

# Health Scrutiny Sub-Committee

Tuesday 17 January 2017

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A meeting of the above Sub-Committee will be held at the Town Hall, Royal Leamington Spa on Tuesday 17 January 2017 at 6.00pm.

Membership: Councillor Parkins (Chairman); Councillors D'Arcy, Edgington, and Mrs Redford.

Co-opted Membership: Councillors Mrs Falp, Mrs Knight and Quinney.

## Emergency Procedure

At the commencement of the meeting, the Chairman will announce the emergency procedure for the Town Hall.

## Agenda

### 1. Apologies and Substitutes

- (a) to receive apologies for absence from any Councillor who is unable to attend; and
- (b) to receive the name of any Councillor who is to act as a substitute, notice of which has been given to the Chief Executive, together with the name of the Councillor for whom they are acting.

### 2. Declarations of Interest

Members to declare the existence and nature of interests in items on the agenda in accordance with the adopted Code of Conduct.

Declarations should be entered on the form to be circulated with the attendance sheet and declared during this item. However, the existence and nature of any interest that subsequently becomes apparent during the course of the meeting must be disclosed immediately. If the interest is not registered, Members must notify the Monitoring Officer of the interest within 28 days.

Members are also reminded of the need to declare predetermination on any matter.

If Members are unsure about whether or not they have an interest, or about its nature, they are strongly advised to seek advice from officers prior to the meeting.

3. **Minutes**

To confirm the minutes of the Health Scrutiny Sub-Committee meeting held on 22 November 2016. **(Item 3/Page 1)**

4. **Domestic Violence & Abuse Policy**

To consider a report from Housing & Property Services. **(Item 4/Page 1)**

5. **Draft Housing & Homelessness Strategy 2017**

To consider a report from Housing & Property Services. **(Item 5/Page 1)**

6. **Health & Wellbeing Update**

To consider a report from Health & Community Protection. **(Item 6/Page 1)**

7. **Feedback from Outside Bodies Meetings – Standing Agenda Item**

To receive a verbal update from the Council representatives following circulation of the outside bodies' public minutes to Members.

<b>Outside Body</b>	<b>Council Representative</b>
Warwickshire Health & Wellbeing Board	Councillor Grainger – Portfolio Holder, Health & Community Protection
Warwickshire Adult Social Care & Overview & Scrutiny Committee	Councillor Mrs Redford
South Warwickshire Foundation Trust (SWIFT) Task & Finish Group	Councillors Mrs Knight and Mrs Redford
Coventry & Warwickshire Partnership Trust Task & Finish Group	Councillor Mrs Falp

8. **Review of the Work Programme and Forward Plan**

To consider a report from Democratic Services. **(To follow)**

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General Enquiries: Please contact Warwick District Council, Riverside House, Milverton Hill,  
Royal Leamington Spa, Warwickshire, CV32 5HZ  
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E-Mail: [committee@warwickdc.gov.uk](mailto:committee@warwickdc.gov.uk)

For enquiries about specific reports, please contact the Case Officer named in the reports.  
You can e-mail the members of this Committee at  
[HealthScrutinySC@warwickdc.gov.uk](mailto:HealthScrutinySC@warwickdc.gov.uk)

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(01926) 456114.

# Health Scrutiny Sub-Committee

Minutes of the meeting held on Tuesday 22 November 2016 at the Town Hall, Royal Leamington Spa at 6.00 pm.

**Present:** Councillor Parkins (Chairman); Councillors D'Arcy, Edgington, Mrs Falp, Mrs Knight, Mrs Redford and Quinney.

**Also Present:** Councillor Grainger.

## 21. **Apologies and Substitutes**

There were no apologies or substitutes.

## 22. **Declarations of Interest**

There were no declarations of interest.

## 23. **Minutes**

The minutes of the meeting held on 24 August 2016 were taken as read and signed by the Chair as a correct record.

## 24. **Update from the Peer Review**

Following on from the Draft Peer Challenge Feedback Report, 20-22 July 2016, the Chief Executive gave the Health Scrutiny Sub-Committee a short briefing on what he considered to be the key messages to this Council in respect of its health and wellbeing delivery. He stated that the main message was that the Council was making good progress, but needed to be sharper in what it was trying to achieve. He was pleased to note the proposals set out under Item 7 of the meeting's agenda "Review of Health & Wellbeing Arrangements", pointing the way forward for this to happen and how this Council would move forward to scrutinise health and wellbeing initiatives. Item 9 on the agenda "WDC submission to the County Council Health and Wellbeing Board Annual Report" spelt out what the Council was doing to improve health and wellbeing. He advised that the Council needed to be clear on what the Council was trying to achieve. He was aware that a main obstacle in planning was the fact that the Sustainability Transformation Plan was still a work in progress and not within this Council's purview to control.

In response to a question from a Member on what subjects Mr Elliott might suggest the Sub-Committee examine, on the basis that he did not know the budgetary implications, and simply as "blue sky" thinking, he suggested:

- Reviewing whether swimming lessons for children could be reintroduced in all schools;
- To focus on young, mainly male suicides, which had been highlighted in a report from Public Health; and
- To consider asking the Community what it wanted the Council to focus attention upon.

## **HEALTH SCRUTINY SUB-COMMITTEE MINUTES (Continued)**

(Councillor Edgington arrived at the meeting whilst this item was being discussed.)

### **25. Purple Flag Accreditation**

The Sub-Committee considered a report from Health & Community Protection which set out the bid process, the benefits and action plan resulting from the Purple Flag Assessment which led to accreditation.

Purple Flag was a programme which had been developed by the Association of Town Centre Managers, working alongside the Purple Flag Advisory Committee, which recognised excellence in the management of the evening and night-time economy.

The Council's application for accreditation was submitted in June 2016, and the Purple Flag status was awarded in September 2016.

