strategy	Joint Strategic needs Assessment	Public Health England Annual plan for 2015/16	WDC Current Health & Wellbeing Approach	Sustainable Community Strategy priorities for theme.
Ensure the best possible start in life for children, young people and their families	Looked after children	Protecting the Public’s health	To embed H&WB at a strategic level	Increasing opportunities for everyone to engage in sport, the arts and cultural activities
Support young people who are most vulnerable and ensure that their transition to adulthood is positive	Educational attainment of disadvantaged children	Reducing smoking and harmful drinking	To address the H&WB of our own staff	Supporting independent living and decent housing for all
Enable people to effectively manage their physical and mental health	Vulnerable Children	Tackling childhood obesity	Promote Health & Wellbeing in the wider district	Reducing obesity, particularly in children, & improving health outcomes generally by encouraging the availability & choices for healthy eating
Ensure that persons with disabilities have the same choice, control and freedom as any other individual	Mental Health (Adults & Children)	Reducing dementia risk		Reducing exposure to tobacco smoke
Provide additional support to other vulnerable persons	Dementia	Ensuring that every child has the best start in life		Discouraging drug and alcohol misuse
Enable older persons to remain in their homes and to live healthy lives for as long as possible	Cancer	Improving workplace health and wellbeing		Promoting and engaging in robust equality and disability policy
Take an asset based approach to working which values communities and the range of assets they have	Cardiovascular disease	Establish prevention programmes that reduce growth in NHS activity & improve outcomes: atrial fibrillation, hypertension, falls in the elderly, smoking in pregnancy, diabetes & alcohol harm.		
Work in partnership with communities to build capacity and support them to increase their resilience, enabling them to better care for themselves within the community	Weight management	Support individual and social behavioural change		
Empower individuals to take control and responsibility for their own and the communities health and wellbeing	Smoking/ Smoking in pregnancy	Ensure that the public health system is able to tackle today’s challenges and is prepared for those emerging in future		
Ensure that the infrastructure for public services and resources are effectively accessible and tailored to those communities that need it most.	Substance misuse & alcohol			
Facilitate communities to take ownership of shaping and transforming local services	Young carers and adult carers			
Improve the educational attainment and access to learning at all ages				
Facilitate communities to expand social capital and neighbourliness, building an increase resilience				
Support people to remain healthy and independent in their own homes for longer				
Improve accessibility and visibility of front door to support people to make the right choice the easiest choice informed by the customer journey			Appendix 3: Priorities mapping	
Improved care co-ordination in the community for high risk/cost patients				
Improved data sharing, IT infrastructure and health and social care governance				
Improve partnerships across the wider social determinants of health				

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Appendix 4; Draft - Warwick District Strategic Approach 2016-2018

Our priorities	Objectives	Indicators	What success looks like
To embed H&WB at a strategic level	<ul style="list-style-type: none"> • Ensure our policies, strategies, plans, projects and key decisions address H&WB • Engage & enable staff / elected members to incorporate H&WB into their roles • Ensure that we are working in partnership to deliver HWB objectives • Ensure that the H&W arrangements between stakeholders are working correctly and that feedback loops are established. 	<ul style="list-style-type: none"> • Percentage of major decisions subject to health impact assessments (HIA) • Percentage of major plans & projects considering health throughout the process • Percentage of staff and elected members receiving information and training on HIA 	<p><i>By 30th September 2017:</i></p> <ul style="list-style-type: none"> • An HIA process has been put in place for key decisions • staff and elected members have received relevant information and training, and plans are in place for the ongoing identification of training needs • the communication channels for health and wellbeing arrangements are established and working well • the feasibility of a south Warwickshire well and wellbeing group has been determined. <p><i>By 30th September 2018</i></p> <ul style="list-style-type: none"> • Every key decision, policy strategy and plans is subject to HIA
Promote Health & Wellbeing in the wider district	<ul style="list-style-type: none"> • To ensure that we are contributing towards the outcomes of the Warwickshire Health and Wellbeing Board Strategy. (Promoting independence; community resilliance; integration and working together). • To have direct and or in direct contributions towards the health indicators of warwick residents. • To map the contributions that the District Council can have both directly and indirectly on the health of warwickshire through the routine service delivery. 	<p>Director of public health annual report</p> <p>Health performance indicator statistics</p> <p>Focus on children, obesity, mental health, dementia, cancer. Cardiovascular disease, weight management, smoking, substance misuse, alcohol, carers.</p>	<p>[To be further populated when Council's H&WB Steering Group has met and provided input.]</p> <p><i>By 30th September 2017</i></p> <ul style="list-style-type: none"> • Contributory activities towards the reduction in the health performance indicators for Breastfeeding Initiation, Early Cancer diagnosis, Suicides rate • Contributory activities towards Continuing Improvement with respect to indicators, relevant to residents of district; Alcohol consumption in under 18s, Infant mortality, Road deaths and injuries, Smoking related deaths, Cardiovascular disease, Under 75 cancer deaths, Excess winter deaths • Contributory activities towards Improvements in other health indicators and needs outlined in the joint strategic needs assessment.
To address the H&WB of our own staff	<ul style="list-style-type: none"> • To deliver the health and wellbeing elements of the People Strategy • To reinforce the health champions role. 	<p>Continuous Improvement with respect to assessments against the Workplace Wellbeing Charter</p> <p>Delivery of special projects which contribute to one of more of the priorities of the documents to which we have regard.</p>	<p><i>By September 2017: (taken from people strategy actino plan)</i></p> <ul style="list-style-type: none"> • Developed a Health, Work and Wellbeing Action Plan detailing • Health and wellbeing information is cascaded to all employees • Sign posting to support services and the development of an intranet health and wellbeing portal improved • The approach to preventing stress and raise mental wellbeing awareness enhanced. • Current policies reviewed to encompass mental wellbeing • Developed and embedded a Physical Activity Statement • Developed and embedded a Healthy Eating Commitment statement

 Health and Wellbeing Sub Committee		Agenda Item No. 8
Title	Dementia Friendly Communities	
For further information about this report please contact	Rob Chapleo Tel: 6707 Email: rob.chapleo@warwickdc.gov.uk	
Wards of the District directly affected	All wards	
Is the report private and confidential and not for publication by virtue of a paragraph of schedule 12A of the Local Government Act 1972, following the Local Government (Access to Information) (Variation) Order 2006?	No	
Date and meeting when issue was last considered and relevant minute number	N/A	
Background Papers	None	

Contrary to the policy framework:	No
Contrary to the budgetary framework:	No
Key Decision?	No
Included within the Forward Plan? (If yes include reference number)	No
Equality and Sustainability Impact Assessment Undertaken	No

Officer/Councillor Approval		
Officer Approval	Date	Name
Chief Executive/Deputy Chief Executive		SMT
Head of Service	24.08.2016	Marianne Rolfe
CMT		SMT
Section 151 Officer		
Monitoring Officer		
Finance		
Portfolio Holder(s)		Cllr Mrs Grainger
Warwickshire Legal Services		N/A
Consultation & Community Engagement		
Final Decision?		Yes
Suggested next steps (if not final decision please set out below)		

1 SUMMARY

- 1.1 The Committee will recall that the Council is committed to the Warwickshire Dementia Action Alliance. The purpose of this report is to outline the action plan for the Council to achieve **dementia-friendly communities recognition**.
- 1.2 All communities that register for the dementia-friendly communities' recognition process will be formally working towards meeting the foundation criteria for being dementia friendly.
- 1.3 A community that registers for the recognition process is committing to taking each of the foundation criteria and interpret them from a local perspective to fit the size, type, stage of progression and resource, and describe what they are working towards and the actions they intend to take.
- 1.4 The foundation criteria have been developed from feedback from a number of stakeholders and communities that are becoming dementia friendly to act as a basis from which to develop local plans and a report back on progress against them will be expected.

2 RECOMMENDATIONS

It was recommended:

- 2.1 That this authority contributes where it can to an agenda of:
 - Shaping communities around the views of people with dementia and their carers
 - Challenging stigma and building awareness
 - Ensuring that activities include people with dementia
 - Empowering people with dementia and recognising their contribution
 - Ensuring early diagnosis, personalised and integrated care is the norm
 - Befrienders helping people with dementia engage in community life
 - Maintaining independence by delivering community- based solutions
 - Appropriate transport
 - Easy to navigate physical environments
 - Businesses and services that respond to customers with dementia
- 2.2 The Local Government Association advise that recognition will come from:

- Ensuring the right local structure is in place to maintain a sustainable dementia friendly community
- Identifying a person to take responsibility for driving forward the work to support a community to become dementia friendly
- Having a plan in place to raise awareness about dementia in key organisations and businesses within the community that support people with dementia
- Developing a strong voice for people with dementia living in communities
- Raising the profile of the work to increase reach and awareness to different groups in the community
- Focusing plans on a number of key areas that have been identified locally
- Having in place a plan or system to update the progress of the community.

