

**MEMBERS\TRADES UNIONS JOINT
CONSULTATION AND SAFETY PANEL
WEDNESDAY 19 MARCH 2003**

10 March 2003

A special meeting of the above Panel will be held in the Town Hall, Royal Leamington Spa, on Wednesday 19 March 2003 at 4.30 pm when your attendance is requested.

JANIE BARRETT
Chief Executive

Panel Membership:

Councillor R C H Copping	Mr A E Foster
Councillor G Darmody	Mr A Rybicki
Councillor J S Hammon	Mrs J Webb
Councillor J R Short	1 other UNISON rep

DECLARATIONS OF INTEREST

Declarations should be entered on the form to be circulated with the attendance sheet and declared at item 2 below. However, the existence and nature of any interest that subsequently becomes apparent during the course of the meeting must be disclosed immediately. In the event of an interest being prejudicial, members are reminded that they must withdraw from the room or chamber whenever it becomes apparent that the matter is being considered, unless a dispensation has been obtained from Standards Committee. **If members are unsure about whether or not they have an interest, or about its nature, they are strongly advised to seek advice from officers prior to the meeting.**

A G E N D A

1. SUBSTITUTE MEMBERS

To receive the name of any Member of the Panel who is to act as a substitute, notice of which has been given to the Chief Executive, together with the name of the Member of the Panel for whom they are acting.

2. DECLARATIONS OF INTEREST

Members to declare the existence and nature of personal and prejudicial interests in items on the agenda in accordance with the adopted Code of Conduct.

3. **MINUTES**

To confirm the minutes of the meeting held on 11 November, 2002. **(Page 1)**
(ENCLOSURE)

PART I

HEALTH AND SAFETY MATTERS

4. **ACCIDENT REPORT**

To consider a report from the Health & Safety Advisor **(Page 4)** (ENCLOSURE)

5. **CCTV SYSTEM**

To consider a report from the Health & Safety Advisor **(Page 8)** (ENCLOSURE)

6. **RECEPTION ARRANGEMENTS - A COMPARISON**

To consider a report from the Health & Safety Advisor **(Page 9)** (ENCLOSURE)

PART 2

JOINT CONSULTATIVE MATTERS

7. **SINGLE STATUS AGREEMENT**

To consider a report from Corporate Personnel Services. **(Page 11)**
(ENCLOSURE)

General Enquiries: Please contact Graham Leach- Members' and Customer Services, Warwick District Council, Riverside House, Milverton Hill, Royal Leamington Spa, Warwickshire, CV32 5HZ.

Telephone: 01926 456102

Facsimile: 01926 456121

E-Mail: graham.leach@warwickdc.gov.uk

Enquiries about specific applications: Please contact the case officer named in the reports.

**THE AGENDA IS AVAILABLE IN LARGE PRINT ON
REQUEST, PRIOR TO THE MEETING**