



**FORWARD PLAN
April 2011 to July 2011**

**COUNCILLOR MICHAEL DOODY
LEADER OF THE EXECUTIVE**

The Forward Plan is a list of all the Key Decisions which will be taken by the Executive or its Committees in the next four months. The Warwick District Council definition of a key decision is: - a decision which has a significant impact or effect on two or more wards and/or a budgetary effect of £50,000 or more.

If you would like to make representations or comments on any of the topics listed below, you can write to the contact officer, as shown below, at Riverside House, Milverton Hill, Royal Leamington Spa, Warwickshire CV32 5HZ. Alternatively you can phone the contact officer on (01926) 412656. If your comments are to be referred to in the report to the Executive or Committee they will need to be with the officer 7 working days before the publication of the agenda. You can, however, make comments or representations up to the date of the meeting, which will be reported orally. The Forward Plan will be updated monthly and you should check to see the progress of the report you are interested in.

Delayed reports:

If a report is late, officers should use the reason code below to establish the reason(s) for the delay:

- 1.** Portfolio Holder has deferred the consideration of the report
- 2.** Waiting for further information from a Government Agency
- 3.** Waiting for further information from another body
- 4.** New information received requires revision to report
- 5.** Seeking further clarification on implications of report.

Section 1 – The Forward Plan April 2011 to July 2011

Topic and Reference	Purpose of report	If requested by Executive – date, decision & minute no.	Date of Executive, Committee or Council meeting	Publication Date of Agendas	Contact Officer & Portfolio Holder	External Consultees/ Consultation Method/ Background Papers
30th March						
Area Based Grant for Climate Change (Ref 295)	To report what the Grant has been used for during 2009/10 and to seek approval for the allocation of any remaining balance during 2011/2012		30 th March 2011		Gary Stephens Cllr Hammon	
Historic Building Grants Allocation (Ref 296)	To report the findings of the Grants Working Party and to seek approval for the allocation for the coming financial year as recommended by the Grants Working Party		30 th March 2011		Alan Mayes Cllr Hammon	
Localism Bill (Ref 307)	To provide an overview of the Government's Localism Bill		30 th March 2011		Andrew Jones Michael Doody	
Amendments to the Scheme of Delegation (316)	A number of amendments to the scheme are proposed to ensure that officers are effectively authorised to perform their duties.		30 th Executive March 2011 Council 20 th April 2011		Richard Hall Cllr Michael Coker	

Warwickshire Compact 2010 (Ref 302)	The purpose is to seek Warwick District Council's Moved from 2 nd March 2011 Reason 3		30 th March 2011		Bernadette Allen Cllr Les Caborn	WCAVA facilitated consultation with external partners Circulated draft Compact for comment
APRIL 2011						
MAY 2011						
JUNE 2011						
Local Authority Mortgage Guarantee Scheme (259)	To report initial details of a proposed mortgage guarantee scheme to assist the local housing market (Previously in TBC - This was not a service plan issue and has been taken over by other competing priorities)				Mike Snow Cllr Mobbs	
WDC/WCC Shared Legal Service (Ref 308)	To provide an annual review of the shared service		8 th June		Andrew Jones Cllr Michael Doody	
Regulation of Investigatory Powers (RIPA) Act Policy (Ref 309)	To agree the revised RIPA policy		8 th June		Andrew Jones Cllr Michael Doody	
Final Accounts 2010/11 (Ref 312)	To report on the Council's outturn position for both revenue and capital		June Executive		M Miskinis/Cllr Mobbs	

Statement of Accounts 2010/11 (324)	To formally approve the Council's statutory accounts 2010/11		June Council (spec)		M Miskinis/Cllr Mobbs	
Dog Control Orders (Ref 317)	To report back following a period of consultation, to make recommendations as to implementation. This was to go to 30 th March Executive, following the consultation period, to make recommendations as to implementation. This falls within the pre-election period and the report will now be deferred to June Executive.		Executive 8 th June 2011		Grahame Helm Cllr Michael Coker	
Grounds Maintenance and Integrated Waste Contract Relet 2013 (325)	To update the Executive regarding the procurement project, and joint procurement discussions. To seek approval regarding contract packaging, contract length and procurement approach.		Executive 8 th June 2011		Rob Hoof Cllr Shilton	Town Councils will be written to. Background papers - Executive 28 th July 2010
Warwickshire Waste Partnership Business Plan (326)	To seek approval from members to adopt the Warwickshire Waste Partnership Business Plan. The Business Plan sets out the route map for the Warwickshire Waste Partnership over the coming years, to continue to implement the principles of the Warwickshire Municipal Waste Management Strategy.		Executive 8 th June 2011		Rob Hoof Cllr Shilton	