In response to questions from Members, the Public Places & Projects Team Leader replied that:

- The Purple Flag accreditation was well recognised and in applying for the accreditation, a significant amount of data had been gathered which indicated areas where there was room for improvement, such as signage and taxi drivers.
- It would cost about £1,000 to apply for renewal of the accreditation. So far only three businesses had joined the scheme, but it was hoped more would join.
- Purple Flag accreditation would help encourage more people to join the scheme.
- CCTV images allowed the Council to see where people congregated at night and to ensure street marshalls had a presence there.
- Warwick was not a potential town to achieve the accreditation currently.

The Members thanked the officers, especially the Public Places and Projects Team Leader for the hard work they had done.

### **26. Annual Status Report – Air Quality Management**

The Sub-Committee considered a report from Health & Community Protection which gave them an update on progress with air quality management. The report was based upon an annual status report required by DEFRA.

In response to questions from Members, the Interim Environmental Sustainability Team Leader responded that:

- There was more work to be done to achieve better air quality.
- Cars with diesel engines were more damaging to the District's air quality than HGVs, due to the numbers of vehicles involved, where number of cars with diesel engines entering the District, far outweighed the number of HGVs.
- The data that would show how low emission levels would drop if all vehicles complied with standards was not available. This was because air quality was monitored, not the vehicles themselves.

## **HEALTH SCRUTINY SUB-COMMITTEE MINUTES (Continued)**

- The Interim Environmental Sustainability Team Leader did not know of any Authorities which did roadside checks to measure vehicle emissions, and was interested to know from Councillor Quinney which Authorities he was referring to.
- The monitors used to measure air quality were not the Council's property, they belonged to DEFRA, therefore, the Council could not determine where they were sited. If we purchased our own devices, it would not contribute more information of much value because the District levels were already low.
- There was not a "safe level" for particulates set because particulates were not safe; the Government simply set targets that should not be exceeded.
- Even banning HGVs driving through towns was difficult to enforce because there were exceptions that could be exploited.

Councillor Quinney would liaise with the Interim Environmental Sustainability Team Leader on traffic regulation laws and low emission zones for reporting back to the Sub-Committee.

### **27. Review of Health and Wellbeing Arrangements**

The Sub-Committee considered a report from Health & Community Protection which summarised the Council's current position in relation to Health and Wellbeing, including the current delivery review.

The results of this review led to a number of conclusions to assist the Health Scrutiny Sub-Committee to have greater input into the health and wellbeing of people who lived in, worked in, and visited Warwick District:

- Officers to review the Health and Wellbeing approach to ensure that it was clear and accessible in order to ensure greater co-operation and partnership working with stakeholders. A draft reviewed version of that approach was included as appendix 4 to the report.
- Form an officer Health and Wellbeing Steering Group which would formulate action plans to drive forward the approach. This group to report back to the Sub-Committee in order that the Sub-Committee could provide scrutiny of the delivery of the approach.
- To consider whether the establishment of a Joint South Warwickshire Health Scrutiny Body (replicating that of North Warwickshire) would provide an effective means of scrutinising medical clinical primary and secondary healthcare in partnership with the Clinical Commissioning Group, Public Health and Healthwatch.
- That the role of the Sub-Committee was further explored to allow the group to engage in the scrutiny of the Council's performance in preventative health measures and tackling the social determinants of health. In addition, to provide support and feedback to those Members who sat on Health and Wellbeing Bodies, as representatives of the Council, and who were responsible for scrutinising the wider medical provisions of the NHS.

A report agreeing the recommendations of the Health Scrutiny Sub-Committee would go forward for a decision at Overview & Scrutiny Committee on 29 November 2016.

## **HEALTH SCRUTINY SUB-COMMITTEE MINUTES (Continued)**

**Recommended** to Overview & Scrutiny Committee that:

- (1) the suggested approach to the Health & Wellbeing agenda and its delivery as laid out in the report be approved; and
- (2) the Sub-Committee continues in its current format in order to ensure that the approach outlined in the report is delivered.

### **28. Dementia Friendly Communities**

The Sub-Committee considered a report from the Health & Wellbeing Lead that outlined the action plan for the Council to achieve dementia-friendly communities' recognition.

All communities that registered for the dementia-friendly communities' recognition process would be formally working towards meeting the foundation criteria for being dementia friendly.

A community that registered for the recognition process was committing to take each of the foundation criteria and interpreting them from a local perspective to fit the size, type, stage of progression and resource, and describe what they were working towards and the actions they intended to take.

The foundation criteria had been developed from feedback from a number of stakeholders and communities that were becoming dementia friendly to act as a basis from which to develop local plans and a report back on progress against them would be expected.

Councillor Mrs Falp reported that she had contacted Warwickshire Association of Local Councils (WALC) to spread the message around local town and parish councils, and work was being done to encourage community hubs to take the lessons on board.

The Alzheimer's Society had reviewed how Riverside House could be made more suitable to accommodate visitors living with dementia. A list of improvement had been made and these would be taken on board for the new Council headquarters.

A training date for Councillors would be fixed in January, and the invitation to attend would be extended to parish and town councils.

### **29. WDC submission to the County Council Health and Wellbeing Board annual report**

The Sub-Committee considered a report from the Health & Wellbeing Lead which outlined the work that was being undertaken across the Council to improve the Health and Wellbeing of those who resided in, worked in, and visited Warwick District.

A report that was submitted to the Health and Wellbeing Board for its 2016 annual report to demonstrate the work which Warwick District Council was

## **HEALTH SCRUTINY SUB-COMMITTEE MINUTES (Continued)**

undertaking to meet the Health and Wellbeing Strategy was attached as Appendix 1 to the report.

It was noted that some information was missing because the report had been produced at very short notice, but these would be completed in the future. In particular, Members noted that the report did not give a full perspective on the numbers of affordable houses available against the number required.

**Resolved** that the report be noted.

### **30. Health Scrutiny Sub-Committee Work Programme**

The Sub-Committee considered a report from Democratic Services which informed it of its work programme for 2016 and the current Forward Plan for November 2016 to February 2017.

