

Health Scrutiny Sub-Committee

Minutes of the meeting held on Tuesday 16 January 2018 at the Town Hall, Royal Leamington Spa at 6.00 pm.

Present: Councillor Parkins (Chairman); Councillors Mrs Falp, Mrs Knight and Mrs Redford.

Also Present: Councillor Thompson.

14. Apologies and Substitutes

- (a) An apology for absence was received from Councillor Quinney; Councillor Mrs Cain had sent an apology for absence via email which was not read until after the meeting; and
- (b) There were no substitutes.

15. Declarations of Interest

There were no declarations of interest.

16. Minutes

The minutes of the meeting held on 21 November 2017 were taken as read and signed by the Chairman as a correct record.

17. Embedding Health and Wellbeing Strategically

The Sub-Committee considered a report from Health & Community Protection which provided an update on how health and wellbeing had been embedded at a strategic level.

The Health and Wellbeing (HWB) Approach detailed the Council's three priorities:

- to embed HWB at a strategic level;
- to promote HWB to the wider community (Warwickshire Health and Wellbeing Strategy priorities as sub-headings to this priority); and
- to address the HWB of our staff.

The report focussed upon the delivery of objective one – to embed health and wellbeing at a strategic level.

There were four main actions which had been identified as being important to ensure that this objective could be delivered:

- ensure our policies, strategies, plans, projects and key decisions address HWB;
- engage and enable staff / elected members to incorporate HWB into their roles;
- ensure that we were working in partnership to deliver HWB objectives; and

HEALTH SCRUTINY SUB-COMMITTEE MINUTES (Continued)

- ensure that the HWB arrangements between stakeholders were working correctly and that feedback loops were established.

In June 2017, the Sustainable Communities Strategy was integrated into the Fit for the Future programme to form the new priorities for the Council.

As a result, the Council's reports template was changed to integrate the Fit for the Future table, which allowed officers to demonstrate the contributions that the subject matter of the report made towards the priority themes of the Council.

Officers were drafting guidance documents to help authors of reports have an overview of all of the relevant supporting strategies and their priorities, in order to effectively demonstrate in the report the contributions that were being made by the proposals of the report.

Officers had formed a Health Officer Group which mapped the contributions of the service areas to the health and wellbeing approach of the Council, and to the wider Warwickshire Health and Wellbeing strategy (and this was detailed in the annual update to the Sub-Committee on 21 November 2017).

This had allowed officers to collaborate better, integrate health and wellbeing factors into specific projects which were being undertaken. e.g. fuel poverty in Lapworth.

These measures were being further progressed by providing staff training in 2018 in 'making every contact count'; this would enable officers to signpost routinely, where appropriate, to key health messages and support.

The Council had reaffirmed lines of communication and created challenges where there had previously been none, in order to ensure that Councillors representing the Council on health committees, health and wellbeing boards or oversight groups were able to have a two way communication to support their roles.

A South Warwickshire partnership had been formed (as detailed previously in the annual update report to the Sub-Committee in November 2017).

Warwick District Council was part of the working group which was reviewing the Joint Strategic Needs Assessment (JSNA) methodologies. As part of the JSNA, a profiling tool had been created which collated all of the data held about areas (down to super-output area size geographies).

This profiling tool allowed officers, the Council and decision makers, to consider the available evidence of the health of a geographical area in order to target resources effectively. This tool had been used as part of the evidence which had shaped the upcoming proposals for the voluntary service contracts to be put out for tender in spring 2018.

The JSNA tool had been introduced to all service areas through the health officers' group, and it was proposed that service areas used the tool to continue to use the evidence contained within it to evidence the need and help to target Council resources.

HEALTH SCRUTINY SUB-COMMITTEE MINUTES (Continued)

The JSNA tool had been used to help demonstrate the priority areas for the Council's own Health and Wellbeing Strategy moving forward and would help to shape the focus of the South Warwickshire partnership group.

In 2018/19, the JSNA would conduct place-based profiles which would further map specific issues, with the identified geographies of populations of 30-50,000 people.

The Council would continue to work towards the integration of formal Health Impact Assessments in 2018/19 for all major decisions.

