

**INTERNAL AUDIT PROGRESS 2011/12: QUARTER 1**  
**SUMMARY OF PERFORMANCE MEASURES**

**Time Spent: Audit Plan – Planned Vs Actual**

ACTIVITY	ANNUAL ALLOCATION (DAYS)	PROFILE ALLOCATION (DAYS)	ACTUAL TO DATE (DAYS)	VARIATION (DAYS)
<u>Planned Audit Work</u>	395.0	98.8	40.8	+58.0
<u>Other Time</u>				
Sundry audit advice	30.0	7.5	5.5	+2.0
Fraud/Irregularities/Special investigations	25.0	6.2	20.6	-14.4
Corporate and departmental Initiatives	63.0	15.7	26.4	-10.7
Non-chargeable activities	121.0	30.3	43.1	-12.8
Leave and other absences	146.0	36.5	57.5	-21.0
<i>Total Other Time</i>	385.0	96.2	153.1	-56.9
<i>Total Time</i>	780.0	195.0	193.9	+1.1

**Time spent: Assignments undertaken in-house – Planned Vs Actual**

AUDIT ASSIGNMENT	PLAN (DAYS)	TIME TAKEN (DAYS)	UNDER (+) / OVER (-)	EXPLANATION OF VARIANCE*
HR and Payroll - IT Application	4.0	4.2	-0.2	N/A
Grants to Voluntary Organisations	7.0	7.0	0.0	N/A
St Nicholas Park Leisure Centre: Cash and Security	2.0	1.9	+0.1	N/A

\* Variance explained if greater than 20% (unless within 2 days)

**Completion of Audit Plan: Target Vs Actual**

NO. OF AUDITS PER AUDIT PLAN	PROFILED TARGET COMPLETION		ACTUAL NO. COMPLETED TO DATE		VARIATION	
	NO.	%	NO.	%	NO.	%
43	6.5	15.0	3	7.0	3.5	53.8

