

EMPLOYMENT COMMITTEE

Minutes of the meeting held on Tuesday 4 January 2011 at the Town Hall, Royal Leamington Spa at 4.30pm.

PRESENT: Councillor Mrs Bunker (Chairman), Councillors; Barrott, Coker, Michael Doody, Gifford, Mrs Goode and Hammon

Apologies for absence were received from Councillors Caborn, Kirton and Mrs Knight.

21. **DECLARATIONS OF INTEREST**

There were no declarations of interest.

22. **MINUTES**

The minutes of the meetings held 30 September 2010 and 1 December 2010 were taken as read and signed by the Chairmen as a correct record.

23. **MEMBERS/TRADES UNIONS JOINT CONSULTATION & SAFETY PANEL MINUTES**

The minutes of the Members/Trades Unions Joint Consultation & Safety Panel of 14 December 2010 were noted.

24. **PUBLIC AND PRESS**

RESOLVED that under Section 100A of the Local Government Act 1972 that the public and press be excluded from the meeting for the following two items by reason of the likely disclosure of exempt information within paragraph 2 of Schedule 12A of the Local Government Act 1972, following the Local Government (Access to Information) (Variation) Order 2006.

25. **WARWICK DISTRICT COUNCIL'S ESTABLISHMENT**

The Committee considered a report from the Chief Executive's Office that detailed the current officer establishment of the Council and updated them on the work being undertaken to ensure that workforce is flexible to meet the needs of the Council over the coming years.

The Chairman thanked the HR team for their work on producing the report.

RESOLVED that

(1) the report be noted;

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- (2) the establishment be reviewed further and reports brought to the Committee to remove non active posts from the establishment;
- (3) regular report be submitted on the use of agency staff and managing the casual workforce;
- (4) a report is brought to this Committee for agreement on the process for a decision on VRT hours once two years has elapsed; and
- (5) the system for recording the establishment of the Council be reviewed.

(The meeting ended at 5.24 pm)