

# Executive

Wednesday 29 June 2016

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A meeting of the Executive will be held at the Town Hall, Royal Leamington Spa on Wednesday 29 June 2016 at **7.30pm** or the conclusion of Council whichever is the later.

Membership:

Councillor A Mobbs (Chairman)  
Councillor N Butler                      Councillor P Phillips  
Councillor M Coker                      Councillor D Shilton  
Councillor S Cross                      Councillor P Whiting  
Councillor Mrs M Grainger

**Also attending (but not members of the Executive):**

Whitnash Residents' Association (Independent) Group Observer  
Labour Group Observer  
Liberal Democrat Group Observer  
Chair of the Overview & Scrutiny Committee                      Councillor Boad  
Chair of the Finance & Audit Scrutiny Committee                      Councillor Quinney

## Emergency Procedure

At the commencement of the meeting, the Chairman will announce the emergency procedure for the Town Hall.

## Agenda

### 1. **Declarations of Interest**

Members to declare the existence and nature of interests in items on the agenda in accordance with the adopted Code of Conduct.

Declarations should be entered on the form to be circulated with the attendance sheet and declared during this item. However, the existence and nature of any interest that subsequently becomes apparent during the course of the meeting must be disclosed immediately. If the interest is not registered, Members must notify the Monitoring Officer of the interest within 28 days.

Members are also reminded of the need to declare predetermination on any matter. If Members are unsure about whether or not they have an interest, or about its nature, they are strongly advised to seek advice from officers prior to the meeting.

2. **Minutes**

To confirm the minutes of the meeting held on 20 April 2016 **(Item 2 / Page 1)**

**Part 1**

(Items upon which a decision by Council is required)

3. **Warwick District Council Enforcement Policy Appendix: Regulatory (Food Safety, Health and Safety and Licensing)**

To consider a report from Health and Community Protection **(Item 3 / Page 1)**

**Part 2**

(Items upon which the approval of the Council is not required)

4. **Renewal of the Fire Alarm Systems in Sheltered Housing Schemes**

To consider a report from Housing and Property Services **(Item 4 / Page 1)**

5. **Multi-Storey Car Park Condition Survey Report - Update**

To consider a report from Neighbourhood Services **(Item 5 / Page 1)**

6. **Business Plan Template for Major Grant Applications from Community Groups**

To consider a report from Finance **(Item 6 / Page 1)**

7. **Review of Street Trading Policy**

To consider a report from Health and Community Protection **(Item 7 / Page 1)**

8. **Use of Delegated Powers: Electrical Repair & Maintenance Contract**

To consider a report from Housing and Property Services **(Item 8 / Page 1)**

9. **General Reports**

**(A) Rural / Urban Capital Improvement Scheme (RUCIS) Award Amendment Request**

To consider a report from Finance **(Item 10A / Page 1)**

10. **Public and Press**

To consider resolving that under Section 100A of the Local Government Act 1972 that the public and press be excluded from the meeting for the following items by reason of the likely disclosure of exempt information within the paragraphs of Schedule 12A of the Local Government Act 1972, following the Local Government (Access to Information) (Variation) Order 2006, as set out below.

Item Nos.	Para Nos.	Reason
13	1	Information relating to an Individual
13	2	Information which is likely to reveal the identity of an individual
11, 12 & 14	3	Information relating to the financial or business affairs of any particular person (including the authority holding that information)

11. **Housing Benefits and Council Tax Reduction**

To consider a report from Finance

**(Item 11/Page 1)  
(Not for publication)**

12. **Agenda Item 8 – Private & Confidential Appendix 2**

To consider a report from Housing and Property Services

**(Item 12/Page 1)  
(Not for publication)**

13. **Service Re-design Update**

To consider a report from Development Services

**(To follow)  
(Not for publication)**

14. **Minutes**

To confirm the confidential minutes of the meeting held on 20 April 2016

**(Item 14/Page 1)  
(Not for publication)**

Agenda published Tuesday 21 June 2016

General Enquiries: Please contact Warwick District Council, Riverside House, Milverton Hill, Royal Leamington Spa, Warwickshire, CV32 5HZ.

Telephone: 01926 456114

E-Mail: [committee@warwickdc.gov.uk](mailto:committee@warwickdc.gov.uk)

For enquiries about specific reports, please contact the officers named in the reports You can e-mail the members of the Executive at [executive@warwickdc.gov.uk](mailto:executive@warwickdc.gov.uk)

Details of all the Council's committees, Councillors and agenda papers are available via our website [www.warwickdc.gov.uk/committees](http://www.warwickdc.gov.uk/committees)

Please note that the majority of the meetings are held on the first floor at the Town Hall. If you feel that this may restrict you attending this meeting, please call (01926) 456114 prior to this meeting, so that we can assist you and make any necessary arrangements to help you attend the meeting.

The agenda is also available in large print, on request, prior to the meeting by calling 01926 456114.