



Warwick District Council

Local Development Scheme February 2014



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Summary

This Local Development Scheme (LDS) is a project plan for the Council providing the programme for updating its planning policy documents, creating new documents, and outlining the main stages in their production, including opportunities for public involvement. The LDS also identifies the existing planning policies used for determining planning applications. The Council has formally approved this document.

The key priorities for the Council over the next three years are as follows:-

Document	Comment
Local Plan	The Local Plan sets out the vision, strategic objectives and delivery strategy for meeting development requirements up to 2028.
Community Infrastructure Levy Scheme	Sets out the circumstances and rates for applying CIL charges on development
Gypsy and Traveller Site Allocations	Identifies sites to provide for housing needs of Gypsy and Traveller Community
Warwick Town Centre Area Action Plan	The Area Action Plan sets out the planning framework for Warwick Town Centre, including identifying the distribution of uses, specific site allocations, and policies to preserve or enhance the area.
Leamington Town Centre Area Action Plan	The Area Action Plan sets out the planning framework for Leamington Town Centre, including identifying the distribution of uses, specific site allocations, and policies to preserve or enhance the area.
Proposals Map	The proposals map illustrates the policies and allocations set out in each of the development plan documents.

1. Introduction

A) What is a Local Development Scheme?

- 1.1 This Local Development Scheme (LDS) has been prepared to give the local community and all interested parties information on:
 - the **current planning policies** that are being used for deciding applications within Warwick District; and,
 - the **programme for reviewing these policies**.
- 1.2 The Council is required to produce a LDS under the terms of the Planning & Compulsory Purchase Act 2004. The LDS is a three-year programme of work and is reviewed regularly.
- 1.3 The Government is committed to seeing LDS's implemented and in particular to ensure the milestones set out are achieved. The Council will ensure that these targets are met through good project management and annual monitoring.

B) Warwick District's Local Development Scheme

- 1.4 Development Services within the Council has prepared this LDS. The overall project manager is the Head of Development Services. Day to day management of the LDS will be by the Development Policy Manager. In producing this LDS, the Council is committed to the following:
- to make the LDS as clear as possible to understand; and,
 - to publish the LDS on the Council's web site.
- 1.5 To help readers use this LDS, the next section gives an outline of the structure of the LDS and explains briefly some of the terms used in the document.

2. Understanding this Local Development Scheme

- 2.1 The Local Development Scheme is divided into the following sections.

Section	Explanation
Current Planning Policy Documents	This provides an overview of the current planning policy documents that cover Warwick District. It also gives guidance on the status of documents prepared by other planning authorities.
Supporting Statement	This section provides further background information, including how the Council proposes to monitor policy documents and what the political processes will be for them to be ratified formally. This section will include a diagram showing how the various elements relate to one another.
Appendix 1: Schedule of proposed LDDs	This table provides an overview of all the Local Development Documents that the Council proposes to prepare over the next three years of the LDS.
Appendix 2: Programme Management	This table provides more details on the timetable that the Council intends to follow as it prepares the Local Development Documents outlined in Appendix 1. It sets broad targets for the preparation of each document, and indicates when the Council will be consulting on them.
Appendix 3: Profile of each LDD	This section examines each of the Local Development Documents outlined in Appendix 1 and provides more information on their role and scope, and the stages they will be expecting to follow.
Appendix 4: Relationship between LDDs	This shows the relationship between the Local Development Documents described within this LDS in diagrammatic form.
Appendix 5: List of "saved" Local Plan policies	This lists all policies from the Warwick District Local Plan 1996 -2011 "saved" for use by the Council in taking planning decisions until they are replaced.
Appendix 6: List of "retained" SPG	This lists all existing supplementary planning guidance adopted by the Council that it proposes to continue to apply for the foreseeable future.

- 2.2 In order to help readers understand the terminology, the key terms used within this LDS are set out below. Further guidance on these can be found in the "*Plan-making Manual*" on the Planning Advisory Service website at www.pas.gov.uk/planmakingmanual.

Document	Abbr.	Definition
Local Plan 1996 - 2011	LP	The development plan for Warwick District adopted by the Council in 2007.
Local Development Framework	LDF	A portfolio of all policy documents and therefore all planning policies applying within the District. It will also include the LDS and AMR.
Local Development Document	LDD	The collective name given to all DPD's, SPD's and the SCI. The role of LDDs is to set out the planning policies for the District.
Development Plan Document	DPD	These are documents that have been subject to independent examination and which, together with the RSS (see below) form the development plan for the local area.
Supplementary Planning Document	SPD	These documents provide supplementary information on specific policies in DPDs. They have not been subject to independent examination and do not have development plan status.
Local Development Scheme	LDS	The project plan for the preparation of LDDs. Warwickshire County Council will also produce a Minerals and Waste Development Scheme.
Statement of Community Involvement	SCI	A statement setting out the standards which local authorities will achieve in involving local communities in producing LDDs and consulting on planning applications.
Structure Plan	SP	The previous strategic plan for Warwickshire prepared by Warwickshire County Council. This has been replaced in part by the RSS and the forthcoming new Local Plan.
Regional Spatial Strategy	RSS	The regional plan setting out planning policies for the West Midlands. This is a statutory plan and will form the basis for preparing LDDs.
National Planning Policy Framework	NPPF	The Government's single statement and approach to planning, Local Planning Documents should be in conformity with the NPPF. The NPPF is currently in draft a final published version is likely to be in place by April 2012.
Annual Monitoring Report	AMR	The report prepared by the Council to assess the implementation of the LDS and the extent to which the planning policies are being implemented.
Planning & Compulsory Purchase Act	"the Act"	This is the Act of Parliament which brought in the new planning system and many of the above new documents in 2004.

