

Finance and Audit Scrutiny Committee

Tuesday 13 September 2011

A meeting of the above Committee will be held at the Town Hall, Royal Leamington Spa on Tuesday 13 September 2011 at 6.00pm.

Membership:

	Councillor Mrs Knight (Chairman)	
Councillor Cross		Councillor Pratt
Councillor Dagg		Councillor Rhead
Councillor Edwards		Councillor Mrs Sawdon
Councillor MacKay		Councillor Mrs Tyrrell
Councillor Pittarello		Councillor Williams

Agenda

Part A – General Items

1. **Emergency Procedure**

At the commencement of the meeting the emergency procedure for the Town Hall will be announced.

*2. **Substitutes**

To receive the name of any Councillor who is to act as a substitute, notice of which has been given to the Chief Executive, together with the name of the Councillor for whom they are acting.

*3. **Declarations of Interest**

Members to declare the existence and nature of personal and prejudicial interests in items on the agenda in accordance with the adopted Code of Conduct.

(Declarations should be entered on the form to be circulated with the attendance sheet and declared during this item. However, the existence and nature of any interest that subsequently becomes apparent during the course of the meeting must be disclosed immediately. In the event of an interest being prejudicial, Members are reminded that they must withdraw from the room or chamber when it becomes apparent that the matter is being considered, unless a dispensation has been obtained from Standards Committee. **If Members are unsure about whether or not they have an interest, or about its nature, they are strongly advised to seek advice from officers prior to the meeting.**)

***4. Minutes**

To confirm the non-confidential minutes of the meeting held on 9 August 2011
(Item 4/Page 1)

Part B – Audit Items

***5. Internal Audit Quarter 1 2011/12 Progress Report**

To consider a report from Finance **(Item 5/Page 1)**

***6. Review of Effectiveness of Internal Audit 2010/11 – Action Plan**

To consider a report from Finance **(Item 6/Page 1)**

***7. Risk Management Annual Report**

To consider a report from Finance **(Item 7/Page 1)**

Part C – Scrutiny Items

***8. Comments from the Executive**

To consider a report from Members' Services **(Item 8/Page 1)**

***9. Forward Plan**

To consider a report from Members' Services **(To follow)**

***10. Review of the Work Programme**

To consider a report from Members' Services **(Item 10/Page 1)**

***11. Executive Agenda (Non Confidential Items and Reports) – Wednesday 14 September 2011**

To consider the non-confidential items on the Executive agenda which fall within the remit of this Committee. The only items to be considered are those which Committee Services have received notice of by 9.00am on the day of the meeting. **You are requested to bring your copy of that agenda to this meeting (circulated separately).**

***12. Public and Press**

To consider resolving that under Section 100A of the Local Government Act 1972 that the public and press be excluded from the meeting for the following items by reason of the likely disclosure of exempt information within paragraphs 1 and 3 of Schedule 12A of the Local Government Act 1972, following the Local Government (Access to Information) (Variation) Order 2006.

***13. Executive Agenda (Confidential Items and Reports) – Wednesday 14 September 2011**

To consider the confidential items on the Executive agenda which fall within the remit of this Committee. The only items to be considered are those which Committee Services have received notice of by 9.00am on the day of the meeting. **You are requested to bring your copy of that agenda to this meeting (circulated separately).**

***14. Leisure Centres Annual Memberships Investigation**

To consider a report from Finance

(Item 14/Page 1)

***15. Confidential Minutes**

To confirm the confidential minutes of the meeting held on 9 August 2011

(Item 15/Page 1)

***16. Comments from the Executive – Appendix 2**

To consider a report from Members' Services

(Item 16/Page 1)

(*Denotes those items upon which decisions will be made under delegated powers, as previously granted by Council).

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Enquiries about specific reports: Please contact the officers named in the reports.

You can e-mail the members of the this Committee at

F&Ascrutinycommittee@warwickdc.gov.uk

Details of all the Council's committees, councillors and agenda papers are available via our website www.warwickdc.gov.uk/committees

Please note that the majority of meetings are held on the first floor of the Town Hall. If you feel that this may restrict you attending this meeting, please telephone (01926) 412656 prior to the meeting, so that we can assist you and make any necessary arrangements to help you to attend the meeting.

THE AGENDA IS AVAILABLE IN LARGE PRINT ON REQUEST, PRIOR TO THE MEETING, BY TELEPHONING (01926) 412656