



## **FORWARD PLAN**

### **Forward Plan January 2016 to April 2016**

**COUNCILLOR ANDREW MOBBS**  
**LEADER OF THE EXECUTIVE**

The Forward Plan is a list of all the Key Decisions which will be taken by the Executive or its Committees in the next four months. The Warwick District Council definition of a key decision is: - a decision which has a significant impact or effect on two or more wards and/or a budgetary effect of £50,000 or more.

Whilst the majority of the Executive's business at the meetings listed in this Forward Plan will be open to the public and media organisations to attend, there will inevitably be some business to be considered that contains, for example, confidential, commercially sensitive or personal information.

This is formal notice under the Local Authorities (Executive Arrangements)(Meetings and Access to Information)(England) Regulations 2012 that part of the Executive meeting listed in this Forward Plan will be held in private. This is because the agenda and reports for the meeting will contain exempt information under Part 1 of Schedule 12A to the Local Government Act 1972 (as amended) and that the public interest in withholding the information outweighs the public interest in disclosing it. Those items which are proposed to be considered in private are marked as such along with the reason for the exclusion in the list below.

If you would like to make representations or comments on any of the topics listed below, including the confidentiality of any document, you can write to the contact officer, as shown below, at Riverside House, Milverton Hill, Royal Leamington Spa, Warwickshire, CV32 5HZ. Alternatively you can phone the contact officer on (01926) 353362. If your comments are to be referred to in the report to the Executive or Committee they will need to be with the officer 7 working days before the publication of the agenda. You can, however, make comments or representations up to the date of the meeting, which will be reported orally at the meeting. The Forward Plan will be updated monthly and you should check to see the progress of the report you are interested in.

**(754)**

### Section 1 – The Forward Plan December 2015 to March 2016

Topic and Reference	Purpose of report	If requested by Executive –date, decision & minute no.	Date of Executive, Committee or Council meeting	Publication Date of Agendas	Contact Officer & Portfolio Holder	External Consultees/ Consultation Method/ Background Papers
<b>13 January 2016</b>						
HRA Business Plan Review (Ref 736)	To set out the outcome of the annual review of the HRA Business Plan		Executive 13/1/16	5/1/2016	Andy Thompson Cllr Phillips	
Partnership Policy & Constitution Review (Ref 740)	To agree the Council’s Partnership Policy and to consider revisions/ updates to various parts of the Constitution.		Executive 13/1/16	5/1/2016	Andrew Jones Councillor Mobbs	
Supporting People Grant Changes (Ref 674)	To provide an update on the outcome of the Supporting People Funding consultation and its effect on Warwick District  (Moved Reason 2- Waiting for further information from a Government Agency)		<del>Executive 11<sup>th</sup> February 2015</del> Executive 04/11/15 13/1/16	5/1/2016	Jacky Oughton Cllr Phillips	
HRA Budgets 2016-17 (Ref 700)	To consider the following year revenue budgets for the HRA		Executive – <del>02/12/15</del> 13/1/2016	5/1/2016	Mike Snow Cllr Whiting	

HQ Relocation (Ref 742)	Part A and B reports regarding the future location of the Council's HQ.		Executive 13/1/16	5/1/2016	Duncan Elliott Cllr Mobbs	Executive papers – 30/09/2015
Future Delivery of Housing Aids and Adaptations Services – HEART (Ref 734)	To propose a revised approach to the delivery of aids and adaptations for residents of social and private housing.		Executive 30/09/15 02/12/15 13/1/16	5/1/2016	Andy Thompson Cllr Phillips	
Procurement of Corporate Energy Supplies (Ref 735)	To propose a cost effective approach to securing energy supplies for the Council		Executive 04/11/15 02/12/15 13/1/16	5/1/2016	Andy Thompson Cllr Phillips	
Private sector housing grants policy (Ref 658)	To propose a revised policy for the allocation of grant funding for private residents		Executive 11/3/2015 02/12/15 13/1/16	5/1/2016	Abigail Hay Cllr Phillips	TBC
Becoming a Dementia Friendly Council (Ref 714)	To consider a report from Health and Community Protection		Executive 03/09/15 02/12/15 13/1/16	5/1/2016	Rob Chapleo Cllr Mrs Grainger	
Waste container charging (Ref 731)	To consider whether to bring in a charge for wheeled bins, recycling boxes and bags.  .. Postponed from 04/11 - Portfolio Holder has deferred the consideration of the report		Executive 04/11/2015 02/12/2015 13/1/16	5/1/2016	Becky Davies Cllr Shilton	

