

APPENDIX 2

INTERNAL AUDIT PROGRESS 2010/11: QUARTER 2 **SUMMARY OF PERFORMANCE MEASURES**

Time Spent: Audit Plan – Planned Vs Actual

ACTIVITY	ANNUAL ALLOCATION (DAYS)	PROFILE ALLOCATION (DAYS)	ACTUAL TO DATE (DAYS)	VARIATION (DAYS)
<u>Planned Audit Work</u>	388.0	194.0	146.7	+47.3
<u>Other Time</u>				
Sundry audit advice	30.0	15.0	14.5	+0.5
Fraud/Irregularities/Special investigations	35.0	17.5	13.8	+3.7
Corporate and departmental Initiatives	66.0	33.0	55.2	-22.2
Non-chargeable activities	121.0	60.5	70.6	-10.1
Leave and other absences	140.0	70.0	89.4	-19.4
<i>Total Other Time</i>	392.0	196.0	243.5	-47.5
<i>Total Time</i>	780.0	390.0	390.2	-0.2

Time spent: Assignments undertaken in-house – Planned Vs Actual

AUDIT ASSIGNMENT	PLAN (DAYS)	TIME TAKEN (DAYS)	UNDER (+) / OVER (-)	EXPLANATION OF VARIANCE*
Electoral Registration	10.0	9.9	+0.1	
Local Land Charges	10.0	9.7	+0.3	
Housing & Property Services Contracts	33.0	33.0	–	Days taken from contingency to fit time spent
Community Leisure Facilities	9.0	10.4	-1.4	
Crime & Disorder	10.0	11.5	-1.5	

* Variance explained if greater than 20% (unless within 2 days)

Completion of Audit Plan: Target Vs Actual

NO. OF AUDITS PER AUDIT PLAN	PROFILED TARGET COMPLETION		ACTUAL NO. COMPLETED TO DATE		VARIATION	
	NO.	%	NO.	%	NO.	%
42	10.5	25.0	9	21.4	-1.5	-14.3

