

Employment Committee

Tuesday 15 September 2009

Monday 7 September 2009

A special meeting of the above Committee will be held at the **Town Hall, Royal Leamington Spa**, on Tuesday 15 September 2009 at **4.30pm**.

Membership:

	Councillor Coker (Chairman)	
Councillor Caborn		Councillor Hammon
Councillor Crowther		Councillor Hatfield
Councillor Michael Doody		Councillor Kirton
Councillor Gifford		Councillor Mrs Knight
Councillor Mrs Goode		

Emergency Procedure

At the commencement of the meeting the Chairman will announce the emergency procedure for the Town Hall.

Declarations of Interests

Declarations should be entered on the form to be circulated with the attendance sheet and declared at item 2 below. However, the existence and nature of any interest that subsequently becomes apparent during the course of the meeting must be disclosed immediately. In the event of an interest being prejudicial, members are reminded that they must withdraw from the room or chamber whenever it becomes apparent that the matter is being considered, unless a dispensation has been obtained from Standards Committee. **If members are unsure about whether or not they have an interest, or about its nature, they are strongly advised to seek advice from officers prior to the meeting.**

Agenda

1. **Substitute Members**

To receive the name of any Councillor who is to act as a substitute, notice of which has been given to the Chief Executive, together with the name of the Councillor for whom they are acting.

2. **Declarations of Interests**

Members to declare the existence and nature of personal and prejudicial interests in items on the agenda in accordance with the adopted Code of Conduct.

***3 Minutes**

To confirm the minutes of the meeting held on 15 December 2008, 4 February 2009, 10 March 2009, 24 March 2009 and 20 May 2009. **(Page 1)**

***4. The Workforce Plan incorporating Annual Monitoring Reports**

To consider a report from Human Resources **(Page 19)**

***5. Equalities and Diversity Update**

To consider a report from Human Resources **(Page 55)**

***6. Tax Free Bikes for Work – Cycle Scheme**

To consider a report from Human Resources **(Page 60)**

***7. Homeworking Policy**

To consider a report from Human Resources **(Page 65)**

***8. Corporate Health and Safety Annual Report**

To consider a report from Environmental Health **(Page 73)**

(*Denotes those items upon which decisions will be made under delegated powers, as previously granted by the Council)

General Enquiries: Please contact Warwick District Council, Riverside House, Milverton Hill, Royal Leamington Spa, Warwickshire, CV32 5HZ.

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Details of all the Council's committees, councillors and agenda papers are available via our website www.warwickdc.gov.uk.

Please note that the majority of the meetings are held on the first floor of the Town Hall. If you feel that this may restrict you attending this meeting, please telephone (01926) 456005 prior to the meeting, so that we can assist you and make any necessary arrangements to help you to attend the meeting.

**THE AGENDA IS AVAILABLE IN LARGE PRINT ON REQUEST,
PRIOR TO THE MEETING.**