

# Health Scrutiny Sub-Committee

Tuesday 19 January 2016

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A meeting of the above Committee will be held at the Town Hall, Royal Leamington Spa on Tuesday 19 January 2016 at 6.00pm.

Membership: Councillors D'Arcy, Edgington, Parkins and Mrs Redford.

Co-opted Membership: Councillors Mrs Falp, Mrs Knight and Quinney.

## Emergency Procedure

At the commencement of the meeting, the Chairman will announce the emergency procedure for the Town Hall.

## Agenda

### 1. Apologies and Substitutes

- (a) to receive apologies for absence from any Councillor who is unable to attend; and
- (b) to receive the name of any Councillor who is to act as a substitute, notice of which has been given to the Chief Executive, together with the name of the Councillor for whom they are acting.

### 2. Appointment of Chair

To appoint the Chair of the Committee for the ensuing municipal year.

### 3. Declarations of Interest

Members to declare the existence and nature of interests in items on the agenda in accordance with the adopted Code of Conduct.

Declarations should be entered on the form to be circulated with the attendance sheet and declared during this item. However, the existence and nature of any interest that subsequently becomes apparent during the course of the meeting must be disclosed immediately. If the interest is not registered, Members must notify the Monitoring Officer of the interest within 28 days.

Members are also reminded of the need to declare predetermination on any matter.

If Members are unsure about whether or not they have an interest, or about its nature, they are strongly advised to seek advice from officers prior to the meeting.

4. **Minutes**

To confirm the minutes of the Health Scrutiny Sub-Committee meeting held on 24 November 2015.

5. **Dementia Action Alliance**

To consider a verbal report from Health & Community Protection followed by a Q&A session, including a representative from the Dementia Action Alliance.

6. **Joint Healthy South Warwickshire – Funding Award 2016**

To consider a report from Health & Community Protection. **(Item 6/Page 1)**

7. **Review of the Work Programme & Forward Plan**

To consider a report from Democratic Services. **(Item 7/Page 1)**

Published on 11 January 2016

General Enquiries: Please contact Warwick District Council, Riverside House, Milverton Hill, Royal Leamington Spa, Warwickshire, CV32 5HZ.

Telephone: 01926 456114

E-Mail: [committee@warwickdc.gov.uk](mailto:committee@warwickdc.gov.uk)

Enquiries about specific reports: Please contact the officers named in the reports.

You can e-mail the members of the this Committee at

[HealthScrutinySC@warwickdc.gov.uk](mailto:HealthScrutinySC@warwickdc.gov.uk)

Details of all the Council's committees, councillors and agenda papers are available via our website [www.warwickdc.gov.uk/committees](http://www.warwickdc.gov.uk/committees)

**Please note that the majority of the meetings are held on the first floor at the Town Hall. If you feel that this may restrict you attending this meeting, please call (01926) 456114 prior to this meeting, so that we can assist you and make any necessary arrangements to help you attend the meeting.**

**The agenda is also available in large print, on request, prior to the meeting by calling 01926 456114.**

# Health Scrutiny Sub-Committee

Minutes of the meeting held on Tuesday 24 November 2015 at the Town Hall, Royal Leamington Spa at 6.00 pm.

**Present:** Councillors D'Arcy, Parkins and Mrs Redford

**Also Present:** Councillors Mrs Falp, M-A Grainger, Mrs Knight and Quinney.

An apology for absence was received from Councillor Edgington.

## 1. **Substitutes**

There were no substitutes.

## 2. **Appointment of Chair**

In the absence of any nominations for the position of Chairman for the municipal year, a chairman was appointed for the meeting only. The business of appointing a Chair for the Municipal Year would be carried forward to the next meeting.

**Resolved** that Councillor Parkins be appointed as Chair for the meeting.

## 3. **Co-option of Councillors on to the Sub-Committee**

**Resolved** that Councillors Mrs Falp, Mrs Knight and Quinney be appointed as co-opted Members of the Health Scrutiny Sub-Committee.

## 4. **Declarations of Interest**

Councillor Mrs Knight declared an interest because of the "Beat the Streets" item on the Work Programme.

## 5. **Review of the Work Programme**

The Sub-Committee considered its work programme for 2015/16.