3. Existing Planning Policy Documents & Proposed Local Development Documents

- 3.1 This section provides an overview of the planning documents that cover Warwick District at the present time, including those prepared by other planning authorities.

A) Regional Spatial Strategy

- 3.2 The regional context for planning within Warwick District is provided by the West Midlands Regional Spatial Strategy (RSS). Work had been underway for several years to prepare up-to-date regional guidance for the West Midlands region. This was undertaken firstly by the West Midlands Local Government Association and, then from April 2003, by the West Midlands Regional Assembly in their capacity as Regional Planning Body. Regional Planning Guidance for the West Midlands for the period to 2021 was first approved by the Secretary of State in June 2004. Upon commencement of the new Act, it became the Regional Spatial Strategy for the West Midlands. As such it has statutory status and is therefore part of the District's development plan.
- 3.3 Whilst the RSS remains part of the Development Plan, it is the Government's intention to revoke the West Midlands RSS by order using powers taken in the Localism Act.¹ This is subject to the outcome of an environmental assessment examining the consequences of revocation, which at the time of writing is open to public consultation until 24 January 2013.²

B) Saved Plans

- 3.4 "Saved" plans are those prepared under previous legislation but which are permitted to retain their previous status. There are a number that affect Warwick District.
- 3.5 The **Warwickshire Structure Plan** was adopted in 2001 and was "saved" until September 2007. As of 27th September 2007, all of the policies in the Structure Plan expired, except for the following policies which the Government Office for the West Midlands specifically directed could be saved for a longer period:-

<i>Policy no.</i>	<i>Policy name</i>
GD7	Previously developed sites
I2	Industrial land provision
T10	Developer contributions
TC2	Hierarchy of town centres
T7	Public transport

¹ Section 109 of the Localism Act can be found here: <http://www.legislation.gov.uk/ukpga/2011/20/section/109/enacted>

² Consultation information on the revocation of the RSS can be found here: <https://www.gov.uk/government/consultations/strategic-environmental-assessment-about-revoking-the-west-midlands-regional-strategy-environmental-report>

- 3.6 The **Minerals and Waste Local Plans** for Warwickshire were adopted by Warwickshire County Council in 1995 and 1999 respectively. Both of these documents were “saved” until September 2007. As of 27th September 2007, all of the policies in both Local Plans expired, except for the following which the former Government Office for the West Midlands specifically directed could be saved for a longer period:-

Minerals Local Plan

<i>Policy no.</i>	<i>Policy name</i>
M1	Areas of search and Preferred Areas
M4	Sand and gravel extraction in the context of landbanks
M5	Sterilisation of mineral reserves
M6	Considerations and constraints affecting mineral extraction
M7	Mitigation and planning conditions/agreements
M9	Restoration of mineral workings
M10	Monitoring of mineral sites

Waste Local Plan

<i>Policy no.</i>	<i>Policy name</i>
1	General land-use
3	Landfilling
5	Incinerators
6	Materials recycling facilities
9	Large scale composting
13	Proposed facilities

- 3.7 Warwickshire County Council has prepared a Minerals and Waste Development Scheme³ that will outline the programme for replacing these documents with LDDs. Any DPDs prepared as part of this process will be part of Warwick District Council's development plan.
- 3.8 The Council adopted the **Warwick District Local Plan 1996-2011** in September 2007. As of 20th September 2010, all of the policies in the Local Plan expired, except for those set out in **Appendix 5** which the former Government Office for the West Midlands specifically directed could be saved for a longer period.

C) Supplementary Planning Guidance

- 3.9 The Council has approved a number of supplementary planning guidance documents (SPG) over the past few years. It is not possible under the Planning & Compulsory Purchase Act 2004 to transfer SPG automatically into SPD. However, where it can be demonstrated that SPG is linked to “saved” policies under the terms of the new legislation and has gone through processes equivalent to those specified for SPD, then it has status as a material consideration. There are a number of existing SPG documents which the Council wishes to treat this way, and these are identified in **Appendix 6**.

