

Finance and Audit Scrutiny Committee

Tuesday 12 November 2013

A meeting of the above Committee will be held at the Town Hall, Royal Leamington Spa on Tuesday 12 November 2013 at 6.00pm.

Membership:

	Councillor Barrott (Chairman)	
Councillor Mrs Bunker		Councillor Rhead
Councillor MacKay		Councillor Mrs Sawdon
Councillor Mrs Mellor		Councillor Mrs Syson
Councillor Pittarello		Councillor Ms Weed
Councillor Pratt		Councillor Williams

Emergency Procedure

At the commencement of the meeting, the Chairman will announce the emergency procedure for the Town Hall.

Agenda

Part A – General Items

*1. **Substitutes**

To receive the name of any Councillor who is to act as a substitute, notice of which has been given to the Chief Executive, together with the name of the Councillor for whom they are acting.

*2. **Declarations of Interest**

Members to declare the existence and nature of interests in items on the agenda in accordance with the adopted Code of Conduct.

Declarations should be entered on the form to be circulated with the attendance sheet and declared during this item. However, the existence and nature of any interest that subsequently becomes apparent during the course of the meeting must be disclosed immediately. If the interest is not registered, Members must notify the Monitoring Officer of the interest within 28 days.

Members are also reminded of the need to declare predetermination on any matter.

If Members are unsure about whether or not they have an interest, or about its nature, they are strongly advised to seek advice from officers prior to the meeting.

*3. **Minutes**

To confirm the minutes of the meeting held on 8 October 2013

(Item 3/Page 1)

Part B – Audit Items

*4. **Annual Audit Letter**

To receive a report from Finance

(Item 4/Page 1)

*5. **Development Services Risk Register Presentation**

To receive a report from Finance

(Item 5/Page 1)

Part C – Scrutiny Items

*6. **Comments from the Executive**

To receive a report from Civic & Committee Services

(Item 6/Page 1)

*7. **Forward Plan**

To consider a report from Civic & Committee Services

(Item 7/Page 1)

*8. **Review of the Work Programme**

To consider a report from Civic & Committee Services

(Item 8/Page 1)

*9. **Executive Agenda (Non Confidential Items and Reports) – Wednesday 13 November 2013**

To consider the non-confidential items on the Executive agenda which fall within the remit of this Committee. The only items to be considered are those which Committee Services have received notice of by 9.00am on the day of the meeting.

You are requested to bring your copy of that agenda to this meeting (circulated separately).

*10. **Public and Press**

To consider resolving that under Section 100A of the Local Government Act 1972 that the public and press be excluded from the meeting for the following items by reason of the likely disclosure of exempt information within paragraphs 1 and 3 of Schedule 12A of the Local Government Act 1972, following the Local Government (Access to Information) (Variation) Order 2006.

*11. **Executive Agenda (Confidential Items and Reports) – Wednesday 13 November 2013**

To consider the confidential items on the Executive agenda which fall within the remit of this Committee. The only items to be considered are those which Committee Services have received notice of by 9.00am on the day of the meeting.

You are requested to bring your copy of that agenda to this meeting (circulated separately).

*12. **Minutes (Confidential)**

To confirm the confidential minutes of the meeting held on 8 October 2013

(Item 12/Page 1)

***13. Comments from the Executive – Appendix 2 (Confidential)**

To receive a report from Civic & Committee Services **(Item 13/Page 1)**

(*Denotes those items upon which decisions will be made under delegated powers, as previously granted by Council)

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General Enquiries: Please contact Warwick District Council, Riverside House, Milverton Hill, Royal Leamington Spa, Warwickshire, CV32 5HZ.

Telephone: 01926 412656

Facsimile: 01926 456121

E-Mail: committee@warwickdc.gov.uk

Enquiries about specific reports: Please contact the officers named in the reports.

You can e-mail the members of the this Committee at

F&Ascrutinycommittee@warwickdc.gov.uk

Details of all the Council's committees, councillors and agenda papers are available via our website www.warwickdc.gov.uk/committees

Please note that the majority of meetings are held on the first floor of the Town Hall. If you feel that this may restrict you attending this meeting, please telephone (01926) 412656 prior to the meeting, so that we can assist you and make any necessary arrangements to help you to attend the meeting.

THE AGENDA IS AVAILABLE IN LARGE PRINT ON REQUEST, PRIOR TO THE MEETING, BY TELEPHONING (01926) 412656