

Licensing and Regulatory Panel Tuesday 27 May 2025

A Licensing & Regulatory Panel will be held on Tuesday 27 May 2025 at the Town Hall, Royal Leamington Spa 10.00am and available for the public to watch via the Warwick District Council [YouTube channel](#).

Membership: Councillors Browne, Roberts, & Matecki.
Substitutes: Councillor Gorman.

Agenda

1. **Appointment of Chair**

To appoint the Chair of the meeting.

2. **Substitutes**

To receive the name of any Councillor who is to act as a substitute, notice of which has been given to the Chief Executive, together with the name of the Councillor for whom they are acting.

3. **Declarations of Interest**

Members to declare the existence and nature of interests in items on the agenda in accordance with the adopted Code of Conduct.

Declarations should be disclosed during this item. However, the existence and nature of any interest that subsequently becomes apparent during the course of the meeting must be disclosed immediately. If the interest is not registered, Members must notify the Monitoring Officer of the interest within 28 days.

Members are also reminded of the need to declare predetermination on any matter.

If Members are unsure about whether or not they have an interest, or about its nature, they are strongly advised to seek advice from officers prior to the meeting.

4. **An application for a Street Trading Consent**

To consider a report from Safer Communities, Leisure, and Environment.

(Pages 1 to 18)

Published Friday 16 May 2025

General Enquiries: Please contact the Committee Services Team at committee@warwickdc.gov.uk . Alternatively, you can contact us at:

Warwick District Council, Town Hall, Parade, Royal Leamington Spa, CV32 4AT

Telephone: 01926 456114

For enquiries about specific reports, please contact the officers named in the report. Details of all the Council's committees, Councillors and agenda papers are available via our website on the [Committees page](#)

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Agenda Item 4
Licensing and Regulatory Panel
27 May 2025

Title: An application for a Street Trading Consent

Lead Officer: Jack Henson

Wards of the District directly affected: Kenilworth Abbey and Arden

Contrary to the policy framework: No

Contrary to the budgetary framework: No

Key Decision: No

Included within the Forward Plan: No

Equality Impact Assessment Undertaken: No

Consultation & Community Engagement: No

Final Decision: Yes

Accessibility checked: Yes

Officer/Councillor Approval

Officer Approval	Date	Name
Team Leader	14.05.2025	Rachael Russell
Legal Services	12.05.2025	Legal Services

1. Summary

- 1.1 Members are asked to consider a new application for a Street Trading Consent where the applicant wishes to trade outside the trading hours set out in Warwick District Council's Policy.

2. Options available to the Panel

- 2.1 Members are asked to consider the information contained in this report and decide whether the Street Trading Consent for Mr Jonathan Rea should be granted.

The following options are available to members:

Option 1 – Grant the consent as requested;

Option 2 – Grant the consent with amended hours and/or added conditions, or;

Option 3 – Refuse the application.

3. Details for Consideration

- 3.1 Anyone who exposes goods for sale within the District needs a Street Trading Consent issued by the Council.
- 3.2 Mr Jonathan Rea has applied for a Street Trading Consent to trade from Abbey Fields on Saturday 14 June 2025 between 12:00 and 22:00. This is for the annual Kenilworth Lions Club Grand Show and is described as a 'Charity fun day/community summer fete'. The application, site plan and list of traders are attached as **Appendix 1**.
- 3.3 Upon receiving the application officers referred to the current Street Trading Consent Policy which permits trading between the hours of 06:00 and 18:00. As the application is to trade beyond these hours the application has been referred to the Licensing and Regulatory Panel for a decision.
- 3.4 The applicant has received permission from the Landowner (Warwick District Council) to use the site.
- 3.5 The Council's Street Trading Consent Policy (2016) states (at page 3) that:
- "In considering applications for the grant or renewal of a street trading consent the following factors should be considered:*

a) Public Safety

Whether the proposed activity represents or could present a risk to the public from the point of view of obstruction, fire hazard, unhygienic conditions.

b) Public Order

Whether the proposed activity presents or could present a risk to public order.

c) The Avoidance of Public Nuisance

Whether the proposed activity presents or could present a risk of nuisance to the public from noise or misbehaviour, particularly in residential areas.

d) Local Area Needs

Consideration will be given to the character of the area (e.g. conservation area)"

3.6 The Street Trading Consent Policy also states (at page 5) that:

'Before a street trading consent is granted or renewed the Licensing Team will consult with the following agencies as considered appropriate:

- Police*
- Highways Department*
- Environmental Health*

The Council shall consider any representation made in writing to the Authority in respect of any application. The applicant will be provided with a copy of any representation received and given an opportunity to comment before a final decision is taken.'

3.7 The consultation period ended 21st April 2025. There have been no objections from the consultees.

3.8 Details of the procedure adopted by the Licensing Committee for Panel Hearings have been supplied to the applicant. The procedure will be explained more fully by one of the Council's Legal Team at the commencement of the hearing.

4. Legal comments

4.1 The relevant legislation relating to street trading is set out in Schedule 4 of the Local Government (Miscellaneous Provisions) Act 1982.