In response to questions from Members, the Head of Health & Community Protection advised that:

- Councillors could be provided with training as well as staff;
- Progress in making headway with the South Warwickshire Health & Wellbeing Partnership had proved slower than anticipated because the local authority in Stratford on Avon had only signed up to the partnership five months ago. It was hoped to make progress in the early part of 2018 but one hindrance to this was that the parties had not yet agreed priorities.
- It was still possible that the SW Health & Wellbeing Partnership would not work; it was proving very difficult to get stakeholders to the table with the number of parties involved. It would need a year before it might be operational and to merge the work of the Health Scrutiny Sub-Committee into this, might require further time beyond that.
- Place based profiling would not be available for two years, but the JSNA tool was being used now to determine the priorities for the District.

Resolved that the report be noted.

18. Health and Wellbeing Priorities and Action Plan 2018-20

The Sub-Committee considered a report from Health & Community Protection which outlined the Health and Wellbeing Strategic Approach and Action Plan for 2018-20 and sought approval for these.

The Council's Health and Wellbeing Approach had three priorities which had been explained in minute 17 above.

Appendix 1 to the report gave details of the Council's strategic approach to Health and Wellbeing 2018-20 and within these, the priorities for 2018-20 were identified. These had been identified through review of the Director of Public Health report, Health and Wellbeing Board priorities and the use of the Joint Strategic Needs Assessment for the District.

The Director of Public Health's annual report had highlighted key performance measures for the Warwickshire population and allowed comparisons between districts and boroughs (detailed in appendix 1, section 2 of the report).

HEALTH SCRUTINY SUB-COMMITTEE MINUTES (Continued)

The Health and Wellbeing Board, through a series of workshops, had agreed to focus on a number of specific areas:

- making prevention everybody's business (including out of hospital, Public Health and community capacity elements);
- improving housing and wellbeing;
- ensuring early help for vulnerable children;
- integration and co-location of services; and
- adding value to acute service design.

The Joint Strategic Needs Assessment profiling tool highlighted a number of statistics which had helped to shape the priorities and actions detailed in the Council's own Health and Wellbeing Approach, i.e. percentage of people living in rented accommodation, number of people in receipt of support packages, percentage of people finding it difficult on their current income, self-harm admissions, people admitted to hospital as emergencies which should not require admission, number of suicides, number of people with long-standing illnesses or disabilities and the heat map of these statistics.

Section 3 of appendix 1 gave details of the action plan, within each of the Council's three priorities of the Health & Wellbeing Approach.

In response to questions from Members, the Head of Health & Community Protection advised that:

- where the Action Plan showed training for staff, this also included Councillors. The Action Plan would be amended to change "staff" to "staff and Councillors". This would ensure that all Councillors knew they were included;
- Councillors would be provided with front-line training for mental health – ref 2.6 on the Action Plan;
- Much of the work had already been covered to encourage breast feeding in the District, but when it was ready to roll out, it would be presented for scrutiny;
- A directory of services to support HWB, Councillors and community in their roles would help various organisations involved give young people access to services;

Resolved that

- (1) the updated health and wellbeing strategic approach and action plan 2018-20 is supported;
- (2) Item 2.11 on the action plan "Empower communities to deliver support to tackle mental health and suicide rates and social isolation" is put on the Sub-Committee's Work Programme for the first meeting in the 2018/19 municipal year;
- (3) Item 2.15 on the action plan "Improved housing conditions in which residents live" is put on the Sub-Committee's Work Programme

HEALTH SCRUTINY SUB-COMMITTEE MINUTES (Continued)

for the first meeting on the 2018/19 municipal year; and

- (4) Members will receive a demonstration of the profiling tool before the next meeting.

19. Review of the Work Programme & Forward plan

The Sub-Committee considered a report from Democratic Services which informed it of its work programme for 2018 and the current Forward Plan for February to April 2018.

The Committee Services Officer was asked to find out why neither Councillor Mrs Falp nor Councillor Mrs Knight were receiving invitations to the Health & Wellbeing outside bodies on which they represented the Council. The response would be sent to them by email.

