

# Overview and Scrutiny Committee

Monday 16 June 2008

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Friday 6 June 2008

A special meeting of the above Committee will be held in the Town Hall, Royal Leamington Spa, on Monday 16 June 2008 at 6.00pm.

## Membership:

	Councillor Gifford (Chair)	
Councillor J Barrott		Councillor Mrs S Gallagher
Councillor A Boad		Councillor B Gill
Councillor M Britland		Councillor Mrs E Higgins
Councillor M Coker		Councillor Mrs C Sawdon
Councillor R Copping		Councillor Mrs Scarrott
Councillor R Davies		Councillor Weed
Councillor C De-Lara-Bond		Vacancy (Independent)

## Emergency Procedure

At the commencement of the meeting the Chair will announce the emergency procedure for the Town Hall.

## Declarations of Interests

Declarations should be entered on the form to be circulated with the attendance sheet and declared at item 2 below. However, the existence and nature of any interest that subsequently becomes apparent during the course of the meeting must be disclosed immediately. In the event of an interest being prejudicial, members are reminded that they must withdraw from the room or chamber whenever it becomes apparent that the matter is being considered, unless a dispensation has been obtained from Standards Committee. **If members are unsure about whether or not they have an interest, or about its nature, they are strongly advised to seek advice from officers prior to the meeting.**

## Agenda

### 1. **Substitute Members**

To receive the name of any Councillor who is to act as a substitute, notice of which has been given to the Chief Executive, together with the name of the Councillor for whom they are acting.

**2. Declaration of Interest**

Members to declare the existence and nature of personal and prejudicial interests in items on the agenda in accordance with the adopted Code of Conduct.

**\*3. Training on the Scrutiny Process**

To receive a presentation from the Strategic Director for Customer & Service Improvement.

**\*4. Scoping Documents**

To approve the scoping documents for scrutiny reviews to be undertaken during 2008/2009.

(\*Denotes those items upon which decisions will be made under delegated powers, as previously granted by the Council).

For general enquiries please contact Warwick District Council, Riverside House, Milverton Hill, Royal Leamington Spa, Warwickshire, CV32 5HZ.

Telephone: 01926 456005  
Facsimile: 01926 456121  
E-Mail: [committee@warwickdc.gov.uk](mailto:committee@warwickdc.gov.uk)

For enquiries about specific reports: Please contact the officers named in the reports.

You can e-mail the members of the this Committee at  
[o&scommittee@warwickdc.gov.uk](mailto:o&scommittee@warwickdc.gov.uk)

Details of all the Council's committees, councillors and agenda papers are available via our website [www.warwickdc.gov.uk/committees](http://www.warwickdc.gov.uk/committees)

Please note that the majority of the meetings are held on the first floor of the Town Hall. If you feel that this may restrict you attending this meeting, please telephone (01926) 456005 prior to the meeting, so that we can assist you and make any necessary arrangements to help you to attend the meeting.

**THE AGENDA IS AVAILABLE IN LARGE PRINT ON REQUEST, PRIOR TO THE MEETING.**