4.2 The Council adopted the provisions of this Act in 2007 allowing the regulation and control of Street Trading and the current Street Trading Consent Policy which has been in force since October 2016 is attached at **Appendix 2.**

4.3 When granting or renewing a Street Trading Consent the Council may include any conditions that it thinks are reasonably necessary.

Agenda Item 4

- 4.4 Without prejudice to the power of the Council to attach any conditions that they think are reasonably necessary, they may also include conditions specifically to prevent: -
- a) obstruction of the street or danger to persons using it; or
 - b) nuisance or annoyance (whether to persons using the street or otherwise).
- 4.5 Every application must be considered on its' merits. What should, and should not, be considered will vary on individual circumstances. Matters to be considered include anything which a reasonable and fair-minded decision maker, acting in good faith, with proper regard to the interests of both the public and the applicant, could properly think it right to rely on.
- 4.6 In exercising discretion, the Panel must have regard to relevant matters and disregard irrelevant matters. If a decision is so unreasonable that no reasonable authority could ever have come to it, then the courts can interfere.
- 4.7 The purpose of the Policy of the Council concerning the grant of consent for street traders, is to try to ensure public order and safety, avoid nuisance and to meet local demand. However, the Policy guides, but does not bind or fetter the discretion of the Council.
- 4.8 Section 6 of the Human Rights Act 1998 states that a public authority cannot act in any way, which is incompatible with the rights enshrined in the European Convention on Human Rights. The relevant Convention right in this matter is the 'right to a fair trial' and arguably the rights to peaceful enjoyment possessions and a private life, which the courts have held includes a right to participate in essential economic activities. Nonetheless, consent holders must work within the Policy for the greater good of public safety.
- 4.9 The Local Government (Miscellaneous Provisions) Act 1982 does not provide any direct right of appeal against a decision made in relation to a Street Trading consent. Therefore, a Consent holder aggrieved by a decision would only be able to challenge any errors in the administrative process resulting in that decision, by making an application to the High Court for a judicial review. The application for judicial review must be made promptly following notice of the decision, and in any event no later than 3 months from the date of the decision.
- 4.10 Alternatively, applicants also have recourse to the Council's complaints procedure if the applicant considers that a Council service has not been properly delivered.

5. Policy Framework

5.1. Fit for the Future (FFF)

5.1.1 The Council's FFF Strategy is designed to deliver the Vision for the District of making it a Great Place to Live, Work and Visit. To that end amongst other things the FFF Strategy contains several Key projects.

5.2. The FFF Strategy has 3 strands, People, Services and Money, and each has an external and internal element to it, the details of which can be found [on the Council's website](#).

5.2.1 External impacts of proposal(s)

People - Health, Homes, Communities - The Street Trading Consent Policy recognises that residents within, and visitors to the District, need a safe and healthy environment to live, work and visit and that Street Traders are important to the local economy and vibrancy of the District.

Services - Green, Clean, Safe – None.

Money- Infrastructure, Enterprise, Employment - The Street Trading Consent Policy relates to current legislation, and, where possible, to local factors, allowing flexibility and the potential to expand and augment the local economy and promote cultural issues.

5.2.2. Internal impacts of the proposal(s)

People - Effective Staff – None.

Services - Maintain or Improve Services - None.

Money - Firm Financial Footing over the Longer Term - None.



WARWICK DISTRICT COUNCIL

**MULTIPLE TRADER/SPECIAL EVENT STREET TRADING
CONSENT APPLICATION**

LOCAL GOVERNMENT (MISCELLANEOUS PROVISIONS) ACT 1982

Data protection: We will use the information supplied by you and/or obtained on your behalf for the purpose of licensing and enforcement. This information may be used internally and shared with other bodies administering public funds to prevent and detect crime and fraud and to apprehend offenders. Information held about you will not be released to other third parties unless it is shown that they are entitled to the information by law.

**THIS FORM WILL BE RETURNED IF YOU HAVE NOT COMPLETED ALL OF THE
QUESTIONS IN FULL**

Name of event organiser: Jenatwan Red

Address of event organiser: [REDACTED]

KENILWORTH CV8 2SF

Contact Tel No.: [REDACTED]

Date of birth: [REDACTED] National insurance Number: [REDACTED]

Have you ever been refused a street trading consent in this, or any other area?