³ WCC Minerals & Waste Development Scheme:
<http://www.warwickshire.gov.uk/web/corporate/pages.nsf/Links/4EE0A76F539CB8A3802570CE0038C7B8>

D) The Local Development Framework

3.10 The following documents make up the [Council's LDF](#).

<i>Document</i>	<i>Status</i>
Development Plan Documents	
<ul style="list-style-type: none">• Local Plan• Warwick Town Centre Area Action Plan• Leamington Town Centre Area Action Plan• Proposals Map	See appendices 2 and 3 of this LDS
Local Development Scheme	This document
Statement of Community Involvement	Adopted July 2007
Annual Monitoring Report	See section (F) below.
Supplementary Planning Documents	
<ul style="list-style-type: none">• Vehicle Parking Standards• Affordable Housing• Sustainable Buildings• Open Space	Adopted November 2007 Adopted December 2007 Adopted December 2008 Adopted July 2009

E) Local Development Documents

3.11 The majority of the remainder of this LDS considers in more detail the new LDDs that the Council proposes to prepare. **Appendix 1** provides an overview of these. **Appendix 2** is a chart that provides overview of the timetable for preparing these LDDs. **Appendix 3** is a more detailed project plan for each one.

F) Annual Monitoring Report

- 3.12 The Council is required to monitor both the implementation of the LDS and the extent to which its planning policies are being implemented. For the purposes of this report, the policies of the adopted Warwick District Local Plan (1996-2011) are monitored.
- 3.13 Our eighth AMR was produced in December 2012. A copy can be found on the Council's [website](#). It should be noted that the AMR is not an LDD and therefore is not included within the appendices which follow. The AMR will however, be included within the LDF.

4. Supporting Statement

A) Warwick District

- 4.1 Situated in the heart of south Warwickshire, Warwick District covers an area of 282 sq. km. At its focus lie the historic towns of Royal Leamington Spa, Warwick and Kenilworth. Each of these towns has a rich history exemplified by a wide range of historic buildings. The District includes a smaller fourth town of Whitnash,

immediately to the south of Leamington. The remainder of the District is rural within which lie a number of small villages, but also a number of major institutions including Stoneleigh Park and the University of Warwick.

- 4.2 The District has a reputation as a desirable place to live, work and visit based upon a number of factors, not least its high quality environment. The District today contains over 2,000 listed buildings, and has 29 designated conservation areas (covering 4% of the district). These include the town centres of Warwick and Leamington that have a particular focus of fine buildings. Approximately 80% of the district's rural area lies within the Green Belt and this has focused development into the four towns. Warwick District has experienced considerable growth in recent years and now has a population of 137,648 (2011 census), a growth of 18.1% since 1991.

B) The relationship between the various LDDs

- 4.3 The relationship between the various documents that make up the development plan is set out in the diagram in **Appendix 4**. At the present time, the key constituent parts of the development plan are the Regional Spatial Strategy for the West Midlands, the remaining "saved" policies of the Warwickshire Structure Plan 1996-2011 (see paragraph 3.4 above) and Warwick District Local Plan 1996-2011 (see Appendix 5). There is a clear chain of conformity between these documents as set out in the diagram. The various Supplementary Planning Documents identified within this LDS are in conformity with all these documents.
- 4.5 The Statement of Community Involvement takes account of the minimum standards set out in Government regulations with additional community involvement tailored to the needs of Warwick District. All LDDs will need to be prepared in accordance with the adopted SCI.

C) Monitoring the LDS

- 4.6 The Council is required monitor existing plans and progress on plans being prepared on a regular basis. It does so through the production of an Annual Monitoring Report (AMR). The scope and timetable of this are set out in paragraph 3.12 above.

D) The evidence base for the Local Development Framework

- 4.7 The work of preparing LDDs will be underpinned by a number of pieces of existing and proposed technical work. These include:
- **Sustainability Appraisal.** The Council is mindful of the requirements of the Directive from the European Union for the preparation of Strategic Environmental Assessments (Directive 2001/42/EC) which came into effect in July 2004. The Council will ensure that all future DPDs identified by this LDS will also be accompanied by a Sustainability Appraisal.
 - **Warwick District Sustainable Community Strategy.** This has been prepared by the Warwick District Local Strategic Partnership..
 - **Housing and Employment monitoring.** This is carried out on an annual basis and will be reported as part of the annual monitoring report. The statistics on the completion of affordable housing and housing on brownfield sites are also published by the Council as performance indicators.
 - **Strategic Housing Land Availability Assessment.** This supports the Local Plan in identifying suitable land for housing in accordance with government guidance.