2.2 It is recommended therefore that the Council:

Establishes a steering group which meets every quarter to:

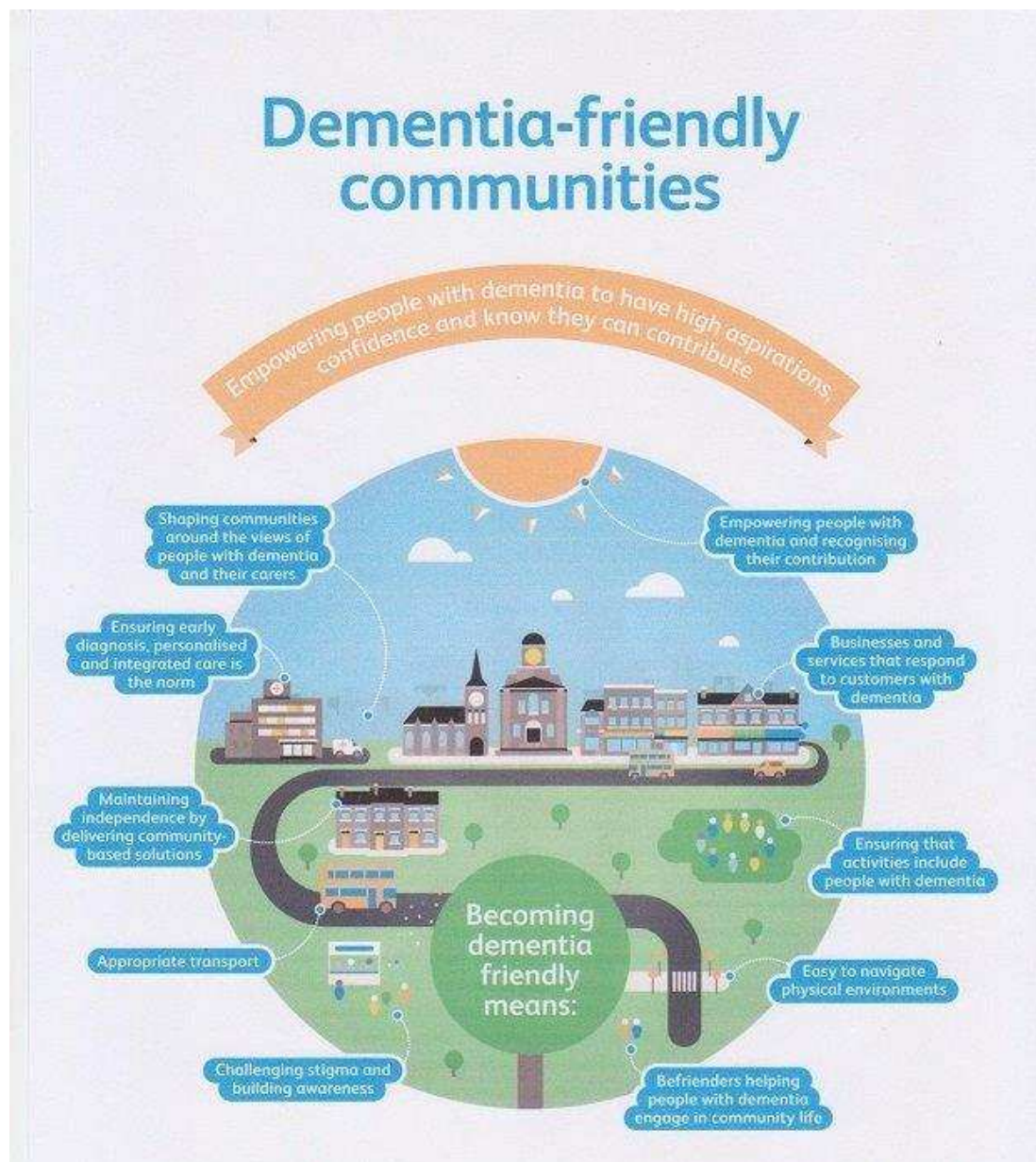
- Recommend ways in which the Council will become more Dementia Friendly
- Review performance of the departments in delivering the outcomes of the action plan

The group will be Chaired and staffed by colleagues who have a good overview of their Departments' functions, the authority and capacity to deliver agreed actions.

3 **REASONS FOR THE RECOMMENDATIONS**

3.1 Dementia Friendly Communities can be characterised as follows:

"A city, town or village where people with dementia are understood, respected and supported, and confident they can contribute to community life. In a dementia friendly community people will be aware of and understand dementia, and people with dementia will feel included and involved, and have choice and control over their day-to-day lives"



4 POLICY FRAMEWORK

4.1 Sustainable Community Strategy

The Strategy has the following aim:

To enable and encourage the people of Warwick District to have an equal access to a healthy life and sense of wellbeing, ensuring that our actions are aligned with the Warwickshire Health & Wellbeing Board's Strategy.

The priorities:

To make every contact count (MECC) in recognising that the Council has many opportunities to impact on people's mental and physical health and wellbeing

4.2 Fit for the Future

This policy contributes to making Warwick District *a great place to live work and visit* and secondly, it contributes to the 'People' strand of strategy. It does this by reinforcing the Council's positive attitude to the Health & Wellbeing of its workforce and public. It compliments, contributes to and does not duplicate the Health & Wellbeing Strategy at county level.

4.3 Warwickshire Joint Strategic Needs Assessment

Dementia is a priority topic of the County's JSNA. Diagnosis rates for dementia have been historically low, meaning many people have not received appropriate treatment to manage their condition. There are 4,143 registered patients diagnosed with dementia in Warwickshire. However, there are an estimated 7,634 individuals in Warwickshire with dementia, both diagnosed and undiagnosed. This gives an estimated dementia diagnosis rate of 54.3% for Warwickshire.

Clinical Commissioning Group	Number Diagnosed	Estimated Prevalence	Diagnosis Rate
Coventry & Rugby CCG	2,831	5,086	55.7%
South Warwickshire CCG	2,206	4,134	53.4%
Warwickshire North CCG	1,232	2,219	55.5%
NHS England	415,964	684,371	60.8%

NHSE Primary Care Webtool

Source: Warwickshire JSNA

Up to 2020, the prevalence of dementia is projected to increase by 18% in those aged 65 and over. The largest projected increase is in Stratford-on-Avon District (20.4%) in those aged 65 and over, followed by Rugby Borough (18.4%). The prevalence of dementia in those aged 65 and over is projected to grow at a faster rate in Warwickshire than the West Midlands (15.2%) and England (14.8%) equivalents. In England, it is projected that there will be over 100,000 more dementia patients in 2020, than in 2015. The Public Health Outcomes Framework suggests that in England, the estimated diagnosis rate is 52.8% (2013/14), which is comparable to the Warwickshire rate (54.3%). Currently just over half of the people living with dementia in Warwickshire have received a diagnosis, but an early diagnosis can be very important in ensuring that people are able to maintain the quality of life that they had previously

enjoyed and have access to appropriate support and services. Although dementia is incurable, early diagnosis can allow access to medications that can be used to effectively slow down the progression of the illness. Dementia is known to be more prominent amongst females, a trend which is expected to continue in the future. However, below the age of 75, the prevalence appears to be slightly higher in males than females. Prevalence of dementia is higher in absolute numbers, in the south of the county; this is due to having a larger and older population.

4.4 Joint Working

A recent peer review of WDC revealed:

'There is a commitment to work with partners to address priorities, and some good examples of joint delivery'.

Membership of the County's Dementia Action Alliance and shared delivery of the Dementia Friends initiative, to train staff in awareness, is one such example.

'The linkage between the SCS priorities, the financial strategy, FFF and other emerging strategies is not explicit. In the absence of explicit outcomes, finance is the key driver'.

The delivery model suggested by this plan seeks to address this perceived disconnect. It articulates why it is a priority for WDC and the outcomes sought, using stakeholders to inform priorities and service improvements.

The actions will be delivered across Departmental functions and the expected outcomes will be narratives of our improved performance expressed by key stakeholders, notably those residents living with the disease.

4.3 Impact Assessments

There are no new or significant policy changes proposed in respect of Equalities, but positive Health Impact is expected.

5 BUDGETARY FRAMEWORK

- 5.1 There are minimal financial implications. The recommendations include a mechanism to ensure a community focus of current services to enable one sector of health inequality to be properly provided for.

6 RISKS

6.1 None anticipated.

7 ALTERNATIVE OPTION(S) CONSIDERED

7.1 To not take steps to become a Dementia Friendly community and retain the one size fits all model. Unfortunately this approach would not allow us to react proactively to the predicted impending Dementia crisis.

