

## EARMARKED RESERVE REQUESTS 2019/20

Service Area	Request	Detail	Original Request Value £	Final approval value
<b>General Fund</b>				
Chief Executive's Office	Identification and Development of the Digital Programme	Currently in the process of identifying and interviewing prospective consultants to assist with the development of the Digital Programme. The selection process is unlikely to be complete prior to year end	9,000	9,000
Finance	Digital Transformation	This budget was set aside for the ongoing digital transformation project. This is an evolving project which aims to encourage customers to interact with us digitally wherever possible. This is an ongoing project with demands being made on the reserve as and when further developments are needed.	49,000	49,000
Chief Executive's Office	Replacement of daisy-chained data links between RSH-Town Hall-Acorn Court	Purchase orders placed in Sept 19. Delay caused by damage to the telecom providers fibre bearer which will be used for the service.	8,400	8,400
Chief Executive's Office	Project manage and implementation of new Payroll bureau including Recruitment portal	Notice from CCC on Payroll Bureau Jan 2020 options for new system to be reviewed, implementation April 2021	5,000	5,000
Health and Community protection	Community Safety Officer	This post is a 12 month fixed term contract from October 2019 to October 2020	22,500	22,500
Chief Executive's Office	Apprentice Scheme Budget	Part of ongoing recruitment for apprentices and where different schemes finish at different times there may be a carry over to the next year	47,200	43,100
Health and Community protection	Salary savings to be used to pay for staff acting up payments, overspends on contractors, new contractors for climate change work	Delayed as requests not actioned in current year due to ill health and COVID 19	6,500	10,900
Cultural Services	Grounds Maintenance Newbold Comyn Golf Course	The GM work has been ongoing throughout 2019 and has been fully costed from the existing reserve. As the work progresses into 2020 the remainder of the budget will be required to fund it until the options for the future of the site are chosen	20,500	20,500
Cultural Services	Newbold Comyn - Shortlist and revise options and Options Appraisal. Additional consultation, procurement of ecological survey and legal advice on the final activity mix, project contingency	The project is ongoing and progressing with the timescale for the remainder of the work to be completed moving into the new financial year	21,100	21,100
Chief Executive's Office	CPO land @ Warwick Road, legal fees	CPO process has commenced but work is ongoing. This is a legal process that can take up to 18 months so providing a completion date is not practical.	27,500	27,300
Chief Executive's Office	Relocation Kenilworth Wardens, legal fees	A complex programme that has many strands requiring ongoing work..	14,300	13,000
Chief Executive's Office	ST Marys Lands revenues	The works planned for the year have not been completed due to unseasonable weather and delays in traffic assessments for the developments	36,400	36,400
Chief Executive's Office	Confidential request	Discussions with provider ongoing and this has caused delay in the next steps being agreed.	75,000	61,700
Cultural Services	Detailed work on Europa Way Masterplan		21,000	21,000
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Cultural Services	Commonwealth Games 2022	New structure and plan of action following funding award and effects of Covid 19	61,200	61,200
Finance	Interim Principal Accountant Agency Contract during Closure of Accounts Process	£56,000 allocated from Contingency budget to cover contract from December 2019 to 31 July 2020	28,800	28,800
Cultural Services	Creative Forum	Continue pilot Creative Forum scheme part of a 3 year programme	2,300	2,300
Chief Executive's Office	Consultancy / Agency support for Commercial Assets Review	To fund additional support to review and make recommendations on management and commercial performance of the Councils Commercial / corporate assets in line with the Action Plan agreed by Executive as part of the Asset Management Strategy	48,500	48,500
Housing Services	Strategic Housing Market Assessment - Delayed due to change of HS Manager	Work with Development Services to establish sub-regional project to commission new Strategic Housing Market Assessment and appoint consultants to undertake the work.	30,000	30,000
Housing Services	Private Sector Stock Condition Survey	Difficulty accessing properties, more information requested from contractor. Report going 31/7/20	30,077	30,000
Neighbourhood Services	Covent Garden Closure Displacement communication	Decision about future of Covent Garden still to be made	115,700	115,500
Neighbourhood Services	Covent Garden Closure Displacement communication	Decision about future of Covent Garden still to be made	93,100	30,000
Housing Services	Housing Scheme Appraisal Software Purchase & Installation - PROVAL	Delays to procuring and installing the new proval software	19,000	19,000
<b>Total GF Earmarked Reserves</b>			<b>732,200</b>	<b>732,200</b>
<b>HRA</b>				
HRA	Spa View Garage Development Site	Research into the net zero carbon specification has resulted in the decision to use off site manufacture for the garage sites with a view to piloting methods and monitoring. This has caused a delay in appointing consultants to progress the site	5,100	5,100
HRA	Shakespeare Avenue Garage Development Site	Research into the net zero carbon specification has resulted in the decision to use off site manufacture for the garage sites with a view to piloting methods and monitoring. This has caused a delay in appointing consultants to progress the site	5,800	5,800
HRA	The training budget was intended to train staff following the housing re-design. This was delayed and so the budget is required to train new staff when in post.	A training plan has been arranged and will be delivered in the coming year.	7,742	7,700
HRA	Consultancy Budget - Some progress has been made with development schemes, but it is proposed that this budget is rolled forward to continue this work.	There is a development programme of sites and it is proposed to make significant progress in the coming year with the recruitment of a development team in the housing re-design.	21,000	21,000
<b>Total HRA Earmarked Reserves</b>			<b>39,600</b>	<b>39,600</b>
<b>Total Earmarked Reserves</b>			<b>771,800</b>	<b>771,800</b>