

## **Audit & Standards Committee**

### **Tuesday 28 October 2025**

An additional meeting of the above Committee will be held at the Town Hall, Royal Leamington Spa on Tuesday 28 October 2025, at **5.00pm**.

Councillor R Hales (Chair)  
Councillor S Syson (Vice-Chair)

Councillor D Browne  
Councillor K Dickson  
Councillor R Dickson  
Councillor K Dray  
Councillor J Falp

Councillor A Firth  
Councillor K Gorman  
Councillor S Jones  
Councillor G Rosu

Although not members of the Committee, Mr Tomkinson and Ms Pyke, the Council's Independent Persons, and Councillors Marsh and Franklin, the Town and Parish Council Representatives, normally attend.

### **Agenda**

#### **1. Apologies & Substitutes**

- (a) to receive apologies for absence from any Councillor who is unable to attend; and
- (b) to receive the name of any Councillor who is to act as a substitute, notice of which has been given to the Chief Executive, together with the name of the Councillor for whom they are acting.

#### **2. Declarations of Interest**

Members to declare the existence and nature of interests in items on the agenda in accordance with the adopted Code of Conduct.

Declarations should be disclosed during this item. However, the existence and nature of any interest that subsequently becomes apparent during the course of the meeting must be disclosed immediately. If the interest is not registered, Members must notify the Monitoring Officer of the interest within 28 days.

Members are also reminded of the need to declare predetermination on any matter.

If Members are unsure about whether or not they have an interest, or about its nature, they are strongly advised to seek advice from officers prior to the meeting.

#### **3. Minutes**

To confirm the minutes of the meeting held on 25 September 2025

**(To Follow)**

### **Part A – Audit Items**

#### **4. Milverton Homes Internal Audit Report**

To receive an update from Finance.

**(To Follow)**

5. **Record of the Budget Review Group Meeting**

To note the record of the meeting held on 15 October 2025.

**(Pages 1 to 2)**

**Part B – Other Items**

6. **Community Governance Review – Lapworth & Rowington**

To consider a report from Governance.

**(Pages 1 to 13)**

7. **Audit & Standards Committee Work Programme**

To consider a report from Governance.

**(Pages 1 to 3)**

8. **Public and Press**

To consider resolving that under Section 100A of the Local Government Act 1972 that the public and press be excluded from the meeting for the following items by reason of the likely disclosure of exempt information within the paragraphs of Schedule 12A of the Local Government Act 1972, following the Local Government (Access to Information) (Variation) Order 2006, as set out below.

Item Number	Paragraph Number	Reason
9 & 10	3	Information relating to the financial or business affairs of any particular person (including the authority holding that information)
9	1 & 2	Information relating to an individual Information which is likely to reveal the identity of an individual

9. **Confidential Minutes**

To confirm the confidential minutes of the meeting held on 25 September 2025.

**(To Follow)**

10. **Confidential Appendix to Item 4 - Milverton Homes Internal Audit Report**

To consider a confidential appendix.

**(To Follow)**

Published Monday 20 October 2025

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Alternatively, you can contact us at:

Warwick District Council, Town Hall, Parade, Royal Leamington Spa, CV32 4AT or  
telephone 01926 456114.

For enquiries about specific reports, please contact the officers named in the reports.  
You can e-mail the members of the Committee at [auditstandards@warwickdc.gov.uk](mailto:auditstandards@warwickdc.gov.uk)

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# Budget Review Group

Record of the meeting held on Wednesday 15 October 2025 at the Town Hall, Royal Leamington Spa at 6.01pm.

**Present:** Councillors: Barton, Dray, R Dickson, Falp, Luckhurst, Milton, Hales, Jones, Phillips, Rosu, and P Wightman.

**Also Present:** Councillor Chilvers - Portfolio Holder for Resources; Zoe Court - Head of Neighbourhood Services; Andrew Rollins - Head of Finance; Tony Sidhu - Principal Accountant; and Lola Burrell - Committee Services Officer.