Multi-storey car park update (Ref 728)	To consider a report on the structural repairs and refurbishment requirements of our multi-storey car parks		Executive <del>02/12/15</del> 13/1/16	5/1/2016	Gary Charlton Cllr Shilton	
Statement of Community Involvement (SCI) (Ref 733)	This report seeks adoption of the Statement of Community Involvement 2016 (SCI). The SCI formally sets out the policy and standards for engaging residents, local groups, stakeholders and statutory consultees in preparing development plans and how the council will consult on planning applications.		Executive <del>02/12/15</del> 13/1/16	5/1/2016	Lorna Coldicott Cllr Cross	
Electric Vehicle Project (Ref 743)	To approve the finance for a match funded Government Project		Executive 13/1/16	5/1/2016	Su Smith Cllr Mrs Grainger	
Fees and Charges – Lifeline Services (Ref 746)	Proposed Introduction of Fees and Charges for Lifeline Services (previously Warwick Response)		Executive 13/1/16	5/1/2016	Jacky Oughton Cllr Phillips	
Fees and Charges – Off Street Car Parking (Ref 751)	To consider proposals for amendments to the Fees and Charges for Car Parks in Warwick District.		Executive 13/1/16	5/1/2016	Gary Charlton Cllr Shilton	
Called in Item – Executive Decision – Leisure Options Programme (Ref 688)	To consider a report and recommendations from the Overview & Scrutiny Committee regarding the called in Executive decisions.		Executive 13/1/16	5/1/2016	Rose Winship Cllr Gallagher	

Customer Contact Review (Ref 752)	To consider a report regarding the future of this role. This report will be private and confidential because it contains information about an individual.		Executive 13/1/16	5/1/2016	Tracy Dolphin Cllr Mobbs	
A review of Conservation Buildings Grant scheme' (Ref 753)	To consider a report that outlines the review of Conservation Buildings Grants Scheme		Executive 13/1/16	5/1/2016	Tracy Darke Cllr Cross	

## 27 January 2016

Local Plan (744)	To recommend to Council the Local Plan for Warwick District		Executive 27/1/16	19/1/2016	Dave Barber Cllr Cross	
Strategic Opportunity Proposal (Ref 712)	To update Members on the current position. It is anticipated that this report will be, in part, Confidential by virtue of the information relating to the financial or business affairs of any particular person (including the authority holding that information)		Executive <del>03/09/15</del> <del>30/09/15</del> <del>02/12/2015</del> Reason 4 27/1/2016	19/1/2016	Chris Elliott Cllrs Mobbs, Coker, Phillips, Whiting, Cross & Gallagher	The Local Plan proposals have been subject to a number of public consultations and planning applications involved have also been subject to public consultation. The proposal has been the subject of discussion privately and confidentially with a number of agencies but especially with the County Council. Submission version of Local Plan; Planning Application

						(W/14/1076); Planning Application (W/14/0967); Report to Executive in October 2014 re Council Housing Programme; Report to Executive in November 2014 re Sports and Leisure Review. Reports to Council and Executive January & March 2015 re: SOP
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### 10 February 2016

Whitnash Community Hub (Ref 741)	To receive information following the feasibility study of a Whitnash Community Hub		Executive 13/1/16 Reason 5 10/2/2016	1/2/2016	Andrew Jones Cllr Mrs Grainger	
HRA Rent Setting (Ref 749)	To agree rents and related charges for 2016-2017		Executive 10/2/2016	1/2/2016	Andy Thompson Cllr Phillips	

### 9 March 2016

The Rental Exchange (Ref 747)	To seek approval for the Council to pilot 'The Rental Exchange' in order to improve tenants financial capability		Executive 9/3/2016		John Gallagher Cllr Philips	
Guy Road Housing Development (Ref 750)	A project to develop new homes in Kenilworth		Executive 9/3/2016		Matt Jones Cllr Phillips	

