



FORWARD PLAN

July to October 2009

**COUNCILLOR MICHAEL DOODY
LEADER OF THE EXECUTIVE**

The Forward Plan is a list of all the Key Decisions which will be taken by the Council in the next four months. The Warwick District Council definition of a key decision is: - a decision which has a significant impact or effect on two or more wards and/or a budgetary effect of £50,000 or more.

If you would like to make representations or comments on any of the topics listed below, you can write to the contact officer, as shown below, at Riverside House, Milverton Hill, Royal Leamington Spa, Warwickshire, CV32 5HZ. Alternatively you can phone the contact officer on (01926) 450000. If your comments are to be referred to in the report to the Executive or Committee they will need to be with the officer 7 working days before the publication of the agenda. You can, however, make comments or representations up to the date of the meeting, which will be reported orally. The Forward Plan will be updated monthly and you should check to see the progress of the report you are interested in.

Delayed reports:

If a report is late, officers should use the reason code below to establish the reason(s) for the delay:

1. Portfolio Holder has deferred the consideration of the report
2. Waiting for further information from a Government Agency
3. Waiting for further information from another body
4. New information received requires revision to report
5. Seeking further clarification on implications of report.

Section 1 – The Forward Plan July to October 2009

Topic and Reference	Purpose of report	If requested by Executive - date, decision & minute no.	Date of Executive, Committee or Council meeting	Publication Date of Agendas	Contact Officer & Portfolio Holder	External Consultees/ Consultation Method/ Background Papers
JULY 2009						
Chandos Street Update (Ref 174)	to present a report on the development agreement with Wilson Bowden		Executive 18.03.09 Executive 10.6.09 Executive 15.07.09	06.07.09	John Archer Cllr Hammon	
Scheme of Delegation -Waste Management (Ref 199)	In order to update the legislative powers available to the waste management officers		Executive 15.07.09	06.07.09	Graham Folkes-Skinner Cllr Shilton	
Financial Strategy and Budget Prospects (Ref 187)	To report on the latest financial prospects		Executive 15.07.09	06.07.09	Mike Snow Cllr Michael Doody	
Place Survey Results (Ref 201)			Executive 15.07.09	06.07.09	Dave Barber	
Spencer Yard (Ref 147)	To update members on the progress of the project		Executive 15.07.09	06.07.09	Bill Hunt Cllrs Doody & Hammon	

AUGUST 2009

Review of Agreement with Immediate Solutions of Sponsorship of Roundabouts (Ref 154)	To confirm the agreement between Immediate Solutions and WDC regarding sponsorship of specific highway areas controlled by WCC		Executive 18.03.09 Executive 10.6.09 Executive 15.07.09 *Reason 3 Executive 26.08.09	17.08.09	Ian Coker Cllr Shilton	WCC/ Meetings
Introduction of Local Housing Allowance (Ref 188)	The Executive receives an evaluation report in 12 months, following the introduction of the Local Housing Allowance, from the Culture and Social Policy Committee	Executive 23.07.07 Minute no 268	Executive 15.07.09 * Reason 5 Executive 26.08.09	17.08.09	Andrew Jones/David Leech Cllr Caborn	
Warwick BID (Ref 190)	Update report on the progress of the Business Improvement District for Warwick Town Centre		Executive 15.07.09 *Reason 3 Executive 26.08.09	17.08.09	Paul Pinkney Cllr Hammon	
Neighbourhood Working (Ref 72)	To report back to the Executive a review of the basis for funding any monies via the Community Forums, in conjunction with Warwickshire County Council and other partners	Executive held on 15 October 2008, Minute number 527	Executive 04.02.09 Executive 18.03.09 Executive 10.6.09 *Reason5 Executive 26.08.09	17.08.09	Jenny Murray Cllr Mrs Bunker	
Gypsy and Traveller Sites (Ref 166)			Special Exec 30.03.09 Executive 10.6.09 Executive	17.08.09	Satnam Kaur	