Following on from discussion of items for the Work Programme it was

**Resolved** that:

- (1) a representative for mental healthcare be invited to a future meeting to talk about the Council's role;
- (2) Mr Glen Burley, Chief Executive of Warwick Hospital be contacted to build a picture of the costs of the night-time economy on hospital resources (casualties, alcohol related incidents, etc);

## **OVERVIEW AND SCRUTINY COMMITTEE MINUTES (Continued)**

- (3) Councillor Grainger would speak to the Safer Communities Manager to decide who would be the best representative to invite to a future meeting to talk about the night-time triage initiative operating in Coventry;
- (4) Councillor Quinney will monitor the Sexual Health Service, and report back to the Sub-Committee if a report is required; and
- (5) the Committee Services Officer will find out the name of the person who is responsible for the sexual health service at Warwickshire County Council.

### **6. Air Quality Action Plan Update**

The Sub-Committee received a verbal update on the progress of the Air Quality Action Plan, which had been available to view on the Council's website since September 2015. The Sub-Committee was informed that work was in progress to obtain five electricity powered vehicles for the Council's use on a two year trial. The Council was also close to launching its Cycle to Work scheme in the New Year, which would provide loan funding for staff to purchase bicycles to cycle to work and to use on official Council business. The loan repayments would be deducted at source from salary payments.

In response to questions, Members were informed that:

- The Council was focussing on improving bus services in Royal Leamington Spa, Warwick and Kenilworth. People who lived in rural areas would still have to focus on using cars; any initiative to improve rural bus services would need to come from Warwickshire County Council, representatives of which would need to speak with the bus service providers.
- An initiative to make owners of diesel cars pay more for parking was a possibility, but it was not high up in the parking strategy.
- Research made on the optimum concentration of dwellings that made bus routes viable would be circulated to Members.
- There was a misconception that diesel emissions from lorries caused the most pollution in towns; but following a low emission feasibility study commissioned by DEFRA three to four years ago, it was discovered that diesel family vehicles were the worst polluters. A suggestion to "buy-out" diesel cars with petrol models had not found much favour. Town centre bypass routes for HGVs would be considered but in the case of Warwick, it would be difficult. Other initiatives such as restricting delivery times would also be considered.
- There was a need to encourage employers to instigate employee car share schemes, but the difficulty with this initiative would be flexible working hours.

**Resolved** that the review of the annual progress report be scheduled into the Health Scrutiny Sub-

## **OVERVIEW AND SCRUTINY COMMITTEE MINUTES (Continued)**

Committee's Work Programme for its first meeting around June 2016 and annually thereafter.

### **7. Health & Wellbeing Strategy Update**


The Health & Wellbeing Lead (H&WBL) gave a verbal update to Members of the Health Scrutiny Sub-Committee on the progress of the Health & Wellbeing Strategy. He gave examples of the work that was currently being undertaken:

- **National Workplace Wellbeing Charter** – a peer review scheme to assess the ways in which the Council fostered the health improvement of employees. Subject areas had to demonstrate the Council's commitment, attainment and excellence including leadership, smoking, alcohol, physical activity mental health and absence management. One piece of evidence, for example, was the provision of opportunities to receive the flu jab at Riverside House. Also, how the Council reviewed staff absenteeism and also "presenteeism" (which could arise as a result of bullying and harassment).  
The Council was being assessed the following week to see how well it looked after its staff in these respects.
- **Dementia Friendly Community** – a report recommending that the Council became a member of the County Dementia Action Alliance had been drafted. The H&WBL had trained as a Dementia Champion and had a programme of enabling staff to become Dementia friends.
- **Walking** – schemes such as 'Beat the Streets' had been investigated and many found to be costly. 'Walking for Health' was delivered by Ramblers (ex Ramblers Association) and commissioned by Macmillan Cancer Care. It depended on trained volunteers to train walk leaders and to lead walks. The H&WBL had now trained as a Walk Leader and would be further trained as a Cascade Trainer. 'Measured miles' had been established in partnership with, and around, Warwick Hospital. More were to follow, based on the health hubs. These might provide the focus for 'Walking for Health' walks.
- **HIWEB** (Health & Wellbeing Improvement Board) would be succeeded by a Financial Inclusion Partnership to be developed by the Community Partnership Team.
- **Healthy Warwick & Stratford Projects** – the 29 tenders were to be evaluated and the Contracts awarded soon.

The Health & Wellbeing Lead was asked to send a link for Members to find the Work Place Wellbeing Charter and the Health & Wellbeing Strategy.

(Councillors Grainger, Mrs Knight and Quinney all left the meeting during discussion of this item.)

