

Contract Reference Number	Procurement Procedure	Status	Contract Title	Description	Contract Type	Supplier	SME/ Enterprise/ Voluntary/Community	Company Registration Number	Lead Department	Contact	Stakeholders	Start date	End date	Review Dates	Annual value	Contract value	Irrecoverable VAT	2014 - 2015 Spend against contract	Extension Option	Comments - including price change provisions and review dates.	Signed Contract Agreement is with DMC (Deed Store)
ED02TQ0106	Invitation to Quote (2+ Suppliers)	Live	Business Start Up Support Services (Project)	Support and professional advice to new business in the Warwick District	Services	Coventry & Warwickshire Chamber of Commerce	N/A	3292593	Development Services	Gayle Spencer	WDC employees and customers (business tenants)	24/01/2012	31/09/2015	Currently reviewing	£10,050	£10,050	Nil	£10,050	Seeking further approval to extend until end Sept 2015	Contract extended for a further period following agreement and financial allocations approval from Executive October 2014. C&WCoC held prices to previous levels - exemption sought and received.	NO
ED04LV1012	Open: Published Invitation to Tender	Live	Retail consultant	Retail consultancy: Retail planning advice	Services	Carter Jonas	N/A	6287947	Development Services	Dave Barber	Gary Fisher	31/10/2012	30/10/2016	30/10/2015	£3,000	£24,000	Nil	£3,000	No option to extend	Variable contract with a unit price, annual and contract value will depend upon usage.	YES
DS08XXXXXX	Direct Award	Live	Maintenance support for car park barrier	Maintenance support for car park barrier	Services	Parkare Ltd	N/A	2276171	Development Services	Gayle Spencer	WDC employees and customers (business tenants)	10/06/2014	09/06/2015	09/05/2014	£170	£170	Nil	£170	Annually reviewed	Annually reviewed and renewed	NO
ED07TQ1212	Invitation to Quote (2+ Suppliers)	Live	Cleaning for Althorpe Enterprise Hub	Internal cleaning for the Althorpe Enterprise Hub, offices, toilet facilities, kitchen and communal areas	Services	Goldcrest Cleaning	N/A	4271766	Development Services	Gayle Spencer	WDC employees and customers (business tenants)	01/12/2014	30/11/2015	30/10/2015	£5,724	£5,724	Nil	£5,493	Annually reviewed	Termination at anytime with one months notice. Annually reviewed and renewed.	YES
DS01UT0314	Invitation to Quote (2+ Suppliers)	Live	Broadband and wi-fi provider and maintenance support	Data and comms connectivity and management	Services	Konnex	N/A	6829185	Development Services	Gayle Spencer	WDC employees and customers (business tenants)	24/03/2014	23/03/2016	23/02/2016	£2,939	£7,779	Nil	£5,188	Review in Feb 2016	Two year contract - reviewed every two years and renewed as appropriate	yes
DS09XXXXXX	Direct Award	Live	Maintenance support for Elephant Telephone Billing System	Maintenance support for Elephant Telephone Billing System	Services	The 116 Group	N/A	6361168	Development Services	Gayle Spencer	WDC employees and customers (business tenants)	01/05/2014	30/04/2015	30/03/2015	£295	£295	Nil	£275	Annually reviewed	Annually reviewed and renewed, annual cost of contract is for 2015/16. Spend relates to 2014/5	NO
DS11XXXXXX	Invitation to Quote (2+ Suppliers)	Live	Asset Valuations	Rolling Asset Valuations of WDC properties	Services	Valuation Office Agency - District Valuers	N/A		Development Services	Chris Makasis	WDC	01/04/2009	31/03/2015	6 yearly	£8,700	£52,000	Nil	£8,700	under review now	re-tender process is currently underway. To be complete by end July 2015.	YES
DS	Framework: Direct Award	Live	Commerical Property Advice	Commercial advice on valuation of properties	Services	Valuation Office Agency - District Valuers	N/A		Development Services	Joe Baconnet	WDC	19/06/2015	30/09/2015	underway now	£9,999	£9,999	Nil	£0	none	Call off for advice under HCA framework underway now. Full procurement being prepared with procurement - likely to be a call off from the HCA framework (on a 3 +2 basis).	no
DS13XXXXXX		Live	Structural engineer Advice	Structural engineer to assess Building Control calculations		Barnevelids			Development Services	Denis Maddy	WDC	Aug. 2008	01/04/2016	Annually	£6,000		Nil	£740		Advice called on for structural calculations to be checked for Building Regulation applications as and when required.	NO
