

# Finance and Audit Scrutiny Committee

Tuesday 1 December 2015

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A meeting of the above Committee will be held at the Town Hall, Royal Leamington Spa on Tuesday 1 December 2015 at **6.30pm** or at the conclusion of a joint meeting of the Finance & Audit and Overview & Scrutiny Committee, whichever is the latter.

Membership:

	Councillor Barrott (Chair)	
Councillor Butler		Councillor Illingworth
Councillor Day		Councillor Mann
Councillor Gifford		Councillor Quinney
Councillor Harrington		Councillor Rhead
Councillor Heath		Councillor Thompson

## Emergency Procedure

At the commencement of the meeting, the Chairman will announce the emergency procedure for the Town Hall.

## Agenda

### Part A – General Items

#### 1. Apologies and Substitutes

- (a) to receive apologies for absence from any Councillor who is unable to attend; and
- (b) to receive the name of any Councillor who is to act as a substitute, notice of which has been given to the Chief Executive, together with the name of the Councillor for whom they are acting.

#### 2. Declarations of Interest

Members to declare the existence and nature of interests in items on the agenda in accordance with the adopted Code of Conduct.

Declarations should be entered on the form to be circulated with the attendance sheet and declared during this item. However, the existence and nature of any interest that subsequently becomes apparent during the course of the meeting must be disclosed immediately. If the interest is not registered, Members must notify the Monitoring Officer of the interest within 28 days.

Members are also reminded of the need to declare predetermination on any matter.

3. **Minutes**

- (a) to confirm the minutes of the Finance & Audit Scrutiny Committee meeting held on 3 November 2015; and
- (b) to confirm the minutes of the Joint meeting of the Finance & Audit and Overview & Scrutiny Committee held on 3 November 2015.

**(Item 3/Page 1)**

**Part B – Audit Items**

4. **Treasury Management Activity Report for the period 1 April 2015 to 30 September 2015**

To consider a report from Finance

**(Item 4/Page 1)**

5. **Internal Audit Quarter 2 2015/16 Progress Report**

To consider a report from Finance

**(Item 5/Page 1)**

6. **Annual Governance Statement Action Plan 2015/16: Review of Progress**

To consider a report from Finance

**(Item 6/Page 1)**

**Part C – Scrutiny Items**

7. **Comments from the Executive**

To receive a report from Civic & Committee Services

**(Item 7/Page 1)**

8. **Review of the Work Programme & Forward Plan**

To consider a report from Civic & Committee Services

**(Item 8/Page 1)**

9. **Executive Agenda (Non Confidential Items and Reports) – Wednesday 2 December 2015**

To consider non-confidential items on the Executive agenda, which fall within the remit of this Committee. The only items to be considered are those which Committee Services have received notice of by 9.00am on the day of the meeting. You are requested to bring your copy of that agenda to this meeting.

**(Agenda circulated separately)**

10. **Public and Press**

To consider resolving that under Section 100A of the Local Government Act 1972 that the public and press be excluded from the meeting for the following item by reason of the likely disclosure of exempt information within paragraphs 1 and 3 of Schedule 12A of the Local Government Act 1972, following the Local Government (Access to Information) (Variation) Order 2006.

11. **Minutes**

To confirm the confidential minutes of the meeting held on 3 November 2015.  
**(Item 11/Page 1)**

12. **Executive Agenda (Confidential Items and Reports) – Wednesday 2 December 2015**

To consider the confidential items on the Executive agenda which fall within the remit of this Committee. The only items to be considered are those which Committee Services have received notice of by 9.00am on the day of the meeting. You are requested to bring your copy of that agenda to this meeting.  
**(Agenda circulated separately)**

Published Monday 23 November 2015

General Enquiries: Please contact Warwick District Council, Riverside House, Milverton Hill, Royal Leamington Spa, Warwickshire, CV32 5HZ.

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E-Mail: [committee@warwickdc.gov.uk](mailto:committee@warwickdc.gov.uk)

Enquiries about specific reports: Please contact the officers named in the reports.

You can e-mail the members of the this Committee at  
[F&Ascrutinycommittee@warwickdc.gov.uk](mailto:F&Ascrutinycommittee@warwickdc.gov.uk)

Details of all the Council's committees, councillors and agenda papers are available via our website [www.warwickdc.gov.uk/committees](http://www.warwickdc.gov.uk/committees)

**Please note that the majority of the meetings are held on the first floor at the Town Hall. If you feel that this may restrict you attending this meeting, please call (01926) 353362 prior to this meeting, so that we can assist you and make any necessary arrangements to help you attend the meeting.**

**The agenda is also available in large print, on request, prior to the meeting by calling 01926 353362.**