Empty Homes Strategy (Ref 306)	To approve the strategy. The Strategy will set out the initiatives which the Council plans to implement to maximise the number of empty properties brought back into use. (Moved from 2 nd March 2011)		Executive 8 th June 2011		Satnam Kaur/Paul Hughes Cllr Mrs Grainger	
Warwick Town Centre Area Action Plan – Options Paper (Ref 266)	To approve the Warwick Town Centre Area Action Plan – Options paper for public consultation (Moved from February – Reason 1)		30th March 2011 Executive 8 th June 2011		Gary Stephens Cllr Hammon	

Food and Occupational Safety Work Programme (313)	It is a statutory requirement that the Food Safety Work Plan is agreed by Executive		30th March 2011 Executive 8 th June 2011		Rob Chapleo Cllr Michael Coker	
Dual Use sports Centre partnerships		7 th June 2011	8 th June 2011		Rose Winship Cllr Gallagher	
Habitat Biodiversity Audit Partnership	To update Executive on the Partnership and consider the Council's future involvement.		8 th June 2011		Gary Stephens & Councillor Hammon	
Article 4 Direction in Respect of Small HMOs in Leamington Spa	To decide whether or not to confirm the Direction following consultation.		8 th June 2011		Sally Jones & Councillor Hammon	

JULY 2011						
Catering contract (Ref 311)	To seek approval to award contract for Pump Rooms, Restaurant in Park, Aviary and Newbold Comyn Leisure Centre catering		July 2011		Rose Winship / Fiona Clark Cllr Gallagher	
Financial Monitoring To 31 May 2011 (327)	To advise members of any variations from approved budgets		Executive 13 July 2011		Mike Snow Cllr Mobbs	
Charging for Events in Parks and Open spaces (Ref 305)	To seek approval from members for charging scheme for events taking place in WDC parks and open spaces		2nd March 2011 July 2011		Rose Winship Cllr Gallagher	
Response to High Speed 2 Consultation	To approve the Council's response to the consultation.		Executive 13 July 2011		Tony Ward & John Hammon	

Section 2 - Key decisions which are anticipated to be considered by the Council between August 2011 to November 2011

Topic and Reference	Purpose of report	If requested by Executive -date, decision & minute no.	Date of Executive, Committee or Council meeting	Publication Date of Agendas	Contact Officer & Portfolio Holder	External Consultees/ Consultation Method/ Background Papers
AUGUST 2011						

SEPTEMBER 2011						
Fit for the Future Programme	To update the Executive on progress in achieving benefits. Also, to seek approval for any significant programme expenditure or to ratify any significant changes to the programme's composition.	September 2011	September 2011		Steve Webb, Improvement & Performance Cllr. Michael Doody	Senior Management Team (Programme Board)
OCTOBER 2011						
Fees and Charges 2012/13 (328)	To consider proposals for setting fees and charges for 2012/13		Executive 12 October 2011 Council 26 October 2011		Marcus Miskinis Cllr Mobbs	
NOVEMBER 2011						
TO BE CONFIRMED						

Topic and Reference	Purpose of report	History of Committee Dates & Reason code for deferment	Contact Officer & Portfolio Holder	Expansion on Reasons for Deferment	External Consultees/ Consultation Method/ Background Papers	Request for attendance by Committee
Green Space Strategy (Ref 186)	Members to approve the draft Green Space Strategy for public consultation	Executive June 2009 Executive 15.07.09 Executive 26.08.09 *Reason 1 TBC	Rose Winship / Mark Croston Cllr Mrs Gallagher		Reschedule report to allow more time to engage with elected members and to assess the implications of the Core Strategy	
Economic Development Strategy (Ref Q)	To present Executive with a Draft version of the strategy and seek adoption by WDC	Executive TBC	Paul Pinkney			
Housing Strategy (Ref A1)		Executive TBC	Satnam Kaur			