8 BACKGROUND

8.1 See 13th January 2015 Report to Executive – ‘Dementia Action Alliance’


REFERENCES

Building Dementia Friendly Communities – a Priority for Everyone –
Alzheimer’s Society 2013

www.alzheimers.org.uk/site/scripts/documents_info.php?documentID=2283

Dementia Friendly Communities. LGA. July 2015

<http://www.local.gov.uk/documents/10180/7058797/L15-238+Dementia+friendly+communities+guidance+for+councils/7acaa658-329e-4aa1-bdff-ef6a286dd373>

 Health Scrutiny & Overview Sub-Committee		Agenda Item No. 9
Title	WDC Submission to the County Council Health and Wellbeing Board annual report	
For further information about this report please contact	Rob Chapleo, Health and Wellbeing Officer Email: rob.chapleo@warwickdc.gov.uk Tel: 01926 456707	
Wards of the District directly affected	All	
Is the report private and confidential and not for publication by virtue of a paragraph of schedule 12A of the Local Government Act 1972, following the Local Government (Access to Information) (Variation) Order 2006?	No	
Date and meeting when issue was last considered and relevant minute number		
Background Papers		

Contrary to the policy framework:	No
Contrary to the budgetary framework:	No
Key Decision?	No
Included within the Forward Plan? (If yes include reference number)	No
Equality Impact Assessment Undertaken	Yes

Officer/Councillor Approval		
Officer Approval	Date	Name
Chief Executive/Deputy Chief Executive	14/11/16	Andrew Jones
Head of Service	31/10/16	Marianne Rolfe
CMT		
Section 151 Officer		
Monitoring Officer		
Finance	14/11/16	Mike Snow
Portfolio Holder(s)	14/11/16	Moirra-Ann Grainger
Consultation & Community Engagement		
Final Decision?		No
Suggested next steps (if not final decision please set out below)		

1. **Summary**

- 1.1 The report outlines the work that it being undertaken across the Council to improve the Health and Wellbeing of those who reside in, work in and visit Warwick District.

2. **Recommendation**

- 2.1 That the committee note the report.

3. **Reasons for the Recommendation**

- 3.1 The report outlines the work that is being undertaken across the council to deliver improvements in the health and wellbeing of residents, workers and visitors to Warwick District.

4. **Policy Framework**

- 4.1 **Policy Framework** – The Report catalogues the work in which the Council engages to advance and protect the health and wellbeing of residents and visitors to the District.
- 4.2 **Fit for the Future** –The report details the work that contributes to the vision of making Warwick District a great place to live work and visit as set out in the Sustainable Community Strategy with specific reference to key policy priority areas of Health and Well Being, Community Protection and Housing. Proposals within the report set out how the recommendations contribute toward the 'Service' strand of policy.
- 4.3 **Impact Assessments** – There are no particular impacts of new or significant policy changes proposed in respect of Equalities.

5. **Budgetary Framework**

- 5.1 There are no budgetary implications.

6. **Risks**

- 6.1 There are no risks proposed by the report.

7. **Alternative Option(s) considered**

- 7.1 No alternative options were considered.

8. **Background**

- 8.1 Appendix 1 is a report which was submitted to the Health and Wellbeing Board for its 2016 annual report to demonstrate the work which Warwick District Council was undertaking to met the boards Health and Wellbeing Strategy. At the time of writing the Board Annual Report has not be published.
- 8.2 Appendix 2 is an update of the report since submission.

- 8.3 In future, it is proposed that this report will be updated to provide the committee with an up to date picture of the full range of work delivered by the council which contributes to the health and wellbeing agenda.

Appendix 1:

Warwick District Council

Summary of Health & Wellbeing Interventions 2015/16

PROMOTING INDEPENDENCE

Supporting Independent Living

- We have a programme of investments in the homes that we own and in the last financial year completed:
 - 41 minor adaptations
 - 22 major adaptations
 - 29 disabled showers fitted
 - Replaced window and/or door replacements to 206 properties
 - Installed 99 new kitchens
 - Installed 80 new bathrooms
 - Replaced 339 old boilers with new and efficient ones
- WDC fund **Age UK** to carry out **home safety checks** and provide up to one and a half hours of handy man services fitting locks, handrails etc. This service helps keep people safe and independent in their own homes. In the financial year 2015/16 209 home safety checks were carried out
- The **Lifeline** service is operated from the Council's control centre 24/7, 365 days a year, providing an emergency alarm service to all residents in our sheltered schemes and in those homes designated for older people as well as to those in the private sector across both Warwick District and Stratford District. For our residents we also provide a 24/7, 365 year emergency response service. Giving people peace of mind, knowing that assistance is at hand at the touch of a button
- We visit all our tenants on a cyclical basis, ensuring that we are having regular dialogue, in particular those who are difficult to reach and may have difficulties with the life skills required to maintain their tenancy. These issues are picked up in a pro-active way ensuring not only that people are looking after their homes, but are able to budget, and we know what support they may need or are receiving from other organisations. It also helps us identify those tenants with issues such as hoarding and we work with the tenant to help resolve these problems.

Financial Inclusion

- We continue to support all of our tenants to live independently in their own homes in order that they can sustain their tenancy. We have our own team of financial inclusion officers and housing support officers, who can, when and

where necessary, provide personal support depending on peoples circumstances such as help with budgeting, debt counselling (our officers are MIMA qualified members of the Institute of Money Advisers), and improve life skills. We help tenants apply for benefits and facilitate applications for grants from charities and other organisation in order to help them reduce debt and obtain white goods and carpets, totalling £70k and preventing 14 evictions

- Award of 25% council tax discount to single occupiers
- Award of council tax disablement reduction
- Award of housing benefits
- Award of council tax reduction (previously council tax benefits)
- Award of Discretionary Housing Payments
- **'Warwick Advice'** – jointly commissioned by WDC & Orbit Heart of England, delivered by Warwick District Citizens Advice, reaching people in most significant need who wouldn't normally present themselves directly to CA. 60 households supported in first 6 months - £102k income maximised, £50k additional benefits claimed, £90k of debt managed, £3,600 energy savings and increased access to health and social care
- Housing work in partnership with **Act on Energy** and refer customers (not just tenants – this work is also delivered by private sector housing) to enable them to access the various grants available. Private Sector Housing has awarded discretionary grants to replace boilers and install heating systems, as well as arranging for boilers to be serviced and minor repairs undertaken, where customers fell outside Act on Energy/Energy Company Obligation at the time
- The **Rental Exchange** – a national initiative geared to improve tenants credit ratings by sharing their payment records with Experian in order to improve their credit ratings – We have had Executive approval to complete stage one (whereby Experian analyses tenants payment records to establish by how much their credit rating will improve by) – once that information is received we will take a further paper to Executive for approval to proceed with full integration
- We are working with **City Save Credit Union** to try and establish a high quality credit union in the area to deliver affordable credit to our financially excluded tenants. This will be a phased development that may mean a financial commitment by WDC. This decision will lie with the Executive
- **Fuel Poverty** – in late 2015/early 2016 the Council ran, in partnership with Warwickshire County Council and Act on Energy, a targeted energy advice campaign in the St John's area of Kenilworth. This involved offering expert advice on the doorstep to over 600 households and running a drop-in session at a local community centre

- The Council supports the running of 3 **Employment Clubs** through the VCS Commissioning Contracts

Affordable Housing & Meeting Housing Need

- We carry out medical assessments which show how people's current housing circumstances could be impacting on their health. This helps us to prioritise housing need when someone is eligible to join the Housing waiting list for a move to a home that is more suitable for their needs.
- In 2015/16 we enabled 186 new affordable homes with 72 for social rent, 56 for affordable rent and 58 for shared ownership. These were a mixture of one, two, three and four-bedroom properties and included houses, flats and bungalows. They were for the most part provided by housing associations but also included the first new council homes of the 21st century."
- A major new affordable housing scheme in centres of Warwick and Leamington starts October 2016 - Print Works and Station Approach respectively which will deliver over 200 affordable housing units between them
- Caravan sites - we only have two park home sites in the district, which we ensure meet the statutory requirements to support the health and wellbeing of the residents.
- Gypsy and Travellers - we currently have no sites within the district. However, we have a commitment in the Local Plan to provide 31 permanent pitches to help meet the needs of Gypsies and Travellers.
- Private Sector Housing Strategy - the Private Sector Housing Strategy is contained within the WDC Housing Strategy 2014 – 17. The main priority is to raise housing standards throughout the Private Sector within the District. Poor housing which can be unsafe and lack adequate facilities clearly has a major impact on the health and wellbeing of the occupiers. Other key elements of the Strategy are providing information and advice about landlord and tenant's rights and responsibilities, investigating the extension of licensing for Houses in Multiple Occupation, raise housing and management standards and bring empty homes back into use

Digital Inclusion

- We provide IT suites in all of our sheltered schemes for older people. Tenants can access the tenant's portal on the WDC web-side to access information about their housing applications, rent account etc.
- WDC has made a significant financial contribution to the Coventry, Solihull and Warwickshire Superfast Broadband project (CSWSB). Using central government, local government and private sector funding, this project aims to bring broadband to communities where superfast broadband would not be

commercially viable. As of Feb 16, an additional 3993 properties in the district now have access to superfast broadband. Broadband is a critical enabler, allowing citizens to access a broad range of services.

