

**FINANCE & AUDIT SCRUTINY COMMITTEE**  
**WORK PLAN 2011/12**

	<b>Title of Review</b>	<b>Format</b>	<b>Lead Officer</b>	<b>Target Date</b>	<b>Notes / Attendees / Task &amp; Finish Group membership</b>
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**13 DECEMBER 2011****AUDIT ITEMS**

1	Internal Audit Quarterly Report – Quarter 2 2011/12	Report	Richard Barr		
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**No scheduled scrutiny items****10 JANUARY 2012****SCRUTINY ITEMS**

1	Urban/Rural Initiatives Update	Report			
2	Procurement Bi-Annual Report	Report	Mel Gillman		

**No scheduled audit items****14 FEBRUARY 2012****AUDIT ITEMS**

1	Treasury Management Activity Report Quarter 3 2011/12	Report	Roger Wyton		+ Treasury Management Strategy 2012/13 to Executive
2	Review of Effectiveness of Internal Audit – Update on Action Plan	Report	Richard Barr		

**No scheduled scrutiny items**

**13 MARCH 2012****AUDIT ITEMS**

1	Internal Audit Quarterly Report Quarter 3 2011/12	Report	Richard Barr		
2	External Audit Certification of Claims and Returns Annual Report	Report			

**No scheduled scrutiny items****17 APRIL 2012****AUDIT ITEMS**

1	Audit Plan 2012/13	Report	Richard Barr		
2	Update on Annual Memberships at Gyms	Report	Richard Barr		

**SCRUTINY ITEMS**

3	Update on Royal Spa Centre Business Plan	Report			
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**ITEMS TO BE SCHEDULED**

- Review of the refuse collection contract, at an appropriate time to be confirmed with the Head Of Neighbourhood Services (12/07/11 minute 32)
- Olympics - update