(The meeting finished at 7.28 pm)

 <b>Health Scrutiny Sub-Committee</b> <b>19<sup>th</sup> January 2016</b>		<b>Agenda Item No. 6</b>
<b>Title:</b>	<b>Joint Healthy South Warwickshire – Funding Award 2016</b>	
<b>For further information about this report please contact</b>	Rob Chapleo ext 6707	
<b>Wards of the District directly affected</b>	All	
<b>Is the report private and confidential and not for publication by virtue of a paragraph of schedule 12A of the Local Government Act 1972, following the Local Government (Access to Information) (Variation) Order 2006?</b>	No	
<b>Date and meeting when issue was last considered and relevant minute number</b>	n/a	
<b>Background Papers</b>	none	

<b>Contrary to the policy framework:</b>	No
<b>Contrary to the budgetary framework:</b>	No
<b>Key Decision?</b>	No
<b>Included within the Forward Plan? (If yes include reference number)</b>	No
<b>Equality Impact Assessment Undertaken</b>	Yes – inherent in CSW Jets tendering process

<b>Officer/Councillor Approval</b>		
<b>Officer Approval</b>	<b>Date</b>	<b>Name</b>
Chief Executive/Deputy Chief Executive		
Head of Service		
CMT		
Section 151 Officer		
Monitoring Officer		
Finance		
Portfolio Holder(s)		
<b>Consultation &amp; Community Engagement</b>		
For information		
<b>Final Decision?</b>		No
<b>Suggested next steps (if not final decision please set out below)</b>		

## 1. **Summary**

- 1.1 This report advises Members of the outcomes of the bidding process for funding to support health projects in South Warwickshire

## 2. **Recommendation**

- 2.1 It is recommended that the Report be noted.

## 3. **Reasons for the Recommendation**

- 3.1 Continued support for the 'pump-priming' of small-scale projects is encouraged.

## 4. **Policy Framework**

- 4.1 **Policy Framework** – This work contributes to the Council's efforts to be 'Fit for the Future', literally in terms of personal and public health.
- 4.2 **Fit for the Future** – The projects address the Health & Wellbeing theme of the Sustainable Community Strategy. They contribute toward the 3 strands of Service, People and Money by allowing efficient and effective delivery of services directly to local communities.
- 4.3 **Impact Assessments** – Impact on Equalities is addressed through a fair, transparent and objective tendering process. This goes further in ensuring direct beneficial Health Impact, again assessed in the project evaluation process.

## 5. **Budgetary Framework**

- 5.1 This scheme makes effective use of pooled finance from the partner organisations to deliver projects with minimal overheads to support.

## 6. **Risks**

- 6.1 The main risks from the proposals are around the potential collapse of the capability of voluntary and community groups delivering the projects. Such risks are investigated and mitigated in the procurement process.

## 7. **Alternative Option(s) considered**

- 7.1 For information only.

## 8. **Background**

- 8.1 Joint Healthy South Warwickshire – Funding Award 2016

As in previous years, Public Health Warwickshire, South Warwickshire Clinical Commissioning Group (CCG), Warwick and Stratford District Councils made £80,000 available for members of the community and voluntary sector. The funding is to assist bidders to deliver projects tackling:

- **Unhealthy lifestyle behaviours including (but not limited to) smoking and excessive alcohol consumption.**
- **Obesity and obesity related long term conditions e.g. increase healthy eating and/or physical activity**
- **Utilisation of outdoor space for exercise/health.**
- **Unplanned hospital admissions and supporting people to stay happy, healthy and well in their homes.**
- **Social Isolation – people reporting they have as much contact as they would like.**
- **Self-reported mental wellbeing – using Warwick and Edinburgh Mental Wellbeing Scale.**

About 40 delegates attended an event to hear an outline of the funding programme, a presentation from procurement colleagues on the bidding system, an example of a previously successful project and a presentation on how bidders can be supported by the voluntary sector associations to apply for the funding.

A total of 29 bids were received, 9 in Stratford, 10 in Warwick and 10 covering both localities, for projects valued over £250,000.

Tenders were scored independently by a representative from each of the funding organisations. The highest scoring tenders were ranked and some projects were approached for further information to support the decision making process.

A briefing note was also circulated to other commissioning colleagues, prior to a final decision being made, in order to avoid any duplication or conflicting commissioning decisions. Subsequent discussions will take place to ensure the projects are aligned to existing activity. The summary below gives a brief overview of all successful projects for the Joint Healthy South Warwickshire Funding.