- Building on the above, the Council's Digital Strategy is focused on delivering an increasing range of Council services digitally. This will assist those citizens who are unable to transact with the Council through traditional channels or are unable to travel due to personal circumstances or due to poor transport links.
- As the Smartphone becomes pervasive in our society, the Council is also committed to delivering its digital services on these devices. This will ensure that those who do not wish to invest in fixed line broadband can also benefit.
- The Council is also seeking to equip its staff with new technology that will enable staff to deliver a broader range of Council services outside the office including in citizens homes.
- Finally the adoption of these technologies will assist in removing unnecessary and avoidable contact from the Council. At a time of reducing resources, the aim of the Digital Strategy will be to create additional capacity within the Council for staff to deal with those citizens who, through personal circumstances or choice, need to access our services directly

Vulnerable & Older People

- We run sheltered schemes for older residents within the district. Housing Support Officers are available to contact residents on a regular basis to ensure that they are well, encourage them to engage in social activities within the scheme and beyond, and refer to other agencies as needed and when there is a decline in health or need for more support or care. This service is also available to those tenants living in our flats and bungalows designated for older people.
- Activities are held at our sheltered schemes and community rooms for both residents and the wider community, including lunch clubs and coffee mornings, keep fit classes, whist, bingo and dominos and movie nights, which helps reduce isolation and improves well-being.
- We also let out our facilities to groups such as Age UK, the Alzheimer's Society and the Asian Elders
- Housing are members of the Warwickshire Housing Related Support Strategic Group, working with WCC, Public Health and Probation to ensure that the Housing Related Support contracts are managed and that support is made available and accessed by those who need it
- The Sayer Court development is a new Council housing scheme of 80 units for the active elderly equating to circa £13 million investment

- 63 customer facing staff in Housing, Finance and Cultural Services, are trained to be '**Dementia Friends**'. A **Dementia Action Plan** has been produced and submitted towards Warwick District becoming a **Dementia Friendly Community**
- WDC has been instrumental in recent years in helping to establish **Food banks** across the district for those experiencing hardship and crisis and provides continued support via various funding streams
- Winter Night Shelter – active partner in the multi-agency working group led by Warwick University Students Union which resulted in the establishment of additional winter support for the most vulnerable people in the district
- WDC's community development workers have worked with local volunteers to establish the Live Life & Activitea Projects. Both projects are aimed at tackling the issues of isolation and loneliness among older people in Warwick. The aim is to develop a co-ordinated approach to activities in Warwick
- The work of WDC's Arts Development Service is involved in a broad variety of projects that use the arts & culture to have a positive impact on community wellbeing and on the physical & mental health of older & vulnerable people e.g. working in partnership with Paintings in Hospitals (recognised by the Department of Health, NHS & Arts Council England as a leading provider of arts in health services) to make arts accessible in health & social care settings

COMMUNITY RESILIENCE

Building community capacity

- Eight years ago the Council established a dedicated team, the Community Partnership Team (CPT), their key role being to '**help communities to help themselves**'. They do this by:
 - Utilising hubs/networks to provide support to the most vulnerable groups via good neighbour schemes, befriending and volunteering
 - Providing opportunities for communities to make their voice heard e.g. community forums, estate action days & events
 - Providing access to funding opportunities for the voluntary and community sector and supporting groups with grant applications/bids
 - Leading, managing and delivering grassroots targeted community development within the 4 priority neighbourhoods based on local intelligence and data e.g. social inclusion index
 - Organising community events in each of its priority neighbourhoods bringing services, information and advice to those communities as well as fun activities and free food to help promote community pride and spirit

Acting as conduit between other service areas and the community
facilitating consultation and engagement to improve service delivery and
meet customer needs

Leading and supporting new and existing partnerships and engagement
opportunities for people, groups and agencies to connect with each other
and engage in local discussions on issues and concerns facing local
communities

Mapping community assets and community needs

Supporting elected members in their community leadership role

Access to services & resources

- VCS Commissioning Contracts 2015 - 2018 - £330k per annum allocated to community hubs, Citizens Advice and WCAVA to deliver services to the most vulnerable and disadvantaged
- Warwick District Council operates a Rural/Urban Initiatives Scheme which gives grants (£1,000 - £30,000) to local, not-for-profit community organisations which make use of volunteer labour towards capital projects within the Warwick district area. In 2015/16 11 awards were made totaling £156,000.
- The Council's Small Grants Scheme (£11,600) has funded 18 community projects during 2015/16
- The annual allocation of £35k to the 7 Community Forums in the district, together with county councillor contributions, has helped support 81 community projects during 2015/16
- In 2015/16 WDC allocated £11,800 of grant funding to 32 separate "sports and physical activity" projects and £14,000 of Arts Development Grant funding supporting 17 groups/projects
- Last year Housing provided grants to three resident association groups, in addition a programme of environmental improvement work requested by our tenants was carried out throughout the district on plants, shrubs, flower beds, benches, electrical lighting works, lighting in communal areas, and fencing works to curb anti-social behaviour
- The support of a WDC community development worker and start-up funding from the local community forum has enabled a Health Visitor session to run from one of the council's high rise blocks in Lillington to encourage the hardest to reach families with under 5's to engage. Families are WDC tenants and up to 10 families have been using the weekly session, which provides health visitor and peer support plus drinks toast and fruit
- WDC community development workers run a monthly coffee morning in one of the high rise blocks. Although small in number, it has generated individual casework and raised housing and community safety issues. Police and Housing officers attend. This was in response to a door knocking consultation which

highlighted issues of isolation and loneliness and poor access to housing support, repairs and advice.

- £11,500 of **flood alleviation grants** awarded to residents of Eathorpe and Kenilworth for the purchase of flood defence equipment
- WDC Planning, working with the Community Partnership Team and WCC colleagues in Property and Public Health, are actively investigating how the opportunities created by the potential **regeneration in Lillington** (in conjunction with the allocation of housing in this area in the Local Plan) can best support local communities to address needs. Currently a community stakeholder workshop is being organised to explore this in more detail
- The **Armed Forces Community Covenant** (AFCC) is a voluntary statement of mutual support between a civilian community and its local Armed Forces Community. It is intended to complement the Armed Forces Covenant, which outlines the moral obligation between the Nation, the Government and the Armed Forces. WDC is a member of the AFCC sub-regional co-ordination group which was established to manage the operational direction; development and implementation of the AFCC within the sub region and to monitor delivery against the associated action plan. WDC organised an awareness raising event in November 2015 targeting the social housing sector and voluntary and community sector. An online Armed Forces Survey was launched at the November conference to establish how many Armed Forces personnel live in the district, ascertain their support needs and continue to raise local awareness of the AFCC. A local action plan will be developed based on the outcomes of that survey.

