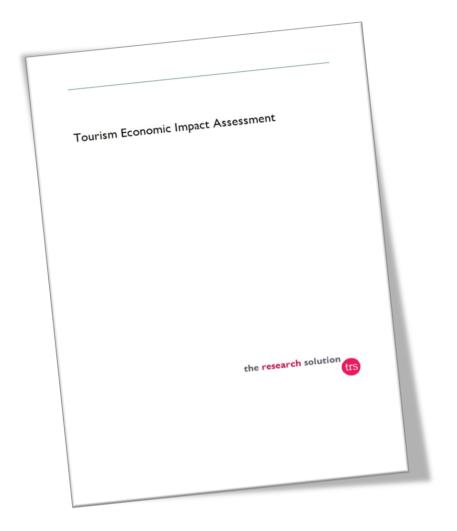
# **Appendix 3**

# the research solution



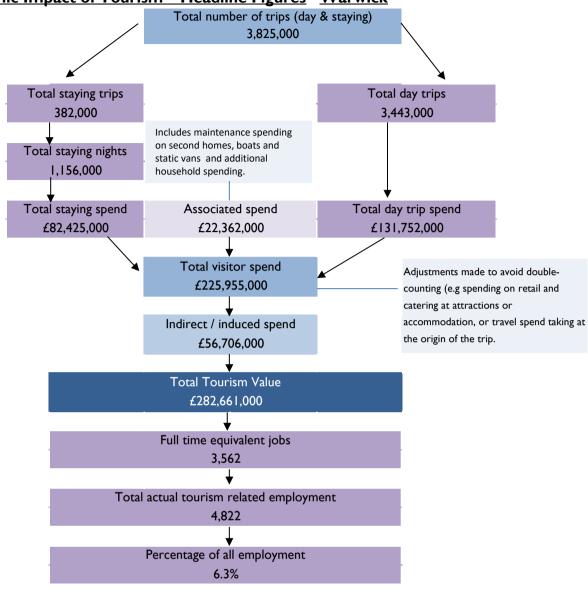


Produced by:

The Research Solution Christine King, Director

Economic Impact of Tourism Warwick - 2017

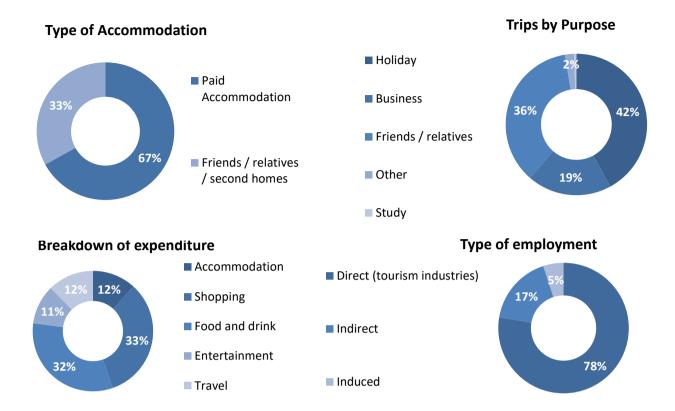
# **Economic Impact of Tourism - Headline Figures** Warwick



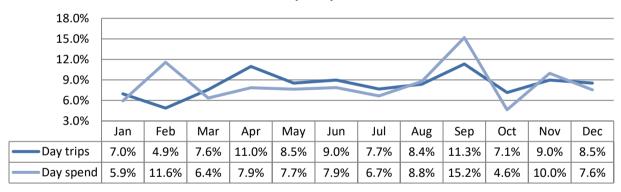
**Economic Impact of Tourism - Year on year comparisons** 

Day Trips	2016	2017	Annual variation
Day trips Volume	3,209,000	3,443,000	7.3%
Day trips Value	£125,895,000	£131,752,000	4.7%
Overnight trips			
Number of trips	380,000	382,000	0.5%
Number of nights	1,136,000	1,156,000	1.8%
Trip value	£79,582,000	£82,425,000	3.6%
Total Value	£271,709,000	£282,661,000	4.0%
Actual Jobs	4,638	4,822	4.0%

