

## Members/Trades Unions Joint Consultation & Safety Panel

28 July 2003

Friday, 18 July 2003

A meeting of the above Panel will be held in the Town Hall, Royal Leamington Spa on 2 June 2003 at 4.30pm.

Panel Membership:

Councillor R C H Copping  
Councillor J S Hammon  
Councillor J Holland  
Councillor J R Short

Mr A E Foster  
Mr A Rybicki  
Mrs J Webb  
1 other UNISON rep

### DECLARATIONS OF INTEREST

Declarations should be entered on the form to be circulated with the attendance sheet and declared at item 3 below. However, the existence and nature of any interest that subsequently becomes apparent during the course of the meeting must be disclosed immediately. In the event of an interest being prejudicial, members are reminded that they must withdraw from the room or chamber whenever it becomes apparent that the matter is being considered, unless a dispensation has been obtained from Standards Committee. **If members are unsure about whether or not they have an interest, or about its nature, they are strongly advised to seek advice from officers prior to the meeting.**

### Agenda

#### 1. **Substitutes**

To receive the name of any Member of the Panel who is to act as a substitute, notice of which has been given to the Chief Executive, together with the name of the Member of the Panel for whom they are acting.

#### 2. **Appointment of Chair**

To appoint the joint Chair from the Employers side for the ensuing year

#### 3. **Declarations of Interest**

Members to declare the existence and nature of personal and prejudicial interests in items on the agenda in accordance with the adopted Code of Conduct.

4. **Minutes**

To confirm the minutes of the meeting held on 2 June 2003

**(Page 1)** (ENCLOSURE)

**PART I**

**HEALTH AND SAFETY MATTERS**

5. **Accident Report**

To consider a report from the Health & Safety Adviser

**(Page 3)** (ENCLOSURE)

**PART 2**

**JOINT CONSULTATIVE MATTERS**

6. **Time Off Agreement**

To consider a report from the Corporate Personnel Services.

**(Page 7)** (ENCLOSURE)

(\*Denotes those items upon which decisions will be made under delegated powers, as previously granted by the Council)

**General Enquiries: Please contact Graham Leach - Members' Services, Warwick District Council, Riverside House, Milverton Hill, Royal Leamington Spa, Warwickshire, CV32 5HZ.**

**Telephone: 01926 456102  
Switchboard: 01926 450000  
Facsimile: 01926 456121**

**E-Mail: [graham.leach@warwickdc.gov.uk](mailto:graham.leach@warwickdc.gov.uk)**

**Enquiries about specific reports: Please contact the officers named in the reports.**

**THE AGENDA IS AVAILABLE IN LARGE PRINT ON REQUEST, PRIOR TO THE MEETING**