**Resolved** that for the Work Programme 17 January 2017:

- (1) Housing & Property Services – Council housing stock – standards relevant to Health & Wellbeing. Confirm whether this report can still be delivered on 17 January;
- (2) Citizen’s Advice Bureau/Community Partnership Team – Financial Inclusion/Priority Families. Remove this item from the Work Programme;
- (3) Environmental Health – Food Safety regulation and Infection Control. This item to be postponed to a future date to be confirmed;
- (4) Environmental Health – Health & Safety Regulation. This item to be postponed to a future date to be confirmed;
- (5) Add feedback from any outside body meetings for Health & Wellbeing to the Work Programme every meeting;
- (6) Add Forward Plan Reference 822 “Housing Futures – Housing and Homelessness Strategy 2017” to the Work Programme to do pre-scrutiny from a Health & Wellbeing perspective; and
- (7) Add Forward Plan Reference 826 “New Domestic Abuse Policy” to the Work Programme to do pre-scrutiny from a Health & Wellbeing perspective.

(The meeting finished at 8.00 pm)

 <b>WARWICK DISTRICT COUNCIL</b>	<b>Health Scrutiny Sub Committee</b> <b>17 January 2017</b>	<b>Agenda Item No. 4</b>
<b>Title</b>	Domestic Violence & Abuse Policy	
<b>For further information about this report please contact</b>	Simon Brooke Sustaining Tenancies Manager 01926 456433 simon.brooke@warwickdc.gov.uk	
<b>Wards of the District directly affected</b>	All	
<b>Is the report private and confidential and not for publication by virtue of a paragraph of schedule 12A of the Local Government Act 1972, following the Local Government (Access to Information) (Variation) Order 2006?</b>	No	
<b>Date and meeting when issue was last considered and relevant minute number</b>	Not applicable	
<b>Background Papers</b>		

<b>Contrary to the policy framework:</b>	No
<b>Contrary to the budgetary framework:</b>	No
<b>Key Decision?</b>	No
<b>Included within the Forward Plan? (If yes include reference number)</b>	Yes, 826
<b>Equality Impact Assessment Undertaken</b>	Being undertaken

<b>Officer/Councillor Approval</b>		
<b>Officer Approval</b>	<b>Date</b>	<b>Name</b>
Chief Executive/Deputy Chief Executive	6.1.17	Bill Hunt
Head of Service		
CMT	6.1.17	Bill Hunt
Section 151 Officer		
Monitoring Officer		
Finance		
Legal Services		
Portfolio Holder(s)		Cllr Peter Phillips
<b>Consultation &amp; Community Engagement</b>		
<p>This report will be discussed at Housing Advisory Group (HAG) on 16 January 2016. HAG is a representative body of councillors and tenants set up to scrutinise the work of Housing and Property Services.</p> <p>The draft Policy has been subject to wide internal consultation, as well as with the Violence Against Women and Girls Strategy Development Manager at Warwickshire County Council.</p>		
<b>Final Decision?</b>	No	
<b>Suggested next steps (if not final decision please set out below)</b>		
Executive March 2016		

## Summary

- 1.1 To give the Committee an opportunity to see the draft Domestic Abuse and Violence Policy and the opportunity to provide comment on this Policy.
- 1.2 The Council does not currently have a Domestic Abuse and Advice Policy. This Policy has therefore been developed to address gaps in our provision of Policy guidance. It is planned that the agreement to the Policy will assist in framing new procedures and training for staff and help improve our services in this important area.

## 2. Recommendation

- 2.1 That Health Scrutiny Committee note the report and welcome the development of this Policy.

## 3. Reasons for the Recommendation

- 3.1 Health Scrutiny Committee requested sight of the Policy given the scope of the Policy and the impact of domestic abuse on the health and wellbeing on residents.
- 3.2 We believe that the development of this Policy will lead to improved coordination of our work across the Council, better liaison with other agencies and improved services in this area.
- 3.3 Part of our work in this area is our involvement in Domestic Homicide Reviews. Recommendations from recent reviews indicated some learning for our teams and improvements required. Whilst we would pick these up normally we believe that development of this Policy will assist us more generally in ensuring good services in this area.

## 4. Policy Framework

- 4.1 This Policy will close a gap in the Policy framework that we have. It will form a framework for the development of procedures and training in this area.
- 4.2 The **Sustainable Communities Strategy** will benefit in the following ways:
  - 4.2.1 **Housing theme** has as its aim "to address the housing needs of those who wish to live and work in Warwick District". This Policy addresses the housing implications of those affected by domestic abuse. The new Policy sets a framework for our staff to give good housing advice and support those affected.
  - 4.2.2 **Health and Well Being theme** has at its aim "to enable and encourage the people of Warwick District to have an equal access to a healthy life and sense of wellbeing". Ensuring good advice and support to those affected by domestic abuse is vital to residents' health and well-being.
  - 4.2.3 **Safe Communities theme** has as its aim "to work in partnership to reduce violent crime, anti-social behaviour and reoffending". Our work in partnership with the Police and other agencies to respond effectively to incidents of domestic abuse will be enhanced by the development of this Policy and procedures and training.

4.6 **Impact Assessments:** We are undertaking an Equalities assessment. However, as we do not have a current policy we consider this development as a positive for this area of work and will particularly affect in a positive way certain groups that are particularly vulnerable.

4.7 **Fit for the Future:**

There are no implications.

5. **Budgetary Framework**

There are no implications.

6. **Risks**

6.1 The development of this Policy will help ensure that services in this area are robust and this assists in the management of risks. Our staff are dealing with some very difficult issues in this area and the risks are that we do not respond effectively, this could lead to further violence.

7. **Alternative Option(s) considered**

7.1 We could not approve this Policy and decide that no Policy is required. We believe there are particular benefits of having a Policy covering Domestic Abuse.

8. **Background**

8.1 Domestic Violence is a major problem affecting our society. It has been estimated that one in four of all women have been affected by domestic violence.

635,000 incidents of domestic violence were reported to the Police nationally. Whilst it has been estimated that only 35% of incidents have been reported.

Home Office research has indicated that domestic violence has a higher rate of repeat victimisation than any other crime.

