



FORWARD PLAN October 2011 to January 2012

**COUNCILLOR MICHAEL DOODY
LEADER OF THE EXECUTIVE**

The Forward Plan is a list of all the Key Decisions which will be taken by the Executive or its Committees in the next four months. The Warwick District Council definition of a key decision is: - a decision which has a significant impact or effect on two or more wards and/or a budgetary effect of £50,000 or more.

If you would like to make representations or comments on any of the topics listed below, you can write to the contact officer, as shown below, at Riverside House, Milverton Hill, Royal Leamington Spa, Warwickshire CV32 5HZ. Alternatively you can phone the contact officer on (01926) 412656. If your comments are to be referred to in the report to the Executive or Committee they will need to be with the officer 7 working days before the publication of the agenda. You can, however, make comments or representations up to the date of the meeting, which will be reported orally. The Forward Plan will be updated monthly and you should check to see the progress of the report you are interested in.

Delayed reports:

If a report is late, officers should use the reason code below to establish the reason(s) for the delay:

- 1.** Portfolio Holder has deferred the consideration of the report
- 2.** Waiting for further information from a Government Agency
- 3.** Waiting for further information from another body
- 4.** New information received requires revision to report
- 5.** Seeking further clarification on implications of report.

Section 1 – The Forward Plan September 2011 to December 2011

Topic and Reference	Purpose of report	If requested by Executive –date, decision & minute no.	Date of Executive, Committee or Council meeting	Publication Date of Agendas	Contact Officer & Portfolio Holder	External Consultees/ Consultation Method/ Background Papers
Oakley Wood Crematorium Improvements (Ref 350)		14 th September 2011	14 th September 2011		Richard Hall Cllr Coker	
Leamington Cemetery – work to extend area for burials (Ref 351)		14 th September 2011	14 th September 2011		Richard Hall Cllr Coker	
Asset Management Plan (Ref 352)		September 2011	September 2011		Joseph Baconnet Cllr Hammon	
OCTOBER 2011						
Charging for Events in Parks and Open spaces (Ref 305)	To seek approval from members for charging scheme for events taking place in WDC parks and open spaces (moved to coincide with Fees & Charges report)		2nd March 2011 July 2011 October 2011		Rose Winship Cllr Gallagher	
Fees and Charges 2012/13 (328)	To consider proposals for setting fees and charges for 2012/13		Executive 12 October 2011 Council 26 October		Marcus Miskinis Cllr Mobbs	

			2011			
Parking at Abbey Fields (Ref 301)	To review the future provision of parking. (Moved from Feb & March to allow English Heritage to comment on detailed plan)		2nd March 2011		Ian Coker / Rose Winship Cllr Shilton / Gallagher	Kenilworth Town Council English Heritage
Migration to the National Food Hygiene Rating Scheme (Ref 353)	Report seeking approval		12 October 2011		Rob Chapleo Cllr Coker	
NOVEMBER 2011						
Draft Customer Service Centre SLA (Ref 354)	Moved from September – Reason 3 – needs review & agreement by WCC	November 2011	November 2011		Susie Drummond Cllr Mrs Grainger	Exec. 26/01/11 = Customer Service Centre Performance & Co-location Review / WCC

Section 2 - Key decisions which are anticipated to be considered by the Council between December 2011 and February 2012

Topic and Reference	Purpose of report	If requested by Executive –date, decision & minute no.	Date of Executive, Committee or Council meeting	Publication Date of Agendas	Contact Officer & Portfolio Holder	External Consultees/ Consultation Method/ Background Papers
DECEMBER 2011						
General Fund Revenue Estimates Revised 2011/12 and Original 2012/13 (Ref 347)	To recommend to Council the base revenue estimates		14 December Executive		Marcus Miskinis Cllr Mobbs	
HRA Revenue Estimates Revised 2011/12 and Original 2012/13 (Ref 348)	To recommend to Council the base revenue estimates		14 December Executive		Sandra Jones / Jameel Malik PH for H&PS	
JANUARY 2012						

FEBRUARY 2012

Play area review (Ref 310)	To present recommendations of Play Working Party				Chris Charman Cllr Gallagher	
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MARCH 2012**APRIL 2012**