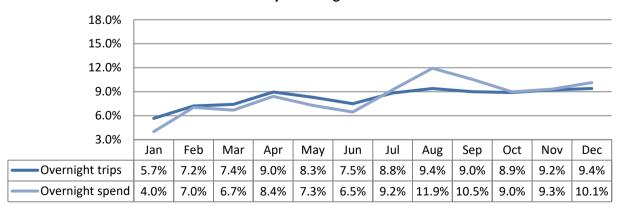
		2016		2017	Variation
Average length stay (nights x trip)		2.99		3.03	1.2%
Spend x overnight trip	£	209.43	£	215.77	3.0%
Spend x night	£	70.05	£	71.30	1.8%
Spend x day trip	£	39.23	£	38.27	-2.5%



#### **Seasonality - Day visitors**



# **Seasonality - Overnight visitors**



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#### **Contextual analysis**

#### **INTRODUCTION**

This report examines the volume and value of tourism and the impact of visitor expenditure on the local economy in 2016 and provides comparative data against previously published data. The results are derived using the Cambridge Economic Impact Model under licence by The Research Solution Ltd based on the latest data from national tourism surveys and regionally/locally based data.

#### **CONTEXTUAL ANALYSIS**

The three key surveys used to measure volume and expenditure from tourism trips are the GB Tourism Survey (for domestic overnight trips), the International Passenger Survey (IPS) for visits from overseas, and the GB Day Visitor Survey (GBDVS), which measures tourism day visits.

#### **Domestic tourism**

In 2017, British residents took 104.2 million overnight trips in England, totalling 299 million nights away from home. The number of domestic trips was 5% higher than in 2016, and nights were up by 4% compared to the 2016. Holiday Trips in England in 2017 increased by 9% compared to 2016, with 48.9 million trips recorded.

The volume of trips to the West Midlands region in 2017 was 11% down on 2016, the number of nights decresed by 16% to 18.4 million nights. Value was also down by 9%. The GB Tourism Survey data is a key driver for the Cambridge model. However, it is not specifically designed to produce highly accurate results at sub-regional level. In order to improve the accuracy of results we have applied a 3-year rolling average to this data to help smooth out short term market fluctuations and highlight longer-term trends. The 2017 volume and value of trips to Warwickshire are based on three-year average (2015-2017) and are compared to the 2016 performance, which are an average of 2014-2016 average.

#### Visits from overseas

The number of visits in 2017 grew 4% to a record 39.2 million, after several years of growth since 2010. The number of visitor nights spent in the UK increased by 3% in 2017 to 286 million, with the average number of nights per visit declined slightly from 7.4 in 2016 to 7.3 in 2017. The value of spending increased by 9% to £24.5 billion. Average spend per visit was £7625 in 2017, up from £599 per visit in 2016.

Overseas trips to the West Midlands region were 5.7% up on 2016 to reach just over 2.3 million overnight trips. The total number of nights was down by 10.9% to reach 14.2 million nights in 2017. Spend was down 5.6% to £807 million in 2017.

- Holiday visits are particularly likely to include going to a theatre with Stratford-upon-Avon a major draw
- The West Midlands is also one of the most popular areas for watching sport, the number of visitors coming primarily for this reason is behind only London and the North West
- Going to the pub and socialising with locals are popular, whilst eating out is less likely here than in many areas probably a reflection of the high proportion of visits which involve staying as a guest with friends or relatives
- Those from the Irish Republic and France dominate overseas visits to the area, accounting for two in five holidaymakers (compared to around one in five nationally).
   Short travel times and event based visits may contribute to relatively few visits lasting over a week
- The West Midlands attracts holiday visits all year round, possibly boosted by nonseasonal activities such as shopping or going to the theatre. The area sees relatively high numbers of visits from those travelling with children but also from older visitors.

The International Passenger Survey (IPS) is conducted by Office for National Statistics and is based on face- to-face interviews with a sample of passengers travelling via the principal airports, sea routes and the Channel Tunnel, together with visitors crossing the land border into Northern Ireland. The number of interviews conducted in England in 2017 was 31,766. This large sample size allows reliable estimates to be produced for various groups of passengers despite the low proportion of travellers interviewed. The IPS provides headline figures, based on the county or unitary authority, for the volume and value of overseas trips to the UK. The sample for West Midlands was 1,916 interviews.

# **Tourism Day Visits**

During 2017, GB residents took a total of 1,793 million Tourism Day Visits to destinations in England, Scotland or Wales, 2% down on 2016. Around £62.4 billion was spent during these trips, about 2.4% down on 2016.

The largest proportion of visits were taken to destinations in England (1,505 million visits or 84% of the total). The distribution of expenditure during visits broadly reflects this pattern, with a total value of day trips to England totalling £50.9 billion (81.5% of the total for GB).