DS14DA0403	Direct Award	Live	Provision of planning software and updates	The provision of software and updates to manage and administer planning submissions	Services	IDOX Group	N/A	2933889	Development Services	Gary Fisher	Gary Fisher	01-Apr-03	01/04/2016	Annually	£50,924	N/A	Nil	£50,924		This relates to the provision of software; updates etc to support the electronic operating system through which all planning submissions; appeals; enforcement investigations and land charges are administered. The provision of this service can only be undertaken by the company who designed and provided the relevant software. The software and updates are provided on an ongoing basis and this contract does not have an end date as such, however the end date indicated on 1/4/16 has been added as the date when the contract will be reviewed. For that reason, a total contract value has not been provided. Officers are currently locating the original contract in order that it can be added into the deed store.	NO
DS15XXXXXX	Direct Award	Live	Building control software	Software for building control to manage BC process.		IDOX Group			Development Services	Denis Maddy	Denis Maddy	01/04/2003	01/04/2016	Annually	£16,000		Nil	£16,000		This relates to CBC WDC only. Does not include software costs for Rugby and Daventry.	NO
DS03TQ0914	Invitation to Quote (2+ Suppliers)	Live	Data & Phone Communication 26HT	Data & Phone Communication 26HT	Services	Konnex	Small	6829185	Development Services	Gayle Spencer	WDC employees and customers (business tenants)	17/09/2014	16/09/2017	16/08/2017	Year 1 £12,569.40 Year 2 £7,919.40 Year 3 £7,919.40	£28,408	Nil	£1,034	Fixed price for three year period	Three quote route followed however due to restrictions from the market on minimum period of contract took the total value of the contract over the threshold of £20k. Mike Snow agreed that the process was followed and happy to countersign the three quote form.	YES
DS04LV0914	Invitation to Quote (2+ Suppliers)	Live	Kenilworth Christmas Lights	Contract for erection, dismantling and storage of Christmas illuminations in Kenilworth	Works	Hi Lite Electrical	Small	4813923	Development Services	Paul Garrison	WDC employees and customers	01/11/2014	31/10/2017	31/10/2017	£16,765	£88,122	Nil	£14,069	Option to extend for a further 2 years	Awarded to Hi-Lite Electrical	NO
DS05TQ1214	Invitation to Quote (2+ Suppliers)	Live	Local Plan Programme Officer	Local Plan Programme Officer	Services	Ian Kemp	Small	N/A	Development Services	David Barber	None	02/02/2015	30/09/2016	01/04/2016	£20,000	£20,000	Nil		one off	Company not regitsered at Companies House. Ian Kemp is a self employed individual who is registered with the Planning Inspectorate as a Programme Officer. £20k is the estimated cost to cover the Local Plan Examination. Quotes accepted via order (order no. 85741)	NO

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DS18DA0513	Direct Award	Live	Provision of Counsels advice and advocacy	Advice and professional services in relation to planning matters particularly Planning Inquiries.	Services	4-5 Grays Inn Square (Tim Leader)	N/A	1511340	Development Services	Gary Fisher	WDC officers Appellant Interested parties	01/05/2013	01/04/2016	Annually	N/A	N/A	Nil	£31,000		This relates to specialist legal advice for example in relation to the more complex planning appeals which is regularly required often at short notice. The service is currently provided by a barrister who has a proven track record in this field and who is experienced in working within this District and familiar with WDC procedures and officers. The value of this work varies significantly from year to year, that variance arising from the nature and scale of the appeals that are received over any given period. Officers are currently liaising with the procurement team in relation to the future procurement of this service including the use of a "call off" contract.	NO
DS19DA0410	Direct Award	Live	Press advertisements in relation to planning and building control	Ongoing contract to place advertisements required under the relevant legislation in relation to development proposals in a local newspaper	Services	Leamington Courier	N/A	1919088	Development Services	Teresa Muddeman	WDC officers Applicant Interested parties	No known	01/04/2016	Annually	£20,800	N/A	Nil	£23,014		Planning legislation requires that publicity for planning applications (where necessary) should be placed in a local newspaper. The Courier was selected because of its extent of circulation within the District. Other alternatives were considered and discounted for that reason. This service is provided on an annual ongoing basis and for that reason a total contract value figure has not been provided. However, an end date of 1/4/16 has been indicated which is the date by when the contract will have been reviewed.	NO