The Members then considered their Work Programme for the coming months and the Forward Plan.

The Committee Services Officer informed Members that in respect of the item on the Work Programme concerning policy on regulating the Private rented sector, she had received a response from the Housing Strategy & Development Manager that the Council was still waiting for the Government to commence various provisions in the Housing & Planning Act 2016 and publish regulations. Therefore, the Council could not develop a policy until it had received this guidance. The Government had not announced a timetable for the work, but it was unlikely that the work would be done until the new municipal year.

Resolved that there be no amendments made to the Work Programme other than those added under minute 18.

20. Updates from Councillors sitting on Outside Bodies dealing with Health & Wellbeing

Warwickshire County Council's Adult Social Care and Health Overview & Scrutiny Committee

Councillor Mrs Redford confirmed that she had sent Members the minutes from the last two meetings of the Adult Social Care and Health Overview and Scrutiny Committee (OSC) which had been held at the County Council in September and November 2017. She informed Members that she was participating in a Task & Finish Group reviewing GP Services. The Adult Social Care and Health OSC had also agreed that a Task and Finish Group was established to review the new CAMHS (Child and Adolescent Mental Health Service) service. The Adult Social Care and Health OSC would be working jointly with the Children and Young People Overview & Scrutiny Committee on this Task & Finish Group.

Councillor Mrs Redford advised that she would send Members of the Health Scrutiny Sub-Committee agendas and minutes for the Adult Social Care and Health OSC ahead of the Sub-Committee's meetings to allow the Members

HEALTH SCRUTINY SUB-COMMITTEE MINUTES (Continued)

the opportunity to contribute to the initiatives the County Council's Committee was progressing.

Warwickshire County Council's Health and Wellbeing Board

Councillor Thompson, Portfolio Holder Health & Community Protection informed Members that:

- This was the fourth year of the Health & Wellbeing Strategy. 93 outcomes had been highlighted in the report, which were split into 22 areas.
- Five of the priority areas identified for 2017/18 impacted on housing, and these were areas that the District Council could impact.
- The Joint Strategic Needs Assessment (JSNA) had featured heavily on the agendas, and the JSNA had now been categorised into geographical areas. At the last meeting of the HWB, all interested parties had agreed to push forward with pilot JSNAs, with the exception of Nuneaton Council.
- Councillor Thompson along with Rugby Borough Council was pushing for a pharmaceutical needs assessment to be conducted because of the huge growth of housing in their respective Councils' boundaries.

Councillor Thompson would send Members links to papers for the HWB meetings so that they could raise any issues affecting the District with him.

Members expressed concerns that they still felt that the Health Scrutiny Sub-Committee was not allowing them to affect health and wellbeing issues within the District. Officers explained that the District Council did not lead on some of the health and wellbeing issues which Members wished to debate; these were done at a higher level. For instance, the provision of GP services was discussed at County Council level and the District Council could not have much impact because it did not have the power. The purpose of the Health Scrutiny Sub-Committee was to scrutinise the areas that the District Council directly could affect and the work being done in these areas was spelt out in the Action Plan detailed at minute 18. It was suggested to Members that they choose to scrutinise areas of work on this Action Plan and if they wished to do this in any depth, then a Task & Finish Group could be established on the authority of the Overview & Scrutiny Committee. Officers suggested that Members may wish to focus on particular aspects of work on the Action Plan because trying to cover a whole subject matter in its entirety may prove too difficult for the Sub-Committee with four meetings a year.

Members were informed that they should liaise with Councillors Mrs Redford and Thompson if they felt there were areas requiring work that only the County Council could do.

It was agreed that in the Municipal Year 2018/19, the Sub-Committee would focus its attention on housing and mental health issues (items 2.11 and 2.15 on the Action Plan). Appropriate guest speakers would be invited to meetings but these invitations would not be for general coverage of these topics, but for information on very specific issues that the Sub-Committee wished to focus upon.

HEALTH SCRUTINY SUB-COMMITTEE MINUTES (Continued)

(The meeting finished at 7.33 pm)

Signature Redacted

CHAIR
14 March 2018