



## **FORWARD PLAN**

### **Forward Plan June 2015 to September 2015**

**COUNCILLOR ANDREW MOBBS**  
**LEADER OF THE EXECUTIVE**

The Forward Plan is a list of all the Key Decisions which will be taken by the Executive or its Committees in the next four months. The Warwick District Council definition of a key decision is: - a decision which has a significant impact or effect on two or more wards and/or a budgetary effect of £50,000 or more.

Whilst the majority of the Executive's business at the meetings listed in this Forward Plan will be open to the public and media organisations to attend, there will inevitably be some business to be considered that contains, for example, confidential, commercially sensitive or personal information.

This is formal notice under the Local Authorities (Executive Arrangements)(Meetings and Access to Information)(England) Regulations 2012 that part of the Executive meeting listed in this Forward Plan will be held in private. This is because the agenda and reports for the meeting will contain exempt information under Part 1 of Schedule 12A to the Local Government Act 1972 (as amended) and that the public interest in withholding the information outweighs the public interest in disclosing it. Those items which are proposed to be considered in private are marked as such along with the reason for the exclusion in the list below.

If you would like to make representations or comments on any of the topics listed below, including the confidentiality of any document, you can write to the contact officer, as shown below, at Riverside House, Milverton Hill, Royal Leamington Spa, Warwickshire, CV32 5HZ. Alternatively you can phone the contact officer on (01926) 353362. If your comments are to be referred to in the report to the Executive or Committee they will need to be with the officer 7 working days before the publication of the agenda. You can, however, make comments or representations up to the date of the meeting, which will be reported orally at the meeting. The Forward Plan will be updated monthly and you should check to see the progress of the report you are interested in.

**(716)**

## Section 1 – The Forward Plan June 2015 to September 2015

Topic and Reference	Purpose of report	If requested by Executive –date, decision & minute no.	Date of Executive, Committee or Council meeting	Publication Date of Agendas	Contact Officer & Portfolio Holder	External Consultees/ Consultation Method/ Background Papers
<b>16 June 2015</b>						
Final Accounts (Ref 669)	To report on the Council's outturn position for both revenue and capital		16 June 2015	08/06/15	Marcus Miskinis Cllr Whiting	
<b>1 July 2015</b>						
Housing Allocations Policy (Ref 607)	To approve a new housing allocations policy (Moved reason 1 Portfolio Holder has deferred the consideration of the report due to Purdah)		<del>Executive 9 April 2014</del> Executive 01/07/15	Tuesday 23/06/15	Ken Bruno Cllr Phillips	Housing Strategy 2014 – 2017
Disposal of WDC owned land at Station Approach (Ref 692)	To agree the details of the proposed disposal of this land.  <b>It is intended that this report will be Confidential by virtue of the information relating to the financial or business affairs of any particular person (including the authority holding that information)</b>		Executive 01/07/15	Tuesday 23/06/15	Bill Hunt / Phil Clarke Cllr Cross	
Baginton, Bubbenhall, Stoneleigh and Ashow	To approve the designation for said area.		Executive 01/07/15	Tuesday 23/06/15	Lorna Coldicott Cllr Cross	Statutory consultees plus those expressing interest – via web,

Neighbourhood Plan Designation (Ref 693)						press, emails & letters.
Contaminated Land Inspection Strategy (Ref 702)	To approve an updated strategy.		Executive 01/07/15	Tuesday 23/06/15	Grahame Helm Cllr Shilton	Environment Agency, Natural England, Public Health, neighbouring local Councils
St Michael's Leper Hospital Contract and Bond (Ref 703)	This report asks Executive to release Coventry Turned Parts Limited (CTPL) from a Bond entered into by the aforementioned and Warwick District Council which was agreed following a contract also between the parties.		Executive 01/07/15	Tuesday 23/06/15	Andrew Jones Cllr Mrs Gallagher	Executive Meeting 12 <sup>th</sup> February 2014; Executive Meeting 18 <sup>th</sup> April 2012
Authority to Sign Deeds of Easement (Ref 704)	To enable access to the route of the Cubbington flood alleviation scheme.		Executive 01/07/15	Tuesday 23/06/15	Grahame Helm Cllr Shilton	District Valuer, Legal Services, Landowners
Discretionary Relief Application (Council Tax) (Ref 706)	To receive an application for Discretionary Relief  <b>It is intended that this report will be Confidential by virtue of the information relating to an individual</b>		Executive 01/07/15	Tuesday 23/06/15	David Leech Cllr Whiting	
Long Barn, Plestowes (Ref 707)	Judicial Review of Planning Decisions  <b>It is intended that this report will be Confidential by virtue of the information in respect of which a claim to legal professional privilege could be maintained in legal proceedings.</b>		Executive 01/07/15	Tuesday 23/06/15	Liam D'Onofrio Cllr Cross	