DS20DS0413	Direct Award	Live	Professional advice in relation to the viability of development proposals	Advice and professional services to determine the viability of development projects in accordance with planning legislation.	Services	Jones Laing Lasalle	N/A	1188567	Development Services	Gary Fisher	WDC officers Applicant Interested parties	01/04/2013	01/04/2016	Annually	N/A	N/A	Nil	£13,532		This relates to the provision of specialist advice as to the viability of development proposals. The need for such advice varies considerably over time and arises from the nature and complexity of planning applications that are received. For that reason, it is not possible to provide a total contract value. The range of providers of this service is limited which is currently provided by a company with a proven track record in this field. Officers are currently liaising with the procurement team in relation to the future procurement of this service including the use of a "call off" contract.	NO
DS21DS0414	Direct Award	Live	Professional advice in relation to agricultural aspects of planning applications	Advice and professional services to assist in the consideration of planning applications and appeals where there is an agricultural or similar element in accordance with planning legislation.	Services	Rhodes Rural Planning and Land Management	N/A	N/A	Development Services	Gary Fisher	WDC officers Applicant Interested parties	01/04/2014	01/04/2016	Annually	N/A	N/A	Nil	£4,525		This relates to the provision of specialist advice as to agricultural aspects/considerations of development proposals. The need for such advice is limited and arises from the nature of planning applications that are received. For that reason, it is not possible to provide a total contract value. The range of providers of this service is limited which is currently provided by a small company with a proven track record in this field. Officers are currently liaising with the procurement team in relation to the future procurement of this service including the use of a "call off" contract.	NO
DS23MC0413	Framework: Mini Competition	Live	Local Plan Sustainability Appraisal.	Undertaking sustainability appraisal of local plan, and associated DPDs	Services	ENFUSION	N/A	4237131	Development Services	Dave Barber	WDC Officers	01/04/2013	31/03/2017	annual	£7,000	£25,000	Nil	£6,057	No option to extend	Contract arranged between supplier and PAS who are responsible for the management of the Framework and the management of the contract on our behalf. A copy of the contract will be provided to the Deed Store.	No
ED03LV1112	Open: Published Invitation to Tender	Live	CIL Viability	Viability Assessments to inform CIL charging	Services	BNP Paribas	N/A	4176965	Development Services	Dave Barber	WDC Officers	01/11/2012	01/11/2016	31/03/2016	£2,000	£24,000	Nil	£5,000	No option to extend	Day rate work is still being requested and will continue until CIL is examined or the contract reaches its end date. The contract is now being provided to the deed store.	No

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DS27XXXXXX	Open: Published Invitation to Tender	Live	Specialist Markets Contract	Provision of Autumn and Yuletide Markets	Services	EG Skett Co	Small	Partnership and therefore no registration number	Development Services	David Butler	WDC / LTC / BID	01/06/2015	01/01/2018	annual review, break at 3 years	12000 (Income)	£60,000 (Income)	Nil	n/a	Option to extend at the end of the contract period for a further 2 years	New contract 2015-18/20. Contract awarded, but awaiting signature. It will then be deposited in the deed store.	NO
Quote	Invitation to Quote (Single Supplier)	Live	Footfall Counts	Manual Footfall counting in three towns	Services	PMRS Ltd	Small	3196723	Development Services	David Butler	WDC	01/06/2015	01/07/2015	annual	£2,550	£2,550	Nil	£2,550	annual single quote	Procurement advising on how best to extend the existing arrangements that provide continuity & consistency with the data set and methods (back to 1999). PMRS Ltd may be the only potential supplier with consistency to existing data sets. Options include a 3year + 2 option contract or an exemption to carry out annual single quote to keep flexibility.	NO
?	Invitation to Quote (Single Supplier)	Live	Banner Erection	Erection of Banners above the highway - principally in Warwick, Leamington and Kenilworth	Works	Hi Lite Electrical	Small	4813923	Development Services	David Butler	WDC & town councils	Annual	annual	annual	£1200 (approx)	£1,200	Nil	£1,200	no option to extend	Procurement have advise that a full tender should now be carried out. This will be complete by Sept 2015.	NO