			26.08.09			
Homelessness Strategy (Ref 168)			Executive 18.03.09 Executive 10.6.09 Executive 26.08.09	17.08.09	Satnam Kaur Cllr Mrs Grainger	
Future of Newbold Comyn Golf Course (Ref 185)	To inform on the companies invited to participate in the tender process (P&C)		Executive 26.08.09	17.08.09	Rose Winship Cllr Mrs Gallagher	Executive 3 December 2008 & 10 June 2009
Green Space Strategy (Ref 186)	Members to approve the strategy		Executive June 2009 Executive 15.07.09 *Reason 5 Executive 26.08.09	17.08.09	Rose Winship Cllr Mrs Gallagher	Reschedule report to August Executive to allow more time to engage with elected members and to assess the implications of the Core Strategy
Regional Spatial Strategy Phase 3 Options Report (Ref 202)	To approve the response to the Regional Spatial Strategy Phase 3 Options Report		Executive 26.08.09	17.08.09	Gary Stephens Cllr Hammon	
Management of Oakley Wood (Ref 203)	To outline future management options and resource implications for this woodland owned by WDC		Executive 26.08.09	17.08.09	Rose Winship/ Chris Hastie Cllr Mrs Gallagher	
Kenilworth Mere PID (Ref 204)	Proposal to adopt a Project Initiation Document (under Prince 2 project management principles) for the Kenilworth Mere project		Executive 26.08.09	17.08.09	Paul Pinkney Cllr Hammon	

Asset Management Plan (Ref 205)	Proposal to adopt the annual asset management plan		Executive 26.08.09	17.08.09	Paul Pinkney Cllr Hammon	
SEPTEMBER 2009 - *EXTERNAL AUDITOR GOVERNANCE REPORT ONLY*						
* External Auditor Governance Report			Executive 28.09.09	17.09.09		
OCTOBER 2009						
The Councils Business Continuity Policy and Plan (Ref 134)	To formally agree the Councils Business Continuity Policy and Corporate Business Continuity Plan		Executive 04.02.09 Executive 18.03.09 Executive 10.6.09 Executive 21.10.09	12.10.09	Roger Jewsbury Cllr Michael Doody	
Expansion of the Bio Mass Programme (Ref 150)	To report on the potential to reduce corporate building running costs and the Council's carbon footprint by converting heating systems to biomass technology		Executive 04.02.09 Executive 18.03.09 Executive 10.6.09 *Reason4 Executive 21.10.09	12.10.09	Bill Hunt/Mark Perkins Cllr Mrs Grainger	
Approval of Fees and Charges 2010/11 (Ref H)	To propose the level of Fees and Charges to be levied in 2010/11		Executive 21.10.09	12.10.09	Marcus Miskinis Cllr Mobbs	

Article 4 Directions in Milverton and Wroxall (Ref U1)	To consider Article 4 Directions in Milverton and Wroxall		Executive 21.10.09	12.10.09	Alan Mayes Cllr Hammon	
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Section 2 - Key decisions which are anticipated to be considered by the Council between November 2009 to June 2010

Topic and Reference	Purpose of report	If requested by Executive, decision and minute number	Date of Executive, Committee, Council meeting	Publication Date of Agendas	Contact Officer & Portfolio Holder	External Consultees/ Consultation Method/ Background Papers
DECEMBER 2009						
Future of Newbold Comyn Golf Course (Ref 185)	To inform on the companies invited to participate in the tender process (P&C)		Executive 02.12.09	23.11.09	Rose Winship Cllr Mrs Gallagher	Executive 3 December 2008/10 June 2009/August 09
Approval of General Fund Base Estimates Revised 2009/10 and Original 2010/11 (Ref I)	To report on the latest projections for the General Fund revenue estimates in respect of 2009/10 and 2010/11 based on the current levels of service		Executive 02.12.09	23.11.09	Marcus Miskinis Cllr Mobbs	
Approval of Housing Revenue Account Base Estimates Revised 2009/10 and Original 2010/11 (Ref J)	To report on the latest projections for the Housing Revenue Account revenue estimates in respect of 2009/10 and 2010/11 based on the current levels of service		Executive 02.12.09	23.11.09	Alison Simmons/ Sandra Jones Cllr Mrs Grainger	
Future catering arrangements in Cultural Services (Ref Z)	To consider future ways of catering within cultural services		Executive 02.12.09	23.11.09	Rose Winship Cllr Mrs Gallagher	
Climate Change (C1)	To report on the Councils Climate Change adaptation action plan		Executive 02.12.09	23.11.09	Roger Jewsbury Cllrs Mrs Bunker and Hammon	

