

# Members/Trades Unions Joint Consultation & Safety Panel

Wednesday 18 March 2015

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A meeting of the above Panel will be held at Riverside House, Royal Leamington Spa on Wednesday 18 March 2015 at 4.30pm.

Panel Membership:

## **Employers representatives**

Councillor Barrott  
Councillor Copping  
Councillor Kinson OBE  
Councillor Kirton

## **Trades Unions representatives**

Mr R Chapleo  
Mr A Crump  
Mr A Foster  
Mr J Lynch

## **Emergency Procedure**

At the commencement of the meeting, the Chairman will announce the emergency procedure for the Town Hall.

## **Agenda**

### **1. Substitutes**

To receive the name of any Member of the Panel who is to act as a substitute, notice of which has been given to the Chief Executive, together with the name of the Member of the Panel for whom they are acting.

### **2. Declarations of Interest**

Members to declare the existence and nature of interests in items on the agenda in accordance with the adopted Code of Conduct.

Declarations should be entered on the form to be circulated with the attendance sheet and declared during this item. However, the existence and nature of any interest that subsequently becomes apparent during the course of the meeting must be disclosed immediately. If the interest is not registered, Members must notify the Monitoring Officer of the interest within 28 days.

Members are also reminded of the need to declare predetermination on any matter.

If Members are unsure about whether or not they have an interest, or about its nature, they are strongly advised to seek advice from officers prior to the meeting.

3. **Minutes**

To consider the minutes of the meeting held on 9 December 2014

**(Item 3/Page 1)**

**PART 1**  
**HEALTH & SAFETY MATTERS**

4. **Corporate Health & Safety**

To receive a report from the Corporate Health & Safety Coordinator

**(Item 4/Page 1)**

**PART 2**  
**JOINT CONSULTATIVE MATTERS**

5. **Investors in People Staff Survey**

To receive a verbal report from Human Resources

6. **Update of Payroll Project**

To receive a verbal report from Human Resources

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**General Enquiries:**

**Please contact Civic & Committee Services, Warwick District Council, Riverside House, Milverton Hill, Royal Leamington Spa, Warwickshire. CV32 5HZ**

**Telephone: 01926 353362**

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**E-Mail: [committee@warwickdc.gov.uk](mailto:committee@warwickdc.gov.uk)**

**Enquiries about specific reports: Please contact the officers named in the reports.**