The cost to public services has been estimated in Warwickshire as £54.3m.

8.2 Warwick District Council's staff are primarily involved with reports of domestic abuse in two areas with the Homelessness duty and in our role as landlord to 5,500 council houses.

Our staff receive reports of domestic abuse where a person can no longer live in their current home due to domestic abuse. We have duties in the Housing Act 1996 to investigate, to provide housing advice, in some cases to provide temporary accommodation and if a full duty as homeless is agreed to provide permanent housing.

With our own tenants we may receive reports of domestic abuse and we would look to provide good advice and support to our customers.

8.3 We are committed to work in partnership with others and therefore have good links with the police, Warwickshire County Council as well as a range of support services. We have committed to the Warwickshire's Violence against Women and Girls Strategy 2015-18.

	<b>Health Scrutiny Committee</b> <b>17 January 2017</b>	<b>Agenda Item No. 5</b>
<b>Title</b>	Draft Housing & Homelessness Strategy 2017	
<b>For further information about this report please contact</b>	Charlotte Rowan-Lancaster Extension 6335 <a href="mailto:Charlotte.lancaster@warwickdc.gov.uk">Charlotte.lancaster@warwickdc.gov.uk</a>	
<b>Wards of the District directly affected</b>	All	
<b>Is the report private and confidential and not for publication by virtue of a paragraph of schedule 12A of the Local Government Act 1972, following the Local Government (Access to Information) (Variation) Order 2006?</b>	No	
<b>Date and meeting when issue was last considered and relevant minute number</b>	None	
<b>Background Papers</b>	Housing & Homelessness Strategy 2017 background information: <a href="https://www.warwickdc.gov.uk/download/file/3511/hahs2017_background_information">https://www.warwickdc.gov.uk/download/file/3511/hahs2017_background_information</a>	

<b>Contrary to the policy framework:</b>	No
<b>Contrary to the budgetary framework:</b>	No
<b>Key Decision?</b>	Yes/No
<b>Included within the Forward Plan? (If yes include reference number)</b>	Yes. Ref 822
<b>Equality Impact Assessment Undertaken</b>	No
This will be completed once the strategy has been finalised.	

<b>Officer/Councillor Approval</b>		
<b>Officer Approval</b>	<b>Date</b>	<b>Name</b>
Chief Executive/Deputy Chief Executive		Bill Hunt
Head of Service		Bill Hunt
CMT		Chris Elliott
Section 151 Officer		Mike Snow
Monitoring Officer		Andrew Jones
Portfolio Holder(s)		Peter Phillips
<b>Consultation &amp; Community Engagement</b>		
Extensive consultation has been undertaken in preparing the draft strategy as set out in the report.		
<b>Final Decision?</b>	No	
<b>Suggested next steps (if not final decision please set out below)</b>		
The final Housing & Homelessness Strategy will go to Executive in March 2017 and then to Council for approval.		

## 1. **Summary**

- 1.1 This report explains the process that has been undertaken in developing a new Housing & Homelessness Strategy for 2017 and the steps that are still required for its adoption.
- 1.2 It summarises the key links between housing and health and how these have been incorporated into the draft strategy and gives the Health Scrutiny Committee the opportunity to establish that health and well-being has been fully considered.

## 2. **Recommendation**

- 2.1 That the Health Scrutiny Committee confirms that health and well-being has been considered in the emerging Housing & Homelessness Strategy 2017 and provides any further comments from a health and well-being perspective that it wishes to be considered in the final draft.

## 3. **Reasons for the Recommendation**

- 3.1 This report is being presented at the request of the Health Scrutiny Committee.

## 4. **Policy Framework**

- 4.1 Not applicable: this report does not of itself bring forward policy changes as it is for pre-scrutiny work.

## 5. **Budgetary Framework**

- 5.1 Not applicable: this report does not of itself bring forward budget changes as it is for pre-scrutiny work.

## 6. **Risks**

- 6.1 Not applicable. This report is to enable pre-scrutiny of the health and well-being dimension of the new Housing & Homelessness Strategy.

## 7. **Alternative Option(s) considered**

- 7.1 Not applicable. This report is to enable pre-scrutiny of the health and well-being dimension of the new Housing & Homelessness Strategy.

## 8. **Background**

- 8.1 Warwick District Council's current Housing Strategy expires on the 31st March'17 as does the Homelessness Strategy; to provide a sustainable and combined approach moving forward, we are now in the process of producing a joint strategy which is due to run for three years and which will be reviewed annually to ensure it is meeting its given outcomes.
- 8.2 As a local authority we recognise that access to safe, inclusive and affordable housing has a holistic impact not only on the individual or family unit but also

on our wider communities and this ethos has informed not only the new strategy but our broader local policy.

8.3 Housing is a key priority within the Sustainable Community Strategy; where our corporate vision is to make the district a great place to live, work and visit. Within this Strategy we aim to promote a further four themes which coincide with housing: Prosperity, Health and well-being, Safer Communities and Sustainability.

We recognise that housing is a key determinant of health and evidence shows that it can impact on an individual's mental, physical and social wellbeing in a number of different ways, in relation to:

- Housing conditions
- Housing availability and supply
- Homelessness and groups with additional needs
- Housing in the wider environment

8.4 We also recognise that housing supply affects health, with a considerable number of households living in temporary accommodation and in overcrowded homes. Lack of security of tenure and short tenancy durations found in the private rented sector may contribute to mental health problems and discourage tenants from taking up home improvement initiatives or reporting problems to a landlord, for fear of being evicted; therefore the action plan we have created aims to address many of these issues.

8.5 As an example, actions yet to be agreed but which include:

- Working with DWP and voluntary agencies to ensure residents are aware of Welfare Reform changes and minimise the impact on the sustainability of tenancies
- Developing a Mental Health Protocol for homeless people
- Prevention work between WDC Income Team and the Housing Advice team to reduce the number of evictions and prevent homelessness
- Ensuring we are in the top half of all LAs in our key PIs for empty property management, repairs satisfaction, and income management.