<p>Potential regeneration projects in Old Town (Ref K1)</p>	<p>To advise Executive of the potential for the regeneration of certain sites within Leamington Old Town</p>	<p>Executive TBC</p>	<p>Bill Hunt Cllr Hammon</p>	<p>A number of confidential discussions are taking place with local businesses and potential developers and a report will be scheduled as soon as possible when it is known whether there is likely to be scope for a feasible scheme .</p>		
<p>Private Sector Empty Homes Strategy (Ref 247)</p>		<p>Executive 17.03.2010 TBC * Reason 4</p>	<p>Satnam Kaur</p>	<p>Resource intensive staffing issues were being resolved and this hindered progress of the Strategy. Notification of a successful funding bid in May 2010, to tackle empty properties has allowed a dedicated approach to be taken. We are now better informed as to the current situation and the initiatives required to effectively tackle the problem. This will enable a more informed strategy to be produced.</p>		

<p>Review of procurement of disabled adaptations (Ref T)</p>	<p>Review of current procurement methods to ensure value for money and efficiencies are being realised</p>	<p>Executive 17.03.2010 TBC * Reason 3</p>	<p>Jameel Malik/ Satnam Kaur</p>	<p>A new contract for aids and adaptations was tendered and procured by Property Services in April 2010</p>		
<p>Supporting People Strategic Review (Ref O)</p>	<p>To report on the outcomes of the County Council's strategic review of Supporting People contracts and the potential implications for Warwick district</p>	<p>Executive 17.03.2010 TBC * Reason 5</p>	<p>Satnam Kaur / Jameel Malik Cllr Mrs Grainger</p>	<p>The Reviews have been developed by Warwickshire County Council and overseen by the Supported Housing Partnership which consists of representatives of Districts and Boroughs including the Portfolio Holder for Housing and Property Services and the Head of Service.</p> <p>The impact and findings of the Reviews will be re-evaluated/updated following the Government's recent funding announcements. Following these updated a decision will be taken whether they need to be presented for Executive approval.</p>		

National Housing Revenue Account Review (Ref P)	To provide an update on the review of how Council housing is currently funded and how it will be in the future	Executive 17.03.2010 TBC	Bill Hunt / Jameel Malik Cllr Mrs Grainger	The Government has reviewed its timetable for self financing. The Forward Plan will be updated with a date for Executive approval once the final timings and proposals for going ahead with self financing are confirmed.		
Chandos Street Development (273)	Update report	TBC *Reason 3	Bill Hunt / Paul Pinkney Cllr Hammon			
Customer Access in Leamington Spa (Ref 283)	Business case for One Stop Shop in Royal Pump Rooms (moved from November 2010 – Reason 3)	TBC *Reason 3	Susie Drummond Cllr Caborn	Moved from February 2011 – waiting for further information from another body		External consultee – WCC
Play area review (Ref 310)	To report back on potential for future provision of play areas	No date agreed - TBC	Rose Winship Cllr Gallagher			

Refurbishment of the CCTV Control Room (Ref 298)	The report will ask the Executive to allocate £255,000 of capital funding for the refurbishment and upgrading of the CCTV control room and equipment because it is currently starting to fail, due to its age and general deterioration, with it being some 10 years old.	Executive 22.12.10 deferred Executive 26.1.11 deferred TBC *Reason 3	Roger Jewsbury Cllr Kirton	Awaiting outcome of feasibility report on the Town Hall as part of a wider Corporate Asset review. Looking at potentials for shared services with SDC/Police		
Parking at Abbey Fields (Ref 301)	To review the future provision of parking. (Moved from Feb & March to allow English Heritage to comment on detailed plan)		2nd March 2011		Ian Coker / Rose Winship Cllr Shilton / Gallagher	Kenilworth Town Council English Heritage
Bereavement Services Strategy (Ref 237)	To agree a new strategy for the service		Moved from March 2011 – reason 4		Pam Chilvers Cllr Coker	
Adoption of Open Water Policy		TBC	TBC		Rose Winship Richard Hall Cllr Gallagher Cllr Coker	

Section 3 - Items which are anticipated to be considered by this Council, between April 2011 and August 2011, but are NOT key decisions

Topic	Purpose of report	Meeting	If requested by Executive, decision and minute number	Publication date	Contact Officer	Portfolio Holder

Details of all the Council's committees, Councillors and agenda papers are available via our website www.warwickdc.gov.uk/committees

The forward plan is available in large print on request, by telephoning (01926) 412656