Pre-Application Charging (Ref 708)	To approve the introduction of a proposed pre-application charging regime within Development Management		Executive 01/07/15	Tuesday 23/06/15	Gary Fisher Cllr Cross	Minute 103 Executive 14/01/15
Bishop's Tachbrook Community Centre (Ref 709)	Consideration of the business case for the release of funding to help pay for a new community centre in Bishop's Tachbrook		Executive 01/07/15	Tuesday 23/06/15	Chris Elliott Cllr Coker	
Housing Advisory Group Terms of Reference (Ref 710)	To notify of an urgent decision taken by the Chief Executive using his Special Powers.		Executive 01/07/15	Tuesday 23/06/15	Graham Leach / Chris Elliott Cllr Mobbs	
Warwick Town Centre Area Action Plan (Ref 653)	<del>To consider a 5 year action plan for Warwick Town</del> To cease work on the plan.		Executive 01/07/15	Tuesday 23/06/15	Lorna Coldicott Cross	Report of public consultation on Preferred Options
<b>29 July 2015</b>						
Budget Review Q1 (Ref 694)	To report expenditure for current year and update financial projections		Executive 29/07/15	Tuesday 21/07/15	Jenny Clayton Cllr Whiting	
Council Tax Reduction Scheme (Ref 695)	To consider alternative Banded Scheme for Council Tax Reduction		Executive 29/07/15	Tuesday 21/07/15	Andrea Wyatt Cllr Whiting	
Gypsy and Traveller Provision (Ref 705)	To update Members on progress made on the identification of sites for the use of Gypsies and Travellers		Executive 29/07/15	Tuesday 21/07/15	Lorna Coldicott Cllr Cross	

<p>Tenants Incentive Grant Scheme (Ref 687)</p>	<p>To approve a revised Policy</p>		<p>Executive 29/07/15</p>	<p>Tuesday 21/07/15</p>	<p>Jacky Oughton Cllr Phillips</p>	
<p>Strategic Opportunity Proposal (Ref 712)</p>	<p>To update Members on the current position. <b>It is anticipated that this report will be, in part, Confidential by virtue of the information relating to the financial or business affairs of any particular person (including the authority holding that information)</b></p>		<p>Executive 29/07/15</p>	<p>Tuesday 21/07/15</p>	<p>Chris Elliott Cllrs Mobbs, Coker, Phillips, Whiting, Cross &amp; Gallagher</p>	<p>The Local Plan proposals have been subject to a number of public consultations and planning applications involved have also been subject to public consultation. The proposal has been the subject of discussion privately and confidentially with a number of agencies but especially with the County Council. Submission version of Local Plan; Planning Application (W/14/1076); Planning Application (W/14/0967); Report to Executive in October 2014 re Council Housing Programme; Report to Executive in November 2014 re Sports and Leisure Review.  Reports to Council and Executive January &amp; March 2015 re: SOP</p>

RCW / Cadets Rent issue (Ref 713)	To update on the current position		Executive 29/07/15	Tuesday 21/07/15	Chris Elliott Cllr Mobbs	
Becoming a Dementia Friendly Council (Ref 714)	To consider a report from Health and Community Protection		Executive 29/07/15	Tuesday 21/07/15	Rob Chapleo Cllr Mrs Grainger	
Support and Re-settlement Service (Ref 715)	To consider an exemption from the Code of Procurement Practice.		Executive 29/07/15	Tuesday 21/07/15	Jacky Oughton Cllr Phillips	
<b>3 September 2015</b>						
Asset Management Strategy (Ref 641)	To propose an Asset Management Strategy for all the Council's buildings and land holdings. (Moved Reason 6 Seeking further clarification on implications of report)		<del>5 November 2014</del> Executive (03/09/15)	25/08/15	Bill Hunt Cllrs Coker & Mobbs	
Budget Review to include Financial Projections and Business Rates Pooling (Ref 696)	To report on the latest financial prospects for the current and future 5 years		Executive 03/09/15	25/08/15	Jenny Clayton Cllr Whiting	
<b>30 September 2015</b>						
Leisure Development Programme (Ref 688)	To seek approval on the next stage of the programme on investment and management options		30 September 2015	22/09/15	Rose Winship Cllr Mrs Gallagher	Background Exec 05/11/14

