

	Finance & Audit Scrutiny Committee – 7 May 2014	Agenda Item No. <div style="text-align: right; font-size: 2em;">8</div>
Title	End of Term Report 2013/14	
For further information about this report please contact	Peter Dixon Civic & Committee Services Officer 01926 456114 committee@warwickdc.gov.uk	
Wards of the District directly affected	n/a	
Is the report private and confidential and not for publication by virtue of a paragraph of schedule 12A of the Local Government Act 1972, following the Local Government (Access to Information) (Variation) Order 2006?	No	
Date and meeting when issue was last considered and relevant minute number	n/a	
Background Papers	Minutes of all 2013/14 Finance & Audit Scrutiny Committee meetings	

Contrary to the policy framework:	No
Contrary to the budgetary framework:	No
Key Decision?	No
Included within the Forward Plan? (If yes include reference number)	No
Equality & Sustainability Impact Assessment Undertaken	n/a

Officer/Councillor Approval		
Officer Approval	Date	Name
Chief Executive/Deputy		
Head of Service		
CMT		
Section 151 Officer		
Monitoring Officer		
Finance		
Portfolio Holder(s)		
Consultation & Community Engagement		
Final Decision?		
This report is for recommendation to Council.		

1. SUMMARY

- 1.1 An end of term report to the Council on the work the Committee has undertaken during the 2013/14 municipal year.

2. RECOMMENDATION

- 2.1 It is recommended to Council that the list of matters considered by this Committee during the municipal year 2013/14, as detailed in the Appendix to the report, be noted.

3. REASONS FOR THE RECOMMENDATION

- 3.1 Under Article 6 of the Council's Constitution, Overview and Scrutiny Committees and Policy Committees are required to provide an end of term report to the Council on work they have undertaken during the year.
- 3.2 This report will be updated to include items considered at the 7 May 2014 meeting of the Committee, prior to it being presented to Council.

4. POLICY FRAMEWORK

- 4.1 The recommendations of the report do not affect the Council's policy framework.

5. BUDGETARY FRAMEWORK

- 5.1 The recommendations of the report do not affect the Council's budgetary framework.

6. RISKS

- 6.1 There are no risks associated with this report.

7. ALTERNATIVE OPTION(S) CONSIDERED

- 7.1 There are no alternative options as this report complies with the requirements of Article 6 of the Council's Constitution.

Items considered by Finance & Audit Scrutiny Committee 2013/14

AUDIT & SCRUTINY ITEMS

- Annual Governance Statement
- Internal Audit Annual Report 2012/13
- Review of Effectiveness of Internal Audit 2012/13
- CIPFA Statement on the role of the Head of Internal Audit in Public Service Organisations
- Internal Audit Quarterly Report - Quarter 4 2012/13
- Business Plan Performance Management Report
- Anti-Fraud and Corruption Progress Report
- Statement of Accounts 2012/13
- Progress report on Enterprise Projects
- Review of Cultural Services Risk Register
- Procurement Progress Update
- Welfare Reforms and Discretionary Housing Payments
- 2012/13 Annual Treasury Management Report
- Anti-Fraud and Corruption Action Plan
- Internal Audit Quarter 1 2013/14 Progress Report
- Benefit Fraud Investigation - Performance
- Audit Findings Report from External Auditor
- Council Agenda 26 September (Statement of Accounts)
- Service Area Risk Registers
- Investigation into Members' Travel Claims
- National Fraud Initiative
- Risk Management Annual Report 2012/13
- Development Services Risk Register Presentation
- Annual Audit Letter
- Newbold Comyn Golf Course
- Internal Audit Quarter 2 2013/14 Progress Report
- Implications of the Public Sector Internal Audit Standards
- Treasury Management Activity Report for the period 1st April 2013 to 30th September 2013
- External Audit Report – Certification of Claims and Returns – 2012/13
- Review of Health & Community Protection Risk Register
- Catering Contracts – Update
- Informing the Audit Risk Assessment – Report from External Auditors
- Newbold Comyn Golf Course
- Service Risk Register Presentation: Finance
- Internal Audit Quarter 3 2013/14 Progress Report
- Internal Audit Strategic Plan 2014/15 – 2016/17 and Internal Audit Charter