Council Development Company (Ref 727)	To consider a report on establishing a Council Development Company		Executive 9/3/2016		Andy Thompson Cllr Phillips	
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## 6 April 2016

New Rent Arrears Policy (Ref 748)	To seek approval of new rent arrears policy for WDC Council Tenants		Executive 6/4/2016		Jacky Oughton Cllr Phillips	
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## Section 2 Key decisions which are anticipated to be considered by the Council between May 2016 and August 2016

Topic and Reference	Purpose of report	If requested by Executive –date, decision & minute no.	Date of Executive, Committee or Council meeting	Publication Date of Agendas	Contact Officer & Portfolio Holder	External Consultees/ Consultation Method/ Background Papers
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## May 2016

Nil						
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## June 2016

Investment in Leisure Centres (745)	To consider final plans, costs and associated studies and planning applications relating to the proposed investment at St Nicholas Park and Newbold Comyn Leisure Centres	Nov 4 <sup>th</sup> 2015	End June		Rose Winship Cllr Mrs Gallagher	The report is the culmination of project to expand these 2 leisure centres. Consultation with users through the Planning process
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						and dialogue with clubs and national governing bodies of sport. Various reports from June 2014 onwards.
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<b>TO BE CONFIRMED</b>						
<b>Topic and Reference</b>	<b>Purpose of report</b>	<b>History of Committee Dates &amp; Reason code for deferment</b>	<b>Contact Officer &amp; Portfolio Holder</b>	<b>Expansion on Reasons for Deferment</b>	<b>External Consultees/ Consultation Method/ Background Papers</b>	<b>Request for attendance by Committee</b>
Health Strategy (Ref 576)	To update members on the formulation of the Council's Health Strategy, following the return of Public Health to local authorities  (Moved March 14 Reason 3)	<del>Executive 12</del> March 2014	Rob Chapleo  Cllr Mrs Grainger	The strategy will need to take into account the approach of the new administration and County Health & Wellbeing Strategy		
Asset Management Strategy (Ref 641)	To propose an Asset Management Strategy for all the Council's buildings and land holdings. (Moved Reason 6 Seeking further clarification on implications of report)	<del>5 November</del> 2014  <del>Executive</del> (03/09/15)	Bill Hunt  Cllrs Coker & Mobbs			



**Section 3 – Items which are anticipated to be considered by the Executive but are NOT key decisions**

<b>Topic and Reference</b>	<b>Purpose of report</b>	<b>If requested by Executive – date, decision &amp; minute no.</b>	<b>Date of Executive, Committee or Council meeting</b>	<b>Publication Date of Agendas</b>	<b>Contact Officer &amp; Portfolio Holder</b>	<b>External Consultees/ Consultation Method/ Background Papers</b>
RUCIS	To consider an application made under the Rural Urban Initiative Grant Scheme		Executive 13/1/2016	5/1/2016	Jon Dawson Cllr Whiting	
Warwickshire County Council Minerals Plan	To note the submission made to Warwickshire County Council approved by the Chief Executive, following appropriate consultation, as an urgent item under delegated powers.		Executive 13/1/2016	5/1/2016	Dave Barber Cllr Cross	
Whitnash Neighbourhood Plan	To make the Neighbourhood Plan for Whitnash		Executive 13/1/2016	5/1/2016	Lorna Coldicott Cllr Cross	
Nomination for the appointment of Chairman & Vice Chairman of the Council for 2016/17			Executive 10/2/2016	1/2/2016	Graham Leach Cllr Mobbs	

Delayed reports:

If a report is late, officers will establish the reason(s) for the delay from the list below and these will be included within the plan above:

2. Portfolio Holder has deferred the consideration of the report
3. Waiting for further information from a Government Agency
4. Waiting for further information from another body
5. New information received requires revision to report
6. Seeking further clarification on implications of report.

**Details of all the Council's committees, Councillors and agenda papers are available via our website [www.warwickdc.gov.uk/committees](http://www.warwickdc.gov.uk/committees)**

**The forward plan is also available, on request, in large print on request, by telephoning (01926) 456114**