## **Warwick District**

### ***Sydenham Neighbourhood Initiatives***

This is a one year social prescribing project building on strong links with Croft Medical Centre. Social prescribing is a means of enabling primary care services to refer patients with social, emotional or practical needs to a range of local, non-clinical services.

Sydenham Neighbourhood Initiatives aspirations are to develop community resilience for Sydenham North and West and address health and social inequalities. This social prescribing project will improve the local knowledge and range of services offered by local GPs, to add value for patients accessing GP services in the local area; an aspiration where all partners (Public Health, the Local Authority and the Voluntary Sector) are working in a cohesive way to support the community and to help improve the health and wellbeing of the residents of Sydenham.

### ***Street Games – Let's Get Physical***



Let's Get Physical engages overweight and inactive children and young people, aged 8 to 14, in sport and fun physical activities, building their confidence and enjoyment. The programme aims to improve physical activity levels in a safe and fun environment, resulting in inactive participants increasing their levels of physical activity and choosing activity for life. The activity components of Let's Get Physical include:

- Initial taster sessions in school for whole year groups to sensitively select target children,
- A 6 -week programme of activities, 1 session per week, for selected young people, in the school environment but out of curriculum time
- Weekly community based activities in the vicinity of participating schools delivered by the same coaches and volunteers; these sessions are open to other young people in the vicinity but are specifically geared to be welcoming to Let's Get Physical participants; these sessions may also be tailored for parent and sibling participation.

### ***Entrust – Sportify for You***

Entrust plan to run a series of 'sportforyou.com' sessions for disabled youngsters aged between eleven and sixteen. They will offer a total of 12 sessions after school and during the school holiday period, on a fortnightly basis beginning in April 2016 and concluding in September 2016.

The sessions will make use of outdoor spaces, sports pitches and parks depending upon the nature and needs of the individual disabled youngsters attending. Several different sports will be available to try during the course of the programme with a focus on a particular sport every two weeks, including; touch rugby, basketball and netball and relays.

### ***Brunswick Healthy Living Centre – Brunswick Dementia Café (partially funded)***

To provide a fortnightly Dementia Café whereby those with dementia and their carers can attend to find support, information and advice and where the carers can have some time to have a break and/or meet new people who share the challenges they face on a day to day basis. A programme of guest speakers / activities will be co-ordinated and publicised in advance; clients of the service will inform this agenda.

By attending the Dementia Café people living with Dementia and/or their carers will have regular support, information and advice that will support them to live healthier lives and to remain at home longer.

Carers will have access to practical information and advice and emotional support and are supported, ensuring they continue with the valuable job of caring for their loved ones for as long as is possible/practical. Attending the café will build community resilience. Social networks will be developed and new friendships formed. Sharing of experiences will be a catalyst for the development of new support networks and reduction in social isolation.


## **Joint Warwick and Stratford Districts**

### ***Heart of England Mencap – Feeling Healthy***

The 'Feeling Healthy' project will support- adults with a learning disability in Warwick and Stratford districts. This project will be run throughout the organisation to raise awareness amongst both carers and customers about the importance of the people supported in having a healthy mind, a healthy body, and a good diet to remain healthy. The projects overall aim is to reduce weight, and increase health and well-being amongst the customers, and to keep them active and well in general. The project will involve a combination of diet advice, dance and active movement, mindfulness, sports, outdoor use, all steered by a group of Health Champions, made up from customers, to ensure it is meeting the needs of the service users.

### ***Warwickshire Wildlife Trust – Nuts about Nature***

WWT will set up a local nature club in two local special schools; Welcombe Hills in Stratford and the Ridgeway School in Warwick. Previous work has been undertaken with these schools, resulting in an existing working relationship. The project would set up a regular group, supported by school staff and WWT and it would run bi-weekly during term time. The groups will focus on outdoor play; increasing children's levels of physical activity, imagination, leadership and problem solving, whilst also improving levels of mental wellbeing through targeted outdoor play in local green spaces.