ROUTINE ITEMS

- Comments from the Executive
- Forward Plan
- Review of the Work Programme

EXECUTIVE ITEMS CONSIDERED BY THE COMMITTEE

June 2013

- Redundancy and Pension Payments – Housing and Property Services' Staffing Review
- Final Accounts 2012/13
- Rural / Urban Capital Improvement Scheme – Amendment to Criteria
- Potential recreation of the Mere at Kenilworth Castle
- Review of Service Area Plans (SAP's) and FFF Measures for 2012/13 and new SAP's for 2013/14
- St Mary's Lands Business Strategy
- SAFE Project in Brunswick and Willes Wards
- Events Management
- Rural / Urban Capital Improvement Application
- Monetary Loan to Warwick Town Council
- Development and Regeneration in Lillington
- Flexible Retirement Request

July 2013

- Pump Room Gardens Parks for People Project
- Town Hall Repairs and Improvements
- Upgrade of Royal Spa Centre Screening Equipment and Supporting Business Case
- Significant Business Risk Register
- Mediation and Customer Support Advice
- Use of CE(4) of the Council's Constitution
- Council Tax Reduction Scheme

August 2013

- Exception to the Code of Procurement Practice
- Proposal for the delivery of on-street enforcement across Warwickshire
- Upgrade to Linen Street Car Park
- Budget Review to 30th June 2013
- Brunswick Healthy Living Centre
- Staffing Reviews

September 2013

- Bowls England Project
- New Homes Bonus – Government Consultation
- Discretionary Partly Unoccupied Relief – revised guidance notes
- Recruitment of Major Sites Monitoring Officer

October 2013

- Significant Business Risk Register
- Fees and Charges 2014/15
- Funding to support Warwick's 1100th Year Celebrations in 2014
- Dog Control Orders
- Building Control Shared Service

November 2013

- Council Tax Reduction
- Working with Bowls England – Update
- Tree Preservation Order Insurance Claims
- Coventry & Warwickshire City Deal
- Budget Review to 30 September 2013

- Access to Kingfisher Pools, Warwick
- Auto Enrolment – Pension Scheme
- Sustainability Officer

December 2013

- Council Tax Uninhabitable Discount
- CCTV & Lighting in St Nicholas Park
- Housing Revenue Account base budgets latest 2013/14 and original 2014/15
- The new HRA Business Plan 2013-2062
- Kenilworth Public Service Centre Feasibility Study & Business Case
- Assets Review
- General Fund base budgets latest 2013-14 and original 2014-15

January 2014

- Potential Compulsory Purchase of land in Royal Leamington Spa
- Fetherstone Court Development Scheme Land Acquisition Update
- Significant Business Risk Register
- Support for an Indoor Bowls Facility
- Coventry & Warwickshire City Deal – Update Report

February 2014

- Future delivery of off-street parking enforcement
- Extension of Adaptation Building Works Contract
- Proposed exemption from the Code of Procurement Practice
- Housing Revenue Account Budget 2014/15 and Housing Rents
- Heating, Lighting and Water Charges 2014/15 – Council Tenants
- Public Service Network (PSN) Compliance
- Housing with Care Opportunity at St Michael’s Chapel and Master’s House, Saltisford (Leper Hospital)
- 10, 12 & 14 Chapel Street, Warwick
- Peer Challenge Improvement Plan Update
- 2nd Warwick Sea Scouts’ Headquarters
- Car Parking - National Bowls Championships
- Economic Development Action Plan – National Bowls Championships
- Budget 2014/15 and Council Tax – Revenue and Capital

March 2014

- Treasury Management Strategy Plan for 2014/15
- Corporate Property Repairs & Improvement Programme 2014/15
- Lillington Area Action Plan
- Housing & Property Services Contracts Update Report
- Proposed Development, Warwick
- Rural / Urban Capital Improvement Scheme Criteria
- Discretionary Rate Relief
- Historic Buildings Grant Application Funding 2014/15
- Petition against the High Speed Rail (London West Midlands) Bill
- Relocation of the Council’s HQ offices – Part A & Part B reports

April 2014

- Significant Business Risk Register
- Fetherstone Court Development Scheme Update
- Racing Club Warwick & West Midlands Reserve Force & Cadets Association
- Renewal of Allpay Contract
- Procurement of Rural Housing Enabler