# Day trips to Warwickshire

There were 14.00 million day trips made to Warwickshire in 2017, up from 13.05 million in 2016. The value of these trips amounted to £402.9 million, up from £385 million in 2016.

Volume of Tourism

# **Staying Visitors - Accommodation Type**

#### **Trips by Accommodation**

		UK		Overseas		Total	
Serviced		166,000	56%	40,000	47%	206,000	54%
Self catering		3,000	1%	1,000	1%	4,000	1%
Camping		5,000	2%	300	0%	5,300	1%
Static caravans		0	0%	0	0%	0	0%
Group/campus		9,000	3%	5,000	6%	14,000	4%
Paying guest		0	0%	4,000	5%	4,000	1%
Second homes		3,000	1%	600	1%	3,600	1%
Boat moorings		10,000	3%	0	0%	10,000	3%
Other		12,000	4%	6,000	7%	18,000	5%
Friends & relati	ves	89,000	30%	30,000	35%	119,000	31%
Total	2017	296,000		86,000		382,000	
Comparison	2016	301,000		79,000		380,000	
Difference		-1.7%		8.9%		0.5%	

# **Nights by Accommodation**

		UK		Overseas		Total	
Serviced		296,000	48%	139,000	26%	435,000	38%
Self catering		4,000	1%	10,000	2%	14,000	1%
Camping		13,000	2%	4,000	1%	17,000	1%
Static caravans		0	0%	0	0%	0	0%
Group/campus		27,000	4%	92,000	17%	119,000	10%
Paying guest		0	0%	17,000	3%	17,000	1%
Second homes		9,000	1%	7,000	1%	16,000	1%
Boat moorings		42,000	7%	0	0%	42,000	4%
Other		33,000	5%	13,000	2%	46,000	4%
Friends & relati	ves	196,000	32%	254,000	47%	450,000	39%
Total	2017	621,000		535,000		1,156,000	
Comparison	2016	664,000		472,000		1,136,000	
Difference		-6.5%		13.3%		1.8%	

#### **Spend by Accommodation Type**

		UK		Overseas		Total	
Serviced		£36,601,000	73%	£14,450,000	45%	£51,051,000	62%
Self catering		£335,000	1%	£544,000	2%	£879,000	1%
Camping		£343,000	1%	£127,000	0%	£470,000	1%
Static caravans		£0	0%	£0	0%	£0	0%
Group/campus		£455,000	1%	£5,039,000	16%	£5,494,000	7%
Paying guest		£0	0%	£1,442,000	4%	£1,442,000	2%
Second homes		£340,000	1%	£393,000	1%	£733,000	1%
Boat moorings		£3,168,000	6%	£0	0%	£3,168,000	4%
Other		£2,491,000	5%	£424,000	1%	£2,915,000	4%
Friends & relati	ves	£6,574,000	13%	£9,697,000	30%	£16,271,000	20%
Total	2017	£50,308,000		£32,117,000		£82,425,000	
Comparison	2016	£47,471,000		£32,111,000		£79,582,000	
Difference		6.0%		0.0%		3.6%	

Serviced accommodation includes hotels, guesthouses, inns, B&B and serviced farmhouse accommodation. Paying guest refers to overseas visitors staying in private houses, primarily language school students. Other trips includes nights spent in transit, in lorry cabs and other temporary accommodation.

# **Staying Visitors - Purpose of Trip**

# **Trips by Purpose**

		UK		Overseas		Total	
Holiday		118,000	40%	43,000	50%	161,000	42%
Business		65,000	22%	9,000	10%	74,000	19%
Friends & relati	ives	108,000	36%	30,000	35%	138,000	36%
Other		5,000	2%	3,000	3%	8,000	2%
Study		0	0%	2,000	2%	2,000	1%
Total	2017	296,000		86,000		382,000	
Comparison	2016	301,000		79,000		380,000	
Difference		-1.7%		8.9%		0.5%	

# **Nights by Purpose**

		UK		Overseas		Total	
Holiday		263,000	42%	167,000	31%	430,000	37%
Business		144,000	23%	44,000	8%	188,000	16%
Friends & relati	ves	208,000	33%	267,000	50%	475,000	41%
Other		6,000	1%	9,000	2%	15,000	1%
Study		0	0%	48,000	9%	48,000	4%
Total	2017	621,000		535,000		1,156,000	
Comparison	2016	664,000		472,000		1,136,000	
Difference		-6.5%		13.3%		1.8%	

