

Title	Review of the Work Programme	
For further information about this report please contact	Lesley Dury, Committee Services Officer, 01926 456114 or committee@warwickdc.gov.uk	
Service Area	Civic and Committee Services	
Wards of the District directly affected	N/A	
Is the report private and confidential and not for publication by virtue of a paragraph of schedule 12A of the Local Government Act 1972, following the Local Government (Access to Information) (Variation) Order 2006	No	
Date and meeting when issue was last considered and relevant minute number	7 January 2014	
Background Papers		

Contrary to the policy framework:	No
Contrary to the budgetary framework:	No
Key Decision?	No
Included within the Forward Plan? (If yes include reference number)	No

Officer/Councillor Approval

With regard to officer approval all reports *must* be approved by the report authors relevant director, Finance, Legal Services and the relevant Portfolio Holder(s).

Officer Approval	Date	Name
Relevant Director		
Chief Executive		
CMT		
Section 151 Officer		
Legal		
Finance		
Portfolio Holders		

Consultation Undertaken

n/a

Final Decision?	Yes
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Suggested next steps (if not final decision please set out below)

1. **SUMMARY**
 - 1.1 This report informs the Committee of their work programme for 2014, appendix 1.
2. **RECOMMENDATIONS**
 - 2.1 The report be noted; and
 - 2.2 Any amendments suggested at the meeting, be made accordingly.
3. **REASONS FOR THE RECOMMENDATION**
 - 3.1 The work programme needed to be updated at each meeting to reflect the work load of the Committee.
4. **ALTERNATIVE OPTIONS CONSIDERED**
 - 4.1 There are no alternative options.
5. **BUDGETARY FRAMEWORK**
 - 5.1 All work for the Committee has to be carried out within existing resources.
6. **POLICY FRAMEWORK**
 - 6.1 The work carried out by the Committee helps the Council to improve in line with its priority to manage services openly efficiently and effectively.
7. **BACKGROUND**
 - 7.1 At each meeting, the Committee will consider their work programme and make amendments where necessary, and also make comments on specific Executive items, where notice has been given by 9am on the day of the Overview and Scrutiny Committee meeting. The Committee will also receive a report detailing the response from the Executive, on the comments the Committee made on the Executive agenda in the previous cycle.
 - 7.2 The Forward Plan is considered at each meeting and allows the Committee to look at future items and become involved in those Executive decisions to be taken, if members so wish.
 - 7.3 The revised procedure for HARP has been produced and has been passed to the Corporate Management Team for consideration. This has not been scheduled on the Forward Plan for consideration by the Executive as yet. This will be determined once the process has been considered by CMT, however it is anticipated that it will be taken to either the April or May Executive.

OVERVIEW AND SCRUTINY COMMITTEE
Work Programme 2014

11 February 2014

Title	Where did item originate from	Format	Lead Officer	Membership of Task & Finish	Next report date if applicable	Completion date
Portfolio Holder Update (Councillors Mrs Grainger & Vincett)		Report	Councillors Grainger and Vincett			February 2014
Task & Finish Group SEVs – Progress report	Full Council October 2012	Verbal Report by Councillor Brookes or Councillor Mrs Knight	Councillor Rhead	Councillors Brookes, Davies, Mrs Knight, Pittarello, Rhead, weed & Wreford-Bush	March 2014	
Task & Finish Group – Staff Volunteering		Verbal Report by Councillor Illingworth or Councillor Mrs Bromley	Councillor Illingworth	Councillors Mrs Bromley, Gifford, Guest & Illingworth	March 2014	
Health Scrutiny Working Party	O & S 6 August 2013	Verbal Report	Councillor Mrs Falp		March 2014	
Review of the Local Plan	O & S 30 May 2013	Update given to all councillors on 20 January 2014				
Children’s Champion – progress report and meetings	November 2013	Verbal update	Bill Hunt			
Review of the Volunteering Policy	November 2012 and October 2013	Report – to follow	Graham Leach			

HARP	O & S 6 August 2013	See point 7.3 in this report.	Amy Carnall			
Response from Police re anti-social behaviour at St Nicholas Park and Myton Fields	O & S December 2013	See Appendix 2, page 13 in this report.	Councillor Mrs Blacklock			

11 March 2014

Title	Where did item originate from	Format	Lead Officer	Membership of Task & Finish	Next report date if applicable	Completion date
Portfolio Holder Update Neighbourhood Services – a report on the previous 12 months, highlighting successes & failures and anticipating the major events and improvements over the forthcoming 12 months	O & S October 2013	Report			Every March & September	
The Portfolio statements as set out in the Executive agenda 11 December 2013 be considered to evaluate how these can be scrutinised.	O & S December 2010	Discussion				

15 April 2014

Title	Where did item originate from	Format	Lead Officer	Membership of Task & Finish	Next report date if applicable	Completion date
Portfolio Holder Update Finance – a report on the previous 12 months, highlighting successes & failures and anticipating the major events and improvements over the forthcoming 12 months	O & S October 2013	Report			Every April & October	
Portfolio Holder Update Cultural Services – a report on the previous 12 months, highlighting successes & failures and anticipating the major events and improvements over the forthcoming 12 months	O & S October 2013	Report			Every April & October	
Outside Appointments Representation – Draft Proposals to Annual Council (..\15 April 2014\RE Outside Appointments.msg)	Group Leaders Meeting 20 January 2014	Report as an appendix to the Work Programme	Graham Leach	N/A	November 2014	15 April 2014