	<b>Health Scrutiny Sub-Committee – 19 January 2016</b>	<b>Agenda Item No. 7</b>
<b>Title</b>	Health Scrutiny Sub-Committee Work Programme	
<b>For further information about this report please contact</b>	Lesley Dury, Committee Services Officer, 01926 456114 or <a href="mailto:committee@warwickdc.gov.uk">committee@warwickdc.gov.uk</a>	
<b>Service Area</b>	Democratic Services	
<b>Wards of the District directly affected</b>	N/A	
<b>Is the report private and confidential and not for publication by virtue of a paragraph of schedule 12A of the Local Government Act 1972, following the Local Government (Access to Information) (Variation) Order 2006</b>	No	
<b>Date and meeting when issue was last considered and relevant minute number</b>	24 November 2015	
<b>Background Papers</b>		

<b>Contrary to the policy framework:</b>	No
<b>Contrary to the budgetary framework:</b>	No
<b>Key Decision?</b>	No
<b>Included within the Forward Plan? (If yes include reference number)</b>	No

<b>Officer/Councillor Approval</b>		
With regard to officer approval all reports <i>must</i> be approved by the report authors relevant director, Finance, Legal Services and the relevant Portfolio Holder(s).		
<b>Officer Approval</b>	<b>Date</b>	<b>Name</b>
Relevant Director		
Chief Executive		
CMT		
Section 151 Officer		
Legal		
Finance		
Portfolio Holders		
<b>Consultation Undertaken</b>		
n/a		
<b>Final Decision?</b>	Yes	
<b>Suggested next steps (if not final decision please set out below)</b>		

1. **Summary**
  - 1.1 This report informs the Sub-Committee of its work programme for 2016 (Appendix 1) and of the current Forward Plan January 2016 to April 2016 (Appendix 2).
2. **Recommendations**
  - 2.1 The report be noted;
  - 2.2 Any amendments suggested at the meeting for the Work Programme, be made accordingly;
3. **Reasons for the Recommendation**
  - 3.1 The work programme needs to be updated at each meeting to reflect the work load of the Sub-Committee.
4. **Alternative Options considered**
  - 4.1 None.
5. **Budgetary Framework**
  - 5.1 All work for the Sub-Committee has to be carried out within existing resources.
6. **Policy Framework**
  - 6.1 The work carried out by the Sub-Committee helps the Council to improve in line with its priority to manage services openly efficiently and effectively.
7. **Background**
  - 7.1 At each meeting, the Sub-Committee will consider their work programme and the Council's published Forward Plan and make amendments where necessary to its work programme.
  - 7.2 Overview & Scrutiny Committee may request that the Sub-Committee undertakes areas of health Scrutiny.
  - 7.3 Officers may present reports to the Sub-Committee to seek direction on their content.
  - 7.4 Warwickshire County Council, as the lead authority for Health Scrutiny, can ask the District Council to undertake areas of health scrutiny.

**Health Scrutiny Sub-Committee**  
**Work Programme 2016-2017**

**19 January 2016**

<b>Title</b>	<b>Where did item originate from</b>	<b>Format</b>	<b>Lead Officer</b>	<b>Membership of Task &amp; Finish</b>	<b>Next report date if applicable</b>	<b>Completion date</b>
Health Scrutiny Sub-Committee Chairman for Municipal Year						
Health Strategy Update		Verbal Briefing	Rob Chapleo		Every Meeting	Until finalised.
Dementia Friendly Alliance – follow-on from report to Executive 13 January 2016	Health & Community Protection	Verbal Report and Q&A – representative from the Dementia Friendly Alliance	Rob Chapleo			19/1/16
Healthy Warwick & Stratford Projects	Health & Community Protection	Written report	Rob Chapleo			19/1/16

**16 March 2016**

<b>Title</b>	<b>Where did item originate from</b>	<b>Format</b>	<b>Lead Officer</b>	<b>Membership of Task &amp; Finish</b>	<b>Next report date if applicable</b>	<b>Completion date</b>
Health Strategy Update		Verbal Briefing	Rob Chapleo		Every Meeting	Until finalised.
Wellbeing Charter Peer Review Feedback	24 March 2016	Report	Rob Chapleo			16/3/16

**5 July 2016**

<b>Title</b>	<b>Where did item originate from</b>	<b>Format</b>	<b>Lead Officer</b>	<b>Membership of Task &amp; Finish</b>	<b>Next report date if applicable</b>	<b>Completion date</b>
Health Scrutiny Sub-Committee Chairman for Municipal Year						
Appointment of co-opted members						
Health Strategy Update		Verbal Briefing	Rob Chapleo		Every Meeting	Until finalised.
Air Quality Action Plan Annual Review	24 November 2015	Written Report	Grahame Helm		June 2017 or as near to.	Annual report.