Fees and Charges (Ref 697)	To propose the level of fees and charges to be levied from 2 <sup>nd</sup> January 2016		Executive 30/09/2015	22/09/15	Andy Crump Cllr Whiting	
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**Section 2 Key decisions which are anticipated to be considered by the Council between October 2015 and January 2016**

Topic and Reference	Purpose of report	If requested by Executive –date, decision & minute no.	Date of Executive, Committee or Council meeting	Publication Date of Agendas	Contact Officer & Portfolio Holder	External Consultees/ Consultation Method/ Background Papers
<b>4 November 2015</b>						
Budget Review Q2 (Ref 698)	To report expenditure for current year and update financial projections		Executive 04/11/15	27/10/15	Jenny Clayton Cllr Whiting	
Supporting People Grant Changes (Ref 674)	To provide an update on the outcome of the Supporting People Funding consultation and its effect on Warwick District  (Moved Reason 2- Waiting for further information from a Government Agency)		Executive 11 <sup>th</sup> February 2015  Executive 04/11/15	27/10/15	Jacky Oughton Cllr Phillips	
<b>2 December 2015</b>						
Private sector housing grants policy (Ref 658)	To propose a revised policy for the allocation of grant funding for private residents		Executive – 11 <sup>th</sup> March 2015 Executive – 02/12/15	24/11/15	Abigail Hay Cllr Phillips	TBC
General Fund Budgets 2016-17 to include Budget Review for the current year	To consider the following year revenue budgets for the General Fund		Executive – 02/12/15	24/11/15	Marcus Miskinis Cllr Whiting	



(Ref 699)						
HRA Budgets 2016-17 (Ref 700)	To consider the following year revenue budgets for the HRA		Executive – 02/12/15		Mark Smith Cllr Whiting	
<b>13 January 2016</b>						

## TO BE CONFIRMED

Topic and Reference	Purpose of report	History of Committee Dates & Reason code for deferment	Contact Officer & Portfolio Holder	Expansion on Reasons for Deferment	External Consultees/ Consultation Method/ Background Papers	Request for attendance by Committee
Health Strategy (Ref 576)	To update members on the formulation of the Council's Health Strategy, following the return of Public Health to local authorities  (Moved March 14 Reason 3)	<del>Executive 12 March 2014</del>  TBC	Rob Chapleo  Cllr Mrs Grainger	The strategy will need to take into account the approach of the new administration and County Health & Wellbeing Strategy		
Cleaning Services (Ref 659)	To approve a revised way of delivering the Cleaning Services to Council buildings.	<del>14<sup>th</sup> Jan 2015</del> <del>Executive 11<sup>th</sup> March 2015</del>  2 February 2015  2 March 2015	Jacky Oughton Cllr Phillips	Moved from January – Reason 5 – pending further legal advice on implications of report		

**Section 3 – Items which are anticipated to be considered by the Executive but are NOT key decisions**

<b>Topic and Reference</b>	<b>Purpose of report</b>	<b>If requested by Executive – date, decision &amp; minute no.</b>	<b>Date of Executive, Committee or Council meeting</b>	<b>Publication Date of Agendas</b>	<b>Contact Officer &amp; Portfolio Holder</b>	<b>External Consultees/ Consultation Method/ Background Papers</b>
<b>16 June 2015</b>						
<b>1 July 2015</b>						
RUCIS Application	Rural/Urban Capital Improvement Scheme application for Cubbington Village Hall		Executive 01/07/15	23/06/15	Jon Dawson Cllr Whiting	
<b>29 July 2015</b>						
<b>3 September 2015</b>						
Statement of Accounts 2015-2015 (Ref 701)	To formally approve the Council's statutory accounts 2014/15		Council 23/09/15		Marcus Miskinis Cllr Whiting	
<b>30 September 2015</b>						

Delayed reports:

If a report is late, officers will establish the reason(s) for the delay from the list below and these will be included within the plan above:

1. Portfolio Holder has deferred the consideration of the report
2. Waiting for further information from a Government Agency
3. Waiting for further information from another body
4. New information received requires revision to report
5. Seeking further clarification on implications of report.

**Details of all the Council's committees, Councillors and agenda papers are available via our website [www.warwickdc.gov.uk/committees](http://www.warwickdc.gov.uk/committees)**

**The forward plan is also available, on request, in large print on request, by telephoning (01926) 353362**