Influencing decision making

- **Community Forums** provide opportunities for residents to bring issues and concern directly to service providers, elected members and safer neighbourhood teams and the grants attached to forums have funded a multitude of community projects that promote health and wellbeing and help to build community resilience
- Key pieces of work have been recognised by the Electoral Commission in relation to the work WDC does with care homes and universities to ensure that people are registered to vote.
- Additionally and indirectly there are issues being addressed such as polling station accessibility, meeting accessibility and the principle of coterminous boundaries for all levels of local government so it is easy for electors/the public

Feeling safe

- We provide a broad range of services including CCTV, tackling anti-social behaviour, domestic noise nuisance, smells, accumulations, stray dogs and pest control. We also provide a service for public health funerals. We work closely

with a number of voluntary agencies supporting the vulnerable and helping individuals to move on

- The South Warwickshire Community Safety Partnership (SWCSP) is the body responsible for reducing crime, disorder and substance misuse in the south of the county and current priorities are reducing violence, anti-social behaviour and re-offending. SWCSP is also responsible for carrying out Domestic Homicide Reviews. We work closely with the University of Warwick and the Students Union on our 'Going Out & Staying Safe' campaign and our unique off-campus **Leamington Street Marshall scheme**. We support and work closely with Leamington Street Pastors and provide a base for their voluntary work
- As part of the **Going Out and Staying Safe** initiative we host a number of Your Town, Your Choice events. There are 3 elements being high visibility, licensing enforcement and education.
- We engage with the target group (18-30yrs), the most likely to be victims of violence and most likely to be perpetrators of violence and rowdy behaviour. We close parts of the town to traffic and put on attractions including breathalysers, beer and drug goggles on a driving simulator and drinking time machine app. We take the chance to give advice on how to have a safe night out including the dangers of legal highs, drinking in moderation, sticking together and getting home safely. We are about to take this advice to sixth form colleges
- We have just submitted Leamington Town Centre for **Purple Flag accreditation** and were assessed in July. We are confident that we will achieve this standard for a safe, attractive and diverse town centre and will be continuing to work with key stakeholders to deliver improvements identified in the accreditation process
- We work together across the county in terms of supporting Priority Families, Safeguarding and anti-social behaviour through the E-CINS case management system
- WDC played a pivotal role, working with police, WREP, the local Gurdwara and Victim Support in organising a community event in July as part of the **#westandtogether** campaign to address concerns about hate related crime incidents and reassure communities in the aftermath of the EU Referendum
- **Event Safety Advisory Groups (SAGS)** are held for all WDC events and for a large percentage of the events run within the district. There were 40 SAGS in 2015/16. A multi-agency group meet to discuss the plans of the event to ensure the health, welfare and safety of those attending or affected by the events.

- The **Food Safety Team** undertook 1009 inspections and audits of food business in 2015/16. They provide all new food businesses (170) with two advice visits before they are entered into the formal inspection regime. These visits cover both food safety matters and health and safety. The team promote the use of safer workplace, better business and safe food. Better business assists businesses in complying with the requirements under the legislation and protecting persons from harm
- Food Safety Officers also attended 109 temporary events in 2015/16 and inspected 470 individual stalls
- WDC operates the Food Standards Agency Food Hygiene Rating Scheme and 77% of those businesses which are eligible for the scheme hold a 5 and 94.1% of food businesses are broadly compliant with the legislation
- The team dealt with 79 food alerts and 192Kg of illegally imported food in 2015/16
- In 2015/16 they investigated 166 cases of infectious disease notifications to identify source, provide advice and implement any necessary control measures. This has included a number of outbreaks of food borne illness
- The team undertook 3 health promotion campaigns in partnership with the FSA
- The team actively promote the Heartbeat Award Scheme. They issued 16 awards in 2015/16
- The team undertook 106 health and safety intervention with businesses in 2015/16. This included intervention on the following areas: Voluntary Bonfire and Firework Display Registration Scheme; Legionella in indoor water features; unregistered tattooists; fragile roofs and working at height; and goal post safety
- They dealt with 103 notified accidents and investigated 14 serious accidents
- The team dealt with 836 requests for information, advice or complaints for food safety and health and safety matters
- The team undertook the assessment of 730 applications for licences or notices under the licensing Act 2003. They also undertook 85 compliance inspections of businesses to ensure compliance with the licensing objectives
- The team undertook the assessment of 851 applications for licences under hackney carriage or private hire licensing regimes. They also inspected 209 vehicles to ensure compliance with the conditions required by their licence
- The team undertook 8 compliance inspections of gambling premises to ensure that the gambling licensing objectives were being met

- Child Sexual Exploitation and Safeguarding training has been delivered to staff and made available externally e.g. taxi drivers
- The team undertook a review of the Sexual entertainment licensing, street trading and taxi licensing regime policies

Improving the physical environment & promoting community pride

- WDC Housing has gifted land to community gardening social enterprise schemes to enhance the environment for local tenants, encourage the growing and eating of fresh fruit and vegetable and increase the number of volunteer gardeners
- The Community Partnership Team, Neighbourhood Services and Tenancy Engagement are working together on a number of community initiatives with local community hubs to address problems of fly tipping and littering and encourage community pride and respect for the environment
- There are regular **community clean up days** across the district facilitated and supported by the Community Partnership Team, Neighbourhood Services and Tenancy Engagement working with community groups, residents associations, volunteers and Warwick University
- The Councils' **Green Space Strategy** has resulted in improving access to key sites making the green spaces/parks usable for the whole community. It has brought improved and increased play options catering for all ages, offering more dynamic play opportunities bringing together all age groups, for being out and active, interacting with each other with improved inclusive equipment:

Cubbington Waterworks and Redland Rec – through improved footpath linkages and new equipment has increased the usage of the Rec bringing people out enjoying the green spaces through physical activity and social interaction

Gym Equipment at Eagle Rec and Cubbington Waterworks has targeted the 'get active' route and encouraged people to use the equipment providing a no cost method of getting physical exercise

Gym Equipment is going to be introduced in other sites such as Redland Rec, Millbank, Priory pools, Mason Avenue and others

- The Council has facilitated and supported the setting up of new '**Friends of' groups** for Midland Oak and Wych Elm Drive with the intention of two more groups for Redland Rec and Cubbington Works. There are now 16 such groups across the district.

- Ways that we encourage health & wellbeing in our parks:

Keeping parks and open spaces clean, safe and well-maintained. People are more likely to use a nice environment which feels safe and has little evidence of graffiti and vandalism

Linking parks and open spaces together so that residents & visitors can walk between them e.g. Riverside Walk from Newbold Comyn to St Nicholas Park

Play equipment – inclusive play equipment for a range of ages (not just toddler or junior only) so that children are encouraged to play throughout their childhood (and therefore exercise!). Also incorporate play equipment for wheelchair users (e.g. roundabouts you can put wheelchairs on, swings you can lay down on)

Volunteering – Warwickshire Wildlife Trust run volunteering groups as part of their management of our Local Nature Reserves. These help keep our LNRs maintained at a good standard and encourage people to get involved in their community

Events – over 2000 people attend community ranger-led events each year. These events (which are educational in nature) often incorporate walking so that children (and adults) don't even realise they are exercising

School group visits – community ranger worked with over 850 school children last year. Schools visit Jephson Gardens to learn about the environment. The project bed in the Sensory Garden encourages children to grow plants. This year, Project Pumpkin involved 250 students from 10 local schools (ranging from nursery to 6th form). The students grew pumpkin plants for the Sensory Garden and the produce will be taken back to the schools when ripe. This encourages healthy lifestyles - growing your own food and eating fruit/veg

Friends Groups – help encourage social cohesion and get residents from different backgrounds communicating with one another. People can make friends through the groups, reducing loneliness. Groups also raise money through fundraising and grant applications to improve parks and open spaces. Provide a point of contact for people who might not feel they can talk to the local council

There are various exercise groups that use our parks (Park Run, Wheelie Fit, Military Fitness) and the sports facilities within them (tennis courts, bowls greens, footpath pitches etc.)

-
- Encouraging healthy lifestyles through education e.g. Project Pumpkin, where school children grew pumpkins for Jephson Gardens (pumpkins will be sent back to schools when ripe). Promotes gardening and growing food to youngsters
- Secured over £1m to improve Pump Room Gardens as a public open space in Leamington
- The Council has an active **Playing Pitch Strategy** which was informed by an audit of local provision and needs and which looks to take a strategic approach to outdoor sports provision across the district

Healthy Lifestyles

- WDC is in the process of tendering for an **outsourced leisure provision** to provide a future viability of the leisure centres. The Service Specification underpinning the contract requires the operator to work with the Council to offer a range of services that are accessible to all and which seek to increase the levels of physical activity undertaken by all sectors of the local community
- The Council is also working with Leamington Football Club to identify a delivery model that could see the **construction of a Community Stadium** that will include a range of facilities available for community use
- The Council is currently developing a master plan for St Marys Lands in Warwick to encourage greater use and improvement of a range of community and sports facilities
- Provision of a wide range of cultural and sporting activities makes a significant contribution to providing residents of the district with opportunities to lead healthy lifestyles. This is achieved through direct provision of services (leisure centres, sports activities, theatre, art gallery, museum), but also through the support provided by WDC officers to local arts and sports organisations who are a key element of this provision
- Specific physical activity projects target key sectors of the district where participation levels are low e.g. Active South Leamington Project in partnership with Warwickshire Association of Youth Clubs, Sky Blues in The Community and Support Sport Ltd. This project has been funded in the main by the Sport England Community Sport Activation Fund. WDC have funded £4500 over the 2 year project and awarded £1200 in May 2016 to support elements of project sustainability
- WDC has an excellent record of mass events encouraging local participation:
 - National Bowls championships which brings health and wellbeing benefits to those participating and attending
 - 2 Castles, Regency Run and Half marathon (annual)
 - Women's Tour (June 2016)
 - Support for Park Run (over 300 per week at Newbold Comyn) and "Run Like a Girl"
 - Club Cycle Races (Victoria Park)
 - Warwick Annual Regatta, Canoe and Kayak events
 - European Race Walking
 - GB Series Archery
- WDC cultural services provide a range of services for children and young people:

