

**Overview and Scrutiny Committee
Work Programme 2019**

5 March 2019

Title	Where did item originate from	Format	Lead Officer/ Councillor	Membership of Task & Finish	Next report date if applicable	Completion date
Fuel Poverty – Request to delay this report to the summer 2019. The fuel poverty strategy will be only completed in summer 2019.	26 June 2018	Written Report	Alice Ellis / Marianne Rolfe / Lisa Barker			
Task & Finish Group – Role of Warwick District Council Chairman	O&S Task & Finish Group	Written Report	TBA	Councillors Ashford, Mrs Knight and Margrave	Every meeting until completed	
Policy on Regulating the Private Rented Sector - Update(Ref 880)	30 August 2017	Written Report	Elaine Wallace			
Vision & strategy for Leamington town centre annual update and progress on Action Plan.	O&S 6 March 2018	Written Report	Phillip Clarke		March 2020	Annually
Annual update from Shakespeare’s England to include KPIs and what has been done.	29 August 2018	Written Report	Councillor Butler / Suzee Laxton/ Martin O’Neill		March 2020	Annually

<p>Newbold Comyn: Shortlisting of future options (Forward Plan Ref 961)</p> <p>To consider future options for Newbold Comyn following the initial public consultation.</p>	<p>8 January 2019</p>	<p>If the report is not going to Executive in March, then O&S requests a verbal update.</p> <p>If the report is going to Executive in March, then O&S will call the report in for scrutiny at its meeting.</p>	<p>Andy Jones / Guy Collier / Councillor Coker</p>			
<p>Progress report on the HEART service</p>	<p>O&S 6 February 2018, minute 75</p>	<p>Written Report</p>	<p>Mark Lingard</p>		<p>March 2020</p>	
<p>Portfolio Holder Update Review of Cultural Services – Service Area Update</p>		<p>Written Report</p>	<p>Councillor Coker / Rose Winship</p>			

2 April 2019

Title	Where did item originate from	Format	Lead Officer / Councillor	Membership of Task & Finish	Next report date if applicable	Completion date
Portfolio Holder Update Review of Health & Community Protection – Service Area Update		Written Report	Councillor Thompson / Marianne Rolfe		To be on the same evening as F&A 2020	Annually
Annual review of membership / participation of Outside Bodies Add the content of this email to the report.	Standing Annual Item	Written Report	Andrew Jones		April 2020	Annually
Increased Litter Bin Provision – report back to show how well the scheme has been received and results (postponed from Feb 2019)	Exec Report 27 June 2018 / O&S 26 June 2018. Date moved back 30 October 2018	Written Report	Gary Charlton			
Overview and Scrutiny Committee End of Term Report	Standing Annual Item	O&S Report for Executive	Committee Services Officer		April 2020	Annually
Member Children’s Champions: End of Year Report	Standing Annual Item	Written Report	Lisa Barker		April 2020	Annually

May 2019

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June 2019

Title	Where did item originate from	Format	Lead Officer/ Councillor	Membership of Task & Finish	Next report date if applicable	Completion date
Emergency Planning in light of Grenfell Tower and other major incidents (To include: <ul style="list-style-type: none"> • What this Council has done, • Capacity • Staff Learning) 	27 June 2017	Written Report	Marianne Rolfe			
Review of Council's Sustainability and Climate Change Approach	27 June 2017	Written Report	Marianne Rolfe / Alice Ellis		June 2020	Annually

October 2019

Title	Where did item originate from	Format	Lead Officer/ Councillor	Membership of Task & Finish	Next report date if applicable	Completion date
Shared Environmental Enforcement with Rugby Borough Council update.	O&S 8 January 2019	Written Report or Briefing Note	Gary Charlton			
Catering and Events Concessions Contract – Royal Pump Rooms and Jephson Gardens Glasshouse – Update on how it has gone.	O&S 30 May 2018 & 8 January 2019	Written Report	David Guilding / Phil Clarke			
12 month update on the adoption of a Plastics Policy – progress with the policy and the difference it has made; future plans.	30 October 2018	Written Report	Alice Ellis			

November 2019

Title	Where did item originate from	Format	Lead Officer/ Councillor	Membership of Task & Finish	Next report date if applicable	Completion date
Current Arrangements for South Warwickshire Community Safety Partnership	Mandatory	Written report followed by Q&A at meeting	Pete Cutts		November 2020	Annually
Annual Feedback on Outside Appointments	Standing Annual Item	Written Report	Democratic Services		November 2020	Annually

TBA

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Reviewing the success of the Rugby trial and the way forward	25 September 2018	Written Report	Gary Charlton			
Asset Management Strategy (Corporate Assets) (Forward Plan Ref 641) – Overview and Scrutiny Committee to determine if this should be a Work Programme item	November 2015	Written Report	Councillor Phillips			