8.6 In order to provide a document which is well informed we charted a strategic pathway, gathering background information, insight and evidence which we made accessible to the public for reference; to ensure we are able to meet the needs of our local population effectively.

8.7 All evidence gathered via our research was presented on the internet for further consultation; including the presentation of an online survey which was available for comment for a period of 12 weeks.

8.8 We reviewed the actions of both previous strategies to explore those which we have achieved and those which still require further exploration.

8.9 We have made contact via email with all relevant organisations included in our housing sounding board, as listed: Warwickshire County Council (WCC) Social Care & Health, WCC Public Health, WCC Asylum and Leaving Care Team, Probation Service, Housing associations, Salvation Army, Mayday Trust, Chapter 1, Leamington Night Shelter, Citizens' Advice, Youth Justice Service, Refuge, Warwickshire Supported Lodgings, Mediation, Roof.

8.10 The results of the consultation and online survey have then been extrapolated to explore underlying themes and to inform key strategic objectives.

The strategy action plan and draft produced as a result of this process will be presented for discussion at the Housing Advisory Group on the 17th of January and at the Housing Sounding Board on the 18th of January, following on from this an Equality Impact Assessment will be completed. The final draft strategy is due to enter the executive cycle on the 2nd February.

 <b>Health Scrutiny &amp; Overview Sub-Committee</b>		<b>Agenda Item No. 6</b>
<b>Title</b>	Health & Wellbeing Update	
<b>For further information about this report please contact</b>	Rob Chapleo, Health and Wellbeing Officer Email: <a href="mailto:rob.chapleo@warwickdc.gov.uk">rob.chapleo@warwickdc.gov.uk</a> Tel: 01926 456707	
<b>Wards of the District directly affected</b>	All	
<b>Is the report private and confidential and not for publication by virtue of a paragraph of schedule 12A of the Local Government Act 1972, following the Local Government (Access to Information) (Variation) Order 2006?</b>	No	
<b>Date and meeting when issue was last considered and relevant minute number</b>	No	
<b>Background Papers</b>	Nil	
<b>Contrary to the policy framework:</b>	No	
<b>Contrary to the budgetary framework:</b>	No	
<b>Key Decision?</b>	No	
<b>Included within the Forward Plan? (If yes include reference number)</b>	No	
<b>Equality Impact Assessment Undertaken</b>	Yes	
<b>Officer/Councillor Approval</b>		
<b>Officer Approval</b>	<b>Date</b>	<b>Name</b>
Chief Executive/Deputy Chief Executive	04/01/17	Andrew Jones
Head of Service	04/01/17	Marianne Rolfe
CMT		
Section 151 Officer		
Monitoring Officer		
Finance		Mike Snow
Portfolio Holder(s)		Moira-Ann Grainger
<b>Consultation &amp; Community Engagement</b>		
<b>Final Decision?</b>	No	
<b>Suggested next steps (if not final decision please set out below)</b>		

## **1. Summary**

1.1 The report outlines the work that it being undertaken across the Council to improve the Health and Wellbeing of those who reside in, work in and visit Warwick District.

## **2. Recommendation**

2.1 That the committee note the report.

## **3. Reasons for the Recommendation**

3.1 Members require a rolling update on progress.

## **4. Policy Framework**

4.1 **Policy Framework** – The Report catalogues the work in which the Council engages to advance and protect the health and wellbeing of residents and visitors to the District.

4.2 **Fit for the Future** –The report details the work that contributes to the vision of making Warwick District a great place to live work and visit, as set out in the Sustainable Community Strategy with specific reference to key policy priority areas of Health and Well Being, Community Protection and Housing. Proposals within the report set out how the recommendations contribute toward the 'Service' strand of policy.

4.3 **Impact Assessments** – There are no particular impacts of new or significant policy changes proposed in respect of Equalities.

## **5. Budgetary Framework**

5.1 There are no specific budgetary implications.

## **6. Risks**

6.1 There are no risks proposed by the report.

## **7. Alternative Option(s) considered**

7.1 No alternative options were considered.

## **8. Background**

8.1 A report is submitted to the Health and Wellbeing Board Portfolioholders Group for its consideration in order to demonstrate the work which Warwick District Council has undertaken to meet the Board's Health and Wellbeing Strategy.

8.2 The Appendix is an update to the report last submitted to this Committee.

8.3 It was agreed that this report will be updated to provide the Committee with an up to date picture of the full range of work delivered by the Council which contributes to the health and wellbeing agenda.

## Summary of Health & Wellbeing Interventions 2016

### NOTABLE PROGRESS SINCE LAST MEETING 22 NOVEMBER

#### PROMOTING INDEPENDENCE

Health & Wellbeing Lead (H&WB Lead officer) meeting with Councillor Edgington – Ideas for progressing his 'Dementia Friendly Warwick' agenda.

#### COMMUNITY RESILIENCE

Training Sessions 'Walking for Health' Walk Leader – 16 volunteers attending. This is certainly good progress towards dealing with a conspicuous absence of Walks for Health in Warwick District.

#### INTEGRATION AND WORKING TOGETHER

Meeting County Dementia Action Alliance at Rugby, Councillor Edgington in attendance. This is the coordination and mutual support body for progressing 'Dementia Friendliness' in Warwickshire. For example, Warwickshire Police introduced The Herbert Protocol. It is a national scheme being introduced by the Police and other agencies which encourages carers to compile useful information which could be used in the event of a vulnerable person going missing.

A similar support agency, the County Food for Health meeting was hosted – items on the agenda were-

- Cooking with different ethnic groups or cook and eat
- Community gardens
- A partnership approach to working with schools
- Improving access to affordable food
- Healthy eating in the workplace
- A summary of Trading Standards activity

Warwickshire Smokefree Alliance – there is a move to topic/project based reporting eg a County initiative involving H&CP staff to investigate exposure of children to tobacco smoke in cars. Previously, signatories were being asked to report on an excessive list of issues, not necessarily within their remit.