## 1. **Appointment of Chair**

Councillor Milton was appointed to Chair the meeting.

## 2. **Apologies**

Apologies were received from Councillors Browne and Day.

## 3. **Declarations of Interest**

### Minute 12 – Fees and Charges 2026-2027

Councillors Chilvers, R Dickson, Falp, Luckhurst, and P Wightman declared an interest as users of Everyone Active Leisure Facilities.

## 4. **Cabinet Agenda (Non-Confidential items and reports) – Thursday 16 October 2025**

### Item 5 – Fees and Charges 2026-2027

The Budget Review Group asked that Cabinet prioritised the Commercial Strategy and ensured resources were put behind it. The Group expressed disappointment that it was yet to be circulated.

There was concern amongst several Members regarding the absence of the Parking Strategy from the Fees and Charges and the Group's ability to scrutinise the budget as a whole in its absence.

The Group had a good level of discussion regarding Green Bin Fees and Members were concerned about the impact on finances. The Group emphasised the importance of understanding the reasons for customer behaviour and the data behind it to allow the correct decisions to be made.

The Group discussed Bereavement Services and noted the work of Commercial Gov in this area.

The Group asked that a conversation regarding the costs of the new Everyone Active facility in Castle Farm, Kenilworth, happened as soon as possible to enable Councillors to be aware of cost consistency across the leisure facilities within the District.

(Councillor Phillips left the meeting at 7.05pm)

(The meeting ended at 7.39pm)

CHAIR OVERVIEW & SCRUTINY COMMITTEE  
11 November 2025

CHAIR AUDIT & STANDARDS COMMITTEE  
28 October 2025

Title: Community Governance Review – Lapworth & Rowington  
 Lead Officer: Graham Leach, Head of Governance & Monitoring officer,  
[graham.leach@warwickdc.gov.uk](mailto:graham.leach@warwickdc.gov.uk)  
 Portfolio Holder: Councillor Davison  
 Wards of the District directly affected: Kenilworth Abbey & Arden

<b>Approvals required</b>	<b>Date</b>	<b>Name</b>
<b>Portfolio Holder</b>		Ian Davison
<b>Finance</b>		Alex Elston
<b>Legal Services</b>	17.10.25	Sue Mullins
<b>Chief Executive</b>	20.10.25	Chris Elliott
<b>Deputy Chief Executive</b>	20.10.25	Darren Knight
<b>Strategic Director</b>		David Elkington
<b>Head of Service(s)</b>	20.10.25	Graham Leach
<b>Section 151 Officer</b>		Andrew Rollins
<b>Monitoring Officer</b>	20.10.25	Graham Leach
<b>Leadership Co-ordination Group</b>		N/A

<b>Final decision by this Committee or rec to another Cttee / Council?</b>	No – Following consultation a further report will be brought back to Committee
<b>Contrary to Policy / Budget framework?</b>	No
<b>Does this report contain exempt info/Confidential? If so, which paragraph(s)?</b>	No
<b>Does this report relate to a key decision (referred to in the Cabinet Forward Plan)?</b>	No
<b>Accessibility Checked?</b>	Yes

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## Summary

The report brings forward the terms of reference for a Community Governance Review following a request by Lapworth Parish Council to amend the Parish Boundary between itself and Rowington Parish Council.

## Recommendation(s)

- (1)** That the Audit & Standards Committee agree the terms of reference for a Community Governance Review of the boundary between Lapworth and Rowington Parish Council's, as set out at Appendix 2 to the report.
- (2)** That the Audit & Standards Committee authorises officers to:
  - (a) Publish the necessary statutory notices for the review (in line with the agreed terms of reference)
  - (b) notify Warwickshire County Council (WCC) of the review;
  - (c) undertake the consultation for the review;
  - (d) promote the review to the relevant parties including the affected Parish Council's and District Ward Councillors.
- (3)** That at the end of the first stage consultation officers bring a further report to this Committee for consideration, any required adjustment to the CGR timetable and the date of any additional meetings of the Committee.

