

INTERNAL AUDIT PROGRESS 2018/19: QUARTER 1
ANALYSIS OF PERFORMANCE

Time Spent: Audit Plan – Planned Vs Actual

ACTIVITY	ANNUAL ALLOCATION (DAYS)	PROFILE ALLOCATION (DAYS)	ACTUAL TO DATE (DAYS)	VARIATION (DAYS)
<u>Planned Audit Work</u>	275.0	68.7	48.7	+20.0
<u>Other Time</u>				
Sundry audit advice	25.0	6.2	4.9	+1.3
Special investigations (e.g. Fraud/Irregularities)	20.0	5.0	0.0	+5.0
Corporate and departmental Initiatives	35.0	8.8	14.0	-5.2
Non-chargeable activities	117.0	29.3	40.0	-10.7
Leave and other absences	100.0	25.0	34.5	-9.5
<i>Total Other Time</i>	297.0	74.3	93.4	-19.1
<i>Total Time</i>	572.0	143.0	142.1	+0.9

Time spent: Assignments Completed – Planned Vs Actual

AUDIT ASSIGNMENT	PLAN (DAYS)	TIME TAKEN (DAYS)	UNDER (+) / OVER (-)
Information Governance	Contracted out		
Electoral Registration	10.0	9.1	+0.9
Highways Functions	9.0	11.8	-2.8
Customer Access Facilities	14.0	12.4	+1.6

Explanation for variances greater than 2 days (unless within 20%):

Highways Functions: The way that the work is undertaken had changed since the previous audit with the work now spread among staff within different teams, with each staff member having a slightly different way of working. As a result, additional time was required to ensure that all aspects were covered appropriately.

Completion of Audit Plan: Target Vs Actual

NO. OF AUDITS PER AUDIT PLAN	PROFIED TARGET COMPLETION		ACTUAL NO. COMPLETED TO DATE		VARIATION	
	NO.	%	NO.	%	NO.	%
36	4	10.0	4	10.0	0	0.0