Wellbeing Charter South Warwickshire Foundation Health Trust – audit completed by H&WB lead officer, award pending.

Meeting with Public Health – future of shadow Board South to mirror the one in the North of the County and Health Scrutiny

Meeting Human Resources – development of a schedule of internal health awareness sessions for staff as required by the Wellbeing Charter.

**On 2<sup>nd</sup> February the inaugural meeting of the WDC Officers Health & Wellbeing Steering Group will be held. This group draws representatives from all Council Departments in order to reinforce the corporate nature of our approach. Colleagues will bring forward relevant information from their areas to feed efficient and consistent updates for all stakeholders needing to know.**

 <b>Health Scrutiny Sub-Committee – 17 January 2017</b>		<b>Agenda Item No. 8</b>
<b>Title</b>	Health Scrutiny Sub-Committee Work Programme	
<b>For further information about this report please contact</b>	Lesley Dury, Committee Services Officer, 01926 456114 or <a href="mailto:committee@warwickdc.gov.uk">committee@warwickdc.gov.uk</a>	
<b>Service Area</b>	Democratic Services	
<b>Wards of the District directly affected</b>	N/A	
<b>Is the report private and confidential and not for publication by virtue of a paragraph of schedule 12A of the Local Government Act 1972, following the Local Government (Access to Information) (Variation) Order 2006</b>	No	
<b>Date and meeting when issue was last considered and relevant minute number</b>	22 November 2016	
<b>Background Papers</b>		

<b>Contrary to the policy framework:</b>	No
<b>Contrary to the budgetary framework:</b>	No
<b>Key Decision?</b>	No
<b>Included within the Forward Plan? (If yes include reference number)</b>	No

<b>Officer/Councillor Approval</b>		
With regard to officer approval all reports <i>must</i> be approved by the report authors relevant director, Finance, Legal Services and the relevant Portfolio Holder(s).		
<b>Officer Approval</b>	<b>Date</b>	<b>Name</b>
Relevant Director		
Chief Executive		
CMT		
Section 151 Officer		
Legal		
Finance		
Portfolio Holders		
<b>Consultation Undertaken</b>		
n/a		
<b>Final Decision?</b>	Yes	
<b>Suggested next steps (if not final decision please set out below)</b>		

1. **Summary**

- 1.1 This report informs the Sub-Committee of its work programme for 2017 (Appendix 1) and of the current Forward Plan February to April 2017 (Appendix 2).

2. **Recommendations**

- 2.1 The report be noted;
- 2.2 Any amendments suggested at the meeting for the Work Programme, be made accordingly;

3. **Reasons for the Recommendation**

- 3.1 The work programme needs to be updated at each meeting to reflect the work load of the Sub-Committee.

4. **Alternative Options considered**

- 4.1 None.

5. **Budgetary Framework**

- 5.1 All work for the Sub-Committee has to be carried out within existing resources.

6. **Policy Framework**

- 6.1 The work carried out by the Sub-Committee helps the Council to improve in line with its priority to manage services openly efficiently and effectively.

7. **Background**

- 7.1 At each meeting, the Sub-Committee will consider their work programme and the Council's published Forward Plan and make amendments where necessary to its work programme.
- 7.2 Overview & Scrutiny Committee may request that the Sub-Committee undertakes areas of health Scrutiny.
- 7.3 Officers may present reports to the Sub-Committee to seek direction on their content.
- 7.4 Warwickshire County Council, as the lead authority for Health Scrutiny, can ask the District Council to undertake areas of health scrutiny.

**Health Scrutiny Sub-Committee**  
**Work Programme 2016-2017**

**15 March 2017**

<b>Title</b>	<b>Where did item originate from</b>	<b>Format</b>	<b>Lead Officer</b>	<b>Membership of Task &amp; Finish</b>	<b>Next report date if applicable</b>	<b>Completion date</b>
Health & Wellbeing Update		Written Report	Rob Chapleo		Every Meeting	On going
Housing & Property Services – Council housing stock – standards relevant to Health & Wellbeing		Written Report	Bill Hunt			
Presentation from Gillian Entwistle – Chief Officer, South Warwickshire CCG – Sustainability & Transformation Plan – <i>not yet confirmed</i>	22 November 2016					
Physical Activity for WDC staff		Verbal report	Tracy Murphy (Coventry, Solihull & Warks Sport) CSW			15 March 2017

**Items where a date is to be set**

- Cultural Services – Physical Activity promotion and development
- Care Quality Commission – external speaker
- A report on the Housing Assessment Team, including Disabled Facilities grants
- Safer Communities – Student Noise Control
- Bulk collection and fly tipping
- Policy & Projects Manager – use of S106/Community Infrastructure Levy monies for Health & Wellbeing projects –to be brought forward and prioritised when the rules for CIL are defined
- Environmental Health - Food Safety regulation and Infection Control
- Environmental Health - Health & Safety Regulation
- Ask the Community what it wants as H&W priorities

**November 2017**

Annual Status Report – Air Quality Management – Michael Jenkins



## Warwick District Council Forward Plan February to May 2017

**Councillor Andrew Mobbs  
Leader of the Executive**

The Forward Plan is a list of all the Key Decisions which will be taken by the Executive in the next four months. The Warwick District Council definition of a key decision is: - a decision which has a significant impact or effect on two or more wards and/or a budgetary effect of £50,000 or more.

Whilst the majority of the Executive's business at the meetings listed in this Forward Plan will be open to the public and media organisations to attend, there will inevitably be some business to be considered that contains, for example, confidential, commercially sensitive or personal information.

This is formal notice under the Local Authorities (Executive Arrangements)(Meetings and Access to Information)(England) Regulations 2012 that part of the Executive meeting listed in this Forward Plan will be held in private. This is because the agenda and reports for the meeting will contain exempt information under Part 1 of Schedule 12A to the Local Government Act 1972 (as amended) and that the public interest in withholding the information outweighs the public interest in disclosing it. Those items which are proposed to be considered in private are marked as such along with the reason for the exclusion in the list below.

