

 Executive – 8th May 2014		Agenda Item No. 5
Title	Use of Chief Executive's delegated powers for HLF grant	
For further information about this report please contact	Chris Elliott Chief Executive 01926 456000 Chris.elliott@warwickdc.gov.uk David Anderson Green Space Team Leader 01926456214 david.anderson@warwickdc.gov.uk	
Wards of the District directly affected	Leamington Clarendon	
Is the report private and confidential and not for publication by virtue of a paragraph of schedule 12A of the Local Government Act 1972, following the Local Government (Access to Information) (Variation) Order 2006?	No	
Date and meeting when issue was last considered and relevant minute number	N/A	
Background Papers	Executive 10 th July 2013 Pump Room Gardens Parks for People project	

Contrary to the policy framework:	No
Contrary to the budgetary framework:	No
Key Decision?	No
Included within the Forward Plan? (If yes include reference number)	No
Equality & Sustainability Impact Assessment Undertaken	No
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Officer/Councillor Approval		
Officer Approval	Date	Name
Deputy Chief Executive	11/04/14	Bill Hunt
Head of Service	11/04/14	Robert Hoof
CMT	11/04/14	Chris Elliott, Andrew Jones, Bill Hunt
Section 151 Officer	11/04/14	Mike Snow
Monitoring Officer	11/04/14	Andrew Jones
Finance	11/04/14	Mike Snow
Portfolio Holder(s)	11/04/14	Cllr David Shilton
Consultation & Community Engagement		
N/A		
Final Decision?		Yes
Suggested next steps (if not final decision please set out below)		

1. SUMMARY

- 1.1 This report informs members of the exercise of delegated powers by the Chief Executive, under CE(4) of the Scheme of Delegation to accept a development grant amounting to £48,800 and its standard terms, from the Heritage Lottery, on behalf of the Council. This grant will be used to develop a second round application for the restoration of the Pump Room Gardens, Royal Leamington Spa under the Heritage Lottery Parks for People Award scheme.

2. RECOMMENDATIONS

- 2.1 The Executive note the use of delegated power CR(4) by the Chief Executive to obtain Group Leader's (or their Deputy's) approval in relation to accepting the development grant of £48,800 and the standard terms of grant as detailed in Appendix 1.

3. REASONS FOR THE RECOMMENDATION

- 3.1 Provision CE(4) of the Scheme of Delegation, contained within the Council's Constitution provides for the Chief Executive (and in the absence the Deputies) to have authority to: *'deal with urgent items that occur between meetings, in consultation with the relevant Deputy Chief Executives, Heads of Service (if available) and Group Leaders (or in the absence Deputy Group Leaders) subject to the matter being reported to the Executive at its next meeting'*.
- 3.2 The Chief Executive had to make this decision due to the Heritage Lottery Fund standard terms of grant requiring evidence that the Council has decided to accept the grant and its standard terms. Since there has not been previous Executive approval for this grant, the Chief Executive had to take this decision under his powers.

4. POLICY FRAMEWORK

4.1 Policy Framework

The use of delegated powers is set to Council's constitution, which also specifies retrospective reporting to Executive whenever CE(4) is exercised.

4.2 Fit for the Future

Working in partnership with the Friends of the Pump Room Gardens to deliver improvements to the Pump Room Gardens through an HLF Parks for People bid is in line with the principles of FFF.

5. BUDGETARY FRAMEWORK

- 5.1 Securing external funding through partnership working is identified in the Green Space Strategy as one of the ways to improve the quality of green space across the District.
- 5.2 The £48,000 grant combined with partnership funding and private donations will support the costs required at the development phase for this project. £10,000 of Warwick District Council funding will be used to supplement the HLF grant at this development stage. The £10,000 is part of the £100,000 which was approved at Executive in July 2013 and is to come from the Service Transformation Reserve.

6. **RISKS**

- 6.1 The main risk of not adopting the proposal would be the loss of a development grant from the Heritage Lottery Fund to carry out the work required for a second round application. Without a development grant there would be no opportunity to apply for further funding to restore the Pump Room Gardens.

7. **ALTERNATIVE OPTION(S) CONSIDERED**

- 7.1 This is a retrospective report of action taken so no alternative options exist.

8. **BACKGROUND**

- 8.1 Parks for People is a three-year joint initiative between Heritage Lottery Fund and the Big Lottery Fund (BIG) to help with the restoration and regeneration of public parks and gardens. It offers a grant of between £100,000 and £5 million to be released over a phased period. Development grants are available to assist in initial bid planning and development stages. The development grant of £48,800 was determined at first-round stage. Depending upon the final costs a further grant in the region of £850,000 will be applied for at the second round from the Heritage Lottery Fund to restore the Gardens and deliver various activities.
- 8.2 Heritage Lottery Fund Parks for People support projects that make a lasting difference to heritage, people and communities in the UK. The assessment process is competitive and they cannot fund all of the good-quality applications that they receive.
- 8.3 The Council has been successful at the first round stage with this grant but the Heritage Lottery make it clear that this does not guarantee that we will receive a full grant to restore the Gardens and the second round application will be in competition with other applications.
- 8.4 The development grant combined with other funding will be used in the following ways.
- Carry out various survey work to inform the plans required
 - Develop a Masterplan related to the items in the cost plan
 - Produce designs for all individual capital works to RIBA work stage D
 - Produce a detailed capital cost plan
 - Produce a detailed revenue cost plan
 - Further consultation with other stakeholders and the public on the plans before finalising them.
 - A Conservation Management Plan developed from the Conservation Statement
 - A Management and Maintenance Plan for 10 years as per HLF guidance