Green Space Strategy (Ref 186)	To approve approach for action plans (Executive June 2009 Executive 15.07.09 Executive 26.08.09 *Reason 1 TBC) Reschedule report to allow more time to engage with elected members and to assess the implications of the Core Strategy				Chris Charman Cllr Gallagher	
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TO BE CONFIRMED

Topic and Reference	Purpose of report	History of Committee Dates & Reason code for deferment	Contact Officer & Portfolio Holder	Expansion on Reasons for Deferment	External Consultees/ Consultation Method/ Background Papers	Request for attendance by Committee
Economic Development Strategy (Ref Q)	To present Executive with a Draft version of the strategy and seek adoption by WDC	Executive TBC	Paul Pinkney		Executive 2 nd March 2011	
Housing Strategy (Ref A1)		Executive TBC	Satnam Kaur			
Potential regeneration projects in Old Town (Ref K1)	To advise Executive of the potential for the regeneration of certain sites within Leamington Old Town	Executive TBC	Bill Hunt Cllr Hammon	A number of confidential discussions are taking place with local businesses and potential developers and a report will be scheduled as soon as possible when it is known whether there is likely to be scope for a feasible scheme .		
Review of procurement of disabled adaptations (Ref T)	Review of current procurement methods to ensure value for money and efficiencies are being realised	Executive 17.03.2010 TBC * Reason 3	Jameel Malik/ Satnam Kaur	A new contract for aids and adaptations was tendered and procured by Property Services in April 2010		

<p>Supporting People Strategic Review (Ref O)</p>	<p>To report on the outcomes of the County Council's strategic review of Supporting People contracts and the potential implications for Warwick district</p>	<p>Executive 17.03.2010 TBC * Reason 5</p>	<p>Satnam Kaur / Jameel Malik Cllr Mrs Grainger</p>	<p>The Reviews have been developed by Warwickshire County Council and overseen by the Supported Housing Partnership which consists of representatives of Districts and Boroughs including the Portfolio Holder for Housing and Property Services and the Head of Service.</p> <p>The impact and findings of the Reviews will be re-evaluated/updated following the Government's recent funding announcements. Following these updated a decision will be taken whether they need to be presented for Executive approval.</p>		
<p>Chandos Street Development (273)</p>	<p>Update report</p>	<p>TBC *Reason 3</p>	<p>Bill Hunt / Paul Pinkney Cllr Hammon</p>			

Customer Access in Leamington Spa (Ref 283)	Business case for One Stop Shop in Royal Pump Rooms (moved from November 2010 – Reason 3)	TBC *Reason 3	Susie Drummond Cllr Caborn	Moved from February 2011 – waiting for further information from another body		External consultee – WCC
Refurbishment of the CCTV Control Room (Ref 298)	The report will ask the Executive to allocate £255,000 of capital funding for the refurbishment and upgrading of the CCTV control room and equipment because it is currently starting to fail, due to its age and general deterioration, with it being some 10 years old.	Executive 22.12.10 deferred Executive 26.1.11 deferred TBC *Reason 3	Roger Jewsbury Cllr Coker	Awaiting outcome of feasibility report on the Town Hall as part of a wider Corporate Asset review. Looking at potentials for shared services with SDC/Police		
Local Authority Mortgage Guarantee Scheme (259)	To report initial details of a proposed mortgage guarantee scheme to assist the local housing market (Previously in June 2011 - This was not a service plan issue and has been taken over by other competing priorities)				Mike Snow Cllr Mobbs	
Review of Members Allowances (Ref 344)	Report of the Independent Review panel – (Previously in August 2011 - This was not a service plan issue and has been taken over by other competing priorities)		TBC		Philip Morgan Finance Portfolio Holder	

Section 3 - Items which are anticipated to be considered by this Council, between October 2011 and February 2012, but are NOT key decisions

Topic	Purpose of report	Meeting	If requested by Executive, decision and minute number	Publication date	Contact Officer	Portfolio Holder
OCTOBER 2011						
NOVEMBER 2011						
Financial Monitoring to 30 September 2011 (Ref 349)	To advise members of any variations from approved budgets		Exec 16 November		Mike Snow Cllr Mobbs	
DECEMBER 2011						
JANUARY 2012						
FEBRUARY 2012						

Details of all the Council's committees, Councillors and agenda papers are available via our website www.warwickdc.gov.uk/committees

The forward plan is available in large print on request, by telephoning (01926) 412656