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## 1 Reasons for the Recommendation

- 1.1 Warwick District Council is responsible for undertaking Community Governance Reviews (CGR), which are a legal process whereby Councils can create Parish Councils, review and change electoral arrangements and, in extreme cases, abolish or merge Parishes.
- 1.2 The decision to start a CGR can be taken by the District Council but equally it can be requested following a petition from the relevant community (subject to qualifying numbers) or a request from a Parish Council.
- 1.3 Warwick District Council received a request from Lapworth Parish Council, set out at Appendix 1 to the report, to revise the boundary between Lapworth and Rowington Parish Councils from Kingswood Brook [bridge B4439/006] to the Grand Union Canal [bridge 65]. The revision would bring the Kingswood Green development and properties on the Old Warwick Road (circa 57 properties in total) into the administrative area of Lapworth Parish Council rather than that of Rowington Parish Council.
- 1.4 This request was made in July 2025 and informally reviewed by officers during the summer, including consideration of the potential options available to this Council. Officers were mindful of Local Government Reorganisation and the impact this may have on Council boundaries and Parish Councils. Following this review, officers consider that the Council is obliged to consider the request from Lapworth Parish Council and should progress with the CGR.
- 1.5 The Committee should be aware that Rowington Parish Council is aware of this request and has already formally objected to the request. Letters of objection from two Rowington Parish (??) residents have also been received. Equally, as set out in Appendix 1 to the report, Lapworth Parish Council has informed this

Council they have emails of support for the proposal. However, these are not material considerations at this time as the Council is required to undertake the CGR. Local residents will be given the opportunity to express their view on the proposal as part of the Review.

- 1.6 Officers have prepared terms of reference based on the Lapworth Parish Council proposal, in line with the statutory requirements. The terms of reference also set out the proposed consultation timetable. The purpose of the first round of consultation is to seek representations on the proposed changes. There is then a second round of consultation proposed, allowing comments to be made on any recommendations made by the Council as a result of the representations proposed in the first round of consultation.
- 1.7 In completing the CGR, the District Council must ensure that community governance in the area under review reflects the identities and interests of the community in that area and is effective and convenient.
- 1.8 It is important that recommendations made through a CGR should bring about improved community engagement, more cohesive communities, better local democracy, and result in more effective and convenient delivery of local services.
- 1.9 These points will be key aspects for consideration at the completion of the first round of consultation.
- 1.10 The consultation will involve writing to all affected electors, the two Parish Councils, District Ward Councillors, and Warwickshire County Council.

## **2 Alternative Options**

- 2.1 The Committee could propose a revised terms of reference, for example merging the two Councils (or more) or proposing an alternative boundary. Officers, at this time, do not consider this appropriate recognising the imminence of Local Government Reorganisation where post implementation it is considered appropriate to have a wider review of all Parish/Town Council areas.
- 2.2 Doing nothing is not an option as, having taken advice on the request from Lapworth Parish Council, the Council is obliged to undertake a CGR in accordance with the legislation and guidance.

## **3 Legal Implications**

- 3.1 The report recommendations are considered to be in line with the Part 4 of the Local Government and Public Involvement in Health Act 2007 and the Guidance on Community Governance Reviews issued by the Department of Communities and Local Government in March 2010.
- 3.2 In particular Section 93(4) of the Act requires the Council, when undertaking the review, to have regard to the need to secure that community governance within the area under review :-
  - (a) Reflects the identities and interests of the community in that area; and
  - (b) Is effective and convenient.
- 3.3 There are not considered to be any implications of the decision in respect of Section 17 of the Crime and Disorder Act places specifically in making any impact on crime and disorder, substance misuse, re-offending, and serious violence in Warwick District and to do all that it can to reasonably prevent it. This is because the proposal does not significant alter or change the area or location. These will however be considered in respect of any response to the consultation.

