

Annual Governance Statement 2015/16: Action Plan for Significant Governance Issues
Review of Progress to end of March 2017

AGS Ref.	Significant Governance Issue (SGI)	Responsible Officer	Progress Implementing SGI	
			Position as at previous quarter	Position as at end March 2017
5.1-1	The call-in process to be examined in respect of Executive and Council decisions.	Civic & Committee Services Manager (DMO) (Overseen by Deputy Chief Executive (AJ))	A draft revised call-in procedure has been produced and is included on the agenda for the Overview & Scrutiny Committee in February 2017. Subject to their comments it will be considered by Executive on Executive 8 March 2017 and Council on 20 April 2017.	The revised procedure was approved by Executive and will be considered by Council on 12 April 2017. (The Council meeting has moved.)

AGS Ref.	Significant Governance Issue (SGI)	Responsible Officer	Progress Implementing SGI	
			Position as at previous quarter	Position as at end March 2017
5.1-2	Service Area Crisis Plans to be updated and kept under regular review.	Service Area Managers / Interim Environmental Sustainability Team Leader (Overseen by CMT)	<p>All plan owners have been contacted and encouraged to review and update plans.</p> <p>The Neighbourhood Services plan was subject to testing via a table top exercise for the departmental management team in December 2016.</p>	<p>The current status of all Service Area Crisis Plans at 28/03/2017 is as follows:</p> <ul style="list-style-type: none"> • Neighbourhood Services – updated March 2017 • Finance – updated March 2017. • Health and Community Protection – updated August 2016 • Development Services – updated March 2017. • Culture Services – updated March 2017. • Housing & Property Services – plan owner contacted and encouraged to review and update. • CEX Office (HR) – updated March 2017 • CEX Office (Democratic Services) – updated February 2017 • CEX Office (ICT Services) – completed August 2016