Free swimming for Under 4's

Working with School Sports Partnership. We annually support our School Sports Partnership with funding and access to facilities to support the School Games competitions

Holiday activity programmes which provide a wide range of low cost activities. We also coordinate a programme each holiday period which includes external partner information e.g. local clubs/groups

- WDC work in partnership with CSW Sport on specific projects under the **"This Girl Can" & "Run like a Girl"** projects. We trailed a swimming promotion 'Bring a friend for Free' to target and encourage women to increase participation in our swimming activities
- WDC has supported Bishops Tachbrook Parish Council in the development of their Health and Wellbeing Plan. A Working Group was set up by the Parish with Parish Council, Sports and Social Club, Primary School and District Councillor working in partnership with WDC to deliver a range of joined up projects for the parish as it grows
- WDC are providing project development support to Warwick Sea Scouts for their proposed new HQ and boatyard facility. The project is designed to enhance the sport and social benefits for young people and allows the Group to expand its numbers and impact upon the Warwick youth community.
- The Council is a partner in the **Fitter Futures Family Weight Management project** managed by Rugby Borough Council and which promotes healthy lifestyles amongst targeted families in the district
- In collaboration with Warwick Hospital, funding from Public Health was secured to establish **'Measured Miles'** to encourage moderate activity for staff, patients and public
- **Social Prescribing** – WDC is working in partnership with WCC, Public Health, CCG and Brunswick Hub in development a social prescribing approach with the Waterside Medical Centre in Brunswick Ward. The VCS Contract with the Sydni Centre is also helping the support the delivery of similar with Croft Medical Centre serving the Sydenham area
- **Exercise Referral Schemes** - Working in partnership with "Fitter Futures Warwickshire" to deliver an Exercise Referral Programme to the residents of Warwick District. Also working with CSW Sport to deliver complimentary scheme with selected GPs to support targeted individuals to physical activity and provide the peer support to maximise the uptake on the scheme
- **Community Cafes** continue to thrive at community hubs across the district funded via the VCS contracts, community forum grants and the Council's Small Grants Schemes. These cafes are providing much needed social

interaction opportunities for the most vulnerable and socially isolated people living in our most deprived areas

- The council's community development workers (CDW) have helped to promote the **Community Veg Bag Scheme** in both Warwick and Leamington, starting up the collection point in the Packmores Centre which is still running and promoting the Lillington collection point in the community newsletter
- The **"Canny Cooking Project"** arose from a networking group coordinated by WDC and Gap CDWs in Warwick and was a partnership of The Gap Community Hub, Saltisford Church, Foodbank and a local food project. A recipe book was produced with very simple recipes, many using the ingredients commonly given in food bank bags. Cookery workshops were also held and samples of food were given out at the launch. The booklet has been disseminated far and wide

INTEGRATION AND WORKING TOGETHER

- H&WB has been woven into the following **council strategic plans and projects** :
 - Local Plan
 - Leisure Development Programme
 - HQ relocation
- Health and wellbeing is an integral part of the new **Local Plan**. There is a section on "Health, Safe & Inclusive Communities" and this contains policies of a range of health and wellbeing matters.
- An H&WB **Overview Scrutiny Sub-Committee** has been established. It has reviewed topics which have included measures that WDC is taking to look after its own staff, how well the Council is promoting H&WB in the wider community and NHS provision of services. The Committee has a clearly defined Work Programme
- WDC audits and awards qualifying local employers with the **Workplace Wellbeing Charter**
- The Council is engaged in a wide range of local, county wide and sub-regional partnerships/groups which all address the wider determinants of health and wellbeing, examples being:
 - Warwick District Poverty Forum
 - Warwick District Faiths Forum

Warwick District Mental Health Forum
 Priority Families – strategic board and local coordinating group
 Warwickshire Financial Inclusion Partnership
 Joint Healthy South Warwickshire Group
 Warwickshire Food for Health Group
 Armed Forces Sub Regional Forum
 South Warwickshire Community Safety Partnership
 South Warwickshire Community Development Network
 Warwick District Communities Together Network

- WDC is a key partner on the Priority Families Board and there is regular input and involvement of Tenancy Officers, ASB officer and Environmental Health on the Priority Families Local Coordinating Group
- WDC has funded a **Priority Families Key Worker** located in the Tenancy Team which has resulted in a more joined up approach within the council in addressing the needs of challenging families and has facilitated earlier intervention to prevent problems escalating. The key worker also works closely with the Financial Inclusion Team to help support families in rent and/or council tax arrears
- The Council's VCS Commissioning priorities are aligned with the WDC Fit for the Future Strategy and the Sustainable Community Strategy. These priorities are focused on addressing the wider determinants of health with specific focus on mental health, reducing social isolation and financial exclusion
- WDC has been a key partner in the **Joint Healthy South Warwickshire Group** for the past 5 years and has contributed £10k per annum towards the associated grant fund to support local groups deliver health and wellbeing interventions
- WDC is an active member of the **Warwickshire Food for Health Group**, providing a food safety element of expertise to coordinate efforts to promote healthy food choice and affordability
- In Lillington we are working with 3 GP surgeries to see if we can help them set up a super surgery to better target an area of economic and social deprivation by using our land. Additionally we are supporting 2 GP surgeries to relocate to better premises as part of a joint programme in central Warwick
- Warwickshire Wildlife Trust run regular volunteer sessions in our Local Nature Reserves, encouraging people to integrate with one another
- Whitnash Community Centre is a community led project to construct a **Sports and Community Hub in the Town of Whitnash**. WDC has part funded a feasibility study for the project that would see the facility house a base for the Town Council, Library and One Stop Shop, Sports hall, community hall, café and drop in space for the Police. The project now has the full support and

involvement of Whitnash Sports and Social Club and Whitnash Primary School. This will ensure an integrated and cohesive sport and social community project to meet the health and well-being requirements of the local community

- WDC contributes funding to the annual Public Health Warwickshire '**Big Day Out**'
- '**Breathing Space**' – Celebrating the second year of partnership working in Warwick District. Based at the Brunswick Hub an innovative way to deliver debt and money advice by working in partnership with Housing Providers in the area to provide tenants and residents of Warwick District some "breathing space" between their problems and resolution.

HWB Interventions: Supporting our own staff in the workplace

- The Council has now been awarded the **Workplace Health and Wellbeing Charter**
- The new **People Strategy (PS)**, to be driven and monitored by the PS Action Group and Strategic Group and incorporates the following H&WB objectives:
 - Review reasons for sickness and look at ways of preventing. Awareness sessions i.e. Back Care, Infection control, Gastro enteric & respiratory infections
 - Health and wellbeing information is cascaded to all employees on topics such as healthy eating, smoking, alcohol, physical activity and mental health on a regular basis. Ensure better sign posting to support services and the development of an intranet health and wellbeing portal
 - Enhance the approach to preventing stress and raise mental wellbeing awareness. Review current policies to encompass mental wellbeing.
 - Guidance for managers/staff should be implemented on how to support individuals who have issues that affect their mental health
 - Develop and embed a Physical Activity Statement; this area needs to be developed with an on-going programme of activities promoted and possible link to existing informal arrangements already in place.
 - Develop and embed a Healthy Eating Commitment statement to address any barriers to healthy eating in the workplace
- An example of specific initiatives to encourage healthy transport amongst staff is **BUG**, the Bicycle Users Group. Resources have been deployed to set aside accommodation and provide facilities to encourage cycling to work
- The intranet, extranet and health awareness days are used to promote **healthy lifestyle messages**.
- 70 staff and members are currently participating in the **Global Challenge**.
- Three MECC **training sessions** for frontline staff have been delivered.

- The **Smoking Policy** has been revised to incorporate the use of electronic cigarettes within the definition of smoking and to be subject to the same controls. **National No Smoking Day** is used as an opportunity to promote smoking cessation internally and externally. Enforcement action is taken by Council officers for breaches of the Health Act in smoking-related cases
- **Health Champions** have been incorporated into the main **Staff Voice** (SV) group. SV membership consists of around 30 staff representing all the service areas. SV meets monthly to discuss a range of subjects, whether standing items such as Health & Wellbeing, People Strategy Action Plan or questions raised on behalf of staff. SV reps attend Managers' Forum and also feed proposed solutions back up to SMT

Liz Young
Community Partnership Team Manager
Health & Community Protection
2 September 2016

Appendix 2:

Summary of Health & Wellbeing Interventions 2015/16


NOTABLE PROGRESS SINCE APPENDIX 1 AS AT CURRENT DATE

Feeling safe

- We have been awarded a Purple Flag for Leamington Town Centre. We achieved the standard required and demonstrated a number of outstanding features for a safe, attractive and diverse town centre.