# **Spend by Purpose**

	UK			Over	rseas	Total	
Holiday		£22,221,000	44%	£14,590,000	45%	£36,811,000	45%
Business		£17,992,000	36%	£3,044,000	9%	£21,036,000	26%
Friends & relati	ves	£9,728,000	19%	£8,501,000	26%	£18,229,000	22%
Other		£368,000	1%	£1,284,000	4%	£1,652,000	2%
Study		£0	0%	£4,698,000	15%	£4,698,000	6%
Total	2017	£50,308,000		£32,117,000		£82,425,000	
Comparison	2016	£47,471,000		£32,111,000		£79,582,000	
Difference		6.0%		0.0%		3.6%	

# **Day Visitors**

# Trips and Spend by Urban, Rural and Coastal Area

		Trips	Spend
Urban visits		2,830,000	115,363,000
Countryside vis	sits	613,000	16,389,000
Total	2017	3,443,000	131,752,000
Comparison	2016	3,209,000	125,895,000
Difference		7.3%	4.7%

Value of Tourism

#### **Expenditure Associated with Trips:**

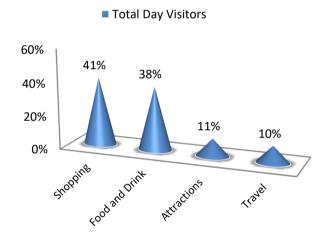
#### **Direct Expenditure Associated with Trips**

		Accomm.	Shopping	Food and Drink	Attractions	Travel	Total
UK Tourists		£15,791,000	£7,289,000	£12,224,000	£4,978,000	£10,026,000	£50,308,000
Overseas touris	sts	£9,334,000	£9,283,000	£6,904,000	£3,573,000	£3,023,000	£32,117,000
Total Staying		£25,125,000	£16,572,000	£19,128,000	£8,551,000	£13,049,000	£82,425,000
Total Staying (	%)	30%	20%	23%	10%	16%	100%
<b>Total Day Visit</b>	ors	£0	£53,858,000	£50,436,000	£14,050,000	£13,408,000	£131,752,000
Total Day Visit	ors	0%	41%	38%	11%	10%	100%
Total	2017	£25,125,000	£70,430,000	£69,564,000	£22,601,000	£26,457,000	£214,177,000
	2017				, ,	, ,	
%		12%	33%	32%	11%	12%	100%
Comparison	2016	£24,277,000	£67,594,000	£66,640,000	£21,660,000	£25,307,000	£205,478,000
Difference		3.5%	4.2%	4.4%	4.3%	4.5%	4.2%

#### Breakdown of expenditure

# Total Staying (%) 40% 30% 20% 20% 10% 10% 16% 10% Recomm. Shopping Recomm. Re

# **Breakdown of expenditure**



#### Other expenditure associated with tourism activity

Other expenditure associated with tourism activity - Estimated spend							
Second homes Boats Static vans Friends & relatives Total							
£140,000 £210,000 £0 £22,012,000 £22,362,000							

Spend on second homes is assumed to be an average of £2,000 on rates, maintenance, and replacement of furniture and fittings. Spend on boats assumed to be an average of £2,000 on berthing charges, servicing and maintenance and upgrading of equipment. Static van spend arises in the case of vans purchased by the owner and used as a second home. Expenditure is incurred in site fees, utility charges and other spending and is estimated at £2,000. Additional spending is incurred by friends and relatives as a result of people coming to stay with them. A cost of £175 per visit has been assumed based on national research for social and personal visits.

#### **Direct Turnover Derived From Trip Expenditure**

Business turnover arises as a result of tourist spending, from the purchase of supplies and services locally by businesses in receipt of visitor spending and as a result of the spending of wages in businesses by employees whose jobs are directly or indirectly supported by tourism spending.

	Staying Visitor	Day Visitors	Total
Accommodation	£25,507,000	£1,009,000	£26,516,000
Retail	£16,406,000	£53,319,000	£69,725,000
Catering	£18,554,000	£48,923,000	£67,477,000
Attractions	£8,908,000	£15,093,000	£24,001,000
Transport	£7,829,000	£8,045,000	£15,874,000
Non-trip spend	£22,362,000	£0	£22,362,000
Total Direct 201	7 £99,566,000	£126,389,000	£225,955,000
Comparison 201	6 £96,357,000	£120,770,000	£217,127,000
Difference	3.3%	4.7%	4.1%

Adjustments have been made to recognise that some spending on retail and food and drink will fall within attractions or accommodation establishments. It is assumed that 40% of travel spend will take place at the origin of the trip rather than at the destination.