## **4 Financial Implications**

- 4.1 There is a cost to the Council in undertaking the consultations and advertising the consultations. There is no budget allocated for this and the cost will therefore need to be funded from the contingency budget. The cost will depend on the feedback from the first round of consultation.
- 4.2 The proposal would have a financial impact on the budgets of both Parish Councils. The proposal would see a loss of income for Rowing ton Parish Council of circa £2,703 t per annum from a total precept value of £23,000. The Parish precept is lower in Lapworth and if the proposal was implemented, this would result in additional income to Lapworth Parish Council of £2030 per annum. The precept of Lapworth Parish Council is currently circa £30,100 per annum. Consideration will need to be given to this impact as the review progresses, including the inclusion, if appropriate, of a mitigation period in the final order.

## **5 Corporate Strategy**

- 5.1 Warwick District Council has adopted a Corporate Strategy which sets three strategic aims for the organisation. This report does not contribute to these objectives directly, but the Council has a statutory duty to undertake the CGR. That said the proposal from Lapworth Parish Council is based on recognition of the community of which the relevant properties are part and therefore it could be argued that the proposal supports the aim of creating vibrant, safe and healthy communities of the future.

## **6 Environmental/Climate Change Implications**

- 6.1 There are not considered to be any direct implications of the decision in respect of climate change or the environment.

## **7 Analysis of the effects on Equality**

- 7.1 An equality impact assessment has not been undertaken on the proposal to revise the boundary. An assessment will be undertaken on the method of consultation to ensure maximum engagement opportunities for those directly impacted.

## **8 Data Protection**

- 8.1 The public consultations will see the Council receive personal data in the forms of names and addresses of individuals responding to the consultations. This data will be held by the Council in line with its privacy statement. The responses to the consultations will be considered by officers and summarised in the reports to Committee in due course.

## **9 Health and Wellbeing**

- 9.1 At this point no direct health and wellbeing implications of the proposal have been identified, and this aspect will be reviewed at the end of the first consultation to see if any are identified by the local community.

## **10 Risk Assessment**

- 10.1 At this time, the significant risk in taking this decision is officer capacity to undertake and complete the CGR within the required 12-month period (from the agreement of the terms of reference). This is due to demand on the Electoral Services Team to undertake its statutory role for electoral registration, postal vote reapplication and continued work on accessibility for elections, notwithstanding unplanned for by-elections and Neighbourhood Plan referendums; and closing the accounts with the Electoral Claims unit for the PCC and UKPGCE elections in 2024, plus with WCC for their elections earlier this

year. Therefore, this additional demand will need to be factored in and is likely to lead to delays in some areas of work which do not have statutory deadlines, however these opportunities are limited so additional resource may need to be brought in from other teams (which in turn could impact on their ability to deliver services. This need for resource will be reviewed/monitored as part of the initial consultation responses to consider the level and volume of response to the consultation.

## **11 Consultation**

11.1 The proposals will be subject to public consultation, which will also include consultation with Warwickshire County Council and WDC Ward Councillors.

**Background papers:** None

**Supporting documents:** None

**Glossary:** None

Richard Lucas  
Lapworth Parish Council

23 June 2025

Graham Leach (Head of Governance and Monitoring Officer)

Chris Elliot (Chief Executive)

Warwick District Council

Dear Graham and Chris,

**Re: Community Governance Review of the boundary between Lapworth and Rowington Parishes**

A proposal has been put forward to move the existing Lapworth and Rowington boundary from Kingswood Brook [bridge B4439/006] to the Grand Union Canal [bridge 65] to bring the Kingswood Green development of 39 properties and c20 on the Old Warwick Road into Lapworth PC rather than Rowington PC (please see map below).

