

NOTE: THIS SUMMARY IS NOT THE FORMAL MINUTES OF THE EXECUTIVE. IT IS INTENDED TO GIVE EARLY NOTICE OF THE DECISIONS TAKEN.

IF YOU REQUIRE FURTHER INFORMATION ON THE PROCEEDINGS AT THE MEETING PLEASE CONTACT COMMITTEE SERVICES ON [01926] 456114.

2. **Declarations of Interest** – These will be recorded in the minutes.
3. **Minutes** – These were signed as a correct record.

Part Two

7. **Warwick Town Centre Plan – Preferred Options**

The recommendations were agreed as set out in the report with thanks to be passed to the report author and colleagues who had worked on this project.

Part One

4. **Amendments to the Scheme of Delegation**

The recommendations were agreed as set out in the report.

(This item was a recommendation to Council and will be considered on 27 September 2012)

Part Two

5. **Council Tax Support**

The recommendations were agreed as set out in the report.

6. **Business Rates Retention**

The recommendations were agreed as set out in the report.

8. **Update on Service Area Plan Performance 2011-2012**

The recommendations were agreed as set out in the report.

It was agreed that the Leader, Deputy Leader and Scrutiny Committee Chairs would meet to agree a structured reporting process for Portfolio Holders attending Finance & Audit Scrutiny Committee to discuss risks and Overview & Scrutiny Committee to discuss performance.

It was also accepted that more robust guidance and structure is needed for Shadow Portfolio Holders to support them in their role. This is especially pertinent for the less experienced members who may not have worked in this capacity previously.

It was therefore agreed that an additional recommendation be added to read:

- 2.2 That the Leader, Deputy Leader and Scrutiny Committee Chairs will meet and report back to Executive with arrangements for reporting Portfolio Holder risks and performance to both Scrutiny Committees.

9. **Neighbourhood Planning**

The recommendations were agreed as set out in the report.

10A. **Proposed Demolition and Redevelopment of Fetherstone Court**

The recommendations were agreed as set out in the report.

10B. **Significant Business Risk Register**

The recommendations were agreed as set out in the report and it was noted that officers would try to highlight any movements in the risks more clearly in future.

Councillor Mobbs added an additional recommendation to ensure robust monitoring:

- 2.2 That Executive will review the Significant Business Risk Register on a quarterly basis.

11. **Public & Press** – The public and press were excluded.

12. **Purchase of Property in Kenilworth**

The recommendations were agreed as set out in the report and fully supported.

The Executive welcomed the suggested recommendation from Overview and Scrutiny Committee and agreed to add it as recommendation 2.2.

13. **Minutes** – These were signed as a correct record.

14. **The Old Art Gallery**

The recommendations were agreed as set out in the report and fully supported.

16. **Legal Support for Local Plan**

The recommendation was agreed and fully supported with the additional wording 'subject to there being no conflict of interest'.