(Answer Yes or No) No If yes, Which Area:

Name/Title of the event: KENILWORTH LIONS GRAND SHOW

What is the nature of the event: CHARITY MONDAY / COMMUNITY SUMMER FATE

Where is the event taking place? ABBEY FIELD KENILWORTH

If required, do you have permission from the land owner? YES

How many stalls/traders will be present at the event? 15 (SEE ATTACHED SHEET)

You are required to provide a map of the area at least 1:1250 scale. The map should clearly identify the proposed site position by marking the site boundary with a red line. You are also required to provide a complete list of all traders that will be attending the event, detailing the Traders Name, the Product they will be selling and details of any additional licences/permits that they may require. This information should be displayed in a numbered list clearly linked to numbered pitches/positions on the map. This may be submitted at any time, but must be submitted not later than 5 working days before the event takes place. (Please use the form provided)

What date(s) do you intend to trade? 14TH JUNE 2025

State the days and times you wish to trade (Up to a maximum of 72 hours or 3 consecutive days)

Monday	_____ to _____	Tuesday	_____ to _____
Wednesday	_____ to _____	Thursday	_____ to _____
Friday	_____ to _____	Saturday	<u>12.30</u> to <u>22.00</u>
Sunday	_____ to _____		

The consent holder is required to be on site for the duration of the event, and must be contactable throughout. Please provide an emergency contact number: [REDACTED]

It is an offence to make a false declaration on this form


Declaration and Signature

Please tick



I understand that this application will be considered by the Licensing Team, Warwick District Council and that if granted, I shall comply with any lawful condition under which the Street Trading Consent is granted.	✓
I have enclosed a current Basic DBS Certificate (not more than 6 month old)	✓
I have enclosed a current passport style photograph of myself (not more than 1 month old)	✓
I, as the consent holder, and duly authorised traders will be in attendance at the trading site.	✓
I have attached completed details forms for each of the traders attending the event.	

I declare that all the information given is true to the best of my knowledge. If any information is subsequently found to be untrue or incomplete, any consent granted may be suspended pending a full investigation of the matter.

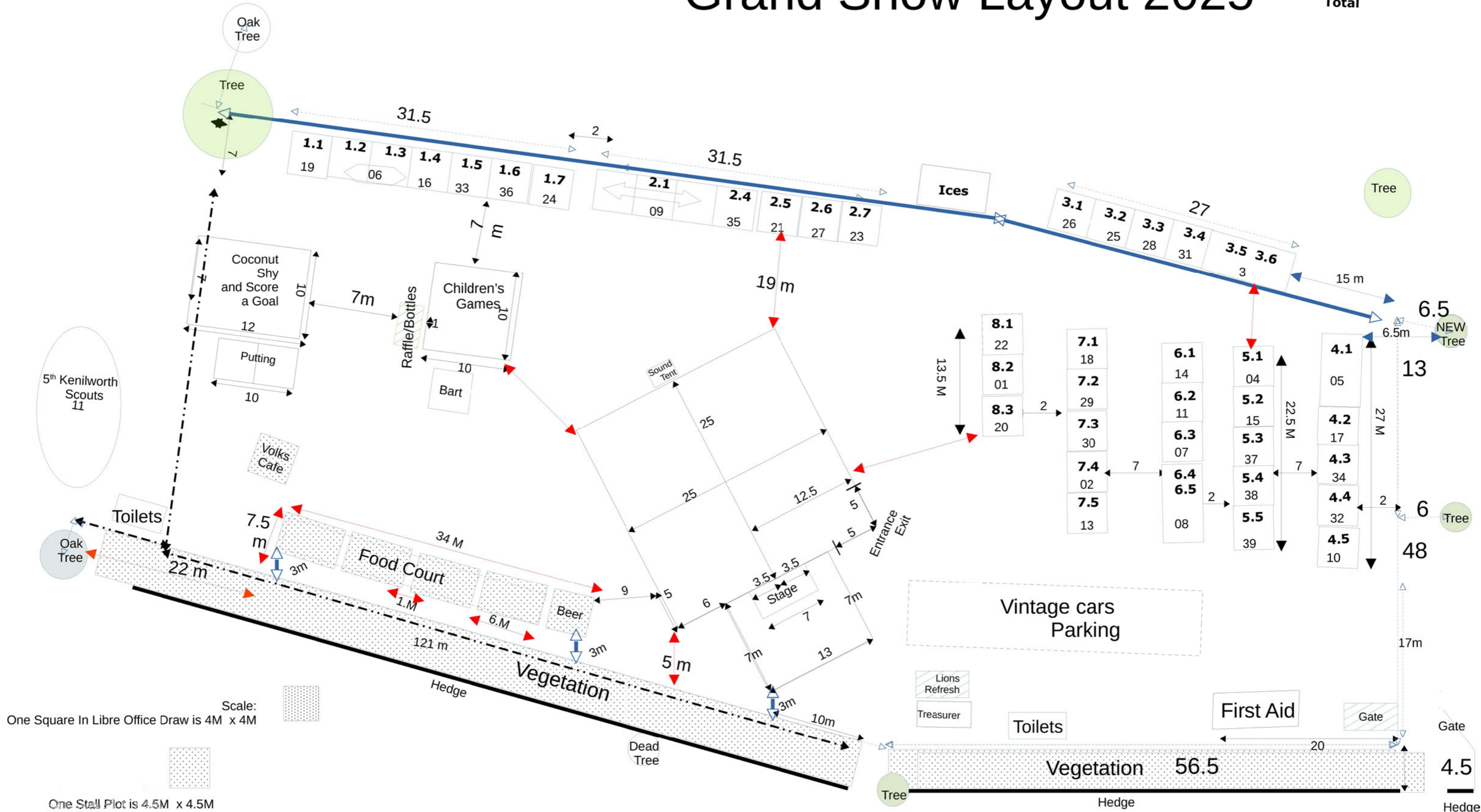
Signature of applicant	Date
/	
	4 / 4 / 2025

You must submit the following with the application

- ✍ A completed and signed Application Form.
- ✍ The full fee as appropriate.
- ✍ A recent Basic Disclosure Certificate (DBS) for the applicant (not more than 6 month old).
- ✍ A copy of a map of the area.
- A photograph of the proposed site.
- ✍ A passport sized photograph of the applicant.
- ✍ An original copy of the certificate of insurance that covers the street trading activity for third party and public liability risks.
- ✍ Permission from the land owner.
- ✍ A complete list of traders attending the event.