**Items where a date is to be set**

- Cost of the night-time economy (Hospital costs and resources, Police etc) – Pete Cutts (from 24 November 2015)
- A guest speaker for mental healthcare
- Head of Housing & Property Services should give a report on the Housing Assessment Team, including Disabled Facilities Grants, in the New Year.
- A guest speaker should be invited to speak about the Care Quality Commission in the New Year.
- Report from the Housing Strategy and Development Officer (Ken Bruno) re standards this Council insists upon for its own housing stock in respect of health and wellbeing.
- Update from Councillor Mrs Knight on the SW Foundation Trust Quality Accounts T & F Group
- Use of S106/Community Infrastructure Levy (CIL) money for health issues (raised at meeting 15 December 2014)
- Report/action plan on the possibility of running a “Walking Scheme” within the District as per the details Councillor Mrs Knight sent to Rob Chapleo of a scheme in Reading, and to liaise with the walking experts at Coventry and Warwick Sports. (Raised 15 December 2014)



## **FORWARD PLAN**

### **Forward Plan January 2016 to April 2016**

**COUNCILLOR ANDREW MOBBS**  
**LEADER OF THE EXECUTIVE**

The Forward Plan is a list of all the Key Decisions which will be taken by the Executive or its Committees in the next four months. The Warwick District Council definition of a key decision is: - a decision which has a significant impact or effect on two or more wards and/or a budgetary effect of £50,000 or more.

Whilst the majority of the Executive's business at the meetings listed in this Forward Plan will be open to the public and media organisations to attend, there will inevitably be some business to be considered that contains, for example, confidential, commercially sensitive or personal information.

This is formal notice under the Local Authorities (Executive Arrangements)(Meetings and Access to Information)(England) Regulations 2012 that part of the Executive meeting listed in this Forward Plan will be held in private. This is because the agenda and reports for the meeting will contain exempt information under Part 1 of Schedule 12A to the Local Government Act 1972 (as amended) and that the public interest in withholding the information outweighs the public interest in disclosing it. Those items which are proposed to be considered in private are marked as such along with the reason for the exclusion in the list below.

If you would like to make representations or comments on any of the topics listed below, including the confidentiality of any document, you can write to the contact officer, as shown below, at Riverside House, Milverton Hill, Royal Leamington Spa, Warwickshire, CV32 5HZ. Alternatively you can phone the contact officer on (01926) 353362. If your comments are to be referred to in the report to the Executive or Committee they will need to be with the officer 7 working days before the publication of the agenda. You can, however, make comments or representations up to the date of the meeting, which will be reported orally at the meeting. The Forward Plan will be updated monthly and you should check to see the progress of the report you are interested in.

**(754)**



**Section 1 – The Forward Plan December 2015 to March 2016**

<b>Topic and Reference</b>	<b>Purpose of report</b>	<b>If requested by Executive –date, decision &amp; minute no.</b>	<b>Date of Executive, Committee or Council meeting</b>	<b>Publication Date of Agendas</b>	<b>Contact Officer &amp; Portfolio Holder</b>	<b>External Consultees/ Consultation Method/ Background Papers</b>
<b>13 January 2016</b>						
HRA Business Plan Review (Ref 736)	To set out the outcome of the annual review of the HRA Business Plan		Executive 13/1/16	5/1/2016	Andy Thompson Cllr Phillips	
Partnership Policy & Constitution Review (Ref 740)	To agree the Council’s Partnership Policy and to consider revisions/ updates to various parts of the Constitution.		Executive 13/1/16	5/1/2016	Andrew Jones Councillor Mobbs	
Supporting People Grant Changes (Ref 674)	To provide an update on the outcome of the Supporting People Funding consultation and its effect on Warwick District  (Moved Reason 2- Waiting for further information from a Government Agency)		<del>Executive 11<sup>th</sup> February 2015</del> Executive 04/11/15 13/1/16	5/1/2016	Jacky Oughton Cllr Phillips	
HRA Budgets 2016-17 (Ref 700)	To consider the following year revenue budgets for the HRA		Executive – <del>02/12/15</del> 13/1/2016	5/1/2016	Mike Snow Cllr Whiting	