Core strategy - Publication version (Ref G)	To approve the final draft Core Strategy for publication and consultation		Executive 21.10.09 Executive 02.12.09	23.11.09	Gary Stephens Cllr Hammon	
Local list of historic buildings (Ref Q1)	To approve the local list of historic buildings for the rural area		Executive 02.12.09	23.11.09	Alan Mayes Cllr Hammon	
Annual Monitoring Report/Review of Local Development Scheme (Ref R1)	To consider the Annual Monitoring Report and approve amendments to the Local Development Scheme		Executive 02.12.09	23.11.09	Gary Stephens Cllr Hammon	
FEBRUARY 2010						
Treasury Management Strategy Plan (Ref L1)	To approve the Council's Treasury Management Strategy for 2010/11 and to recommend to Council the Council's 2010/11 Annual Investment Strategy and Minimum Revenue Provision Policy		Executive 03.02.2010 Council 03.03.2010	25.01.10	Roger Wyton Cllr Mobbs	
Future of Newbold Comyn Golf Course (Ref 185)	To inform on the companies invited to participate in the tender process (P&C)		Executive 03.02.2010	25.01.10	Rose Winship Cllr Mrs Gallagher	Executive 3 December 2008/10 June 2009/August 2009/Dec 2009
Budget 2010/11 and Council Tax and Capital (Ref M1)	To finalise the General Fund Revenue and Capital Budgets for 2010/11 and set the appropriate level of council tax		Executive 03.02.2010 Council 24.02.2010	25.01.10	Mike Snow Cllr Michael Doody	
Housing Rents and Housing Revenue Account 2010/11 (Ref N1)	To finalise the Housing Revenue Account Budgets for 2010/11 and set the level of Housing Rents		Executive 03.02.2010 Council 24.02.2010	25.01.10	Alison Simmons/Sandra Jones Cllr Mrs Grainger	

Heating, Lighting and Water Charges 2010/11 – Council Tenants (Ref O1)	To agree service charges for the recovery of the cost of provision of communal services		Executive 03.02.2010 Council 24.02.2010	25.01.10	Alison Simmons/Sandra Jones Cllr Mrs Grainger	
Bereavement Services Strategy (Ref P1)	To agree a strategy for the service into the future		Executive 03.02.2010 Council 24.02.2010	25.01.10	Pam Chilvers Cllr Mrs Bunker	
MARCH 2010						
Area Based Grant for Climate Change (Ref S1)	To approve the allocation of the Area Based Grant for 2010/2011		Executive 17.03.2010		Gary Stephens Cllr Hammon	
Historic Building Grant Allocations (Ref T1)	To approve the allocation of the Historic Building Grants for 2010/2011		Executive 17.03.2010		Alan Mayes Cllr Hammon	
DATES TO BE CONFIRMED						
Review of Local Strategic Partnership (Ref M)			Executive TBC	TBC	Jenny Murray	
Supporting People Strategic Review (Ref O)	To report on the outcomes of the County Council's strategic review of Supporting People contracts and the potential implications for Warwick district		Executive TBC	TBC	Bill Hunt	