Grand Show Layout 2025

45 stalls
Total



Scale:
One Square In Libre Office Draw is 4M x 4M

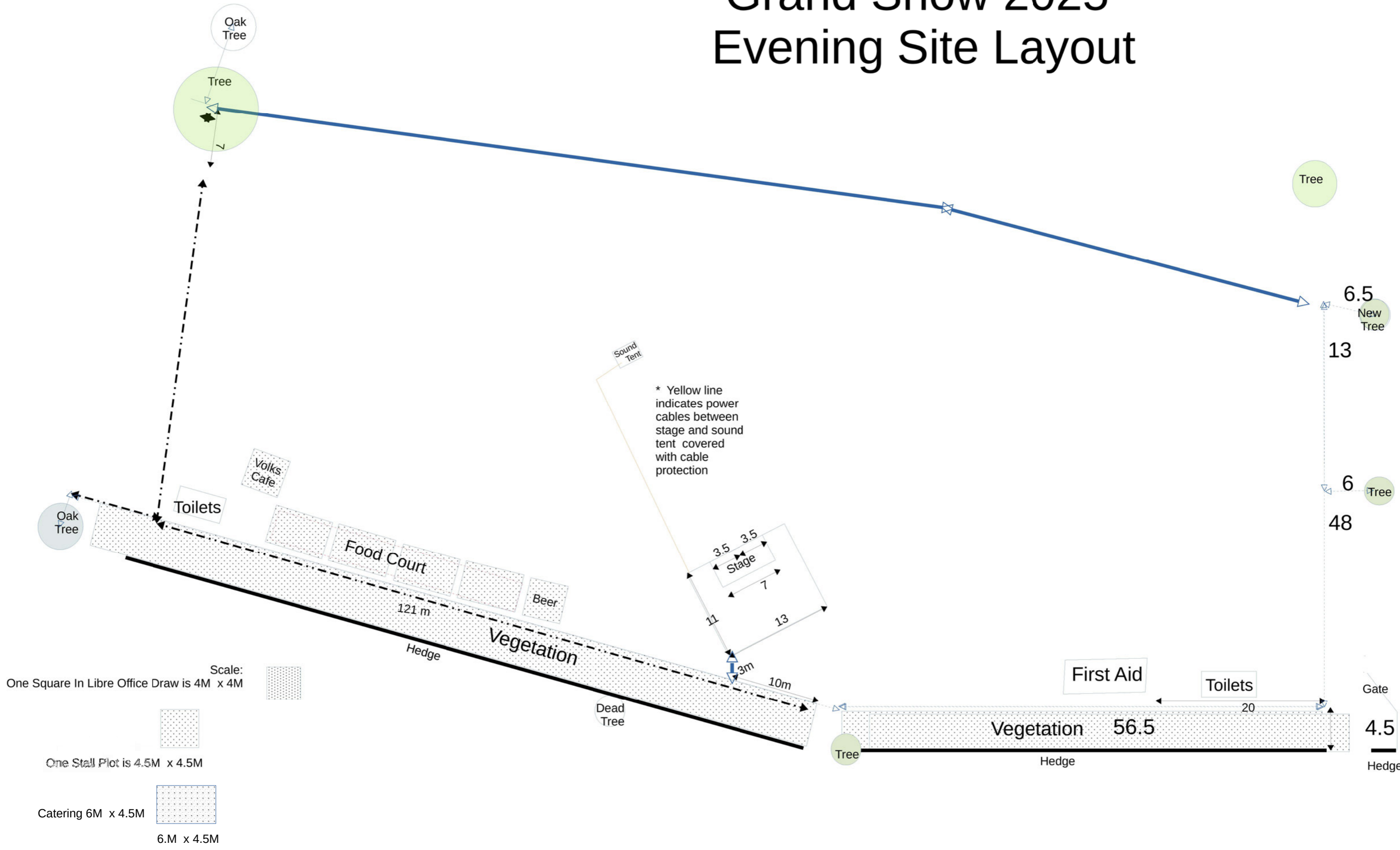
One Stall Plot is 4.5M x 4.5M

Catering 6M x 4.5M

6.M x 4.5M

2528	2428	Spencers Retreat (The Langdale Trust)	Steve Lee	Fundraising tombola
2513	2413	The Cycle Recycler	Tony Sewell	Publicity & childrens colouring sheets
2530	2430	Kenilworth Community Church	Amber Ball/Adrian Hodder	Family Games
2538	2438	Warwickshire Search & Rescue	Nick Cole	Info, fundraising, poss small games
2526	2526	Castle Brook, WCS Care Group	Carol Jenkins	Fundraising, tombola or lucky dip
2533	2433	Kenilworth Ladies Circle (2024/5 Chair)	Cathy williams	Publicity and fundraising
2510	2410	Dogs for Good	Sarah Carr (Tina Williams -email)	Tombola & childrens games/activities
2540	2440	NSPCC (local supporters)	Ann Pitt	Childrens books, puzzles and cakes
2531	2431	The Reinge Clinic	Gina Reinge	Physiotherapy Treatments
2501	2401	The Myton Hospices	Kathryn Metcalfe	Fundraising/lottery promotion
2503	2403	Soroptimist Intl. Kenilworth & District	Gill Schofield (2024 Treasurer)	Plant sales
2524	2424	Waverley Day Centre	Anne Cross	Fundraising, tombola & childrens stuff
25??		Precious Events	Rachel Platt	Bouncy castles & face painting
2517	2417	Utility Warehouse	Jane Perrins	Promoting UW & free prize draw
2508	2408	Bowkay Design	Kay Barlow	Sell products & fashion handbags
2507	2407	Jane Elizabeth Confectionery	Peter Barlow	Selling handmade fudge
2518	2418	Canal & River Trust	Howard Easton	Publicity
2525	2425	Newlands, WCS Care Group	Shannon Potts	Fundraising, tombola or lucky dip
2511	2411	Macmillan Cancer Support	Ian Coles	Sell childrens toys, books,games,CDs
2522	2422	Kenilworth Allotment & Tenants Assn.	Paula Hallam	Allotments plants & produce
2534	2434	Baylis Bees	Emma Baylis	Honey, beeswax wraps & candles
2515	2415	Kenilworth WI	Emma Sharp	Publicity, sell cake & products
2509	2409	Abbey Scout Group	Mark & Anne Earles	2nd hand books and Cubs game
2516	2416	Park Street Chiropractic Clinic	Abbie Davis	Showcase Chiro & sports massage
2523	2423	Churches Together in Kenilworth & Dist	Robert Wilkinson (2024)	Publicity, poss. Small sc. Kids activity
2532	2432	Central England Lipreading Support Tru	Sue Sanders	Publicity
2520	2420	Talisman Theatre	Sam Harris	Publicity, theatre and upcoming events
2535	2435	Cycleways	Tony Lewenz	Promoting cycling and infrastructure
25??		Guide Dogs	Verity Odonnell	Promo
25??		Kenilworth Repair Café	Sharon Maxted	
25??		Kenilworth PHAB	Gwen Peat	Tombola & childrens games/activities
2504	2404	WCC Central Fostering Team	Hayley Hedges	Publicity, foster carer recruitment