7 May 2014

Title	Where did item originate from	Format	Lead Officer	Membership of Task & Finish	Next report date if applicable	Completion date
Discretionary Housing Payments update following 12 months of operation	O & S 10 December 2013	Written report	Andrea Wyatt			

June 2014

Portfolio Holder Update Environment & Community Protection – a report on the previous 12 months, highlighting successes & failures and anticipating the major events and improvements over the forthcoming 12 months	O & S October 2013	Report			Every June & November	
Portfolio Holder Update Community and Corporate Services – a report on the previous 12 months, highlighting successes & failures and anticipating the major events and improvements over the forthcoming 12 months	O & S October 2013	Report			Every June & November	

July 2014

Portfolio Holder Update Housing & Property Services – a report on the previous 12 months, highlighting successes & failures and anticipating the major events and improvements over the forthcoming 12 months	O & S October 2013	Report			Every July & December	
Strategic Leadership Portfolio Update - a report on the previous 12 months, highlighting successes & failures and anticipating the major events and improvements over the forthcoming 12 months	O & S October 2013	Report			Every July & December	

September 2014

Portfolio Holder Update Neighbourhood Services – a report to indicate progress, or problems arising, with the matters highlighted in the spring report and with work areas where changes may have been recently introduced.	O & S October 2013	Report			Every September & March	
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October 2014

<p>Portfolio Holder Update Finance – a report to indicate progress, or problems arising, with the matters highlighted in the spring report and with work areas where changes may have been recently introduced.</p>	<p>O & S October 2013</p>	<p>Report</p>			<p>Every October & April</p>	
<p>Portfolio Holder Update Cultural Services – a report to indicate progress, or problems arising, with the matters highlighted in the spring report and with work areas where changes may have been recently introduced.</p>	<p>O & S October 2013</p>	<p>Report</p>			<p>Every October & April</p>	

November 2014

<p>Outside appointments Report – Annual statement of the work undertaken by the Body</p> <p>(Request to be sent by Committee Services Officer by 1 October, reminder by 15 October, deadline of 10.00 am on 23 October)</p>	<p>O & S September 2013</p>	<p>Written report</p>	<p>Lesley Dury</p>		<p>Every November</p>	<p>No end date as this is an annual report</p>
<p>Portfolio Holder Update Environment & Community Protection – a report to indicate progress, or problems arising, with the matters highlighted in the spring report and with work areas where changes may have been recently introduced.</p>	<p>O & S October 2013</p>	<p>Report</p>			<p>Every November & June</p>	
<p>Portfolio Holder Update Community and Corporate Services – a report to indicate progress, or problems arising, with the matters highlighted in the spring report and with work areas where changes may have been recently introduced.</p>	<p>O & S October 2013</p>	<p>Report</p>			<p>Every November & June</p>	

December 2014

Portfolio Holder Update Housing & Property Services – a report to indicate progress, or problems arising, with the matters highlighted in the spring report and with work areas where changes may have been recently introduced.	O & S October 2013	Report			Every December & July	
Strategic Leadership Portfolio Update - a report to indicate progress, or problems arising, with the matters highlighted in the spring report and with work areas where changes may have been recently introduced.	O & S October 2013	Report			Every December & July	

Future Items:

TBA:

- Portfolio Holder for Cultural Services to discuss the future of the cinema at the Spa Centre
- Social Value in Procurement – November 2013
- HARP – when it appears on the Executive Agenda (anticipated April or May 2014)



28 January 2014

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Dear Cllr Blacklock

ANTI-SOCIAL BEHAVIOUR : ST. NICHOLAS PARK AND MYTON FIELDS

Thank you for your letter dated 16 December 2013 on behalf of the Warwick District Council Overview and Scrutiny Committee concerning anti-social behaviour in St. Nicholas Park and Myton Fields. I am sorry for the delay in responding but you will appreciate I have needed to discuss this matter with the Chief Constable and Superintendent Tedds.

Following those discussions I am able to assure you and the Committee that the police are very aware of the problems in St. Nicholas Park and are working hard to find solutions to the anti-social behaviour, in particular the 'boy-racers' which give great cause for concern.

There is a great deal of activity on the part of Sgt. Kettle and the local Safer Neighbourhood Team working with Pete Cutts from the Community Safety Partnership.

I understand that there was a meeting in November including Cllr Coker, representatives of the SNT and the GSP to draw up an action plan which looked at all the options including lighting, CCTV and warning signs etc as well as police presence. That action plan is being progressed before the summer months when the problem is likely to be most serious.

I also believe that there has been good engagement on the part of the police with local people. It is of course essential that local people are encouraged to report incidents so that the police can respond and allocate resources in line with the data on reported crime.

The Community Safety Partnership seem therefore to have a good handle on the problem and a plan is in place to deal with it. I have however, by copy of this letter, asked Supt. Tedds to keep me informed of progress.

I have also copied the letter to Cllr Coker who has raised the matter with me and to Pete Cutts. I hope this information is helpful. If I can be of any further assistance then please be in touch.

Yours sincerely

Ron Ball
Police and Crime Commissioner