

Reducing Our Impact

Policy Commitments	Progress Update / Further Action
Procurement	
<ul style="list-style-type: none"> - We will wherever possible avoid the procurement of single-use plastics in relation to eating and drinking, such as straws, water bottles, disposable cutlery and plastic cups and source practical alternatives. Where we cannot avoid single-use plastics, we will aim to ensure these contain recycled plastic and can be easily recycled. 	<p>Plastic Free Champion status achieved for Warwick District Council. Plastic cups and drinking straws avoided from the Town Hall, Royal Pump Rooms and Royal Spa Centre. Recyclable pint and half pint glasses introduced to Royal Spa Centre to replace single-use. Some carbonated plastic drink bottles have been replaced with glass. Everyone Active have introduced re-usable coffee cups at the café at Newbold Comyn Leisure Centre. Milk coffee stirrer refills in the training room to be avoided, using up existing supplies first.</p>
<ul style="list-style-type: none"> - We will minimise plastic from the goods that are procured where available and challenge suppliers in this area. 	<p>Introduced single-use plastic reduction requirements to tenders in relation to our suppliers and contractors.</p>
<ul style="list-style-type: none"> - We will avoid plastic bottle use in relation to the election count. 	<p>Avoided single-use plastic bottles and cups at the May election count, however there were drinks available from the onsite café in non-sustainable receptacles. Ballot box plastic seals are recycled.</p>
<ul style="list-style-type: none"> - We will include plastic avoidance requirements in procurement guidance. 	<p>The sustainable procurement guidance is being refreshed.</p>
<ul style="list-style-type: none"> - We will procure items made from recycled plastic where plastic cannot be avoided. 	<p>Not yet formally introduced or fully monitored.</p>
Tender Contracts	
<ul style="list-style-type: none"> - We will include plastic avoidance requirements in tender contracts if applicable. 	<p>Plastics policy requirements have been added to the Project Initiation Document (PID) for new tenders. A disclaimer has been added to the tender information</p>

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	<p>document to advise bidders of the council's commitment to reducing single use plastics. A pass/fail question has been added to the commercial response template as part of the technical and professional criteria for all procurements over £25k. To be used for relevant contracts as a pass/fail criteria. Monitoring of this commitment will be undertaken by contract managers. Ensuring this is monitored will be investigated as part of the contract management review.</p>
Staff Awareness	
<ul style="list-style-type: none"> - We will explore further opportunities to recycle more types of plastic from our own buildings and provide clear guidance to staff on the types of plastic that can be recycled. 	<p>Introduced new plastic recycling streams at work including for crisp packets and office stationery / office consumables in conjunction with the organisation Terracycle. The office recycling guide has been refreshed.</p>
<ul style="list-style-type: none"> - We will ensure Staff are aware of the environmental impacts of plastic use and provide guidance on how to reduce their impact at home and at work. 	<p>Training is under development as part of wider staff sustainability awareness.</p>
Monitoring our Performance	
<ul style="list-style-type: none"> - We will monitor the number of single-use plastic items avoided. - We will monitor the number of new plastic recycling streams introduced. 	<p>Produced a record of all the plastics we are avoiding, re-using and recycling. This is accessible to all staff to update as and when required.</p>

Community Leadership

Policy Commitments	
Raising Awareness	
<ul style="list-style-type: none"> - We will work with Birmingham Commonwealth Games Organising Committee in relation to the Commonwealth Games in Leamington Spa to avoid the use of single-use plastics. 	<p>Discussed at the Commonwealth Committee. Further work required to check the BCGOC policies incorporate single-use plastic free commitments.</p>
Litter & Recycling	
<ul style="list-style-type: none"> - We will continue to support Clean Up Britain on the 'Now or Never' scheme to reduce litter. - We will support the implementation of the National 'Re-fill' scheme across the District. - We will continue to collect recycling from bring sites located in various public places across the District. 	<p>Now or Never have supported two recent events that WDC organised, being a plastic free stall to support 'Green Week' and the 'Ecofest' event, which were both well attended. The Spa Centre and Pump Rooms Café are now Re-fill sites. There have been a number of Re-fill messages on social media and this will be on-going. Bring Sites continue to be promoted. Plastics Policy animation developed for the public, promoted on social media and our website to bring together the work of local organisations on the plastic free agenda.</p>
Events	
<ul style="list-style-type: none"> - We will develop plastic reduction event guidance in relation to events that we organise and share this where events are taking place on our land. 	<p>Plastic Free Leamington & Warwick Group have developed some useful requirements to help achieve single use plastic free stalls at events and this is with the Events team for consideration. Recycling of plastic bottles is now offered as a standard chargeable service at all events on our land along with these other items: glass; cans and cardboard.</p>