HQ Relocation (Ref 742)	Part A and B reports regarding the future location of the Council's HQ.		Executive 13/1/16	5/1/2016	Duncan Elliott Cllr Mobbs	Executive papers – 30/09/2015
Future Delivery of Housing Aids and Adaptations Services – HEART (Ref 734)	To propose a revised approach to the delivery of aids and adaptations for residents of social and private housing.		Executive 30/09/15 02/12/15 13/1/16	5/1/2016	Andy Thompson Cllr Phillips	
Procurement of Corporate Energy Supplies (Ref 735)	To propose a cost effective approach to securing energy supplies for the Council		Executive 04/11/15 02/12/15 13/1/16	5/1/2016	Andy Thompson Cllr Phillips	
Private sector housing grants policy (Ref 658)	To propose a revised policy for the allocation of grant funding for private residents		Executive 11/3/2015 02/12/15 13/1/16	5/1/2016	Abigail Hay Cllr Phillips	TBC
Becoming a Dementia Friendly Council (Ref 714)	To consider a report from Health and Community Protection		Executive 03/09/15 02/12/15 13/1/16	5/1/2016	Rob Chapleo Cllr Mrs Grainger	
Waste container charging (Ref 731)	To consider whether to bring in a charge for wheeled bins, recycling boxes and bags.  .. Postponed from 04/11 - Portfolio Holder has deferred the		Executive 04/11/2015 02/12/2015		Becky Davies Cllr Shilton	

	consideration of the report		13/1/16	5/1/2016		
Multi-storey car park update (Ref 728)	To consider a report on the structural repairs and refurbishment requirements of our multi-storey car parks		Executive <del>02/12/15</del> 13/1/16	5/1/2016	Gary Charlton Cllr Shilton	
Statement of Community Involvement (SCI) (Ref 733)	This report seeks adoption of the Statement of Community Involvement 2016 (SCI). The SCI formally sets out the policy and standards for engaging residents, local groups, stakeholders and statutory consultees in preparing development plans and how the council will consult on planning applications.		Executive <del>02/12/15</del> 13/1/16	5/1/2016	Lorna Coldicott Cllr Cross	
Electric Vehicle Project (Ref 743)	To approve the finance for a match funded Government Project		Executive 13/1/16	5/1/2016	Su Smith Cllr Mrs Grainger	
Fees and Charges – Lifeline Services (Ref 746)	Proposed Introduction of Fees and Charges for Lifeline Services (previously Warwick Response)		Executive 13/1/16	5/1/2016	Jacky Oughton Cllr Phillips	
Fees and Charges – Off Street Car Parking (Ref 751)	To consider proposals for amendments to the Fees and Charges for Car Parks in Warwick District.		Executive 13/1/16	5/1/2016	Gary Charlton Cllr Shilton	
Called in Item – Executive Decision – Leisure Options Programme (Ref	To consider a report and recommendations from the Overview & Scrutiny Committee regarding the called in Executive decisions.		Executive 13/1/16	5/1/2016	Rose Winship Cllr	

688)					Gallagher	
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Customer Contact Review (Ref 752)	To consider a report regarding the future of this role. This report will be private and confidential because it contains information about an individual.		Executive 13/1/16	5/1/2016	Tracy Dolphin Cllr Mobbs	
A review of Conservation Buildings Grant scheme' (Ref 753)	To consider a report that outlines the review of Conservation Buildings Grants Scheme		Executive 13/1/16	5/1/2016	Tracy Darke Cllr Cross	

## 27 January 2016

Local Plan (744)	To recommend to Council the Local Plan for Warwick District		Executive 27/1/16	19/1/2016	Dave Barber Cllr Cross	
Strategic Opportunity Proposal (Ref 712)	To update Members on the current position. It is anticipated that this report will be, in part, Confidential by virtue of the information relating to the financial or business affairs of any particular person (including the authority holding that information)		Executive <del>03/09/15</del> <del>30/09/15</del> <del>02/12/2015</del> Reason 4 27/1/2016	19/1/2016	Chris Elliott Cllrs Mobbs, Coker, Phillips, Whiting, Cross & Gallagher	The Local Plan proposals have been subject to a number of public consultations and planning applications involved have also been subject to public consultation. The proposal has been the subject of discussion privately and confidentially with a number of agencies but especially with the County Council.

						Submission version of Local Plan; Planning Application (W/14/1076); Planning Application (W/14/0967); Report to Executive in October 2014 re Council Housing Programme; Report to Executive in November 2014 re Sports and Leisure Review. Reports to Council and Executive January & March 2015 re: SOP
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### 10 February 2016

Whitnash Community Hub (Ref 741)	To receive information following the feasibility study of a Whitnash Community Hub		Executive 13/1/16 Reason 5 10/2/2016	1/2/2016	Andrew Jones Cllr Mrs Grainger	
HRA Rent Setting (Ref 749)	To agree rents and related charges for 2016-2017		Executive 10/2/2016	1/2/2016	Andy Thompson Cllr Phillips	