- **Town Centre Studies.** This supports the Local Plan and builds on previous work undertaken to inform the Local Plan.
- **Habitat Biodiversity Audit.** This is an ongoing project, funded by District Councils across Warwickshire together with those in Solihull and Coventry, to identify, understand and map the various wildlife habitats within the county. The work is carried out by the Warwickshire Wildlife Trust and has informed both the adopted and emerging Local Plans.
- **Open Space Audit.** An audit of all open space and an assessment of need has been undertaken by the Council in compliance with PPG17 (now superseded by the NPPF). The SPD on open space (see Appendix 3 (3)) used this evidence.
- **Strategic Flood Risk Assessment.** This is a requirement of the National Planning Policy Framework and the Council has undertaken this to inform its new Local Plan.
- **Employment Land Review.** This is a review of existing employment land supply to inform employment land policy and allocations in the Local Plan.
- **Strategic Housing Market Assessment.** This is a robust and credible assessment of housing need and demand across the Warwick District housing market area.

E) Political Management of the Local Development Framework

4.8 The Council's decision making arrangements are as follows.

<i>Document</i>	<i>To include</i>	<i>To be approved by</i>
All Development Planning Documents	Local Plan and all other DPDs that are subject to full public examination as required by the Act.	Full Council following a recommendation by Executive.
Statement of Community Involvement		Executive
Local Development Scheme		Executive
Supplementary Planning Documents	Supplementary guidance, development briefs and other documents identified in this and future LDSs as SPD.	Executive
Annual Monitoring Report		Executive

F) Delivering the Local Development Scheme – What could go wrong?

- 4.10 There will always be a level of uncertainty associated with a document such as the Local Development Scheme. It is legitimate to ask how reasonable and achievable are the targets set out, and what issues may affect the overall delivery of the LDS.
- 4.11 As part of preparing this LDS, the Council has carried out a Risk Assessment of the projects contained in this document, and has identified a number of areas of risk.

1. **Level of public engagement.** An assumption has been made of the amount of time that will need to be allocated to public and stakeholder involvement. Whilst this has been based on past experience, it cannot accurately predict how many people will wish to engage with the council on a particular project.
2. **Capacity of the Planning Inspectorate (PINS).** We have made assumptions on the ability of PINS to service the requirements from this LDS.
3. **Staff turnover.** There is a degree of flexibility within the LDS to allow for staff to be re-deployed to meet key targets.
4. **Additional unforeseen pressures on staff time.** These can never be predicted in advance, however the Council is committed to using its resources to help plug any gaps brought about by such unforeseen pressures.
5. **Additional resource requirements.** Most of the resources required for LDD's within this LDS can be met through Council budgets.
6. **Changing national context.** The planning system has gone through significant change recently including the introduction of the Localism Act and National Planning Policy Framework; the proposed revocation of Regional Spatial Strategies and further changes are proposed. This may create risks around interpreting guidance correctly and ensuring compliance with legislation is appropriately adhered to.

G) Contact details

- 4.12 For more information about any of the matters raised in this Local Development Scheme please contact:-
 Policy & Projects Team,
 Development Services
 Warwick District Council
 PO Box 2178, Riverside House
 Milverton Hill,
 Royal Leamington Spa
 CV32 5QH
 Tel: 01926 456504
 Email: ldf@warwickdc.gov.uk
- 4.15 This document, together with all other Local Development Documents produced by Warwick District Council will be made available on the [Council's website](#).

APPENDIX 1: Schedule of proposed Local Development Documents

Document Title	Status	Role and contents	Cove- rage	Chain Of Conformity	Dates for pre- submission consulta- tion	Dates of further public participa- tion	Date For Sub- mission to Secretary of State	Proposed date for adoption
Local Plan	Develop- ment Plan Document	Sets out vision, strategic objectives, site allocations and policies	District- wide	General conformity with NPPF. All other LDD's will be in conformity with Local Plan.	Oct 2010 July 2012 July 2013	N/A	June / July 2014	April 2015
Communi- ty Infra- structure Levy	Charging Schedule	Sets out the circum- stances and rates for applying CIL charges on develop- ment	District- wide	Conformity with Local Plan	July 2013	N/A	June / July 2014	April 2015
Gypsy and Traveller Site Allocation	Develop- ment Plan Document	Identifies sites to provide for housing needs of Gypsy and Traveller Community	District- wide	Conformity with National Planning Policy for Gypsies and Travellers and with the Local Plan	July 2013	February/ March 2014	Sept 2014	June / July 2015
Warwick Town Centre Area Action Plan	Develop- ment Plan Document	Sets out the planning framework for Warwick Town Centre.	Warwick Town Centre	Conformity with Local Plan	August 2009 – Winter 2011 October 2012	N/A	March 2015	Autumn 2015
Leaming- ton Town Centre Area Action Plan	Develop- ment Plan Document	Sets out the planning framework for Leamington Town Centre.	Leam- ington Town Centre	Conformity and Local Plan	????	????	????	????
Proposals Map	Develop- ment Plan document	Presents allocations and designa- tions in other DPDs.	District- wide	N/A	The Proposals Map DPD will be maintained and updated when each relevant DPD is adopted.			