**I am hereby writing to request a formal Petition to Warwick District Council and ultimately request WDC undertake a Community Governance Review.**

The Boundary Commission's report published in March 2010 to give Guidance on community governance reviews

<https://www.lgbce.org.uk/sites/default/files/2023-03/community-governance-review-guidance.pdf> clearly states the following:

Section 2

**15.** *In many cases making changes to the boundaries of existing parishes, rather than creating an entirely new parish, will be sufficient to ensure that community governance arrangements to continue to reflect local identities and facilitate effective and convenient local government. For example, over time communities may expand with new housing developments. This can often lead to existing parish boundaries becoming anomalous as new houses are built across the boundaries resulting in people being in different parishes from their neighbours. In such circumstances, the council should consider undertaking a community governance review, the terms of reference*

*of which should include consideration of the boundaries of existing parishes.*

**16.** *A community governance review offers an opportunity to put in place strong, clearly defined boundaries, tied to firm ground features, and remove the many anomalous parish boundaries that exist in England. Reviews also offer the chance to principal councils to consider the future of what may have become redundant or moribund parishes, often the result of an insufficient number of local electors within*

*the area who are willing to serve on a parish council.*

This seems clear that it applies in situations like this.

The current boundary defined by the Brook has probably been brought forward into the Civil system from the ancient ecclesiastical parish boundary which were often streams. These could swell in winter and make tracks impassible. Hence separation from the next parish for church attendance which was compulsory at periods in the past.

Post 1800 the Canal became a major divide between the settlements of Lapworth and Rowington in the area in question and logically would make a clearer definition.

The benefits of making a change would be 'Joined up thinking' to monitor issues on the Brook itself if it were all in one parish in this area. It has a history of flooded land around it and sometimes in recent years onto the Old Warwick Road until Highways dredged under the bridge when it became completely blocked. Properties alongside its course report ongoing issues still.

The Post Office regards Lapworth and Rowington as totally separate ( Rowington Post goes via Coventry and Lapworth's goes via Solihull – hence the different post codes). All the affected properties have a Lapworth address and B94 post code despite officially being in Rowington.

Most people already think that the houses affected are in Lapworth and were surprised, to learn of the anomalous current boundary which we are seeking to move in the hope that logic will prevail, and change will be agreed.

The people who live in the affected area use most, if not all, the following Lapworth services:

Lapworth Post Office/Wines, Lapworth Stores, Lapworth Station, Lapworth Primary School, Lapworth Garage, Lapworth Surgery, Lapworth Village Hall (the boundary change would enable residents to walk to vote in elections rather than drive to Rowington), Lapworth Playground.

They also join in with the following Lapworth organisations – Lapworth Charity, Lapworth Players, Lapworth Old Peoples Association, Elderberries, Lapworth Guides, Lapworth Film Club, Lapworth History Group, Lapworth Table Tennis Club and Lapworth Parish Council.

I have received emails from circa 18 residents living in the affected area supporting the proposal. There are some who have verbally supported it too.

Many thanks and please advise if you need more information as this procedure is new to me.

Kind regards.

**RICHARD LUCAS**

Clerk to Lapworth Parish Council



Other information:

Lapworth Council Tax is lower than Rowington and those affected houses would benefit from that:

Parish and Town Council Precept

	Precept 2024/25 £	Precept 2025/26 £	Band D Equiv. £
Rowington	£22,000.00	£23,000.00	£38.75
Lapworth	£28,095.00	£30,100.00	£29.10

The population of Lapworth village is 1,944 (2021 Census) and it covers 18.73 km<sup>2</sup>.  
[https://citypopulation.de/en/uk/westmidlands/warwickshire/E63003171\\_\\_kingswood/](https://citypopulation.de/en/uk/westmidlands/warwickshire/E63003171__kingswood/)

and Kingswood village is 1,195 and it covers 0.9895 km<sup>2</sup>.