#### **Supplier and Income Induced Turnover**

		Staying Visitor	Day Visitors	Total
Indirect spend		£18,577,000	£20,874,000	£39,451,000
Non trip spen	ding	£4,472,000	£0	£4,472,000
Income induc	ed	£10,339,000	£2,444,000	£12,783,000
Total	2017	£33,388,000	£23,318,000	£56,706,000
Comparison	2016	£32,301,000	£22,281,000	£54,582,000
Difference		3.4%	4.7%	3.9%

Income induced spending arises from expenditure by employees whose jobs are supported by tourism spend.

#### <u>Total Local Business Turnover Supported by Tourism Activity – Value of Tourism</u>

		Staying Visitor	Day Visitors	Total
Direct		£99,566,000	£126,389,000	£225,955,000
Indirect		£33,388,000	£23,318,000	£56,706,000
<b>Total Value</b>	2017	£132,954,000	£149,707,000	£282,661,000
Comparison	2016	£128,658,000	£143,051,000	£271,709,000
Difference		3.3%	4.7%	4.0%

**Employment** 

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#### **Employment**

The model generates estimates of full time equivalent jobs based on visitor spending. The total number of 'actual' jobs will be higher when part time and seasonal working is taken into account. Conversion of full time equivalent jobs into actual jobs relies on information from business surveys in the sectors receiving visitor spending.

# **Direct employment**

			Full tim	ne equivalent (F	ΓΕ)		
		Staying V	'isitor	Day Visitor		Total	
Accommodat	tion	439	33%	17	1%	457	17%
Retailing		87	6%	283	22%	369	14%
Catering		276	21%	727	57%	1,003	38%
Entertainmer	nt	123	9%	209	16%	332	13%
Transport		41	3%	42	3%	83	3%
Non-trip sper	nd	373	28%	0	0%	373	14%
Total FTE	2017	1,339		1,278		2,617	
Comparison	2016	1,296		1,221		2,517	
Difference		3.3%		4.7%		4.0%	
			Estim	nated actual jobs	5		
		Staying V	'isitor	Day V	'isitor	Tot	tal
Accommodat	tion	650	35%	26	1%	676	18%
Retailing		130	7%	424	22%	554	15%
Catering		414	22%	1,091	58%	1,504	40%
Entertainmer	nt	174	9%	295	16%	468	13%
Transport		58	3%	59	3%	117	3%
Non-trip spend		425	23%	0	0%	425	11%
Total Actual	2017	1,851		1,894		3,745	
Comparison	2016	1,791		1,810		3,600	
Difference		3.4%		4.7%		4.0%	

#### **Indirect & Induced Employment**

Full time equivalent (FTE)							
Staying Visitor Day Visitors Total							
Indirect jobs		384	348	732			
Induced jobs		172	41	213			
Total FTE	2017	556	389	945			
Comparison	2016	538	371	910			
Difference		3.4%	4.7%	3.9%			

Estimated actual jobs						
Staying Visitor Day Visitors		Total				
Indirect jobs		438	397	835		
Induced jobs		196	46	243		
Total Actual	2017	634	443	1,077		
Comparison	2016	614	423	1,037		
Difference		3.4%	4.7%	3.9%		

#### **Total Jobs**

Induced

**Total Actual** 

Comparison

Difference

Actual jobs are estimated from surveys of relevant businesses at locations in England and take account of part time and seasonal working.

			Full tim	ne equivalent (F1	ΓE)			
		Staying Visitor		Day V	Day Visitor		Total	
Direct		1,339	71%	1,278	77%	2,617	73%	
Indirect		384	20%	348	21%	732	21%	
Induced		172	9%	41	2%	213	6%	
Total FTE	2017	1,896		1,667		3,562		
Comparison	2016	1,834		1,593		3,427		
Difference		3.3%		4.7%		3.9%		
			Estim	nated actual jobs	3			
Staying Visitor			Day Visitor		Total			
Direct		1,851	74%	1,894	81%	3,745	78%	
Indirect		438	18%	397	17%	835	17%	