H&WB Interventions: Supporting our own staff in the workplace

- An example of specific initiatives to encourage healthy transport amongst staff is BUG, the Bicycle Users Group. Resources have been deployed to set aside accommodation and provide facilities to encourage cycling to work. A cycle to work day was arranged, to include expert partners to promote cycling topics, and was delivered.
- 70 staff and members participated in the Global Challenge. Our winning team came 193 out of 48,677 world-wide.

 Health Scrutiny Sub-Committee – 22 November 2016		Agenda Item No. 10
Title	Health Scrutiny Sub-Committee Work Programme	
For further information about this report please contact	Lesley Dury, Committee Services Officer, 01926 456114 or committee@warwickdc.gov.uk	
Service Area	Democratic Services	
Wards of the District directly affected	N/A	
Is the report private and confidential and not for publication by virtue of a paragraph of schedule 12A of the Local Government Act 1972, following the Local Government (Access to Information) (Variation) Order 2006	No	
Date and meeting when issue was last considered and relevant minute number	24 August 2016	
Background Papers		

Contrary to the policy framework:	No
Contrary to the budgetary framework:	No
Key Decision?	No
Included within the Forward Plan? (If yes include reference number)	No

Officer/Councillor Approval		
With regard to officer approval all reports <i>must</i> be approved by the report authors relevant director, Finance, Legal Services and the relevant Portfolio Holder(s).		
Officer Approval	Date	Name
Relevant Director		
Chief Executive		
CMT		
Section 151 Officer		
Legal		
Finance		
Portfolio Holders		
Consultation Undertaken		
n/a		
Final Decision?		Yes
Suggested next steps (if not final decision please set out below)		

1. **Summary**

- 1.1 This report informs the Sub-Committee of its work programme for 2016 (Appendix 1) and of the current Forward Plan End November 2016 to February 2017 (Appendix 2).

2. **Recommendations**

- 2.1 The report be noted;
- 2.2 Any amendments suggested at the meeting for the Work Programme, be made accordingly;

3. **Reasons for the Recommendation**

- 3.1 The work programme needs to be updated at each meeting to reflect the work load of the Sub-Committee.

4. **Alternative Options considered**

- 4.1 None.

5. **Budgetary Framework**

- 5.1 All work for the Sub-Committee has to be carried out within existing resources.

6. **Policy Framework**

- 6.1 The work carried out by the Sub-Committee helps the Council to improve in line with its priority to manage services openly efficiently and effectively.

7. **Background**

- 7.1 At each meeting, the Sub-Committee will consider their work programme and the Council's published Forward Plan and make amendments where necessary to its work programme.
- 7.2 Overview & Scrutiny Committee may request that the Sub-Committee undertakes areas of health Scrutiny.
- 7.3 Officers may present reports to the Sub-Committee to seek direction on their content.
- 7.4 Warwickshire County Council, as the lead authority for Health Scrutiny, can ask the District Council to undertake areas of health scrutiny.

Health Scrutiny Sub-Committee
Work Programme 2016-2017

17 January 2017

Title	Where did item originate from	Format	Lead Officer	Membership of Task & Finish	Next report date if applicable	Completion date
Health Strategy Update		Verbal Report	Rob Chapleo		Every Meeting	On going
Housing & Property Services – Council housing stock – standards relevant to Health & Wellbeing			TBA			
Citizen’s Advice Bureau/Community Partnership Team – Financial Inclusion/Priority Families			TBA			
Environmental Health - Food Safety regulation and Infection Control			Lorna Hudson/ Nicola Hoare			
Environmental Health - Health & Safety Regulation			Lorna Hudson/ Nicola Hoare			

15 March 2017

Title	Where did item originate from	Format	Lead Officer	Membership of Task & Finish	Next report date if applicable	Completion date
Health Strategy Update		Verbal Report	Rob Chapleo		Every Meeting	On going
Physical Activity for WDC staff		Verbal report	Tracy Murphy (Coventry, Solihull & Warks Sport) CSW			15 March 2017

Items where a date is to be set

- Cultural Services – Physical Activity promotion and development
- Care Quality Commission – external speaker
- A report on the Housing Assessment Team, including Disabled Facilities grants
- Safer Communities – Student Noise Control
- Bulk collection and fly tipping
- Policy & Projects Manager – use of S106/Community Infrastructure Levy monies for Health & Wellbeing projects –to be brought forward and prioritised when the rules for CIL are defined

Items to be considered for removal from the Work Programme

- Update from Councillor Mrs Knight on the SW Foundation Trust Quality Accounts T & F Group
- Health Service implications from the night-time economy; Review whether to invite the Chief Exec of Warwick Hospital to a meeting and look at longer term trends



Warwick District Council Forward Plan 30 November 2016 to February 2017

**Councillor Andrew Mobbs
Leader of the Executive**

The Forward Plan is a list of all the Key Decisions which will be taken by the Executive or its Committees in the next four months. The Warwick District Council definition of a key decision is: - a decision which has a significant impact or effect on two or more wards and/or a budgetary effect of £50,000 or more.

Whilst the majority of the Executive's business at the meetings listed in this Forward Plan will be open to the public and media organisations to attend, there will inevitably be some business to be considered that contains, for example, confidential, commercially sensitive or personal information.

This is formal notice under the Local Authorities (Executive Arrangements)(Meetings and Access to Information)(England) Regulations 2012 that part of the Executive meeting listed in this Forward Plan will be held in private. This is because the agenda and reports for the meeting will contain exempt information under Part 1 of Schedule 12A to the Local Government Act 1972 (as amended) and that the public interest in withholding the information outweighs the public interest in disclosing it. Those items which are proposed to be considered in private are marked as such along with the reason for the exclusion in the list below.

If you would like to make representations or comments on any of the topics listed below, including the confidentiality of any document, you can write to the contact officer, as shown below, at Riverside House, Milverton Hill, Royal Leamington Spa, Warwickshire, CV32 5HZ. Alternatively you can phone the contact officer on (01926) 456114. If your comments are to be referred to in the report to the Executive or Committee they will need to be with the officer 7 working days before the publication of the agenda. You can, however, make comments or representations up to the date of the meeting, which will be reported orally at the meeting. The Forward Plan will be updated monthly and you should check to see the progress of the report you are interested in.

(831)

Section 1 – The Forward Plan 30 November 2016 to February 2017

Topic and Reference	Purpose of report	If requested by Executive – date, decision & minute no.	Date of Executive, Committee or Council meeting	Publication Date of Agendas	Contact Officer & Portfolio Holder	External Consultees/ Consultation Method/ Background Papers
30 November 2016						
HRA Budgets 2016/17 (Ref 780)	To consider the following year revenue budgets for the HRA.		Executive 30/11/2016	22/11/2016	Mike Snow Peter Phillips	
New Rent Arrears Policy (Ref 748)	To seek approval of new rent arrears policy for WDC Council Tenants.		Executive 6/4/2016 02/06/16 Reason 1 29/6/2016 Reason 4,5 30/11/2016	22/11/2016	John Gallagher Cllr Phillips	
St Mary's Lands (Ref 821)	To report back on the public consultation undertaken this summer and to agree the next steps.		Executive 28/9/2016 Reason 5 30/11/2016	22/11/2016	Chris Elliott Cllr Butler	Range of events with local community and groups
Code of Procurement Practice (Ref 805)	To consider and recommend to Council an updated Code of Procurement Practice.		Executive 28/9/2016 Reason 5 30/11/2016	22/11/2016	John Roberts Cllr Whiting	
Strategic Opportunity Proposal (Ref 712)	To update Members on the current position. It is anticipated that this report will be, in part, Confidential by virtue of the information relating to the financial or business affairs of any particular person (including the authority holding that information).		Executive/ Council 03/09/15 30/09/15 02/12/2015 6/4/2016 2/6/2016 30/11/2016	22/11/2016	Chris Elliott Cllrs Mobbs, Coker, Phillips, Whiting & Cross	

There is no planned meeting of the Executive in December 2016.