[https://citypopulation.de/en/uk/westmidlands/warwickshire/E63003171\\_\\_kingswood/](https://citypopulation.de/en/uk/westmidlands/warwickshire/E63003171__kingswood/)

Lapworth and Kingswood villages make up Lapworth Civil Parish with a population of 3,139 in an area of 19.72 km<sup>2</sup>.

The population of Rowington is 1,078 (2021 Census) and it covers 17.41 km<sup>2</sup>.

[https://citypopulation.de/en/uk/westmidlands/admin/warwick/E04009835\\_\\_rowington/](https://citypopulation.de/en/uk/westmidlands/admin/warwick/E04009835__rowington/)

**LOCAL GOVERNMENT AND PUBLIC INVOLVEMENT IN HEALTH ACT 2007  
COMMUNITY GOVERNANCE REVIEW OF THE BOUNDARY BETWEEN  
LAPWORTH AND ROWINGTON PARISH COUNCILS**

**Recommendations**

**1. INTRODUCTION**

- 1.1 Under the provisions of the above Act the District Council is empowered to undertake community governance reviews with a view to considering the electoral arrangements in the whole or part of its district.
- 1.2 A review can consider one or more of the following:
- Creating, merging, altering or abolishing parishes;
  - The naming of parishes and the style of new parishes
  - The electoral arrangements for parishes (the ordinary year of election; the number of councillors to be elected to the council and parish warding) and
  - Grouping parishes under a common parish council or de-grouping parishes.
- 1.3 The Council has delegated the power to carry out reviews and implement recommendations arising from them to its Audit & Standards Committee.
- 1.4 Warwick District Council has received a request from Lapworth Parish Council to revise the existing Lapworth Parish Council and Rowington Parish Council boundary from Kingswood Brook [bridge B4439/006] to the Grand Union Canal [bridge 65]. This would bring the Kingswood Green development of and properties on the Old Warwick Road (circa 57 properties in total) into the administrative area of Lapworth PC rather than that of Rowington PC.
- 1.5 The Audit & Standards Committee has authorised its officers under Section 82 of the Act to undertake a review on this basis.
- 1.6 In undertaking the review, the Audit & Standards Committee will be guided by and have regard to Part 4 of the Local Government and Public Involvement in Health Act 2007 and the Guidance on Community Governance Reviews issued by the Department of Communities and Local Government in March 2010.
- 1.7 In particular, Section 93(4) of the Act requires the Council, when undertaking the review, to have regard to the need to secure that community governance within the area under review :-
- (c) Reflects the identities and interests of the community in that area; and
  - (d) Is effective and convenient.

**2. CONSULTATION**

- 2.1 Under the provisions of the Act the Council is required to consult the following as part of the review:
- the local government electors for the area under review;
  - any other person or body (including a local authority) which appears to the principal council to have an interest in the review.

It must also inform the County Council that a review is being carried out.

- 2.2 All representations received in connection with the review will be taken into account and all consultees will be informed of the outcome of the review.

### **3. TIMETABLE**

- 3.1 The review will start on the publication of these terms of reference and must be completed within 12 months.
- 3.2 The following timetable will be adopted for this review:

<b>Action</b>	<b>Timetable Date</b>
Terms of reference are Published - Initial consultation exercise commences – submissions are invited	10 November 2025
End of consultation period	19 December 2025
Audit & Standards Committee considers submissions and makes recommendations	7 January 2026
Recommendations published for consultation	19 January 2026
End of consultation period	6 March 2026
Audit & Standards Committee considers recommendations and any comments received and makes a final decision	Additional meeting w/c 25 March 2026
Decision and reasons for the decision published and circulated	w/c 25 March 2026
Order made	w/c 25 March 2026
Implementation of any changes	1 April 2026

### **4. MATTERS TO BE CONSIDERED**

- 4.1 The review will consider moving the existing Lapworth Parish Council and Rowington Parish Council boundary from Kingswood Brook [bridge B4439/006] to the Grand Union Canal [bridge 65]. This would bring the Kingswood Green development of and properties on the Old Warwick Road (circa 57 properties in total) into the administrative area of Lapworth PC rather than that of Rowington PC.
- 4.2 The proposed amendment is shown in the Plan set out at Appendix A to this document, with the current Boundary marked in Red and the proposed boundary in Purple.