2436	2436	Kenilworth Round Table	Alex Sharpe	Publicity and hanging/pullup game
25??		Carers Trust, Heart of England	Michelle Sawyer	Publicity and fund raising
2505	2405	Kenilworth Chiropractic Clinic	Dionne Turpie	Demonstration & selling services
		Kenilworth Squash Club		
2506	2406	Kings Hill Nurseries	Samantha Clarkson	Selling plants

Grand Show 2025 Evening Site Layout



Warwick District Council

Street Trading Consent Policy Local Government (Miscellaneous Provisions) Act 1982

Introduction and Scope

Warwick District Council recognises the valuable contribution that street trading can make to the local culture and economy, and the service that street traders provide to residents of the district, some of whom are unable to travel to centralised shopping centres. Street trading can provide people with a flexible way of working, to meet the demands of the public where and when that demand arises.

The Council is also committed to improving the support provided to small businesses, ensuring there are no unnecessary burdens placed on them and they are provided with sufficient advice to enable them to operate successfully. However, issues arise where vendors do not pay due regard to their siting, and create an obstruction in the street, or make it dangerous for people to move around them.

Street trading can also result in unnecessary littering and other nuisance to persons visiting, living or working in the vicinity. For this reason, Local Authorities have a legal discretion to regulate street trading in their area. Street trading is covered by the Local Government (Miscellaneous Provisions) Act 1982 Schedule 4.

Warwick District Council has designated **all** streets within its boundaries as “Consent Streets”. The effect of this designation is that if you want to sell goods on the street, you are classed as a Street Trader and, subject to legal exemptions, will need to have the appropriate consent. Conditions can be attached to the consent as is considered ‘reasonably necessary’. Trading without the required consent is a criminal offence.

What is a Street?

A street means any road, footway, beach, service area as defined in section 329 of the Highways Act 1980 or other area to which the public have access without payment. The Courts have confirmed that any land located away from the highway which the public can access without payment, including privately owned land, is capable of being a street for these purposes. For example, this could include car parks, trading estates, forecourts, open spaces etc. However, the Council takes the view that street trading controls would not normally apply within buildings.