46

2,337

2,233

4.7%

2%

243

4,822

4,638

4.0%

5%

#### **Tourism Jobs as a Percentage of Total Employment**

2017

2016

196

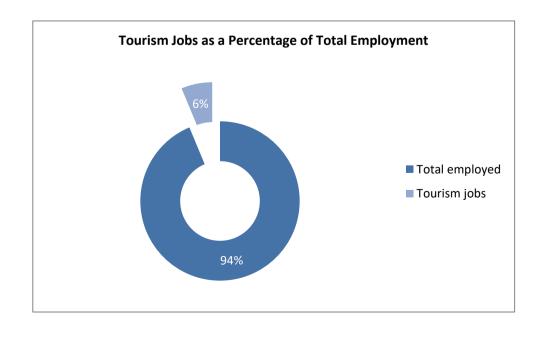
2,485

2,404

3.4%

8%

	Staying Visitor	Day visitors	Total
Total employed	76,800	76,800	76,800
Tourism jobs	2,485	2,337	4,822
Proportion all jobs	3%	3%	6%
Comparison 2016	2,404	2,233	4,638
Difference	3.4%	4.7%	4.0%



#### **Economic Impact of Tourism – Headline Figures**

## Warwick

The key volume and value results included in this report are derived from the various sources as described throughout the report. These include regional and county breakdowns from national level data (Great Britain Tourism Survey and International Passenger Survey) as well as jobs and income information such as the Annual Survey of Hours & Earnings.

At a local level, the occupancy survey provides accurate local occupancy levels and known accommodation stock.

The key 2017 results of the Economic Impact Assessment are:

- 3.8 million trips were undertaken in the area
- 3.4 million day trips
- **0.4 million** overnight visits
- 1.2 million nights in the area as a result of overnight trips
- £214 million spent by tourists during their visit to the area
- **£18 million** spent on average in the local economy each month.
- £82 million generated by overnight visits
- £132 million generated from irregular day trips.
- £283 million spent in the local area as result of tourism, taking into account multiplier effects.
- **4,822 jobs** supported, both for local residents from those living nearby.
- 3,745 tourism jobs directly supported
- 1,077 non-tourism related jobs supported linked to multiplier spend from tourism.

#### Appendix I - Introduction about Cambridge Model

This report examines the volume and value of tourism and the impact of that expenditure on the local economy. The figures were derived using the Cambridge Economic Impact Model and the research was undertaken by The Research Solution.

The model utilises information from national tourism surveys and regionally based data held by The Research Solution. It distributes regional activity as measured in those surveys to local areas using 'drivers' such as the accommodation stock and occupancy which influence the distribution of tourism activity at local level.

#### **Limitations of the Model**

The methodology and accuracy of the above sources varies. The results of the model should therefore be regarded as estimates which are indicative of the scale and importance of visitor activity in the local area. It is important to note that in the national tourism surveys the sample sizes for each area changes year on year. This is as a result of the random probability nature of the methodology. As such, the results of the Cambridge Model are best viewed as a snapshot in time and we would caution against year-on-year comparisons.

It should be noted that the model cannot take into account any leakage of expenditure from tourists taking day trips out of the area in which they are staying. While it is assumed that these may broadly balance each other in many areas, in locations receiving significant numbers of day visitors from London, there is likely to be an underestimate in relation to the number of overseas day visitors staying in holiday accommodation in London.

Whilst it is important to be aware of these issues, we are confident that the estimates we have produced are as reliable as is practically possible within the constraints of the information available.

#### Rounding

All figures used in this report have been rounded. In some tables there may therefore be a slight discrepancy between totals and sub totals.

#### **Data sources**

The main national surveys used as data sources in stage one include:

- Great Britain Tourism Survey (GBTS) information on tourism activity by GB residents;
- International Passenger Survey (IPS) information on overseas visitors to the United Kingdom;
- Day Visits in the annual Great Britain Day Visitor Survey using information on visits lasting more than 3 hours and taken on an irregular basis

These surveys provide information down to a regional level. In order to disaggregate data to a local level the following information sources are used:

- Records of known local accommodation stock held by The Research Solution;
- VisitEngland's surveys of Visits to Attractions, which provide data on the number of visitors to individual tourist attractions;
- Registrar General's estimates of resident population as based on the 2011 Census of Population;
- Selected data from the 2011 Census of Employment;

#### **Staying Visitors**

The GBTS provides information on the total number of trips to the region and the relative proportions using different types of accommodation. By matching these figures to the supply of such accommodation, the regional average number of trips per bedspace or unit of accommodation can be derived. The IPS provides information on the total number of trips by overseas visitors to the region.