APPENDIX 2: Programme Management of Local Development Documents

Year	2012				2013				2014				2015				2016			
Quarter	1	2	3	4	1	2	3	4	1	2	3	4	1	2	3	4	1	2	3	4
Local Plan										P	S			A						
Community Infrastructure Levy										P	S			A						
Gypsy and Traveller Site Allocations											P	S			A					
Warwick Town AAP													P		S		A			
Leamington Town AAP															P		S		A	
Proposals Map										P	S			A	A		A		A	

Key

Quarters

1 = January – March

3 = July – September

2 = April – June

4 = October – December

DPD Pre-production work

DPD Production

DPD Post Publication



P = Publication

S = Submission

A = Adoption

Appendix 3: Profiles of each Local Development Document

1. Local Plan

Overview

Role & Subject	Sets out the circumstances and rates for applying CIL charges on development
Coverage	District-wide
Status	Development Plan Document
Conformity	With the National Planning Policy Framework and the Local Plan

Timetable

Stage	Dates
Early stakeholder engagement and evidence gathering	October 2010 – January 2011
Consultation phase: Issues and Options	March 2011 – July 2011
Consultation phase: Preferred Options	June 2012
Consultation phase: Revised Development Strategy	June 2013
Consultation phase: Village Housing Options and Settlement Boundaries	December 2013
Date of publication of draft Local Plan	April 2014
Date of submission of draft Local Plan to Secretary of State	June/July 2014
Examination in Public Hearing	October 2014
Receipt of Inspector's report	February 2015
Estimated date for adoption	April 2015

Arrangements for Production

Organisational Lead	Head of Development Services
Political Management arrangements	As a DPD, all key reports during the preparation stage of the Local Plan will need to be approved by the Executive. The publication draft will be approved by Full Council in accordance with the Statement of Community Involvement. Political responsibility will rest with the Deputy Leader.
Internal Resources	The Policy team under the direction of the Development Policy Manager.
External Resources	Consultants may need to be brought in to advise on matters as appropriate.
External Stakeholder Resources	Expertise from the local strategic partnership, town and parish councils, local community, infrastructure and delivery agencies, and the development industry.
External Community & Stakeholder Involvement	In accordance with SCI, having regard to the regulations.
Monitoring and Review	Through the Annual Monitoring Report.

2. Community Infrastructure Levy Charging Schedule

Overview

Role & Subject	Sets out the circumstances and rates for applying CIL charges on development.
Coverage	District-wide
Status	Development Plan Document
Conformity	With the National Planning Policy Framework.

Timetable

Stage	Dates
Early stakeholder engagement and evidence gathering	To May 2013
Consultation phase: Preliminary Draft Charging Schedule	June 2013
Date of publication of draft Charging Schedule	April 2014
Date of submission of draft Charging Schedule to Secretary of State	June/July 2014
Examination in Public Hearing	November 2014
Receipt of Inspector's report	February 2015
Estimated date for adoption	April 2015

Arrangements for Production

Organisational Lead	Head of Development Services
Political Management arrangements	<p>As a DPD, all key reports during the preparation stage of the CIL Charging Schedule will need to be approved by the Executive. The publication draft Charging Schedule will be approved by Full Council in accordance with the Statement of Community Involvement.</p> <p>Political responsibility will rest with the Deputy Leader.</p>
Internal Resources	The Policy team under the direction of the Development Policy Manager.
External Resources	Consultants may need to be brought in to advise on matters as appropriate.
External Stakeholder Resources	Expertise from the local strategic partnership, town and parish councils, local community, infrastructure and delivery agencies, and the development industry.
External Community & Stakeholder Involvement	In accordance with SCI, having regard to the regulations.
Monitoring and Review	Through the Annual Monitoring Report.

3. Gypsy and Traveller Site Allocations Development Plan

Overview

Role & Subject	Identifies sites to provide for the housing needs of Gypsy and Traveller Community
Coverage	District-wide
Status	Development Plan Document
Conformity	Conformity with National Planning Policy for Gypsies and Travellers and with the Local Plan

Timetable

Stage	Dates
Early stakeholder engagement and evidence gathering	To February 2013
Consultation phase: Initial site options	June 2013
Consultation Phase: Preferred Site Options	February 2014
Date of publication of publication draft	July 2014
Date of submission to Secretary of State	September 2014
Examination in Public Hearing	January 2015
Receipt of Inspector's report	May 2015
Estimated date for adoption	June 2015

Arrangements for Production

Organisational Lead	Head of Development Services
Political Management arrangements	As a DPD, all key reports during the preparation stage of the DPD will need to be approved by the Executive. The publication draft will be approved by Full Council in accordance with the Statement of Community Involvement. Political responsibility will rest with the Deputy Leader.
Internal Resources	The Policy team under the direction of the Development Policy Manager.
External Resources	Consultants may need to be brought in to advise on matters as appropriate.
External Stakeholder Resources	Expertise from the local strategic partnership, town and parish councils, local community, infrastructure and delivery agencies, and the development industry.
External Community & Stakeholder Involvement	In accordance with SCI, having regard to the regulations.
Monitoring and Review	Through the Annual Monitoring Report.