	Invitation to Quote (2+ Suppliers)		Cleaning for 26 Hamilton Terrace (26HT)	Internal cleaning for the 26HT offices, toilet facilities, kitchen and communal areas	Services	Goldcrest Cleaning	Small	4271766	Development Services	Gayle Spencer	WDC employees and customers (business tenants)	06/05/2015	05/05/2015	05/04/2015	£2,999	£2,999	Nil	£0	Annually reviewed	Termination at anytime with one months notice. Annually reviewed and renewed.	YES
TQ	Invitation to Quote (2+ Suppliers)	Live	Marketing of vacant properties	marketing of (mainly) non-operational assets (eg: shops and offices)	Services	EhB Commercial & Bromwich Hardy	Small	OC386948 06581858	Development Services	Chris Makasis	Development Services	current	current	annual	estimated £2000		Nil		three quotes	Framework for marketing of properties is included within the procurement process for general valuation advice taking place shortly.	No
TQ	Invitation to Quote (2+ Suppliers)	Live	External Funding Consultant	Consultancy to deliver external funding advice to the authority, make applications to funding bodies and to set up monitoring procedures for successful bids.	Services	ATI Projects Ltd	Small	3140172	Development Services	Tracy Darke	WDC Departments	19/06/2015	18/12/2015	six months, with an option to extend for 3 x six months periods	£50,000	£50,000	nil	£0	initial contract for six months but with an option to extend for 3 x six months subject to funding and project completion	The aim of the project is to generate external funding for the authority that also covers the costs of preparation of those funding bids. The contract extension is subject to performance & available finance and also allows the appointed consultant to finish off projects that have a longer lead & delivery time. Subject to additional available finance, the actual contract value may be higher than the £50,000 but will always be less than the EU threshold.	no

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TBC	Live	Provision of tree advice	Advice and professional services relating to the protection of trees within the District.	Warwickshire County Council	Development Services	Gary Fisher	WDC case officer Applicant	01/04/2015	01/07/2015	£26,000.00	£26,000.00	Y	This arrangement has recently commenced and is currently being trialled following the departure of the Tree Officer. The end date referred to relates to the trial itself: 1/7/15.
CS11NK0109	Live	Ecological Advice: Provision of Ecological Advice	Advice & professional services on ecological issues predominantly in relation to planning applications	Warwickshire County Council	Development Services	Gary Fisher	WDC case officer Applicant	Not known	01/04/2016	£14,420.00	£14,420.00	Y	This advice is delivered through a a service level agreement which is reviewed annually. That agreement has been in place for a number of years prior to arrival of the responsible officer and therefore the start date is not known. As the agreement is reviewed on an ongoing basis, there is no end specific date, however an end date of 1/4/16 has been included as the date on which the arrangement will be reviewed.
DS16DA0109	Live	Provision of Archeology advice	Advice & professional services on archaeological issues predominantly in relation to planning applications	Warwickshire County Council	Development Services	Gary Fisher	WDC case officer Applicant	Not known	01/04/2016	£13,397.00	£13,397.00	Y	This advice is delivered through a a service level agreement which is reviewed annually. That agreement has been in place for a number of years prior to arrival of the responsible officer and therefore the start date is not known. As the agreement is reviewed on an ongoing basis, there is no end specific date, however an end date of 1/4/16 has been included as the date on which the arrangement will be reviewed.
TBC	Live	Provision of Landscape advice	Advice & professional services on landscape issues predominantly in relation to planning applications	Warwickshire County Council	Development Services	Gary Fisher	WDC case officer Applicant	01/04/2014	01/09/2015	Currently being trialled and therefore not known.	N/A	Y	This arrangement has recently commenced and is currently being trialled on a case by case basis with the intention of then preparing a service level agreement. It is anticipated that the trial will end on 1/9/15 and therefore this date has been included as the end date.