If you would like to make representations or comments on any of the topics listed below, including the confidentiality of any document, you can write to the contact officer, as shown below, at Riverside House, Milverton Hill, Royal Leamington Spa, Warwickshire, CV32 5HZ. Alternatively you can phone the contact officer on (01926) 456114. If your comments are to be referred to in the report to the Executive or Committee they will need to be with the officer 7 working days before the publication of the agenda. You can, however, make comments or representations up to the date of the meeting, which will be reported orally at the meeting. The Forward Plan will be updated monthly and you should check to see the progress of the report you are interested in.

**(842)**

**Section 1 – The Forward Plan February to May 2017**

<b>Topic and Reference</b>	<b>Purpose of report</b>	<b>If requested by Executive – date, decision &amp; minute no.</b>	<b>Date of Executive, Committee or Council meeting</b>	<b>Publication Date of Agendas</b>	<b>Contact Officer &amp; Portfolio Holder</b>	<b>External Consultees/ Consultation Method/ Background Papers</b>
<b>February 2017</b>						
General Fund 2017/18 Budgets & Council Tax (Ref 807)	To update Members on the overall financial position of the Council and consider the General Fund Revenue and Capital Budgets for the following financial year.		Executive 8/2/2017	31/1/2017	Mike Snow Cllr Whiting	
HRA Rent Setting 2017/18 (Ref 808)	To report on the proposed level of housing rents for the following year and the proposed budget.		Executive 8/2/2017	31/1/2017	Mike Snow Cllr Phillips	
Heating, Lighting and Water Charges 2017/18 – Council Tenants (Ref 809)	To propose the level of recharges to council housing tenants to recover the costs of communal heating, lighting and water supply.		Executive 8/2/2017	31/1/2017	Mike Snow Cllr Phillips	
Treasury Management Strategy (Ref 810)	To seek Member approval of the Treasury Management Strategy and Investment Strategy for the forthcoming year.		Executive 8/2/2017	31/1/2017	Mike Snow Cllr Whiting	
Housing Related Support Services (Ref 777)	To propose new Housing Related Support Services for tenants of the Council.		Executive 8/2/2017	31/1/2017	Simon Brooke Cllr Phillips	

A New Pedestrian Bridge over the River Avon at Saint Nicholas Park, Warwick (Ref 835)	To consider the possibility of a new pedestrian bridge over the River Avon at St Nicholas Park, Warwick.		Executive 8/2/2017	31/1/2017	Nick Corbett Cllr Cross Cllr Shilton	
WDC Enterprise – New Trading Arm (Ref 817)	To seek approval to establish a Local Authority Trading Company, to expand support provision whilst capitalising on existing skills to maximise income.		Executive <del>2/11/2016</del> Reason 5 5/1/2017 Reason 5 8/2/2017	31/1/2017	Gayle Spencer Cllr Butler	
Corporate Asset Management Strategy (Ref 641)	To propose an Asset Management Strategy for all the Council's buildings and land holdings.		Executive <del>29/6/2016</del> Reason 6 1/9/16 Reasons 3 & 5 5/1/2017 Reasons 3 & 5 8/2/2017	31/1/2017	Bill Hunt Cllrs Mobbs, Cross, Shilton, Coker & Whiting	
Recommendations from One Stop Shop Review (Ref 812)	The report will formally ask for the recommendations from the review to be agreed.		Executive 5/1/2017 Reason 4 8/2/2017	31/1/2017	Graham Folkes-Skinner Cllr Shilton	Warwickshire County Council

### March 2017

Housing Futures – Revised Housing Revenue Account Business Plan (Ref 775)	To propose a revised Housing Revenue Account Business Plan.		Executive 8/3/2017	28/02/2017	Bill Hunt Cllr Phillips	
Housing Futures – Housing and Homelessness Strategy 2017 (Ref 822)	To propose a new Housing and Homelessness Strategy for Warwick District.		Executive 8/3/2017	28/02/2017	Bill Hunt Cllr Phillips	
New Domestic Abuse	To consider a Domestic Abuse		Executive		Simon	

Policy (Ref 826)	Policy.		8/3/2017	28/02/2017	Brooke Cllr Phillips	
Amended Housing Anti-Social Behaviour Policy (Ref 827)	To consider a revised Anti-Social Behaviour Policy.		Executive 8/3/2017	28/02/2017	Sue Sweeney Cllr Phillips	
Bereavement Services (Ref 836)	To consider the restructure of the service and Saturday working.		Executive 8/3/2107	28/02/2017	Pam Chilvers/ Rob Hoof Cllr Shilton	
Events Review (Ref 832)	To review the provision and support of events in the District.		Executive 8/3/2017	28/02/2017	Stuart Poole Cllr Butler	
Redundancy Payments – Cultural Services Reviews (Ref 838)	To seek Executive approval for redundancies as a result of service reviews.		Executive 8/3/2017	28/02/2017	Rose Winship Cllr Coker	
Review of Community Partnership Working (Ref 833)	To consider proposals for the future work of the Community Partnership working by Warwick District Council.		Executive <del>5/1/2017</del> Reason 4 <del>8/2/2017</del> Reason 5 8/3/2017	28/02/2017	Liz Young Cllr Grainger	

#### April 2017

Leamington Cemetery North Lodge (Ref 828)	To review the future use of Leamington Cemetery North Lodge.		Executive <del>5/1/2017</del> Reason 5 <del>8/2/2017</del> Reason 5 4/4/2017	27/03/2017	Rob Hoof Cllr Shilton	
Service Area Plans for 2017/18 & Annual Performance Reports for 2016/17	To approve the Council's Service Area Plans for 2017/18 and report on performance against Service Area Plans for		Executive 4/4/2017	27/03/2017	Andrew Jones Cllr Mobbs	

(Ref 837)	2016/17.					
Code of Procurement Practice (Ref 805)	To consider and recommend to Council an updated Code of Procurement Practice.		Executive <del>28/9/2016</del> Reason 5 <del>30/11/2016</del> Reason 5 <del>5/1/2017</del> Reason 5 <del>8/2/2017</del> Reason 5 4/4/2017	27/03/2017	John Roberts Cllr Whiting	