Warwick Town Centre Area Action Plan

Overview

Role & Subject	The Area Action Plan sets out the planning framework for Warwick Town Centre, including identifying the distribution of uses, specific site allocations, and policies to preserve or enhance the area.
Coverage	Warwick Town Centre
Status	Development Plan Document
Conformity	With the Regional Spatial Strategy (until such time as it is abolished), National Planning Policy Framework and Local Plan.

Timetable

Stage	Dates
Early stakeholder and community engagement and evidence gathering	July – December 2009
Consultation Phase: Issues	March – April 2010
Consultation Phase: Options & Preferred Options	November 2012
Date of publication of Plan	December 2014
Date of submission of Plan to Secretary of State	March 2015
Hearing	June 2015
Receipt of Inspector's report	Autumn 2015
Estimated date for adoption	December 2015

Arrangements for Production

Organisational Lead	Head of Development Services for WDC; Head of Property Services for WCC; Town Clerk for WTC.
Political Management arrangements	As a DPD, the Area Action Plan will be approved by Executive/Full Council of WDC in accordance with the Statement of Community Involvement. Political responsibility will rest with the Development Portfolio Holder
Internal Resources	The Planning Policy team under the direction of the Development Policy Manager with assistance from officers from Economic Development. There will however be a joint team approach with WCC. WCC officers across a range of services will input into the plan.
External Resources	Consultants may need to be brought in to advise as appropriate.
External Stakeholder Resources	Expertise from the local strategic partnership, town centre steering group, other representative and interest groups, local community, infrastructure and delivery agencies, and the development industry.
External Community & Stakeholder Involvement	In accordance with SCI, having regard to the amended regulations.
Monitoring and Review	Through the Annual Monitoring Report.

3. Leamington Town Centre Area Action Plan

Overview

Role & Subject	The Area Action Plan sets out the planning framework for Leamington Town Centre, including identifying the distribution of uses, specific site allocations, and policies to preserve or enhance the area.
Coverage	Leamington Town Centre
Status	Development Plan Document
Conformity	With the Regional Spatial Strategy (until such time as it is abolished), National Planning Policy Framework, and Local Plan.

Timetable

Stage	Dates
Early stakeholder and community engagement and evidence gathering	Winter 2013/14
Consultation Phase: Issues & Options	June 2014
Consultation Phase: Preferred Options	January 2015
Date of publication of Area Action Plan	September 2015
Date of submission of Area Action Plan to Secretary of State	January 2016
Hearing	March 2016
Receipt of Inspector's report	June 2016
Estimated date for adoption	July 2016

Arrangements for Production

Organisational Lead	Head of Development Services for WDC;
Political Management arrangements	As a DPD, the Area Action Plan will be approved by Executive/Full Council of WDC in accordance with the Statement of Community Involvement. Political responsibility will rest with the Development Portfolio Holder
Internal Resources	The Planning Policy team under the direction of the Development Policy Manager with assistance from officers from Economic Development. There will however be a joint team approach with WCC. WCC officers across a range of services will input into the plan.
External Resources	Consultants may need to be brought in to advise as appropriate.
External Stakeholder Resources	Expertise from the local strategic partnership, town centre steering group, other representative and interest groups, local community, infrastructure and delivery agencies, and the development industry.
External Community & Stakeholder Involvement	In accordance with SCI, having regard to the amended regulations.
Monitoring and Review	Through the Annual Monitoring Report.

4. Proposals Map

Overview

Role & Subject	The proposals map illustrates the policies and allocations set out in each of the development plan documents.
Coverage	District-wide
Status	Development Plan Document (DPD)
Conformity	With all adopted DPDs.