National Housing Revenue Account Review (Ref P)	To provide an update on the review of how Council housing is currently funded and how it will be in the future		Executive TBC	TBC	Alison Simmons	
Economic Development Strategy (Ref Q)	To present Executive with a Draft version of the strategy and seek adoption by WDC		Executive TBC	TBC	Paul Pinkney	
Review of Home Improvement Agencies (Ref S)	Review of current Home Improvement Agencies across the County to provide a standardised service offering value for money		Executive TBC	TBC	Satnam Kaur	
Review of procurement of disabled adaptations (Ref T)	Review of current procurement methods to ensure value for money and efficiencies are being realised		Executive TBC	TBC	Alison Simmons/ Satnam Kaur	
Kenilworth Mere (Ref U)	Report back to the Executive with the result from the feasibility works		Executive TBC	TBC	Paul Pinkney	
Sub-regional Action Plan Update (Ref V)	To report on the revised sub-regional partnership arrangements		Executive TBC	TBC	Bill Hunt	
Housing Strategy (Ref A1)			Executive TBC	TBC	Satnam Kaur	
Private Sector Empty Homes Strategy (Ref B1)			Executive TBC	TBC	Satnam Kaur	

Asset Management Strategy (Ref E1)	Proposal to adopt a strategic approach to Warwick District Council's asset management		Executive TBC	TBC	Paul Pinkney Cllr Hammon	
SWT Partnership (Ref G1)	Review of the South Warwickshire Tourism Partnership		Executive TBC	TBC	Paul Pinkney Cllr Hammon	
Potential regeneration projects in Old Town (Ref K1)	To advise Executive of the potential for the regeneration of certain sites within Leamington Old Town		Executive TBC	TBC	Bill Hunt Cllr Hammon	

Section 3 - Items which are anticipated to be considered by this Council, between June 2009 and May 2010, but are NOT key decisions

Topic	Purpose of report	Meeting	If requested by Executive, decision and minute number	Publication date	Contact Officer	Portfolio Holder
Procurement Strategy Progress Report	To update the committee on the progress to date	Executive 10 June 09 Executive 15 July 09		06.07.09	Philip Morgan/Mel Gillman	Cllr Mobbs
Corporate Strategy Review	To report back the Executive on the responsibilities of the Portfolio Holders for Human Resources and Legal & Documentation, as was missed off previous report in October 2008	Executive 4 February 09 Executive March 09 Executive 10 June 09 *Reason 5 Executive 15 July 09	Minutes of 15 October 2008, Minute No. 525	06.07.09	Dave Barber	Councillors Mrs Bunker, Caborn, Michael Doody, Mrs Grainger, Mrs Gallagher, Hammon, Kirton and Shilton
Financial Monitoring to 31 st May 2009	To advise members of any variations from approved budgets	Executive 15 July 09		06.07.09	Mike Snow	Cllr Mobbs
Risk Management Progress Report	To provide a review of the Authority's Risk Management Policy and Strategy	Executive 15 July 09		06.07.09	Richard Barr	Cllr Mobbs
Review of Cemeteries Regulations	To provide an update report after the new regulations are implemented	Executive 21 October 09	Minutes of 4 June 2008	12.10.09	Nigel Bishop/ Alan Tucker-Lee	Cllr Mrs Bunker
Efficiencies	To update the Executive on the Council's progress in meeting the Efficiency Agenda	Executive 21 October 09		12.10.09	Jenny Clayton	Cllr Mobbs
Financial Monitoring to 31 st August 2009	To advise members of any variations from approved budgets	Executive 21 October 09		12.10.09	Mike Snow	Cllr Mobbs

Efficiencies	To update the Executive on the Council's progress in meeting the Efficiency Agenda	Executive 17 March 2010		08.03.10	Jenny Clayton	Cllr Mobbs
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Details of all the Council's committees, councillors and agenda papers are available via our website
www.warwickdc.gov.uk/committees

The forward plan is available in large print on request, by telephoning (01926) 456005