**May 2017** – there are no scheduled Executive meetings at this time.

**Section 2 Key decisions which are anticipated to be considered by the Council between June and September 2017**

<b>Topic and Reference</b>	<b>Purpose of report</b>	<b>If requested by Executive – date, decision &amp; minute no.</b>	<b>Date of Executive, Committee or Council meeting</b>	<b>Publication Date of Agendas</b>	<b>Contact Officer &amp; Portfolio Holder</b>	<b>External Consultees/ Consultation Method/ Background Papers</b>
<b>June 2017</b>						
Fit For the Future Change Programme (Ref 839)	To update the Council's Fit For the Future Change Programme.		Executive 28/06/2017	20/06/2017	Andrew Jones Cllr Mobbs	
<b>July 2017</b>						
HQ Relocation Project – outcome of phase 1 work (Ref 801)	To consider the outcomes of the phase 1 work and, if appropriate, seek approval for commencement of the phase 2 delivery works.		Executive 26/07/2017	18/07/2016	Bill Hunt Cllrs Mobbs, Whiting, Cross, Shilton	

**August – September 2017** – there are no scheduled reports at this time.

**Section 3 Key decisions which are anticipated to be considered by the Council but the date for which is to be confirmed**

Topic and Reference	Purpose of report	History of Committee Dates & Reason code for deferment	Contact Officer & Portfolio Holder	Expansion on Reasons for Deferment	External Consultees/ Consultation Method/ Background Papers	Request for attendance by Committee
Private Sector Housing Grants Policy (Ref 658)	To propose a revised policy for the allocation of grant funding for private residents.		Ken Bruno Cllr Phillips	This will come forward in due course once the Future of Housing Adaptations Service has been determined		TBC
Council Development Company (Ref 727)	To consider a report on establishing a Council Development Company.	Executive <del>9/3/2016</del> <del>2/6/2016</del> Reason 2 <del>Reason 1</del> <del>29/6/2016</del>	Bill Hunt Cllr Phillips			
Car Parking strategy (Ref 790)	To consider the future off-street car parking needs of Leamington, Warwick and Kenilworth and how these should be addressed.	Executive <del>2/6/16</del> <del>27/7/2016</del> Reason 3	Rob Hoof Cllr. Shilton			
Revisions to the Constitution/ Delegation Agreement (Ref 819)	To request revisions to the Constitution/ Delegation Agreement with regard to the determination of Planning Applications.		Tracy Darke/Gary Fisher Cllr Cross	This is the subject of on-going discussion with key members		
Leisure Development – Phase II (Kenilworth) (Ref 803)	To agree the scope of Phase II.	Executive <del>28/9/2016</del> Reason 5	Rose Winship Cllr Coker			
HRA Asset Management and		Executive	Bill Hunt Cllr Phillips			

Development Policy (Ref 829)						
Strategic Opportunity Proposal (Ref 712)	To update Members on the current position. It is anticipated that this report will be, in part, Confidential by virtue of the information relating to the financial or business affairs of any particular person (including the authority holding that information).	Executive/ Council 03/09/15 30/09/15 02/12/2015 6/4/2016 2/6/2016 30/11/2016 Reason 3 5/1/2017 Reason 3 & 5	Chris Elliott Cllrs Mobbs, Coker, Phillips, Whiting & Cross	This item will be brought to Council on 25 January 2017, however it is not yet clear if Executive approval will be required for some aspects of the report.		
Recording and Broadcasting of Public Meetings (Ref 840)	To inform members of the research into the potential to record and broadcast all Council meetings as per the Notice of Motion to Council.	Council 29/6/2016 Executive 5/1/2017 8/2/2017 Reason 3	Graham Leach Cllr Mobbs			
Councillors IT (Ref 841)	To report back on the work of the Councillor IT Working Party.	Executive 5/1/2017 8/2/2017 Reason	Graham Leach Cllr Mobbs			

**Section 4 – Items which are anticipated to be considered by the Executive but are NOT key decisions**

<b>Topic and Reference</b>	<b>Purpose of report</b>	<b>If requested by Executive – date, decision &amp; minute no.</b>	<b>Date of Executive, Committee or Council meeting</b>	<b>Publication Date of Agendas</b>	<b>Contact Officer &amp; Portfolio Holder</b>	<b>External Consultees/ Consultation Method/ Background Papers</b>
<b>February 2017</b>						
Rural Urban Community Initiative Scheme Applications	To consider applications for Rural and Urban Initiative Grants.		Executive 8/2/2017		Jon Dawson Cllr Whiting	
Nomination of Chair	To nominate to Council the Chair and Vice-Chairman of the Council for 2017/18.		Executive 8/2/2017		Graham Leach Cllr Mobbs	
<b>March 2017</b>						
Revised Call-in Procedure for Warwick District Council (Ref 823)	To recommend to Council a revised call-in procedure of Executive decisions for Warwick District Council.		Executive 5/1/2017 <del>8/2/2017</del> 8/3/2017		Graham Leach Cllr Mobbs	Councillors Barrott, Boad, Mrs Falp and Mobbs (Group Leaders), Overview & Scrutiny Committee (27/9/16)
<b>April 2017</b>						
Rural Urban Community Initiative Scheme Applications	To consider applications for Rural and Urban Initiative Grants.		Executive 5/4/2017		Jon Dawson Cllr Whiting	

Delayed reports:

If a report is late, officers will establish the reason(s) for the delay from the list below and these will be included within the plan above:

1. Portfolio Holder has deferred the consideration of the report
2. Waiting for further information from a Government Agency
3. Waiting for further information from another body
4. New information received requires revision to report
5. Seeking further clarification on implications of report

**Details of all the Council's committees, Councillors and agenda papers are available via our website [www.warwickdc.gov.uk/committees](http://www.warwickdc.gov.uk/committees)**

**The forward plan is also available, on request, in large print on request, by telephoning  
(01926) 456114**