### 9 March 2016

The Rental Exchange	To seek approval for the Council to pilot 'The Rental Exchange' in order to improve tenants financial capability		Executive 9/3/2016		John Gallagher Cllr Philips	
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(Ref 747)						
Guy Road Housing Development (Ref 750)	A project to develop new homes in Kenilworth		Executive 9/3/2016		Matt Jones Cllr Phillips	
Council Development Company (Ref 727)	To consider a report on establishing a Council Development Company		Executive 9/3/2016		Andy Thompson Cllr Phillips	

### 6 April 2016

New Rent Arrears Policy (Ref 748)	To seek approval of new rent arrears policy for WDC Council Tenants		Executive 6/4/2016		Jacky Oughton Cllr Phillips	
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### Section 2 Key decisions which are anticipated to be considered by the Council between May 2016 and August 2016

Topic and Reference	Purpose of report	If requested by Executive –date, decision & minute no.	Date of Executive, Committee or Council meeting	Publication Date of Agendas	Contact Officer & Portfolio Holder	External Consultees/ Consultation Method/ Background Papers
<b>May 2016</b>						
Nil						

<b>June 2016</b>						
Investment in Leisure Centres (745)	To consider final plans, costs and associated studies and planning applications relating to the proposed investment at St Nicholas Park and Newbold Comyn Leisure Centres	Nov 4 <sup>th</sup> 2015	End June		Rose Winship Cllr Mrs Gallagher	The report is the culmination of project to expand these 2 leisure centres. Consultation with users through the Planning process and dialogue with clubs and national governing bodies of sport. Various reports from June 2014 onwards.

<b>TO BE CONFIRMED</b>						
<b>Topic and Reference</b>	<b>Purpose of report</b>	<b>History of Committee Dates &amp; Reason code for deferment</b>	<b>Contact Officer &amp; Portfolio Holder</b>	<b>Expansion on Reasons for Deferment</b>	<b>External Consultees/ Consultation Method/ Background Papers</b>	<b>Request for attendance by Committee</b>
Health Strategy (Ref 576)	To update members on the formulation of the Council's Health Strategy, following the return of Public Health to local authorities  (Moved March 14 Reason 3)	<del>Executive 12</del> March 2014	Rob Chapleo  Cllr Mrs Grainger	The strategy will need to take into account the approach of the new administration and County Health & Wellbeing Strategy		



<p>Asset Management Strategy (Ref 641)</p>	<p>To propose an Asset Management Strategy for all the Council's buildings and land holdings. (Moved Reason 6 Seeking further clarification on implications of report)</p>	<p><del>5 November 2014</del> Executive <del>(03/09/15)</del></p>	<p>Bill Hunt Cllrs Coker &amp; Mobbs</p>			
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**Section 3 – Items which are anticipated to be considered by the Executive but are NOT key decisions**

<b>Topic and Reference</b>	<b>Purpose of report</b>	<b>If requested by Executive – date, decision &amp; minute no.</b>	<b>Date of Executive, Committee or Council meeting</b>	<b>Publication Date of Agendas</b>	<b>Contact Officer &amp; Portfolio Holder</b>	<b>External Consultees/ Consultation Method/ Background Papers</b>
RUCIS	To consider an application made under the Rural Urban Initiative Grant Scheme		Executive 13/1/2016	5/1/2016	Jon Dawson Cllr Whiting	
Warwickshire County Council Minerals Plan	To note the submission made to Warwickshire County Council approved by the Chief Executive, following appropriate consultation, as an urgent item under delegated powers.		Executive 13/1/2016	5/1/2016	Dave Barber Cllr Cross	
Whitnash Neighbourhood Plan	To make the Neighbourhood Plan for Whitnash		Executive 13/1/2016	5/1/2016	Lorna Coldicott Cllr Cross	
Nomination for the appointment of Chairman & Vice Chairman of the Council for 2016/17			Executive 10/2/2016	1/2/2016	Graham Leach Cllr Mobbs	

Delayed reports:

If a report is late, officers will establish the reason(s) for the delay from the list below and these will be included within the plan above:

2. Portfolio Holder has deferred the consideration of the report
3. Waiting for further information from a Government Agency
4. Waiting for further information from another body
5. New information received requires revision to report

6. Seeking further clarification on implications of report.

**Details of all the Council's committees, Councillors and agenda papers are available via our website [www.warwickdc.gov.uk/committees](http://www.warwickdc.gov.uk/committees)**

**The forward plan is also available, on request, in large print on request, by telephoning (01926) 456114**