5 January 2017.						
Local Council Tax Reduction Scheme (Ref 806)	Final approval of scheme after consultation.		Executive 5/1/2017	22/12/2016	Andrea Wyatt Cllr Whiting	
Recommendations from One Stop Shop Review (Ref 812)	The report will formally ask for the recommendations from the review to be agreed.		Executive 5/1/2017	22/12/2016	Graham Folkes-Skinner Cllr Shilton	Warwickshire County Council
The Rental Exchange Project (Ref 825)	Final approval to join The Rental Exchange Project following completion of Stage 1.		Executive 5/1/2017	22/12/2016	John Gallagher Cllr Phillips	
WDC Enterprise – New Trading Arm (Ref 817)	To seek approval to establish a Local Authority Trading Company, to expand support provision whilst capitalising on existing skills to maximise income.		Executive 2/11/2016 Reason 5 5/1/2017	22/12/2016	Gayle Spencer Cllr Butler	
Leamington Cemetery North Lodge (Ref 828)	To review the future use of Leamington Cemetery North Lodge.		Executive 5/1/2017	22/12/2016	Rob Hoof Cllr Shilton	
Visitor Information Review (Ref 816)	Review of the provision of visitor information services within the District.		Executive 2/11/2016 Reason 5 30/11/2016 Reason 5 5/1/2017	22/12/2016	David Butler Cllr Butler	Item 7 Executive 2 June 2016
Corporate Asset Management Strategy (Ref 641)	To propose an Asset Management Strategy for all the Council's buildings and land holdings.		Executive 29/6/2016 Reason 6 1/9/16 Reasons 3 & 5 5/1/2017	22/12/2016	Bill Hunt Cllrs Mobbs, Cross, Shilton, Coker & Whiting	

Review of Community Partnership Working	To consider proposals for the future work of the Community Partnership working by Warwick District Council		Executive 5/1/2017	22/12/2016	Liz Young Cllr Grainger	
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8 February 2017

General Fund 2017/18 Budgets & Council Tax (Ref 807)	To update Members on the overall financial position of the Council and consider the General Fund Revenue and Capital Budgets for the following financial year.		Executive 8/2/2017	31/1/2017	Mike Snow Cllr Whiting	
HRA Rent Setting 2017/18 (Ref 808)	To report on the proposed level of housing rents for the following year and the proposed budget.		Executive 8/2/2017	31/1/2017	Mike Snow Cllr Phillips	
Heating, Lighting and Water Charges 2017/18 – Council Tenants (Ref 809)	To propose the level of recharges to council housing tenants to recover the costs of communal heating, lighting and water supply.		Executive 8/2/2017	31/1/2017	Mike Snow Cllr Phillips	
Treasury Management Strategy (Ref 810)	To seek Member approval of the Treasury Management Strategy and Investment Strategy for the forthcoming year.		Executive 8/2/2017	31/1/2017	Mike Snow Cllr Whiting	
Housing Related Support Services (Ref 777)	To propose new Housing Related Support Services for tenants of the Council.		Executive 8/2/2017	31/1/2017	Simon Brooke Cllr Phillips	

Section 2 Key decisions which are anticipated to be considered by the Council between March 2017 and June 2017

Topic and Reference	Purpose of report	If requested by Executive – date, decision & minute no.	Date of Executive, Committee or Council meeting	Publication Date of Agendas	Contact Officer & Portfolio Holder	External Consultees/ Consultation Method/ Background Papers
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8 March 2017 – No scheduled reports at this time.

Housing Futures – Revised Housing Revenue Account Business Plan (Ref 775)	To propose a revised Housing Revenue Account Business Plan.		Executive 8/3/2017	28/02/2017	Andy Thompson Cllr Phillips	
Housing Futures – Housing and Homelessness Strategy 2017 (Ref 822)	To propose a new Housing and Homelessness Strategy for Warwick District.		Executive 8/3/2017	28/02/2017	Andy Thompson Cllr Phillips	
New Domestic Abuse Policy (Ref 826)	To consider a Domestic Abuse Policy.		Executive 8/3/2017	28/02/2017	Sue Sweeney Cllr Phillips	
Amended Anti-Social Behaviour Policy (Ref 827)	To consider a revised Anti-Social Behaviour Policy.		Executive 8/3/2017	28/02/2017	Simon Brooke Cllr Phillips	

5 April 2017 – No scheduled reports at this time & **June 2017** Executive date TBC mid November 2016

Section 3 Key decisions which are anticipated to be considered by the Council but the date for which is to be confirmed

Topic and Reference	Purpose of report	History of Committee Dates & Reason code for deferment	Contact Officer & Portfolio Holder	Expansion on Reasons for Deferment	External Consultees/ Consultation Method/ Background Papers	Request for attendance by Committee
Private Sector Housing Grants Policy (Ref 658)	To propose a revised policy for the allocation of grant funding for private residents.		Ken Bruno Cllr Phillips	This will come forward in due course once the Future of Housing Adaptations Service has been determined		TBC
HQ Relocation Project – outcome of phase 1 work (Ref 801)	To consider the outcomes of the phase 1 work and, if appropriate, seek approval for commencement of the phase 2 delivery works.	Scheduled for July once date of Executive is confirmed.	Bill Hunt Cllrs. Mobbs, Whiting, Cross, Shilton			
Council Development Company (Ref 727)	To consider a report on establishing a Council Development Company.	Executive 9/3/2016 2/6/2016 Reason 2 Reason 1 29/6/2016	Andy Thompson Cllr Phillips			
Car Parking strategy (Ref 790)	To consider the future off-street car parking needs of Leamington, Warwick and Kenilworth and how these should be addressed.	Executive 2/6/16 27/7/2016 Reason 3	Rob Hoof Cllr. Shilton			

HS2 (Ref 818)	To request revisions to the Constitution/Delegation Agreement.	Anticipated this will be a report to Council in January 2017	Debbie Prince Cllr Cross	This will come forward once appropriate details have been received from HS2 in conjunction with legal advice received		
Revisions to the Constitution/ Delegation Agreement (Ref 819)	To request revisions to the Constitution/ Delegation Agreement with regard to the determination of Planning Applications.		Tracy Darke/Gary Fisher Cllr Cross	This is the subject of on-going discussion with key members		
Leisure Development – Phase II (Kenilworth) (Ref 803)	To agree the scope of Phase II.	Executive 28/9/2016 Reason: 5	Rose Winship Cllr Coker			
HRA Asset Management and Development Policy (Ref 829)		Executive	Andy Thompson Cllr Phillips			

Section 4 – Items which are anticipated to be considered by the Executive but are NOT key decisions

Topic and Reference	Purpose of report	If requested by Executive – date, decision & minute no.	Date of Executive, Committee or Council meeting	Publication Date of Agendas	Contact Officer & Portfolio Holder	External Consultees/ Consultation Method/ Background Papers
Recording and Broadcasting of Public Meetings	To inform members of the research into the potential to record and broadcast all Council meetings as per the Notice of Motion to Council.	Council 29/6/2016	Executive 5/1/2017		Graham Leach Cllr Mobbs	
Councillors IT	To report back on the work of the Councillor IT Working Party.		Executive 5/1/2017		Graham Leach Cllr Mobbs	
Revised Call-in Procedure for Warwick District Council (Ref 823)	To recommend to Council a revised call-in procedure of Executive decisions for Warwick District Council.		Executive 5/1/2017		Graham Leach Cllr Mobbs	Councillors Barrott, Boad, Mrs Falp and Mobbs (Group Leaders), Overview & Scrutiny Committee (27/9/16)
Rural Urban Community Initiative Scheme Applications	To consider applications for Rural and Urban Initiative Grants.		Executive 30/11/2016		Jon Dawson Cllr Whiting	
Review of Significant Business Risk Register	To inform Members of the Significant Risks to the Council.		Executive 5/1/2017		Richard Barr Cllr Mobbs	
Rural Urban Community Initiative Scheme Applications	To consider applications for Rural and Urban Initiative Grants.		Executive 5/1/2017		Jon Dawson Cllr Whiting	

Rural Urban Community Initiative Scheme Applications	To consider applications for Rural and Urban Initiative Grants.		Executive 8/2/2017		Jon Dawson Cllr Whiting	
Nomination of Chair	To nominate to Council the Chair and Vice-Chairman of the Council for 2017/18.		Executive 8/2/2017		Graham Leach Cllr Mobbs	
Rural Urban Community Initiative Scheme Applications	To consider applications for Rural and Urban Initiative Grants.		Executive 5/4/2017		Jon Dawson Cllr Whiting	
Response to Peer Review Recommendations			Executive 5/1/2017		Chris Elliott Cllr Mobbs	

Delayed reports:

If a report is late, officers will establish the reason(s) for the delay from the list below and these will be included within the plan above:

1. Portfolio Holder has deferred the consideration of the report
2. Waiting for further information from a Government Agency
3. Waiting for further information from another body
4. New information received requires revision to report
5. Seeking further clarification on implications of report

Details of all the Council's committees, Councillors and agenda papers are available via our website www.warwickdc.gov.uk/committees

The forward plan is also available, on request, in large print on request, by telephoning (01926) 456114