### **5. SUBMISSION OF COMMENTS AND REPRESENTATIONS**

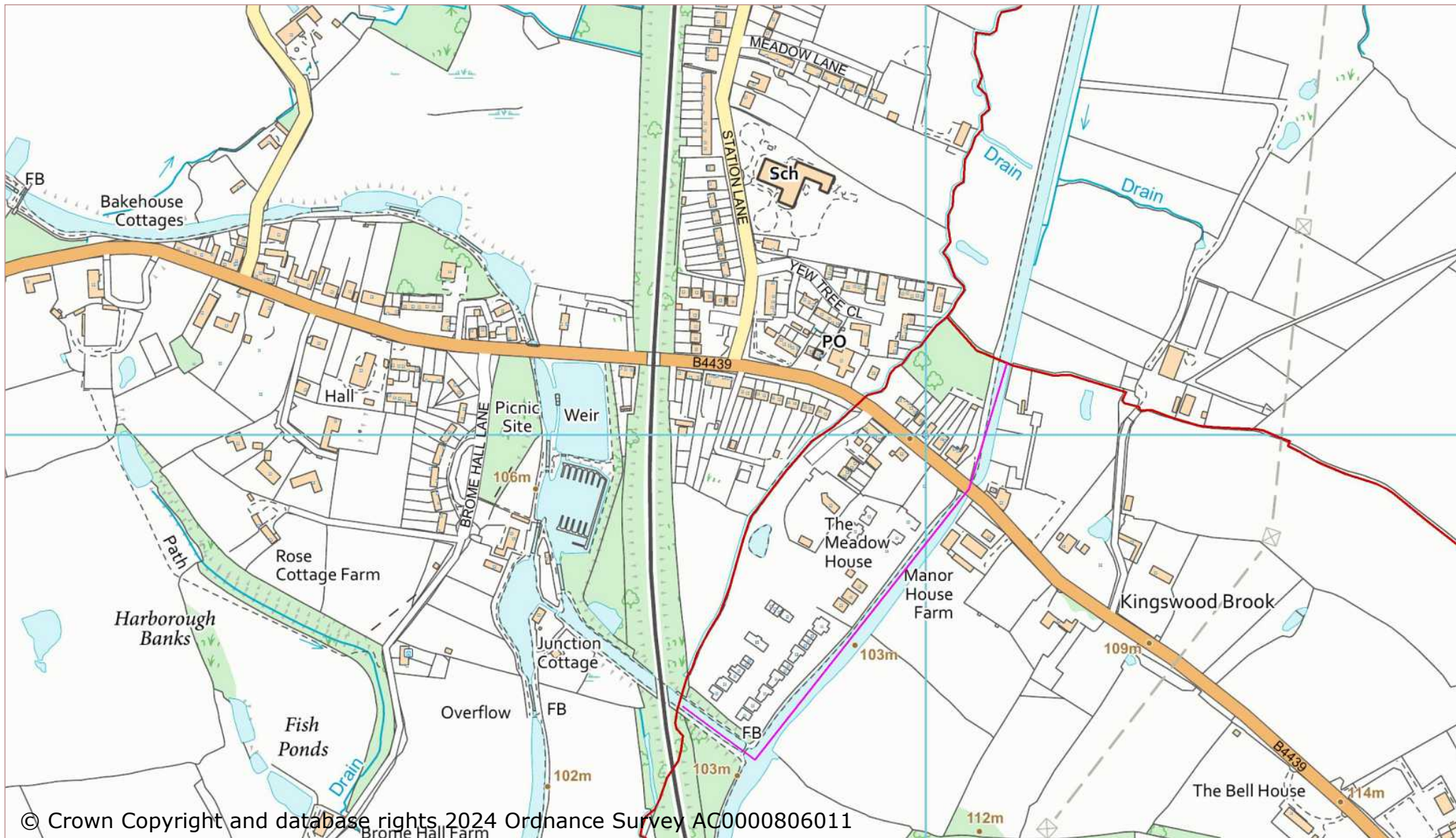
- 5.1 Anyone wishing to make representations on any of the above matters should do so by writing to:

Graham Leach  
Head of Governance & Monitoring Officer  
Riverside House  
Milverton Hill  
Leamington Spa  
CV32 5HZ

Or by email to [graham.leach@warwickdc.gov.uk](mailto:graham.leach@warwickdc.gov.uk)

**By 12 DECEMBER 2025**

- 5.2 The Audit & Standards Committee will have regard to all representations received by the due date when considering the matters before it.



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Title: Community Governance Review - Lapworth

Description: Current Boundary line in Red  
Proposed Boundary Line in purple

Scale: 1:5000

Date: 15th October 2025



Audit & Standards Committee  
28 October 2025

Title: Work Programme

Lead Officer: Graham Leach, Head of Governance and Monitoring Officer

Portfolio Holder: Not applicable

Public report

Wards of the District directly affected: Not applicable

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**Summary**

This report informs Members of Audit & Standards Committee of the Committee's work programme for 2025/26 (Appendix 1).

**Recommendations**

That Members consider the work programme (Appendix 1) and agree any change as appropriate.

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**1 Background/Information**

- 1.1 The Audit & Standards Committee has two main purposes: (1) to promote and maintain high standards of conduct and governance within the Council and within the Parish and Town Councils within the District; (2) to act as the Audit Committee for the Council.
- 1.2 The establishment of the Audit & Standards Work Programme will ensure that Members are aware of the workload of the Committee and any changes to upcoming reports.

**2 Conclusion/Reasons for the Recommendation**

- 2.1 The work programme should be updated at each meeting to accurately reflect the workload of the Committee.

## Audit & Standards Committee WORK PROGRAMME

**28 October 2025**

Title	Purpose	Lead Officer/Councillor
MHL internal audit report		Ian Davy -Audit and Risk Manager
Community Governance Review		Graham Leach – Head of Governance

**18 November 2025**

Title	Purpose	Lead Officer/Councillor
Internal Audit Progress Report		Ian Davy -Audit and Risk Manager
Review of Significant Risk Register		Ian Davy -Audit and Risk Manager
Code of Conduct Update		Graham Leach – Head of Governance and Monitoring Officer
Report on Complaints	To update the Committee on the complaints received under the Code of Conduct	Graham Leach – Head of Governance and Monitoring Officer
Development of A&S Committee	publication of future of Standards arrangements by the Government both due Autumn 2025	Graham Leach – Head of Governance and Monitoring Officer
Community Governance Review		Graham Leach – Head of Governance
Review of May Election		Graham Leach – Head of Governance
CCTV Audit	Expected to be confidential	Martin Riley - CCTV Operations Team Leader

**21 January 2026**

<b>Title</b>	<b>Purpose</b>	<b>Lead Officer/Councillor</b>
Internal Audit Progress Report		
Treasury Management Half-Year Report 2025-26		Richard Wilson – Principal Accountant / Karen Alison – Assistant Accountant

**25 February 2026**

<b>Title</b>	<b>Purpose</b>	<b>Lead Officer/Councillor</b>
Report on Complaints (should be included every six months)	To update the Committee on the complaints received under the Code of Conduct	Graham Leach
Internal Audit Progress Report		

**Without a confirmed date**

<b>Title</b>	<b>Purpose</b>	<b>Lead Officer/Councillor</b>
Arrangements for Dealing with Councillor Misconduct		Graham Leach – Head of Governance