What is Street Trading?

Street trading means selling, exposing or offering for sale any article (including a living thing) in a street. This includes a wide range of retail activities e.g. food, beverages, arts and crafts, jewellery, household goods, clothing etc. It also includes the sale of vehicles from the roadside.

What is not Street Trading

Certain activities are exempted from street trading control by the legislation. These include:

- trading as a pedlar under a pedlar's certificate;
- trading at an established market or fair;
- trading as a news vendor;
- trading at a petrol station or shop or from a street adjoining a shop which is used as part of the business of the shop;
- trading as a roundsman (i.e. delivering pre-ordered goods to customers);
- trading from a licensed highway area (Tables and Chairs licence);
- trading under a street collection permit

Objectives of the policy

Central to the Council's policy are a number of key objectives which are:

- To prevent public nuisance by taking measures to reduce the risk of nuisance from obstruction, noise, refuse, vermin, fumes and smells.
- To ensure that traders operate within the law and act fairly in their dealings with the public so as not to present a risk to public order.
- To ensure the suitability of the structures used for the sale of goods on the street.
- To permit temporary or occasional street trading, where appropriate.
- To ensure that the process involves opportunities for consultation with relevant agencies.

Purpose

This Policy seeks to ensure that these objectives are achieved in a consistent, fair and proportionate way.

Requirement to Obtain Consent

A person intending to sell items from a street in accordance with the above definitions of "street" and "street trading" will be required to obtain full written consent from the Council to do so, unless they fall within any of the 'Deemed Consent' categories or 'Prohibitions' listed below:

Deemed Consent

The following activities will be deemed to have consent (i.e. it is assumed that an application has been made and granted without the need to actually do so):

- a) A registered keeper displaying a vehicle for sale at the registered address for that vehicle subject to a maximum of two vehicle sales per household per year;

Note 1

No application is required or fee payable for traders who operate with 'Deemed Consent'

Prohibitions

The following will not be issued with street trading consents:

- a) Suitcase salesmen and similar itinerant traders.
- b) The selling of cars and other vehicles in the course of a trade or business.
- c) The sale of live animals.

Applications

In considering applications for the grant or renewal of a street trading consent the following factors will be considered:

- a) Public Safety
Whether the proposed activity represents or could present a risk to the public from the point of view of obstruction, fire hazard, unhygienic conditions.
- b) Public Order
Whether the proposed activity presents or could present a risk to public order.
- c) The Avoidance of Public Nuisance
Whether the proposed activity presents or could present a risk of nuisance to the public from noise or misbehaviour, particularly in residential areas.
- d) Local Area Needs
Consideration will be given to the character of the area (eg conservation area)

Street Trading Consent Conditions

Upon grant of a street trading consent a street trader will be required to comply with the conditions that are attached to the consent (see Appendix 1). Any breach of the conditions may result in the revocation of the consent.

Under the terms of the legislation, the Council may, at any time vary the conditions of a street trading consent.

Consent Period

Warwick District Council has 3 types of consent.

1. A Daily Consent – for trading with a static pitch for a period not exceeding 72 hours (or 3 consecutive days)
2. An Annual Consent which may be granted for any period not exceeding 12 months
 - a. For static pitches
 - b. For touring traders
3. Multiple Trader/Special Event Consent
 - a. At special events, the council will issue one consent to the person organising the event/market, rather than to each individual trader. This policy is aimed at promoting events and encouraging more traders to attend them.
 - b. We will issue a single consent, which will cover a number of traders for a period not exceeding 72 hours (or 3 consecutive days). The number of traders covered is as follows:
 - Category 1 – Up to 20 traders
 - Category 2 – Between 21 and 49 traders
 - Category 3 – Between 50 and 75 traders
 - Category 4 – Between 76 and 99 traders
 - Category 5 – over 100 traders

Fees

A fee will be charged for processing any application for consent, transfer, variation or the issue of a replacement notice. The scale of charges will be published on the Warwick District Council web site. Fees are broken down into 2 elements, an Application fee and a Licence fee. Where an application is unsuccessful the Licence element of the fee will be refunded.

There are no charges for anyone who falls under the category of 'Deemed Consent'.

Application Process

Applicants for a new (or renewal) Annual street trading consent should give not less than 28 days notice of the application to:- Licensing Team, Health and Community Protection, Riverside House,

Milverton Hill, Royal Leamington Spa, CV32 5HZ. Tel: 01926 456705 or email licensing@warwickdc.gov.uk

Upon receiving a full application and fee the Licensing Team will consult with interested parties for a period of 14 days. If there are no objections raised to the application and the applicant has no convictions it is likely the Regulatory Manager will grant the application.

If objections are received to an application or the applicant has any convictions it is likely that the application will be referred to the Regulatory Committee for a decision to be made. The applicant will be invited to attend a Committee hearing to respond to any objections made.