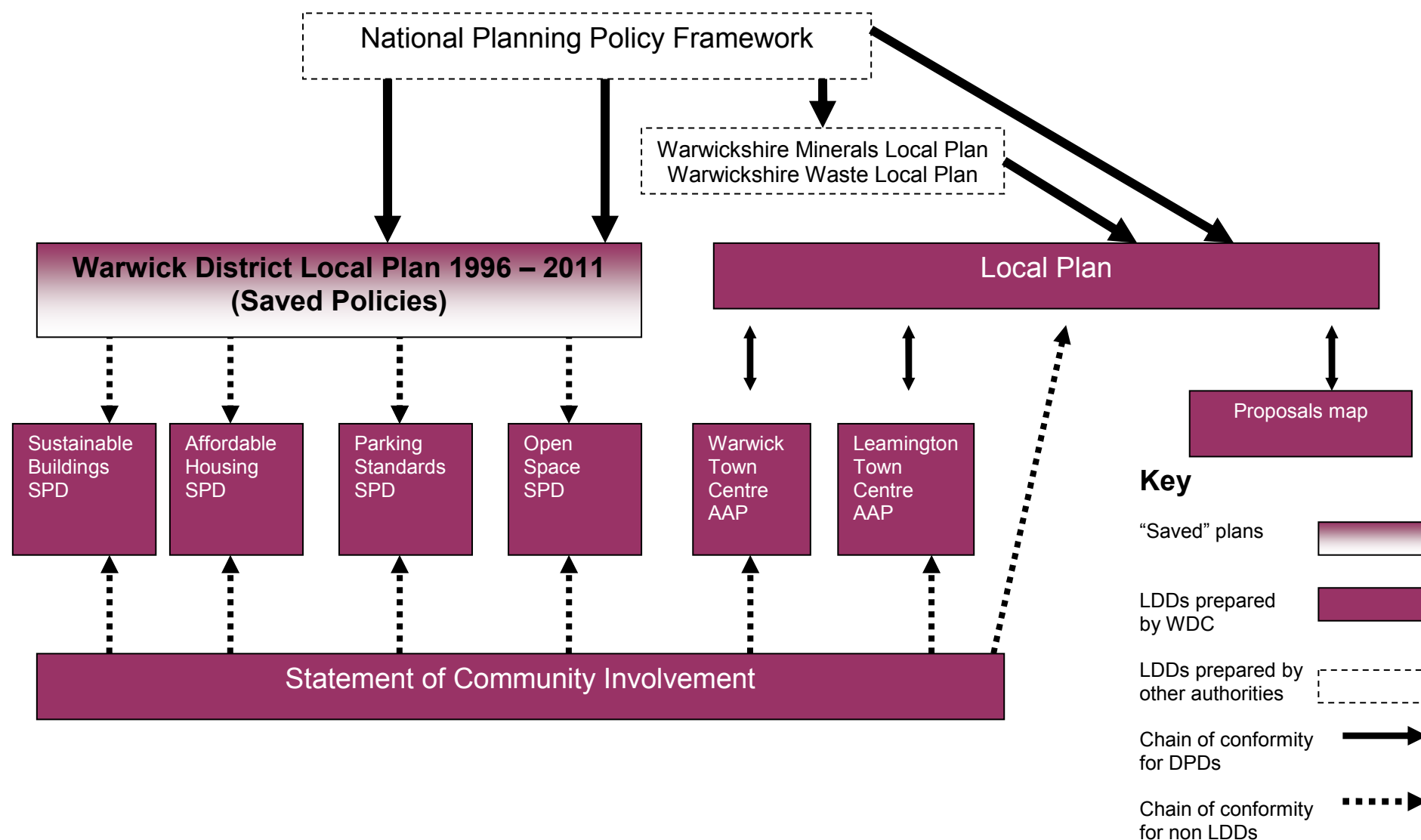
Timetable

As the proposals map is revised alongside the preparation of each DPD, its timetable for preparation will be the same as the relevant DPD. It should be noted that the proposals map will also illustrate policies/ allocations/safeguarding areas from the Minerals and Waste DPDs produced by Warwickshire County Council.

Arrangements for Production

Organisational Lead	See Relevant DPD.
Political Management arrangements	See Relevant DPD.
Internal Resources	See Relevant DPD.
External Resources	See Relevant DPD.
External Stakeholder Resources	See Relevant DPD.
External Community & Stakeholder Involvement	See Relevant DPD.
Monitoring and Review	See Relevant DPD.

Appendix 4: Relationship between the Local Development Documents and other Development Plan documents



Appendix 5: List of “saved” policies

Warwick District Local Plan 1996 - 2011

Policy Number	Policy Name
DP1	Design and Layout
DP2	Amenity
DP3	Natural and Historic Environment and Landscape
DP4	Archaeology
DP5	Density
DP6	Access
DP7	Traffic Generation
DP8	Parking
DP9	Pollution Control
DP11	Drainage
DP12	Energy Efficiency
DP13	Renewable Energy Developments
DP14	Crime Prevention
DP15	Accessibility and Inclusion
SC1	Securing a Greater Choice of Housing
SC2	Protecting Employment Land and Buildings
SC3	Supporting Public Transport Interchanges
SC4	Supporting Cycle and Pedestrian Facilities
SC8	Protecting Community Facilities
SC9	Telecommunications
SC11	Affordable Housing
SC12	Sustainable Transport Improvements
SC13	Open Space and Recreation Improvements
SC14	Community Facilities
SC15	Public Art
UAP1	Directing New Housing
UAP2	Directing New Employment Development
UAP3	Directing New Retail Development
UAP4	Protecting Local Shopping Centres
UAP5	Protecting Local Shops
UAP6	Motor Vehicle Sales
TCP1	Protecting and Enhancing the Town Centres

