

# Overview and Scrutiny Committee

Minutes of the meeting held on Wednesday 30 May 2018 at the Town Hall, Royal Leamington Spa at 6.00 pm.

**Present:** Councillors Bromley, Mrs Cain, Davison, Mrs Falp, H Grainger, Naimo, Parkins, Mrs Redford, Shilton and Weed.

**Also Present:** Councillors Coker and Phillips.

## 1. **Apologies and Substitutes**

- (a) An apology for absence was received from Councillor Boad.
- (b) Councillor Weed substituted for Councillor D'Arcy.

## 2. **Appointment of Chair**

It was proposed by Councillor Shilton, and duly seconded that Councillor Mrs Falp be appointed Chair of Overview and Scrutiny Committee.

**Resolved** that Councillor Mrs Falp be elected Chair of Warwick District Council's Overview and Scrutiny Committee for the municipal year 2018/19.

## 3. **Declarations of Interest**

There were no declarations of interest made.

## 4. **Minutes**

The minutes of the meeting held on 4 April 2018 were taken as read and signed by the Chairman as a correct record.

The minutes of the meeting of the Health Scrutiny Sub-Committee meeting held on 14 March 2018 were noted.

## 5. **Executive Agenda (Confidential items and reports) – Thursday 31 May 2018**

The Committee considered the following confidential item which would be discussed at the meeting of the Executive on Thursday 31 May 2018.

Item 9 – Catering and Events Concessions Contract – Royal Pump Rooms and Jephson Gardens Glasshouse

The Committee welcomed and supported the report but requested robust monitoring of the contract from the outset.

(NB The Committee reviewed recommendations 2.1 to 2.3 because it felt 2.4 onwards were recommendations F&A should consider.)

## **OVERVIEW AND SCRUTINY COMMITTEE MINUTES (Continued)**

### **Item 3 – Student Housing Strategy**

The Committee welcomed and supported the Policy in general and welcomed that some of the recommendations from the HMO Task & Finish Group were included within the document.

The Overview & Scrutiny Committee expressed concerns that the aims did not specifically address the concerns about over-concentration of students in some areas through a dispersal strategy.

### **Item 11 - MHCLG Rough sleepers Initiative 2018-20**

The Committee welcomed the report but had questions on what would happen in two years when the MHCLG funding ceased.

## **6. Health Scrutiny Sub Committee**

The annual appointments to the Health Scrutiny Sub-Committee were decided by Members of Overview & Scrutiny Committee.

### **Resolved that**

- (a) Councillors Bromley, Mrs Falp, Parkins and Mrs Redford be Members of the Health Scrutiny Sub Committee for the municipal year 2018/2019; and
- (b) all other Members of Overview and Scrutiny Committee are substitute Members of the Health Scrutiny Sub Committee for the municipal year 2018/2019.

## **7. Review of the Work Programme, Forward Plan and comments from the Executive**

The Committee considered its work programme for 2018 and the Forward Plan and the responses the Executive gave to the comments the Overview and Scrutiny Committee made regarding the reports submitted to the Executive in April 2018.

The minutes from the first meeting of the Task & Finish Group on the role of the WDC Chairmen were discussed. Members asked that paragraph 1.2 should be amended to say that all past chairmen of the Council who were contactable should be consulted with a list of questions.

A request from Housing Services had been received to present the Stock Condition Survey to both Scrutiny Committees together in June ahead of their separate meetings.

### **Resolved that**

- (1) a joint meeting of both Scrutiny Committees would be held before Overview & Scrutiny Committee in June for a presentation of the Stock Condition Survey;

## **OVERVIEW AND SCRUTINY COMMITTEE MINUTES (Continued)**

- (2) a report giving an update on how the Catering and Events Concessions Contract – Royal Pump Rooms and Jephson Gardens will run and the progress of the contract should be given in six months' time, with an update in October 2019;
- (3) a review of all items marked as "TBA" on the work programme should be undertaken by the Committee in July; and
- (4) the comments from the Executive report be noted.

(The meeting finished at 8.27 pm)

CHAIR  
24 July 2018