

A meeting of the Finance and Audit Scrutiny Committee will be held at the Town Hall, Royal Leamington Spa on Thursday 26 September 2019 at 6.00pm.

### Membership:

Councillor J Nicholls (Chair)

Councillor L Bartlett

Councillor S Syson

Councillor J Dearing

Councillor N Tangri

Councillor R Dickson

Councillor J Tracey

Councillor O Jacques

Councillor T Wright

Councillor V Leigh-Hunt

Vacancy – Whitnash RA

### Emergency Procedure

At the commencement of the meeting, the emergency procedure for the Town Hall will be announced.

### Agenda

#### Part A – General Items

#### 1. Apologies & Substitutes

- (a) to receive apologies for absence from any Councillor who is unable to attend; and
- (b) to receive the name of any Councillor who is to act as a substitute, notice of which has been given to the Chief Executive, together with the name of the Councillor for whom they are acting.

#### 2. Declarations of Interest

Members to declare the existence and nature of interests in items on the agenda in accordance with the adopted Code of Conduct.

Declarations should be entered on the form to be circulated with the attendance sheet and declared during this item. However, the existence and nature of any interest that subsequently becomes apparent during the course of the meeting must be disclosed immediately. If the interest is not registered, Members must notify the Monitoring Officer of the interest within 28 days.

Members are also reminded of the need to declare predetermination on any matter.

If Members are unsure about whether or not they have an interest, or about its nature, they are strongly advised to seek advice from officers prior to the meeting.

#### 3. Minutes

To confirm the minutes of the meetings held on 20 August 2019

**(Pages 1 to 5)**

## **Part B - Audit Items**

## **Part C – Scrutiny Items**

### **5. Neighbourhood Services – Service Area Update**

To consider a report from Neighbourhood **(Pages 1 - 52)**

### **6. Pump Room Gardens Restoration Project**

To consider a report from Neighbourhood **(Pages 1 - 6)**

### **7. Procurement Progress update – annual for financial year 2019/2020**

To consider a report from Finance **(Pages 1 to 7 and 3 Appendices)**

### **8. Significant Business Risk Register**

To consider the report set out on the Executive agenda for 3 October 2019  
**(Circulated separately)**

### **9. Review of the Work Programme and Forward Plan & Comments from the Executive**

To consider a report from Civic & Committee Services **(Pages 1 to 10)**

### **10. Public & Press**

To consider resolving that under Section 100A of the Local Government Act 1972 that the public and press be excluded from the meeting for the following item by reason of the likely disclosure of exempt information within the paragraph 3 of Schedule 12A of the Local Government Act 1972, following the Local Government (Access to Information) (Variation) Order 2006.

### **11. Executive Agenda (Confidential Items and Reports) – Wednesday 10 July 2019**

To consider the confidential items on the Executive agenda which fall within the remit of this Committee. The only items to be considered are those which Committee Services have received notice of by 9.00am on the day of the meeting.

**You are requested to bring your copy of that agenda to this meeting.**  
**(Circulated separately)**

### **12. Confidential Appendix 3 to Item 9 Review of the Work Programme and Forward Plan & Comments from the Executive**

**(Page 1)**

### **13. Confidential Minutes**

To consider the confidential minutes of the 20 August 2019 Finance & Audit Committees **(Pages 1 to 2)**

General Enquiries: Please contact Warwick District Council, Riverside House, Milverton Hill, Royal Leamington Spa, Warwickshire, CV32 5HZ.

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E-Mail: [committee@warwickdc.gov.uk](mailto:committee@warwickdc.gov.uk)

For enquiries about specific reports, please contact the officers named in the reports.

You can e-mail the members of the Committee at

[fandascrutinycommittee@warwickdc.gov.uk](mailto:fandascrutinycommittee@warwickdc.gov.uk)

Details of all the Council's committees, councillors and agenda papers are available via our website [www.warwickdc.gov.uk/committees](http://www.warwickdc.gov.uk/committees)

Please note that the majority of the meetings are held on the first floor of the Town Hall. If you feel that this may restrict you attending this meeting, please telephone (01926) 456114 prior to the meeting, so that we can assist you and make any necessary arrangements to help you to attend the meeting.

The agenda is available in large print on request,  
prior to the meeting, by telephoning (01926)  
456114