Policy Number	Policy Name
TCP2	Directing Retail Development
TCP3	Providing for Shopping Growth within Leamington Town Centre
TCP4	Primary Retail Frontages
TCP5	Secondary Retail Frontages
TCP6	Café Quarters
TCP7	Opportunities Sites in Old Town, Leamington Spa
TCP8	Warwick Town Centre Mixed Use Area
TCP9	Protecting Employment Land and Buildings
TCP10	Protecting the Residential Role of Town Centres
TCP11	Protecting Residential Uses on Upper Floors
TCP12	Upper Floors within Town Centres
TCP13	Design of Shopfronts
RAP1	Directing New Housing
RAP2	Extensions to Dwellings
RAP3	Replacement Dwellings
RAP4	Providing Rural Affordable Housing
RAP6	Directing New Employment
RAP7	Converting Rural Buildings
RAP8	Replacement of Rural Buildings
RAP9	Farm Diversification
RAP10	Safeguarding Rural Roads
RAP11	Rural Shops and Services
RAP12	Farm Shops
RAP13	Directing New Outdoor Leisure and Recreation Development
RAP14	Golf Facilities
RAP15	Camping and Caravanning Sites
RAP16	Directing New Visitor Accommodation
DAP2	Protecting the Areas of Restraint
DAP3	Protecting Nature Conservation and Geology
DAP4	Protection of Listed Buildings
DAP5	Changes of Use of Listed Buildings
DAP6	Upper Floors within Listed Buildings and Conservation Areas
DAP7	Restoration of Listed Buildings
DAP8	Protection of Conservation Areas

Policy Number	Policy Name
DAP9	Unlisted Buildings in Conservation Areas
DAP10	Control of Advertisement Hoardings
DAP11	Protecting Historic Parks and Gardens
DAP12	Protecting Safeguarded Areas
SSP1	Employment Allocations
SSP2	Major Developed Sites in the Green Belt
SSP3	Stoneleigh Park
SSP4	Safeguarding Land for Kenilworth Railway Station
SSP5	Safeguarding Land for Warwick and Leamington Park and Ride
SSP7	Coventry Airport
SSP8	Hatton Country World

Appendix 6: List of “retained” supplementary planning guidance

The Council has produced a number of supplementary planning guidance documents (SPG) over the past few years. Although many are development briefs for particular sites that have now been completed, many are still extant. It is not possible under the new planning legislation to transfer SPG automatically into SPD, however, where SPG is linked to “saved” local plan policies and has gone through processes equivalent to those specified for SPD, then it has status as a material consideration in the determination of planning applications. The equivalent processes under the old planning system are as follows:

- The SPG was prepared fully in accordance with policies in the local plan that was adopted at the time, namely the Warwick District Local Plan (1989-2001) or the Warwick District Local Plan (1996 – 2011); and,
- The SPG was approved by the Council after a period of public consultation.

The following SPG documents remain extant and the Council wishes these to have the status as “material considerations” under the new planning system.

Title	Year of Adoption
Non Site Specific Supplementary Planning Guidance	
Design Advice on Shopfronts (Kenilworth)	2008
Residential Design Guide	2008
Development Control Guidance: Achieving a Mix of Housing	2008
The 45 Degree Guideline	2005
Distance Separation	2003
Agricultural Buildings and Conversion	2002
Design Advice on Shopfronts and Advertisements (Warwick)	2002
Design Advice on Shopfronts and Advertisements (Leamington)	2002
Warwickshire Landscape Guidelines	1994
Shopfront Security	1993
Site Specific Supplementary Planning Guidance	
Barford Village Design Statement	2009
Planning and Development Brief for the Station Area, Leamington Spa	2008
Development Brief for the Court Street Site Leamington	2003
Tournament Fields, Warwick – Employment Land Development Brief	2003
Bread & Meat Close, Warwick Development Brief	2002
Heathcote Home Farm Employment Land Development Brief	2001
Saltisford, Warwick Planning Brief	2001
Binswood Hall, Leamington Spa Development Brief	2000

Title	Year of Adoption
1 Warwick New Road, Leamington Planning & Design Brief	2000
South West Warwick: Framework Brief	2000
South West Warwick – Brief for Developers	2000
Hatton Country World Brief	2000
Brief for North Neighbourhood-Heathcote Home Farm	1999
Central Hospital, Hatton - Second Design Brief	1999
Development Principles for Wise Street Area	1999
Development Principles for Court Street/Tachbrook Road	1999
Urban Coding Exercise - High St/Clemens St/Tachbrook Road	1999
Framework Brief: Heathcote Home Farm	1999
Stoneleigh Deer Park Design Brief	1999
Brief for North Neighbourhood-Heathcote Home Farm	1997
St Joseph's School, Kenilworth Planning Brief	1997
South Sydenham Planning Brief	1997
Framework Brief: Heathcote Home Farm	1996