



Title: End of Term Report

Lead Officer: Lesley Dury, Principal Committee Services Officer

Portfolio Holder: Not applicable

Public report / ~~Confidential report~~

Wards of the District directly affected: Not applicable

Contrary to the policy framework: No

Contrary to the budgetary framework: No

Key Decision: No

Included within the Forward Plan: No

Equality Impact Assessment Undertaken: Not required because this report gives a synopsis of work undertaken by O&S Committee and contains no new material.

Consultation & Community Engagement: Chair of O&S, Councillor Milton and Councillor Day, Leader of the Council

Final Decision: No, the report will go to Council for noting

Accessibility checked: Yes

Officer/Councillor Approval

Officer Approval	Date	Name
Chief Executive/Deputy Chief Executive	31.3.21	Andrew Jones
Head of Service		
CMT	31.3.21	Andrew Jones
Section 151 Officer		
Monitoring Officer	31.3.21	Andrew Jones
Finance		
Portfolio Holder(s)		

1. Summary

- 1.1 This report is the annual end of term report to the Council on the work the Finance & Audit Scrutiny Committee has undertaken during the municipal year 2020/21. The Committee met 10 times during the year, although its first meeting was just to appoint the Chair of the Committee. It also met jointly with the Overview & Scrutiny Committee twice in July 2020.

2. Recommendation

- 2.1 It be recommended to Council that the list of matters considered by the Finance & Audit Scrutiny Committee during the municipal year 2020/21, as detailed in Appendix A to the report, be noted.
- 2.2 Prior to submission to Council, the report will be updated to include the meetings of the Committee and any Executive responses that took place in April 2021.

3. Reasons for the Recommendation

- 3.1 Under Article 6 of the Council's Constitution Overview & Scrutiny Committees and Policy Committees are required to provide an end of term report to the Council on work they have undertaken during the year.
- 3.2 The matters considered during the year are attached at Appendix A to the report. This will be updated to include matters considered at this meeting, before it is submitted to Council.
- 3.3 A full account of the work undertaken by the Finance & Audit Scrutiny Committee for the municipal year 2020/21 will be submitted to Council.

4. Policy Framework

4.1. **Fit for the Future (FFF)**

- 4.1.1. The Council's FFF Strategy is designed to deliver the Vision for the District of making it a Great Place to Live, Work and Visit. To that end amongst other things the FFF Strategy contains several Key projects.
- 4.1.2. The FFF Strategy has 3 strands, People, Services and Money, and each has an external and internal element to it, the details of which can be found [on the Council's website](#).

4.2. **FFF Strands**

4.2.1 **External impacts of proposal(s)**

People - Health, Homes, Communities - Improved health for all; Housing needs for all met; Impressive cultural and sports activities; Cohesive and active communities.

Services - Green, Clean, Safe - Becoming a net-zero carbon organisation by 2025; Total carbon emissions within Warwick District are as close to zero

as possible by 2030; Area has well looked after public spaces; All communities have access to decent open space; Improved air quality; Low levels of crime and ASB.

Money- Infrastructure, Enterprise, Employment - Dynamic and diverse local economy; Vibrant town centres; Improved performance/productivity of local economy; Increased employment and income levels.

4.2.2. **Internal impacts of the proposal(s)**

People - Effective Staff –All staff are properly trained; All staff have the appropriate tools; All staff are engaged, empowered and supported and that the right people are in the right job with the right skills and right behaviours.

Services - Maintain or Improve Services - Focusing on our customers' needs; Continuously improve our processes and Increase the digital provision of services.

Money - Firm Financial Footing over the Longer Term - Better return/use of our assets; Full Cost accounting; Continued cost management; Maximise income earning opportunities and Seek best value for money.

4.3. **Supporting Strategies**

4.3.1. Each strand of the FFF Strategy has several supporting strategies; however, this report is for governance purposes and allows an overview of the previous 12 months' work.

4.3.2. The work carried out by the Committee helps the Council to improve in line with its priority to manage services openly, efficiently and effectively.

4.3.3. The report is made annually as a matter of good practice and Council policy.

4.4. **Changes to Existing Policies**

4.4.1. There are no changes to existing policies.

4.5. **Impact Assessments**

4.5.1. There are no new policy changes in respect of Equalities.

5. **Budgetary Framework**

5.1. The recommendations in the report do not affect the Council's budgetary framework

6. **Risks**

6.1. There are no risks associated with this report which is purely provided as a matter of good practice and Council policy concerning Scrutiny committees.

7. Alternative Option(s) considered

- 7.1. There are no alternative options because this report complies with the requirements of Article 6 of the Council's Constitution.