Applicants for a Daily consent should give not less than 14 days notice of the application to:- Licensing Team, Health and Community Protection, Riverside House, Milverton Hill, Royal Leamington Spa, CV32 5HZ. Tel: 01926 456705 or email licensing@warwickdc.gov.uk

Upon receiving a Daily consent application and fee the Licensing Team will inform interested parties of the application. If all other permits/licences are in place it is likely the Regulatory Manager will grant the application.

Applicants for a Multiple Trader/Special Event consent should give not less than 28 days notice of the application to:- Licensing Team, Health and Community Protection, Riverside House, Milverton Hill, Royal Leamington Spa, CV32 5HZ. Tel: 01926 456705 or email licensing@warwickdc.gov.uk

Upon receiving a Multiple Trader/Special Event consent application and fee the Licensing Team will consult with interested parties for a period of 14 days. If all other permits/licences are in place and there are no objections raised, it is likely the Regulatory Manager will grant the application.

Plan of Location

The applicant shall provide a map showing all streets and public areas in a radius of 0.25 a mile from the proposed location.

The map should be an Ordnance Survey map or equivalent and will mark clearly the proposed trading site.

If a proposed street trading site is located on private land, including forecourts, satisfactory evidence must be provided to the Council that the permission of the landowner or lessee has been obtained.

Suitability of the Street Trading Unit

The application must be accompanied by 3 colour photographs of the unit to be used.

Full details of any van, barrow, other vehicle or portable stall which the applicant intends to use must be supplied to the Council at the time of making the application. Arrangements shall be made for the van, barrow, other vehicle or portable stall to be inspected by a duly authorised officer prior to the application being considered if requested.

Suitability of the Applicant

The Council will not grant a street trading consent to persons under the age of 17.

All applicants and 'assistants' are required to submit a recent Basic Disclosure Certificate. The certificate must not be more than 4 weeks old at the time of submission. Applicants with previous convictions or cautions are not necessarily debarred from holding a consent unless the authority considers that the conviction renders them unsuitable. In making this decision the Council will consider the nature of the offence and how long it has been since the applicant was convicted.

Each case will be dealt with on its own merits with the overriding consideration being the protection of the public.

Applicants whose street trading activity includes the provision of food in any form, must be in possession of a current CIEH Level 2 Award in Food Safety Certificate, or suitable equivalent.

Consultations

Before a street trading consent is granted or renewed the Licensing Team will consult with the following agencies as considered appropriate:

- Police
- Highways Department
- Environmental Health

The Council shall consider any representation made in writing to the Authority in respect of any application. The applicant will be provided with a copy of any representation received and given an opportunity to comment before a final decision is taken.

Decision to Refuse or Revoke a Licence

If the Council is unable to grant a licence the applicant will be informed of the reason for the refusal within 21 days of the decision being made.

Appeals

There is no statutory right of appeal in respect of refusal or revocation of street trading consent, other than by means of a judicial review of the administrative action in reaching the decision. However, applicants also have recourse to the council's complaints procedure if the applicant considers that a council service has not been properly delivered. Full details are available on request or on the internet at - www.warwickdc.gov.uk

Permitted Trading Hours

The Council generally will only permit street trading between 06:00 and 18:00. Any trading outside these hours will have to be approved by the Regulatory Committee. Street Trading outside the guideline hours will be assessed in terms of the criteria detailed above. The Council however retains the right to specify permitted hours of trading that are less than those specified above if local circumstances dictate.

Market days

Those Consent Street licensees who have consent to trade in the town centres will not be able to do so on Market days on the Parade in Leamington, Market Square in Warwick, Abbey End in Kenilworth or any area designated by the Council from time to time. (Unless they trade as part of the General Market)

General Information on Street Trading Consents

Street Trading Consents will be issued only at the Council Offices. The applicant must attend in person to collect any documentation.

An Equality Impact Assessment on this policy was undertaken on 16/05/2016 and will be reviewed on 16/05/2019.

Appendix 1**General Conditions****Definitions:**

Street Trading – the selling or exposing or offering for sale any article (including a living thing) in a street

Street

- a) any road, footway, beach or other area to which the public have access without payment; and
- b) a service area as defined in section 329 of the Highways Act 1980

The Council – Warwick District Council

Authorised Officer – an Officer employed by Warwick District Council and authorised by the Head of Service (Health and Community Protection) in accordance with the provisions of the Local Government (Miscellaneous Provisions) Act 1982

Consent Details

1. A copy of the consent must be displayed prominently on the unit at the street trading site.
2. The consent holder shall not sell any type of food, goods or merchandise other than those specified in the consent.
3. The consent holder shall not trade outside the time and days permitted by the consent.
4. The consent holder shall not trade within the consent area other than at the location permitted by the consent.
5. Touring consent holders shall not trade from the same location for more than 15 minutes (or until queuing customers have been served) at any one time. There is to be no return to any location within 2 hours of previous trading.
6. The consent is personal to the consent holder and shall not be assigned or transferred to another person or company without the appropriate notification of such transfer. (See application for consent transfer.)
7. The consent holder shall produce the consent if required to do so by a police officer or authorised officer at the time.
8. The consent may be revoked by the council at any time for non-compliance with conditions, or surrendered by the consent holder at any time.
9. The Consent Holder may employ another person to 'assist' with trading but shall be expected to be in attendance at the site in order to remain in control of trading for the majority of trading hours.
10. Nothing in these conditions shall excuse the consent holder from any legal duty or liability and the consent holder shall indemnify the council in respect of all claims, actions or demands arising from the consent except where due to the Council's own negligence.