#### **Day Visitors**

Information on day trips at the regional level is available from the Day Visits in Great Britain survey. The survey includes all leisure-related trips from home. It should be noted that a large proportion are local trips made by people resident in the locality. The model uses information from the survey to estimate the number of longer day trips (defined as those lasting at least 3 hours and involving travel of more than 20 miles) and irregular trips lasting more than 3 hours.

#### Impact of tourism expenditure

This section examines the impact of the tourism expenditure in terms of the direct, indirect and induced expenditure as well as an estimate of the actual jobs (both direct and indirect) supported by tourism expenditure in the district.

The GBTS, IPS and Day Visits to Great Britain survey data on the breakdown of visitor spending. The impact of this initial round of expenditure will be subsequently increased by multiplier effects. These arise from the purchase of supplies and services by the businesses in receipt of visitor expenditure (indirect impacts), and by the income induced-effects arising from the spending of wages by employees in the first round of business and in subsequent expenditure in supplier business (induced impacts).

The New Earnings Survey which provides information on wage levels by industry sector and region; An internal business database which includes data on the structure of business expenditure, local linkages and multiplier ratios drawn from a wide range of business and economic studies carried out by Geoff Broom Associates, PA Cambridge Economic Consultants and others. By applying the breakdown to the estimates of visitor spending, the model generates estimates of total direct spending.

Evidence from national studies suggests that some minor adjustments are required to match visitor spend to business turnover – for example, some expenditure on food and drink actually takes place in inns and hotels that fall in the accommodation sector and within attractions. More significantly, expenditure on travel costs associated with individual trips is equally likely to take place at the origin of the trip as the destination. Therefore the model assumes that only 40% of travel expenditure accrues to the destination area.

#### Number of full time job equivalents

Having identified the value of turnover generated by visitor spending, it is possible to estimate the employment associated with that spending. Wages for staff and drawings for the proprietors will absorb a proportion of that turnover. By applying these proportions to the overall additional turnover in each sector, the amount of money absorbed by employment costs can be calculated.

The New Earnings Survey provides data from which the average costs by business sector, adjusted to take account of regional differences, can be calculated. After allowing for additional costs such as National Insurance and pension costs, an average employment cost per full time equivalent job can be estimated. The number of such jobs in the local area can then be estimated by dividing the amount of business expenditure on wages and drawings by the average employment cost per job.

#### **Number of Actual Jobs**

The model generates estimates of full time equivalent jobs based on visitor spending. However, the total number of actual jobs will be higher when part time and seasonal working is taken into account. The full time equivalent jobs arising directly from visitor spending are converted into actual jobs using information from business surveys in the sectors receiving visitor spending. In general, the conversion factor varies around 1.5 in those sectors.

The indirect and induced jobs arise across a much wider range of employment sectors. Therefore, the average 1.16 for all sectors based on Census of Employment data has been used to convert full time equivalent jobs in this sector to actual jobs.

The employment estimates generated by the model include both self employed and employed people supported by visitor expenditure. The model also includes an estimate of the additional jobs arising in the attractions sector, which are not related to visitor expenditure. However, the numbers do not include other tourism-related employment such as jobs in local authorities arising from their tourism functions, e.g. tourist information staff, additional public health, parks and gardens, public conveniences, maintenance sections and jobs arising from capital investment in tourism facilities.

#### Trips, Nights and Spend (Definitions)

'Trips' are classified as trips or journeys away from home involving an overnight stay, taken by adults aged 16 and over and accompanying children aged up to 15. Each adult or child present on the trip counts as a trip, for example, a family of 2 adults and 2 children taking a trip away would count as 4 trips.

'Nights' are the number of nights away taken by adults and accompanying children on these trips. Each night away spent by an adult or a child present on the trip counts as a night. Thus, a family of 2 adults and 2 children taking a 3 night trip away from home would count as 12 nights.

'Spend' is the expenditure relating to these trips. It includes costs paid in advance of the trip, costs paid during the trip itself and also any bills relating to the trip received after returning home. It covers costs paid by adults on the trip for themselves and on behalf of others on the trip, including children. It also includes costs paid on behalf of the person taking the trip, such as an employer paying the cost of a business trip.

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