

Meeting Date: 10 November 2020

Title	Where did item originate from	Format	Lead Officer / Councillor	Next report date if applicable	Completion Date / Notes
Task and Finish Group Race & Equality Update.	Committee meeting 18 August 2020.	Item 4, Appendix 4 on the agenda	Councillors Mangat, Noone, Tangri and C Gifford.	December 2020.	To be advised.
Focus on the impact of the revised Housing Services Management structure and additional resources approved in November 2019.	Service review and restructure report 2019.	Item 4, Appendix 5 on the agenda	Lisa Barker/Paul Smith	To be advised if applicable.	No officer will attend the Committee meeting on November unless there is a request. If there is a request, Members should send their questions to the report author before the meeting.

Appendix 1 – Overview & Scrutiny Committee Work Programme

Title	Where did item originate from	Format	Lead Officer / Councillor	Next report date if applicable	Completion Date / Notes
Shared Environmental Enforcement with Rugby Borough Council update.	Committee meeting 26 September 2019.	Item 4, Appendix 6 on the agenda	Zoë Court	April 2021	No officer will attend the Committee meeting November unless there is a request. If there is a request, Members should send their questions to the report author before the meeting.

Appendix 1 – Overview & Scrutiny Committee Work Programme

Title	Where did item originate from	Format	Lead Officer / Councillor	Next report date if applicable	Completion Date / Notes
Criteria for call in of Executive Reports to Scrutiny Committees		Verbal update and Item 4, Appendix 7 on the agenda	Graham Leach and Councillors Milton and Nicholls	March 2021	If the process is agreed in March 2021, then it will go forward to Council for inclusion in the Scrutiny procedure.
<ol style="list-style-type: none"> 1. Report in respect of decisions made on the role of the Chairman of the Council – Task & Finish Group; and 2. Review on the progress / success of the recommendations from the Task & Finish Group – Role of the District Council Chairman. 	<ol style="list-style-type: none"> 1. Executive Minutes 10 July 2019, Minute number 8 – Resolutions, agreed at council 4 September 2019. 2. Committee meeting 2 April 2019. 	Item 4, Appendix 8 (To Follow)	Graham Leach / Andrew Jones	To be advised if applicable.	No officer will attend the Committee meeting in November unless there is a request. If there is a request, Members should send their questions to the report author before the meeting.
Step Back Review progress	Committee meeting 29 September 2020.	Verbal update	Graham Leach	To be advised if applicable	To be advised.

Appendix 1 – Overview & Scrutiny Committee Work Programme

Title	Where did item originate from	Format	Lead Officer / Councillor	Next report date if applicable	Completion Date / Notes
Environmental Protection Team Service Delivery Focus particularly on noise nuisance	Committee meeting 29 September 2020, resulting in a subsequent briefing note sent by email to councillors and a follow-on request from Councillor Milton for the item to be on this meeting's agenda	Item 4 – Discussion at the meeting	Marianne Rolfe	To be advised if applicable	
Annual Review of the Council's Sustainability and Climate Change Approach, to include an update on the adoption of a Plastics Policy stating its progress, the difference it has made and future plans.	Committee meeting 9 July 2019.	Item 5 on the agenda	Dave Barber.	To be advised if applicable.	
Current Arrangements for the South Warwickshire Community Safety Partnership.	This is a mandatory report.	Item 8 on the agenda	Marianne Rolfe.	Late October / Early November 2021.	This is an annual report.

Meeting Date: 8 December 2020

Title	Where did item originate from	Format	Lead Officer / Councillor	Next report date if applicable	Completion Date / Notes
Update on the Night Noise Service.	Committee meeting 20 August 2019.	Append a briefing report to the work programme.	Marianne Rolfe.	To be advised if applicable.	No officer will attend the Committee meeting on 29 September unless there is a request. If there is a request, Members should send their questions to the report author before the meeting.
Update on plans to improve accessibility to, and the condition / cleanliness of, toilets for people living with disabilities subsequent to the presentation of the plans at the September 2019 Overview & Scrutiny Committee meeting.	Committee meeting 26 September 2019.	Append a briefing report to the work programme.	Zoë Court	To be advised if applicable.	No officer will attend the Committee meeting in December unless there is a request. If there is a request, Members should send their questions to the report author before the meeting.

Meeting Date: 9 February 2021

Title	Where did item originate from	Format	Lead Officer / Councillor	Next report date if applicable	Completion Date / Notes
No reports have yet been requested for this meeting.	Not applicable.	Not applicable.	Not applicable.	Not applicable.	Not applicable.

Meeting Date: 16 March 2021

Title	Where did item originate from	Format	Lead Officer / Councillor	Next report date if applicable	Completion Date / Notes
<p>Annual update from Shakespeare's England.</p> <p>(At the Committee meeting 29 August 2018, the Committee requested that the next report included Key Performance Indicators (KPI's) for the District Council and what had been done over the previous 12 months. The Committee did not want a presentation at the meeting, it simply wanted the report and it would feedback comments at the meeting.)</p>	<p>Committee meeting 29 August 2018</p> <p>Committee meeting 29 September 2020, it was agreed that this report could be postponed until March 2021 so that it would include performance during the Covid-19 pandemic.</p>	Written report.	Martin O'Neill and Councillor Hales.	March 2022.	This is an annual report.

Meeting Date: 20 April 2021

Title	Where did item originate from	Format	Lead Officer / Councillor	Next report date if applicable	Completion Date / Notes
Overview & Scrutiny End of Term report.	Standing Annual Item.	Written report.	Committee Services Officer.	April 2022.	This is an annual report.
Childrens' and Adults' Safeguarding Champions: End of Term Report.	Standing Annual Item.	Briefing note to all Councillors with a paragraph explaining that if they have any concerns that they feel require scrutiny, to raise these for consideration as part of the work programme.	Lisa Barker.	April 2022.	This is an briefing note to all Councillors.
Shared Environmental Enforcement with Rugby Borough Council update.	Committee meeting 10 November 2020.	Briefing Note	Zoë Court	TBA	No officer will attend the Committee meeting November unless there is a request. If there is a request, Members should send their questions to the report author before the meeting.

Meeting Date: To Be Advised

Title	Where did item originate from	Format	Lead Officer / Councillor	Next report date if applicable	Completion Date / Notes
Decide if an update is required on the Catering and Events Concessions Contract – Royal Pump Rooms and Jephson Gardens Glasshouse.	Committee meeting 26 September 2019.	Informal update.	Dave Guilding / Philip Clarke.	To be advised if applicable.	David Guilding and Philip Clarke were asked when they can give an informal update considering the impact of Covid-19 on this service. A response from them is awaited.