General Conduct

11. The consent holder shall not trade in such a way that is likely to cause obstruction of any part of any street or public place.
12. The consent holder shall not trade in such a way that is likely to cause an injury to any person using the street or place.

13. The consent holder shall not trade in such a way that is likely to cause damage to any property in the street or place.
14. The consent holder shall not trade in such a way that is likely to cause a nuisance or annoyance to persons using the street or public place, or to occupiers of premises in the vicinity. Noise from equipment must not be persistently audible in nearby residences.
15. The consent holder shall not trade from a vehicle parked in the lay-by outside the Royal Pump Rooms, the Parade, Leamington Spa, or in the entrance to the park opposite.
16. Applicants who wish to operate within the district **must** obtain a Basic Disclosure Certificate from Disclosure Scotland. A DBS check will have to be completed every year, or more frequently, at the discretion of the Council

Protection of Young People

17. Street trading will not normally be authorised within 50 metres of any entrance or exit to a school or nursery or within a designated conservation area. (The distance from the entrance to a school or nursery may be extended where issues of public safety are raised during the consultation of the application).
18. No child aged 16 or below shall be engaged in or employed to undertake any street trading under a consent issued by the Council.

Noise Nuisance

19. The consent holder shall not use any device for the reproduction or amplification of sound; or any device or instrument to attract vendors to the stall/vehicle/trailer by sound. Ice cream vans may use a chime only in accordance with the Code of Practice on Noise from Ice Cream Van Chimes etc. 1982.

Visual Appearance

20. Any vehicle/stall/trailer used by the consent holder in the course of trading shall be constructed and maintained to the satisfaction of all reasonable requirements of the Council. A high standard of presentation and appearance will be expected.

Health & Safety

21. The use and storage of LPG will comply with the requirements of the Health and Safety at Work etc. Act 1974 and any Fire Authority requirements.
22. Where any LPG or electricity is used then suitable fire extinguishers must be provided and maintained in a satisfactory condition.
23. The consent holder shall at all times maintain a valid third party public liability insurance policy to the value of £5,000,000 and shall produce a valid certificate of insurance at any time.
24. The consent holder will not be permitted to erect additional awnings, tents or other structures at the site without permission.

Advertisements / Signage

25. Advertisements must not be placed outside the perimeter of the trading site or affixed to any street furniture - e.g. lamp posts, road signs, fences, bollards.

Waste Management

26. The consent holder shall provide and maintain adequate refuse receptacles for litter and shall remove all litter in the trading vicinity; suitable arrangements must be in place for the disposal of commercial waste. The consent holder shall be responsible for any damage to the highway resulting from the trading activity.

27. The consent holder must prevent the deposit in any street of solid or liquid refuse and shall not discharge any water (except as may be necessary for cleansing) to the street surface or to the surface water drains. The surrounding area shall be kept clean and tidy including the necessary washing of street surfaces.

Additional Requirements for Food Operations

28. When street trading includes the provision of food, the Food Business Operator (FBO) must ensure that any van/barrow/vehicle or stall is sited, designed, constructed and kept clean and maintained in good repair and condition as to avoid the risk of contamination, in particular by animals and pests. Any food handler must keep a high degree of personal cleanliness, shall wear suitable protective clothing and have received suitable hygiene training. In addition the FBO shall ensure that:-

- a) appropriate facilities are available to maintain adequate personal hygiene (including facilities for the hygienic washing and drying of hands, hygienic sanitary arrangements and changing facilities)
- b) surfaces in contact with food are to be in a sound condition and be easy to clean and, where necessary, to disinfect. This will require the use of smooth, washable, corrosion-resistant and non toxic materials, unless the food business can satisfy the Authorised Officer that other materials used are appropriate.
- c) adequate provision is to be made for the cleaning and, where necessary, disinfecting, of working utensils and equipment
- d) an adequate supply of hot and/or cold potable water to be available
- e) where foodstuffs are cleaned as part of the business operation, adequate provision is to be made for this to be undertaken hygienically
- f) adequate arrangements and/or facilities for the hygienic storage and disposal of hazardous and/or inedible substances and waste (whether liquid or solid) are to be available
- g) adequate facilities and/or arrangements for maintaining and monitoring suitable food temperature conditions are to be available
- h) foodstuffs are to be so placed as to avoid the risk of contamination so far as is reasonably practicable

Furthermore, the consent holder must put in place, implement and maintain a permanent procedure based on the HACCP principles.

Any person who engages in street trading in a designated consent street unless authorised by the Council under the provisions of Schedule 4, Local Government (Miscellaneous Provisions) Act 1982 commits an offence and is liable, on conviction, to a fine not exceeding £1000 per offence i.e. for each day of trading without consent.